



BUS 832

Leadership and Management

S2 Evening 2014

Dept of Marketing and Management

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General Information

Unit convenor and teaching staff
Convenor, lecturer
Alison Pullen
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E4A 644
Thursday 5-6 or by appointment

Credit points
4

Prerequisites
BUS651 or MKTG696

Corequisites

Co-badged status

Unit description
The purpose of this unit is to enable students to acquire leadership skills and knowledge relevant to the process of organisational leadership. The unit provides theoretical understanding and practical application of effective leadership theories and frameworks. The unit invites students to critically evaluate their own practice of leadership in the context of new theoretical and case-based insights.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

- Critically analyse and explain key concepts and theories in leadership.
- Identify and critically analyse key leadership issues in a management context.
- Understand contemporary, global leadership debates in relation to students' own current and future leadership concerns.
- Apply relevant leadership thought to resolve practical leadership issues/problems.

General Assessment Information

No extensions will be granted. Late tasks will be accepted up to 72 hours after the submission deadline. There will be a deduction of 20% of the total available marks made from the total awarded mark for each 24 hour period or part thereof that the submission is late (for example, 25 hours late in submission – 40% penalty). This penalty does not apply for cases in which an application for special consideration is made and approved.

Assessment Tasks

Name	Weighting	Due
<u>Assessed Coursework</u>	20%	Weeks 5 and 10
<u>Presentation</u>	20%	Weeks 7-10
<u>Essay</u>	60%	6th November 2014

Assessed Coursework

Due: **Weeks 5 and 10**

Weighting: **20%**

Students will keep a reflexive journal throughout the course of their reflections on the material covered in class. Students will submit their work in two stages:

Part 1: Week 5 4th September 2014 Feedback provided in Week 6

Part 2: Week 10 23rd October 2014 Feedback provided in Week 11

On successful completion you will be able to:

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- Understand contemporary, global leadership debates in relation to students' own current and future leadership concerns.

Presentation

Due: **Weeks 7-10**

Weighting: **20%**

Groups will give a presentation on the leadership practices of an organizational leader of their choice. Each group is required to present an overview of the particular leadership practices and debates pertaining to the leader of their choice. The groups should take into account the guidelines which will be provided in the sessions.

On successful completion you will be able to:

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Essay

Due: **6th November 2014**

Weighting: **60%**

This individually written essay allows students to critically analyse current leadership theories and provide examples of their practical applications. The essay aims at assisting students in developing and demonstrating postgraduate level research skills including critical analysis and academic writing.

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- Understand contemporary, global leadership debates in relation to students' own current and future leadership concerns.
- Apply relevant leadership thought to resolve practical leadership issues/problems.

Delivery and Resources

The textbook for this subject (available from Co-Op Bookshop) is:

The Leadership Experience, Asia Pacific Edition. 1st edition by Richard L. Daft & Andrew Pirola-Merlo, Cengage Learning Australia, 2009.

This contains all the required chapter readings, self-assessments and case studies in addition to material posted on iLearn. The required text can be purchased from the Macquarie University Co-op Bookshop. A copy of the required text is also available in the Reserve section of Macquarie University Library.

Key research databases for your study of human resource management include **Ebsco host: Academic Search Elite and Business Source Premier**. Also search the websites of well-known consulting organisations such as Watson Wyatt, PWC, Deloitte, DDI, Hewitt Associates etc.

To succeed in this unit, students are required to:

1. Attend classes and understand the material covered to be able to discuss this with their peers. Students are expected to participate in class.
2. Critically analyse the leadership debates through their coursework to show how it influences

students' own roles and careers. This is an essential requirement for all the assessment.

3. Students are expected to work individually and with their peers throughout the course.

4. Students must achieve an overall pass grade.

Technology Used and Required

Students are required to use various technology tools including word processing, Power Point, Turnitin and iLearn. The latter is a software tool used by Macquarie to manage teaching and learning practices: <https://ilearn.mq.edu.au/>. To log on, you must first obtain a log on password from IT services or the library then click through to BUS832. Please check this site each week for possible lecture slides and other announcements and material.

Timetable

The timetable for this unit can be accessed from this portal: <http://timetables.mq.edu.au>

IT Help and IT Policy

To receive IT Help online, on the phone, by email or simply walking in use the following [link](#). When using the University's IT, you must adhere to the [Acceptable Use Policy](#). The policy applies to all who connect to the MQ network including students and it outlines what can be done. Access to all student computing facilities within the Faculty of Business and Economics is restricted to authorised coursework for approved units. Student ID cards must be displayed in the locations provided at all times. Students are expected to act responsibly when using University IT facilities.

Student Support

Macquarie University provides a range of [Academic Student Support Services](#).

Students with disability are encouraged to contact the [Disability Support Unit](#) who can provide appropriate help with any issues that arise during their studies.

University possesses vast online and human resources to help students learn:

- Online resources on [Learning Skills](#)
- Workshops and other Learning Skills resources for Postgraduate Students ([ALPS](#))
- Personal assistance with your learning & study related questions.
- The Learning Help Desk is located in the Library foyer (level 2).
- Online and on-campus orientation events run by Mentors@Macquarie.

Unit Schedule

Week No. and Date	Lecture Topic	
Week 1 07/08/2014	Introduction: To be a Leader	
Week 2 14/08/2014	Theories of Leadership	
Week 3 21/08/2014	The Leader as an Individual	
Week 4 28/08/2014	Gender and Leadership	
Week 5 4/09/2014	The Materiality of Leadership: beyond mind and heart	
Week 6 11/09/2014	Ethics, Responsibility and Leadership	
Week 7 18/09/2014	Followership	
MID SEMESTER BREAK		
Week 8 09/10/2014	Leadership, Motivation and Communication	
Week 9 16/10/2014	Leadership, Effectiveness and Diversity	
Week 10 23/10/2014	Leadership, Power and Influence	

Week 11 30/10/2014	Leadership, Identity and Narcissism	
Week 12 06/11/2014	Aesthetic Leadership	
Week 13 13/11/14	Bringing it all together	

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central](#). Students should be aware of the following policies in particular with regard to Learning and Teaching:

Academic Honesty Policy http://mq.edu.au/policy/docs/academic_honesty/policy.html

Assessment Policy <http://mq.edu.au/policy/docs/assessment/policy.html>

Grading Policy <http://mq.edu.au/policy/docs/grading/policy.html>

Grade Appeal Policy <http://mq.edu.au/policy/docs/gradeappeal/policy.html>

Grievance Management Policy http://mq.edu.au/policy/docs/grievance_management/policy.html

Disruption to Studies Policy http://www.mq.edu.au/policy/docs/disruption_studies/policy.html *The Disruption to Studies Policy is effective from March 3 2014 and replaces the Special Consideration Policy.*

In addition, a number of other policies can be found in the [Learning and Teaching Category](#) of Policy Central.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/support/student_conduct/

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to improve your marks and take control of your study.

- [Workshops](#)

- [StudyWise](#)
- [Academic Integrity Module for Students](#)
- [Ask a Learning Adviser](#)

Student Services and Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

IT Help

For help with University computer systems and technology, visit <http://informatics.mq.edu.au/help/>.

When using the University's IT, you must adhere to the [Acceptable Use Policy](#). The policy applies to all who connect to the MQ network including students.

Graduate Capabilities

PG - Discipline Knowledge and Skills

Our postgraduates will be able to demonstrate a significantly enhanced depth and breadth of knowledge, scholarly understanding, and specific subject content knowledge in their chosen fields.

This graduate capability is supported by:

Learning outcomes

- Critically analyse and explain key concepts and theories in leadership.
- Identify and critically analyse key leadership issues in a management context.
- Understand contemporary, global leadership debates in relation to students' own current and future leadership concerns.
- Apply relevant leadership thought to resolve practical leadership issues/problems.

PG - Critical, Analytical and Integrative Thinking

Our postgraduates will be capable of utilising and reflecting on prior knowledge and experience, of applying higher level critical thinking skills, and of integrating and synthesising learning and knowledge from a range of sources and environments. A characteristic of this form of thinking is the generation of new, professionally oriented knowledge through personal or group-based critique of practice and theory.

This graduate capability is supported by:

Learning outcomes

- Critically analyse and explain key concepts and theories in leadership.
- Identify and critically analyse key leadership issues in a management context.
- Understand contemporary, global leadership debates in relation to students' own current and future leadership concerns.

PG - Research and Problem Solving Capability

Our postgraduates will be capable of systematic enquiry; able to use research skills to create new knowledge that can be applied to real world issues, or contribute to a field of study or practice to enhance society. They will be capable of creative questioning, problem finding and problem solving.

This graduate capability is supported by:

Learning outcomes

- Critically analyse and explain key concepts and theories in leadership.
- Identify and critically analyse key leadership issues in a management context.
- Apply relevant leadership thought to resolve practical leadership issues/problems.

PG - Engaged and Responsible, Active and Ethical Citizens

Our postgraduates will be ethically aware and capable of confident transformative action in relation to their professional responsibilities and the wider community. They will have a sense of connectedness with others and country and have a sense of mutual obligation. They will be able to appreciate the impact of their professional roles for social justice and inclusion related to national and global issues

This graduate capability is supported by:

Learning outcome

- Understand contemporary, global leadership debates in relation to students' own current and future leadership concerns.

PG - Capable of Professional and Personal Judgment and Initiative

Our postgraduates will demonstrate a high standard of discernment and common sense in their professional and personal judgment. They will have the ability to make informed choices and decisions that reflect both the nature of their professional work and their personal perspectives.

This graduate capability is supported by:

Learning outcome

- Apply relevant leadership thought to resolve practical leadership issues/problems.

Changes from Previous Offering

The learning objectives and outcomes have been modified. The assessment has changed.

Other information

No tutors are used in the delivery or assessment of this unit.