



BIOL3640

PACE: Experience in Biological Sciences

Session 1, In person-scheduled-weekday, North Ryde 2024

School of Natural Sciences

Contents

<u>General Information</u>	2
<u>Learning Outcomes</u>	2
<u>Assessment Tasks</u>	3
<u>Delivery and Resources</u>	5
<u>Policies and Procedures</u>	5

Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

General Information

Unit convenor and teaching staff

Culum Brown

culum.brown@mq.edu.au

Credit points

10

Prerequisites

130cp at 1000 level or above including 40cp in BIOL units

Corequisites

Co-badged status

Unit description

This PACE unit provides an opportunity for students to engage with the community through a variety of activities. Examples might include group activities with a regional or local focus on public-sector agencies, professional bodies, companies, industry partners and not-for-profit organisations. The unit promotes learning through participation with community partners as well as the development of Course Learning Outcomes and professional skills. Students will be encouraged to apply theory learnt through their degree to real-world situations. Student learning will be facilitated through orientation and induction activities, scaffolding for skill, and knowledge development and debriefing; supported throughout by rigorous academic assessment.

Visit [Employability Connect](#) for important information on this unit including required preparation and closing dates for PACE activities.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Critically reflect on the core knowledge and skills you have developed throughout your university course.

ULO2: Effectively communicate your professional capabilities to potential colleagues and employers.

ULO3: Apply your core knowledge and skills to real-life tasks.

ULO4: Articulate and demonstrate how engaging with others can contribute to the well-being of people, communities, and the planet.

ULO5: Identify how to integrate your discipline-specific knowledge and transferable skills to embark on your chosen career path.

Assessment Tasks

Name	Weighting	Hurdle	Due
iLearn Post	15%	No	Week 2 and week 11
Short essay	30%	No	28/04/2024
PACE Activity Report	30%	No	26/05/2024
Host Supervisor Evaluation	25%	No	26/05/2024

iLearn Post

Assessment Type ¹: Practice-based task

Indicative Time on Task ²: 3 hours

Due: **Week 2 and week 11**

Weighting: **15%**

This assignment comprises an iLearn Post focusing on your learning journey.

On successful completion you will be able to:

- Critically reflect on the core knowledge and skills you have developed throughout your university course.
- Articulate and demonstrate how engaging with others can contribute to the well-being of people, communities, and the planet.
- Identify how to integrate your discipline-specific knowledge and transferable skills to embark on your chosen career path.

Short essay

Assessment Type ¹: Essay

Indicative Time on Task ²: 10 hours

Due: **28/04/2024**

Weighting: **30%**

This assessment requires you to demonstrate your understanding of key theoretical content covered in the BIOL3640 workshops and online modules, then relate this content to yourself, your PACE activities, and your courses of study.

On successful completion you will be able to:

- Critically reflect on the core knowledge and skills you have developed throughout your university course.
- Apply your core knowledge and skills to real-life tasks.
- Articulate and demonstrate how engaging with others can contribute to the well-being of people, communities, and the planet.

PACE Activity Report

Assessment Type ¹: Reflective Writing

Indicative Time on Task ²: 10 hours

Due: **26/05/2024**

Weighting: **30%**

This final assessment synthesises all of the learning objectives and outcomes in this unit. You will need to critically reflect on what you have learned in the unit, and the experience gained through your PACE activity. Then effectively communicate your capabilities and how your perception of them has changed over the course of the unit.

On successful completion you will be able to:

- Critically reflect on the core knowledge and skills you have developed throughout your university course.
- Effectively communicate your professional capabilities to potential colleagues and employers.
- Apply your core knowledge and skills to real-life tasks.
- Articulate and demonstrate how engaging with others can contribute to the well-being of people, communities, and the planet.
- Identify how to integrate your discipline-specific knowledge and transferable skills to embark on your chosen career path.

Host Supervisor Evaluation

Assessment Type ¹: Performance

Indicative Time on Task ²: 9 hours

Due: **26/05/2024**

Weighting: **25%**

Supervisors will provide a report on student performance, progress, abilities acquired and attendance throughout placement, however the unit convenor will grade performance.

On successful completion you will be able to:

- Critically reflect on the core knowledge and skills you have developed throughout your university course.
- Effectively communicate your professional capabilities to potential colleagues and employers.
- Apply your core knowledge and skills to real-life tasks.
- Articulate and demonstrate how engaging with others can contribute to the well-being of people, communities, and the planet.

¹ If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the [Writing Centre](#) for academic skills support.

² Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

The tutorials/workshops for this unit are partially face to face and partially online. They switch to online because we assume you'll be hard at work doing your internships during that period.

We prefer that students find their own placement opportunities, but the PACE team will also post opportunities that we have pre-arranged. Students are expected to complete a min of 70 hours of work integrated learning with their host. Hours will be tracked and signed off by the project supervisor.

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central](https://policycentral.mq.edu.au) (<https://policycentral.mq.edu.au>)

[s.mq.edu.au](https://students.mq.edu.au)). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Assessment Procedure](#)
- [Complaints Resolution Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#)

Students seeking more policy resources can visit [Student Policies \(https://students.mq.edu.au/support/study/policies\)](https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit [Policy Central \(https://policies.mq.edu.au\)](https://policies.mq.edu.au) and use the [search tool](#).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/admin/other-resources/student-conduct>

Results

Results published on platform other than [eStudent](#), (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity

At Macquarie, we believe [academic integrity](#) – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free [online writing and maths support](#), [academic skills development](#) and [wellbeing consultations](#).

Student Support

Macquarie University provides a range of support services for students. For details, visit [http://students.mq.edu.au/support/](https://students.mq.edu.au/support/)

The Writing Centre

[The Writing Centre](#) provides resources to develop your English language proficiency, academic writing, and communication skills.

- [Workshops](#)
- [Chat with a WriteWISE peer writing leader](#)
- [Access StudyWISE](#)
- [Upload an assignment to Studiosity](#)
- [Complete the Academic Integrity Module](#)

The Library provides online and face to face support to help you find and use relevant information resources.

- [Subject and Research Guides](#)
- [Ask a Librarian](#)

Student Services and Support

Macquarie University offers a range of [Student Support Services](#) including:

- [IT Support](#)
- [Accessibility and disability support](#) with study
- Mental health [support](#)
- [Safety support](#) to respond to bullying, harassment, sexual harassment and sexual assault
- [Social support including information about finances, tenancy and legal issues](#)
- [Student Advocacy](#) provides independent advice on MQ policies, procedures, and processes

Student Enquiries

Got a question? Ask us via [AskMQ](#), or contact [Service Connect](#).

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

Unit information based on version 2024.03 of the [Handbook](#)