



# JPS 311

## Advanced Spoken Japanese

S2 Day 2014

*Dept of International Studies*

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## General Information

Unit convenor and teaching staff

Unit Convenor/Lecturer

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W6A301

Unit Convenor

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W6A303

Credit points

3

Prerequisites

Corequisites

JPS302 or JPS304

Co-badged status

Unit description

This unit is aimed at developing students' advanced oral communication and interpreting skills, including the appropriate use of honorifics. It builds on students' prior knowledge to develop higher level communication skills in a variety of more complex situations – such as negotiations between provider/client – and also focuses on common intercultural communication issues present in more formal situations and those which affect interpreting. Basic training in interpreting is provided through a variety of interactive exercises.

## Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

## Learning Outcomes

On successful completion of this unit, you will be able to:

To develop skills in aural comprehension and oral expression in Japanese.

To develop skills in effective processing/presentation of information and opinion through

spoken and/or written communication.

To gain interpersonal and intercultural communication skills through participation in pair/group work and class presentations.

To increase knowledge of advanced Japanese conversational expressions and vocabulary.

To increase knowledge of the workings of language in general.

To increase knowledge of the workings of Japanese society and culture.

## Assessment Tasks

Name	Weighting	Due
<u>Unit participation</u>	5%	Ongoing
<u>Weekly assigned tasks</u>	20%	Ongoing
<u>Listening test 1</u>	5%	Week 5
<u>Recording assignment 1</u>	5%	Week 6
<u>Listening test 2</u>	10%	Week 12
<u>Group presentation</u>	20%	Week 9
<u>Recording assignment 2</u>	10%	Week 12
<u>Individual presentation</u>	25%	Week 13

### Unit participation

Due: **Ongoing**

Weighting: **5%**

Eighty percent (80%) attendance is required for successful completion of the unit. Attendance will be taken during each session. Participation refers to much more than simply being in attendance. Students are expected to actively and fairly take their role as a member of this small learning community and to ensure that they appropriately focus on their own learning needs. Students are therefore expected to be punctual, be well prepared for class, to ask questions as appropriate, to cooperate with classmates, and contribute to group tasks promptly and to be considerate of fellow members of the class and the lecturer. Lecturers retain the right to expel students from class if their behaviour is unacceptably disruptive to other students.

On successful completion you will be able to:

- To develop skills in aural comprehension and oral expression in Japanese.
- To develop skills in effective processing/presentation of information and opinion through

spoken and/or written communication.

- To gain interpersonal and intercultural communication skills through participation in pair/group work and class presentations.
- To increase knowledge of advanced Japanese conversational expressions and vocabulary.
- To increase knowledge of the workings of language in general.
- To increase knowledge of the workings of Japanese society and culture.

## Weekly assigned tasks

Due: **Ongoing**

Weighting: **20%**

Students are required to complete weekly assigned tasks which includes one minute speech, transcription assignments, voice recordings, etc.. Further instructions will be provided in class.

On successful completion you will be able to:

- To develop skills in aural comprehension and oral expression in Japanese.
- To develop skills in effective processing/presentation of information and opinion through spoken and/or written communication.
- To gain interpersonal and intercultural communication skills through participation in pair/group work and class presentations.
- To increase knowledge of advanced Japanese conversational expressions and vocabulary.
- To increase knowledge of the workings of language in general.
- To increase knowledge of the workings of Japanese society and culture.

## Listening test 1

Due: **Week 5**

Weighting: **5%**

Listening test to be conducted in class.

Further details to be provided in class and via iLearn.

On successful completion you will be able to:

- To develop skills in aural comprehension and oral expression in Japanese.
- To develop skills in effective processing/presentation of information and opinion through spoken and/or written communication.

## Recording assignment 1

Due: **Week 6**

Weighting: **5%**

Students are required to submit their recording via the voiceboard.  
Further details to be provided in class and via iLearn.

On successful completion you will be able to:

- To develop skills in aural comprehension and oral expression in Japanese.
- To develop skills in effective processing/presentation of information and opinion through spoken and/or written communication.

## Listening test 2

Due: **Week 12**

Weighting: **10%**

Listening test to be conducted in class.  
Further details to be provided in class and via iLearn.

On successful completion you will be able to:

- To develop skills in aural comprehension and oral expression in Japanese.
- To develop skills in effective processing/presentation of information and opinion through spoken and/or written communication.

## Group presentation

Due: **Week 9**

Weighting: **20%**

Students are required to present their work **as a group** on an assigned topic and to evaluate their classmates' performance. Further details to be provided via iLearn.

On successful completion you will be able to:

- To develop skills in aural comprehension and oral expression in Japanese.
- To develop skills in effective processing/presentation of information and opinion through spoken and/or written communication.
- To gain interpersonal and intercultural communication skills through participation in pair/group work and class presentations.
- To increase knowledge of advanced Japanese conversational expressions and vocabulary.
- To increase knowledge of the workings of language in general.

- To increase knowledge of the workings of Japanese society and culture.

## Recording assignment 2

Due: **Week 12**

Weighting: **10%**

Students are required to submit their recording via the voiceboard.

Further details to be provided in class and via iLearn.

On successful completion you will be able to:

- To develop skills in aural comprehension and oral expression in Japanese.
- To develop skills in effective processing/presentation of information and opinion through spoken and/or written communication.

## Individual presentation

Due: **Week 13**

Weighting: **25%**

Students are required to present their work **individually** on an assigned topic and to evaluate their classmates' performance. Further details to be provided via iLearn.

On successful completion you will be able to:

- To develop skills in aural comprehension and oral expression in Japanese.
- To develop skills in effective processing/presentation of information and opinion through spoken and/or written communication.
- To gain interpersonal and intercultural communication skills through participation in pair/group work and class presentations.
- To increase knowledge of advanced Japanese conversational expressions and vocabulary.
- To increase knowledge of the workings of language in general.
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## Delivery and Resources

Delivery: Day

This unit will use: iLearn

Times and Locations for Lectures and Tutorials: For current updates, lecture times and classrooms please consult the MQ Timetables website:

<https://timetables.mq.edu.au/2014/>

Monday 1:00 - 3:00 pm W6B207

Required and recommended resources:

iLearn, using Wimba voice board, are involved. For recording, you may be able to use PCs in Department computer rooms (W6A104, W6B207 or W6B214) when no class is in session.

This unit has an online presence. Login is via: <https://ilearn.mq.edu.au/> Students are required to have regular access to a computer and the internet. Mobile devices alone are not sufficient.

- For technical support go to: [http://mq.edu.au/about\\_us/offices\\_and\\_units/informatics/help](http://mq.edu.au/about_us/offices_and_units/informatics/help)
- For student quick guides on the use of iLearn go to: [http://mq.edu.au/iLearn/student\\_info/guides.htm](http://mq.edu.au/iLearn/student_info/guides.htm)

## Unit Schedule

Please refer to the iLearn.

## Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central](#). Students should be aware of the following policies in particular with regard to Learning and Teaching:

Academic Honesty Policy [http://mq.edu.au/policy/docs/academic\\_honesty/policy.html](http://mq.edu.au/policy/docs/academic_honesty/policy.html)

Assessment Policy <http://mq.edu.au/policy/docs/assessment/policy.html>

Grading Policy <http://mq.edu.au/policy/docs/grading/policy.html>

Grade Appeal Policy <http://mq.edu.au/policy/docs/gradeappeal/policy.html>

Grievance Management Policy [http://mq.edu.au/policy/docs/grievance\\_management/policy.html](http://mq.edu.au/policy/docs/grievance_management/policy.html)

Disruption to Studies Policy [http://www.mq.edu.au/policy/docs/disruption\\_studies/policy.html](http://www.mq.edu.au/policy/docs/disruption_studies/policy.html) *The Disruption to Studies Policy is effective from March 3 2014 and replaces the Special Consideration Policy.*

In addition, a number of other policies can be found in the [Learning and Teaching Category](#) of Policy Central.

## Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: [https://students.mq.edu.au/support/student\\_conduct/](https://students.mq.edu.au/support/student_conduct/)

## Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

## Learning Skills

Learning Skills ([mq.edu.au/learningskills](http://mq.edu.au/learningskills)) provides academic writing resources and study strategies to improve your marks and take control of your study.

- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module for Students](#)
- [Ask a Learning Adviser](#)

## Student Services and Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

## Student Enquiries

For all student enquiries, visit Student Connect at [ask.mq.edu.au](http://ask.mq.edu.au)

## IT Help

For help with University computer systems and technology, visit <http://informatics.mq.edu.au/help/>.

When using the University's IT, you must adhere to the [Acceptable Use Policy](#). The policy applies to all who connect to the MQ network including students.

## Graduate Capabilities

### Capable of Professional and Personal Judgement and Initiative

We want our graduates to have emotional intelligence and sound interpersonal skills and to demonstrate discernment and common sense in their professional and personal judgement. They will exercise initiative as needed. They will be capable of risk assessment, and be able to handle ambiguity and complexity, enabling them to be adaptable in diverse and changing environments.

This graduate capability is supported by:

### Learning outcomes

- To develop skills in aural comprehension and oral expression in Japanese.
- To develop skills in effective processing/presentation of information and opinion through spoken and/or written communication.
- To gain interpersonal and intercultural communication skills through participation in pair/group work and class presentations.
- To increase knowledge of advanced Japanese conversational expressions and vocabulary.



- To increase knowledge of the workings of language in general.
- To increase knowledge of the workings of Japanese society and culture.

## **Assessment tasks**

- Unit participation
- Weekly assigned tasks
- Group presentation
- Individual presentation

## **Commitment to Continuous Learning**

Our graduates will have enquiring minds and a literate curiosity which will lead them to pursue knowledge for its own sake. They will continue to pursue learning in their careers and as they participate in the world. They will be capable of reflecting on their experiences and relationships with others and the environment, learning from them, and growing - personally, professionally and socially.

This graduate capability is supported by:

## **Learning outcomes**

- To develop skills in aural comprehension and oral expression in Japanese.
- To develop skills in effective processing/presentation of information and opinion through spoken and/or written communication.
- To gain interpersonal and intercultural communication skills through participation in pair/group work and class presentations.
- To increase knowledge of advanced Japanese conversational expressions and vocabulary.
- To increase knowledge of the workings of language in general.
- To increase knowledge of the workings of Japanese society and culture.

## **Assessment tasks**

- Unit participation
- Weekly assigned tasks
- Listening test 1
- Recording assignment 1
- Listening test 2
- Group presentation
- Recording assignment 2
- Individual presentation

## Discipline Specific Knowledge and Skills

Our graduates will take with them the intellectual development, depth and breadth of knowledge, scholarly understanding, and specific subject content in their chosen fields to make them competent and confident in their subject or profession. They will be able to demonstrate, where relevant, professional technical competence and meet professional standards. They will be able to articulate the structure of knowledge of their discipline, be able to adapt discipline-specific knowledge to novel situations, and be able to contribute from their discipline to inter-disciplinary solutions to problems.

This graduate capability is supported by:

### Learning outcomes

- To develop skills in aural comprehension and oral expression in Japanese.
- To develop skills in effective processing/presentation of information and opinion through spoken and/or written communication.
- To gain interpersonal and intercultural communication skills through participation in pair/group work and class presentations.
- To increase knowledge of advanced Japanese conversational expressions and vocabulary.
- To increase knowledge of the workings of language in general.
- To increase knowledge of the workings of Japanese society and culture.

### Assessment tasks

- Weekly assigned tasks
- Listening test 1
- Recording assignment 1
- Listening test 2
- Group presentation
- Recording assignment 2
- Individual presentation

## Critical, Analytical and Integrative Thinking

We want our graduates to be capable of reasoning, questioning and analysing, and to integrate and synthesise learning and knowledge from a range of sources and environments; to be able to critique constraints, assumptions and limitations; to be able to think independently and systemically in relation to scholarly activity, in the workplace, and in the world. We want them to have a level of scientific and information technology literacy.

This graduate capability is supported by:

## Learning outcomes

- To develop skills in aural comprehension and oral expression in Japanese.
- To develop skills in effective processing/presentation of information and opinion through spoken and/or written communication.
- To gain interpersonal and intercultural communication skills through participation in pair/group work and class presentations.
- To increase knowledge of advanced Japanese conversational expressions and vocabulary.
- To increase knowledge of the workings of language in general.
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- Unit participation
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- Listening test 2
- Group presentation
- Individual presentation

## Problem Solving and Research Capability

Our graduates should be capable of researching; of analysing, and interpreting and assessing data and information in various forms; of drawing connections across fields of knowledge; and they should be able to relate their knowledge to complex situations at work or in the world, in order to diagnose and solve problems. We want them to have the confidence to take the initiative in doing so, within an awareness of their own limitations.

This graduate capability is supported by:

## Learning outcomes

- To develop skills in aural comprehension and oral expression in Japanese.
- To develop skills in effective processing/presentation of information and opinion through spoken and/or written communication.
- To gain interpersonal and intercultural communication skills through participation in pair/group work and class presentations.
- To increase knowledge of advanced Japanese conversational expressions and vocabulary.
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## Assessment tasks

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- Weekly assigned tasks
- Group presentation
- Individual presentation

## Creative and Innovative

Our graduates will also be capable of creative thinking and of creating knowledge. They will be imaginative and open to experience and capable of innovation at work and in the community. We want them to be engaged in applying their critical, creative thinking.

This graduate capability is supported by:

## Learning outcomes

- To develop skills in aural comprehension and oral expression in Japanese.
- To develop skills in effective processing/presentation of information and opinion through spoken and/or written communication.
- To gain interpersonal and intercultural communication skills through participation in pair/group work and class presentations.
- To increase knowledge of advanced Japanese conversational expressions and vocabulary.

## Assessment tasks

- Weekly assigned tasks
- Recording assignment 1
- Group presentation
- Recording assignment 2
- Individual presentation

## Effective Communication

We want to develop in our students the ability to communicate and convey their views in forms effective with different audiences. We want our graduates to take with them the capability to read, listen, question, gather and evaluate information resources in a variety of formats, assess, write clearly, speak effectively, and to use visual communication and communication technologies as appropriate.

This graduate capability is supported by:

## Learning outcomes

- To develop skills in aural comprehension and oral expression in Japanese.

- To develop skills in effective processing/presentation of information and opinion through spoken and/or written communication.
- To gain interpersonal and intercultural communication skills through participation in pair/group work and class presentations.
- To increase knowledge of advanced Japanese conversational expressions and vocabulary.

## **Assessment tasks**

- Unit participation
- Weekly assigned tasks
- Group presentation
- Individual presentation

## **Engaged and Ethical Local and Global citizens**

As local citizens our graduates will be aware of indigenous perspectives and of the nation's historical context. They will be engaged with the challenges of contemporary society and with knowledge and ideas. We want our graduates to have respect for diversity, to be open-minded, sensitive to others and inclusive, and to be open to other cultures and perspectives: they should have a level of cultural literacy. Our graduates should be aware of disadvantage and social justice, and be willing to participate to help create a wiser and better society.

This graduate capability is supported by:

## **Learning outcomes**

- To develop skills in aural comprehension and oral expression in Japanese.
- To develop skills in effective processing/presentation of information and opinion through spoken and/or written communication.
- To gain interpersonal and intercultural communication skills through participation in pair/group work and class presentations.
- To increase knowledge of advanced Japanese conversational expressions and vocabulary.
- To increase knowledge of the workings of language in general.
- To increase knowledge of the workings of Japanese society and culture.

## **Assessment tasks**

- Unit participation
- Weekly assigned tasks
- Group presentation
- Individual presentation

## Socially and Environmentally Active and Responsible

We want our graduates to be aware of and have respect for self and others; to be able to work with others as a leader and a team player; to have a sense of connectedness with others and country; and to have a sense of mutual obligation. Our graduates should be informed and active participants in moving society towards sustainability.

This graduate capability is supported by:

### Learning outcomes

- To develop skills in effective processing/presentation of information and opinion through spoken and/or written communication.
- To gain interpersonal and intercultural communication skills through participation in pair/group work and class presentations.

### Assessment tasks

- Unit participation
- Weekly assigned tasks
- Listening test 1
- Recording assignment 1
- Listening test 2
- Group presentation
- Recording assignment 2
- Individual presentation

### Late Submission

Assignments are compulsory and must be submitted on time. As a general rule, extensions will not be granted without a valid and documented reason (e.g. medical certificate). Late submissions will be penalised by 5% for each day (including weekends) the assignment task is late. No assignments will be accepted after assignments have been corrected and feedback has been provided. Assignment tasks handed in early will not be marked and returned before the due date.