



# ACCG907

## CPA - Financial Reporting and Disclosure

S2 Evening 2014

*Dept of Accounting & Corporate Governance*

### Contents

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<u>General Information</u>	2
<u>Learning Outcomes</u>	2
<u>Assessment Tasks</u>	3
<u>Delivery and Resources</u>	10
<u>Unit Schedule</u>	11
<u>Policies and Procedures</u>	12
<u>Graduate Capabilities</u>	14
<u>Research and Practice</u>	15

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## General Information

### Unit convenor and teaching staff

Unit Convenor

Emma Holmes

[emma.holmes@mq.edu.au](mailto:emma.holmes@mq.edu.au)

Level 2, E4A

Monday 3-4pm

Lecturer

Leisa Henness

[leisa.henness@mq.edu.au](mailto:leisa.henness@mq.edu.au)

Level 2, E4A

Friday 11am - 12pm

### Credit points

4

### Prerequisites

ACCG926 or ACCG855 or admission to MAdvProfAcc

### Corequisites

### Co-badged status

### Unit description

This unit is completed whilst the student is enrolled in the Financial Reporting and Disclosure segment of the CPA program. This unit is designed to provide students with an advanced knowledge of selected (financial reporting and disclosure) accounting standards, financial reporting requirements, technical accounting expertise, and business skills and values that are applicable in a professional and global environment. The unit also develops generic and specific professional skills such report writing and effective communication skills.

## Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

## Learning Outcomes

On successful completion of this unit, you will be able to:

Understand the application and basis of selected IFRSs

Apply IFRSs including the Conceptual Framework in the preparation of general purpose

financial statements

Comprehend and explain details relating to general purpose financial statements

Facilitate the preparation of general purpose financial statements

Display effective financial analytical skills

Communicate technical issues to management

## Assessment Tasks

Name	Weighting	Due
<u>1. Assessed coursework</u>	20%	Weeks 3, 5 & 8
<u>2. Class Test</u>	30%	Thursday 2 October (TBC)
<u>3. Final Examination</u>	30%	Tuesday 21 October
<u>4. Report</u>	20%	Friday 7 November

### 1. Assessed coursework

Due: **Weeks 3, 5 & 8**

Weighting: **20%**

Assessed coursework tasks will be held during normal class time in weeks 3, 5 and 8. Each assessed coursework task will be marked out of 15 and will consist of 10 multiple choice questions (each worth one mark) and one or two written questions (worth a total of 5 marks). Assessed coursework tasks 1 & 2 will represent 6% each of your assessment and assessed coursework task 3 will represent 8% (with a total of 20% for all three tasks).

Topics to be covered are as follows:

Task #1 (week 3) Modules 1&2 of CPA segment materials

Task #2 (week 5) Modules 3&4 of CPA segment materials

### Task #3 (week 8) Modules 5&6 of CPA segment materials

**Submission:**All responses to multiple choice and written questions are to be made on the paper that is issued to you and returned at the completion of the allocated time.

Students will be allocated 45 minutes at the commencement of the lecture and will be required to complete these questions individually. Students are permitted to refer to course materials.

Each multiple choice question will be marked on the basis of a correct response being worth one mark and an incorrect response or a blank response being worth zero. There are no negative marks for incorrect answers. The written answers will be marked on the basis of a marking “grid” to be prepared in relation to the problems (yet to be written).

**You must attempt the assessed coursework in your registered lecture.**

#### **Extension**

No extension will be granted. There is no supplementary coursework task if you are absent.

#### **Penalties**

There will be a zero mark for non-attendance unless an application is approved under the Disruption to Studies Policy in accordance with university rules. Approval under the Disruption to Studies Policy will result in an increase in the weighting of the marks allocated to other assessed coursework questions.

It is expected that students will spend approximately 8 hours preparing for each assessed coursework task (approximately 24 hours in total for all three tasks).

You will receive marks and feedback in lectures the following week.

On successful completion you will be able to:

- Understand the application and basis of selected IFRSs
- Apply IFRSs including the Conceptual Framework in the preparation of general purpose financial statements
- Comprehend and explain details relating to general purpose financial statements
- Facilitate the preparation of general purpose financial statements

- Display effective financial analytical skills
- Communicate technical issues to management

## 2. Class Test

Due: **Thursday 2 October (TBC)**

Weighting: **30%**

A class test has been **provisionally** set for Thursday 2 October. The 3 hour (plus 15 mins reading time) class test will be conducted as an invigilated exam in a different classroom than usual and at an additional class time. The date, time and venue are to be confirmed in class and on iLearn. It is possible that the planned date may change depending on internal examination logistics at Macquarie University. You will be given adequate advance notice in classes and on iLearn, prior to the exam, regarding the **actual** date and time.

The class test has been designed to mirror the format of the CPA Australia Financial Reporting exam as closely as possible. The class test will be marked out of 65 and will consist of 45 multiple choice questions (each worth 1 mark) and also short answer style questions (worth a total of 20 marks). The examination will cover Modules 1 to 7. The class test will be an open book test, conducted under similar conditions as the CPA Australia final exam.

### Submission

All responses to multiple choice questions will be made on a Multiple Choice Response Sheet that will be computer marked. Responses to written questions are to be made on the paper that is issued to you and returned at the completion test.

Each multiple choice question will be marked on the basis of a correct response being worth one mark and an incorrect response or a blank response being worth zero. There are no negative marks for incorrect answers. The written answers will be marked on the basis of a marking “grid” to be prepared in relation to the problems (yet to be written).

The class test itself involves 3 hours and 15 minutes of student time. Study for the class test is based on 8 full weeks of learning and appropriate levels of study. In total, preparation time can be considered to involve 70 – 90 hours of work.

You will receive full feedback about this exam in class and before the CPA Australia exam. You will receive your own marked exam script (this will be re-collected at the end of the class) for review and discussion. All questions and answers will be reviewed in class, with the focus on those areas where students performed most poorly.

**You must attempt the class test at the designated time.**

### **Extension**

No extension will be granted. There is no supplementary test if you are absent.

### **Penalties**

There will be a zero mark for non-attendance unless an application is approved under the Disruption to Studies Policy in accordance with university rules. Approval under the Disruption to Studies Policy will result in the sitting of a supplementary examination at a date to be determined by the Unit Convenor.

On successful completion you will be able to:

- Understand the application and basis of selected IFRSs
- Apply IFRSs including the Conceptual Framework in the preparation of general purpose financial statements
- Comprehend and explain details relating to general purpose financial statements
- Facilitate the preparation of general purpose financial statements
- Display effective financial analytical skills
- Communicate technical issues to management

## **3. Final Examination**

Due: **Tuesday 21 October**

Weighting: **30%**

The CPA Examination is scheduled by CPA Australia for Tuesday 21 October. CPA Australia has advised that the examination is a three hour (plus 15 minutes reading time) open book examination consisting of multiple choice questions worth approximately 65% of the marks and written responses worth the remaining approximately 35%. In previous offerings of this segment by CPA Australia the examination has been marked out of a total of 65 marks, with 45 marks being allocated to multiple choice questions and the other 20 marks being allocated to written questions.

### **Submission**

As prescribed by CPA Australia under its formal examination rules, CPA candidates are required to complete of a Multiple Choice Response Sheet relating to a range of Multiple Choice Questions and also complete written answers to questions relating to problem provided in the exam.

*Students are advised that the CPA examination is conducted by CPA Australia and in accordance with their rules and regulations. It is the responsibility of students to be aware of the rules and requirements of CPA Australia, as well as the venue and time for the examination.*

As a student enrolled in the CPA Program YOU are responsible for ensuring that you are in possession of the latest CPA Australia information. The CPA Australia website with exam information is at <http://www.cpaaustralia.com.au/cpa-program/professional-level/exams>. Please note that ANY AND ALL QUERIES regarding the CPA Australia exams and choices must be made by you to CPA Australia.

The exam itself involves 3.25 hours of student time. Study for the exam is based on 11 full weeks of learning and appropriate levels of study. In total, preparation time can be considered to involve 100 – 120 hours of work (including all learning and study undertaken to date).

As outline above this assessment task will be conducted as prescribed by CPA Australia under its formal examination rules. These are stated to all CPA Australia candidates and to Macquarie University in a general form that is common to all CPA Australia professional program examination candidates wherever they may be sitting exams anywhere across Australia or internationally. CPA Australia advises that the CPA Australia Exam examines all parts of the CPA Australia Study Guide (and other content clearly advised by CPA Australia – including International Financial Reporting Standards as advised by CPA Australia). Accordingly, this assessment task evaluates each student's ability to demonstrate an understanding and/or application of the values and issues that arise from Modules 1 to 7.

The marking standards are as applied by CPA Australia under its formal examination rules. These are not stated to Macquarie University in detail but are common to all CPA Australia professional program examination candidates wherever they may be sitting exams anywhere across Australia or internationally.

CPA Australia awards grades of Fail, Pass, Credit, Distinction and High Distinction. CPA Australia advises that a Pass mark may be in the range of 60% to 65% and lower than this is a CPA Australia Fail Grade.

Students enrolled in the CPA component of the Master of Accounting (CPA Extension) program are required to submit their CPA Examination results at the end of each session to the Department of Accounting and Corporate Governance administration staff. Students will be notified by email on how to supply their CPA examination results to the university and deadlines for submission. If a student does not submit their CPA examination results by the deadline for submission they may receive a Fail grade. Students will be notified by email through their official Macquarie University student email account.

CPA Grades are converted by Macquarie University to a mark out of 30 as follows: CPA Pass Grade 18 out of 30 (60%); CPA Credit Grade 21 out of 30 (70%); CPA Distinction Grade 24 out of 30 (80%); CPA High Distinction Grade 27 out of 30 (90%).

Where a student fails the CPA Australia exam they cannot Pass ACCG907 in the current Session. Where such a Student has attained at least 35 marks (50%) of the Macquarie University Assessment items (ie excluding assessment task 3, the CPA Australia Final Exam) students may be awarded an Incomplete grade pending successful completion of the CPA Financial Reporting Exam. Where students do not attain at least 35 marks for the Macquarie University Assessment an overall Fail grade may apply.

## Extension

In the event that you do not attend the CPA Australia examination you will be subject to the rules applicable to CPA Australia candidature. These rules are those of CPA Australia and students should consult direct with CPA Australia.

## Penalties

Non-attendance at the CPA Australia examination will result in a mark of zero unless rules applicable to CPA Australia candidature may provide an alternative outcome. These rules are those of CPA Australia and students should consult direct with CPA Australia.

On successful completion you will be able to:

- Understand the application and basis of selected IFRSs
- Apply IFRSs including the Conceptual Framework in the preparation of general purpose financial statements
- Comprehend and explain details relating to general purpose financial statements
- Facilitate the preparation of general purpose financial statements
- Display effective financial analytical skills
- Communicate technical issues to management

## 4. Report

Due: **Friday 7 November**

Weighting: **20%**

This assessment task will require students to review an entity's financial statements for evidence of compliance select accounting standard disclosures. The report will be prepared on an



individual basis and will be based on an entity to be allocated to you by our lecturer. Specific details of the requirements of the report will be posted onto iLearn no later than Monday 1 September. A formal Assessment Sheet providing all marking criteria will be posted along with the assignment requirements.

### **Submission**

The report is due on Friday 7 November by 5.00pm and must be submitted electronically through iLearn. Specific instructions on how to submit the report will be provided when the assignment requirements are released. Hard copy submission will not be required.

The marks for this report will be split between the validity of the technical content and the appropriateness of the communication performed. You will receive feedback on the format and content of your report electronically through iLearn no later than Friday 21 November.

It is expected that this task will take approximately 10 hours to complete.

### **Extension**

No extension will be granted.

### **Penalties**

The penalty for late submission is one mark per day (or part thereof) that your report is submitted late.

On successful completion you will be able to:

- Apply IFRSs including the Conceptual Framework in the preparation of general purpose financial statements
- Comprehend and explain details relating to general purpose financial statements
- Facilitate the preparation of general purpose financial statements
- Display effective financial analytical skills
- Communicate technical issues to management

## Delivery and Resources

### Classes

The timetable for classes can be found on the University web site at:

<http://www.timetables.mq.edu.au/>

You MUST attend only the class in which you are enrolled. In the event that you have to attend an alternative class for a particular week you are required to notify your lecturer in advance of attending the alternate class.

### Required and Recommended Texts and/or Materials

#### Prescribed Reference Materials

CPA Program: CPA 115 Financial Reporting, Deakin University, Geelong, January 2014 – provided by CPA Australia

CPA Program: Financial Reporting Student Support Notes, BPP Learning Media Limited, January 2014 – available on iLearn

Module Topic Notes (in powerpoint format) - to be downloaded each week from iLearn.

#### Recommended Reference Materials

The following source reference will be used to provide practical application examples:

- Picker, Leo, Loftus, Wise, Clark, Alfredson *Applying International Financial Reporting Standards*, 3<sup>rd</sup> edition. John Wiley & Sons Australia Ltd, (2013).
- Leo, K., Hoggett, J., Sweeting, J and Radford J., *Company Accounting In Australia*, 9<sup>th</sup> edition, John Wiley & Sons Australia Ltd (2012).

Students will be required to use library resources to research beyond these materials in undertaking research necessary to complete their written presentation assignment.

The CPA 115 course materials have a reference list at the end of each module containing all references cited by the author. These provide some guidance to references that could be used to research an assignment on a particular issue.

### Unit Web Page

- Course material is available on the learning management system (iLearn)
- The web page for this unit can be found at: <http://ilearn.mq.edu.au>

### Learning and Teaching Activities

Each class will meet weekly for a 3 hour lecture during the session. All scheduled classes are compulsory. In between classes, students are required to work through the relevant module(s) in the CPA program, CPA115 segment module, as well as work on assessment tasks.

Students are expected to fully study the course material and recommended readings of each CPA Module. You are encouraged to properly construct your own notes based on your reading,

any additional comments, and supplements.

Each class will consist of an overview and discussion of the main content, concepts and issues from the relevant CPA115 Module topics. In addition, other activities will take place that seek to enhance and enrich understanding of the content, the readings and any accounting standards related to each module. This will include working through questions in the CPA material and discussing articles or actual financial statements that help demonstrate the topic more fully.

Students will be provided with materials related to the topic by the lecturer (which will be placed on iLearn), however it is important to understand that these are only intended to be used as an overview and guide.

## Technology Used and Required

Students will need access to Microsoft Excel, Word and Powerpoint to enable completion of various assessment tasks throughout the session.

In addition students will require access to the internet, including specifically access to iLearn.

## Unit Schedule

Week	Week commencing	Topic/Content
1	4 August	<ul style="list-style-type: none"><li>· Introduction of Unit</li><li>· Module 1: The framework and its application in financial reporting</li></ul>
2	11 August	<ul style="list-style-type: none"><li>· Module 2: Presentation of financial statements</li></ul>
3	18 August	<ul style="list-style-type: none"><li>· Assessed coursework #1: Modules 1 &amp; 2</li><li>· Module 3: Provisions, contingent liabilities and contingent assets</li></ul>

4	25 August	<ul style="list-style-type: none"> <li>Module 4: Income taxes</li> </ul>
5	1 September	<ul style="list-style-type: none"> <li>Assessed coursework #2: Modules 3&amp;4</li> <li>Module 5: Financial instruments (part I)</li> </ul>
6	8 September	<ul style="list-style-type: none"> <li>Module 5: Financial instruments (part II)</li> </ul>
7	15 September	<ul style="list-style-type: none"> <li>Module 6: Business combinations and group accounting</li> </ul>
8	22 September	<ul style="list-style-type: none"> <li>Assessed coursework #3: Modules 5&amp;6</li> <li>Module 7: Impairment of assets</li> </ul>
9	Thursday 2 October (TBC)	<ul style="list-style-type: none"> <li><b>Class test - Modules 1 to 7 inclusive</b></li> </ul>
10	6 October	<ul style="list-style-type: none"> <li>Self study week to prepare for CPA Australia exam</li> </ul>
11	13 October	<ul style="list-style-type: none"> <li>Results and feedback for in class test                             <ul style="list-style-type: none"> <li>Final CPA exam preparation session</li> </ul> </li> </ul>
	<b>Tuesday 21 October</b>	<b>CPA EXAM</b>
12	27 October	<ul style="list-style-type: none"> <li>Self study week to prepare written report</li> </ul>
13	3 November	<ul style="list-style-type: none"> <li>Written report due Friday 7 November by 5.00pm</li> </ul>

## Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central](#).

Students should be aware of the following policies in particular with regard to Learning and Teaching:

Academic Honesty Policy [http://mq.edu.au/policy/docs/academic\\_honesty/policy.html](http://mq.edu.au/policy/docs/academic_honesty/policy.html)

Assessment Policy <http://mq.edu.au/policy/docs/assessment/policy.html>

Grading Policy <http://mq.edu.au/policy/docs/grading/policy.html>

Grade Appeal Policy <http://mq.edu.au/policy/docs/gradeappeal/policy.html>

Grievance Management Policy [http://mq.edu.au/policy/docs/grievance\\_management/policy.html](http://mq.edu.au/policy/docs/grievance_management/policy.html)

Disruption to Studies Policy [http://www.mq.edu.au/policy/docs/disruption\\_studies/policy.html](http://www.mq.edu.au/policy/docs/disruption_studies/policy.html) *The Disruption to Studies Policy is effective from March 3 2014 and replaces the Special Consideration Policy.*

In addition, a number of other policies can be found in the [Learning and Teaching Category](#) of Policy Central.

## **Student Code of Conduct**

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: [https://students.mq.edu.au/support/student\\_conduct/](https://students.mq.edu.au/support/student_conduct/)

## **Student Support**

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

## **Learning Skills**

Learning Skills ([mq.edu.au/learningskills](http://mq.edu.au/learningskills)) provides academic writing resources and study strategies to improve your marks and take control of your study.

- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module for Students](#)
- [Ask a Learning Adviser](#)

## **Student Services and Support**

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

## **Student Enquiries**

For all student enquiries, visit Student Connect at [ask.mq.edu.au](http://ask.mq.edu.au)

## IT Help

For help with University computer systems and technology, visit <http://informatics.mq.edu.au/help/>.

When using the University's IT, you must adhere to the [Acceptable Use Policy](#). The policy applies to all who connect to the MQ network including students.

## Graduate Capabilities

### PG - Discipline Knowledge and Skills

Our postgraduates will be able to demonstrate a significantly enhanced depth and breadth of knowledge, scholarly understanding, and specific subject content knowledge in their chosen fields.

This graduate capability is supported by:

#### Learning outcomes

- Understand the application and basis of selected IFRSs
- Comprehend and explain details relating to general purpose financial statements
- Facilitate the preparation of general purpose financial statements
- Display effective financial analytical skills
- Communicate technical issues to management

#### Assessment tasks

- 1. Assessed coursework
- 2. Class Test
- 3. Final Examination
- 4. Report

### PG - Research and Problem Solving Capability

Our postgraduates will be capable of systematic enquiry; able to use research skills to create new knowledge that can be applied to real world issues, or contribute to a field of study or practice to enhance society. They will be capable of creative questioning, problem finding and problem solving.

This graduate capability is supported by:

#### Learning outcomes

- Understand the application and basis of selected IFRSs
- Apply IFRSs including the Conceptual Framework in the preparation of general purpose financial statements
- Facilitate the preparation of general purpose financial statements

- Display effective financial analytical skills
- Communicate technical issues to management

## **Assessment tasks**

- 1. Assessed coursework
- 2. Class Test
- 3. Final Examination
- 4. Report

## **PG - Capable of Professional and Personal Judgment and Initiative**

Our postgraduates will demonstrate a high standard of discernment and common sense in their professional and personal judgment. They will have the ability to make informed choices and decisions that reflect both the nature of their professional work and their personal perspectives.

This graduate capability is supported by:

## **Learning outcomes**

- Apply IFRSs including the Conceptual Framework in the preparation of general purpose financial statements
- Comprehend and explain details relating to general purpose financial statements
- Facilitate the preparation of general purpose financial statements
- Display effective financial analytical skills
- Communicate technical issues to management

## **Assessment tasks**

- 1. Assessed coursework
- 2. Class Test
- 3. Final Examination
- 4. Report

## **Research and Practice**

This unit gives you opportunities to conduct your own research and gives you practice in applying research findings in your assessment tasks. Students will be required to use library resources to research beyond these materials in undertaking research necessary to complete their tasks. The unit materials have a reference list at the end of each chapter/module/text containing all references cited by the author. These provide some guidance to references that could be used to research particular issues.