

# ECHP222

# **Professional Experience 2**

S1 External 2015

Institute of Early Childhood

# **Contents**

| General Information           | 2  |
|-------------------------------|----|
| Learning Outcomes             | 2  |
| Assessment Tasks              | 3  |
| Delivery and Resources        | 5  |
| Unit Schedule                 | 6  |
| Policies and Procedures       | 8  |
| Graduate Capabilities         | 9  |
| Changes since First Published | 14 |

#### Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

### **General Information**

Unit convenor and teaching staff

Fay Hadley

fay.hadley@mq.edu.au

Contact via 9850 9833

X5B267

Lecturer and tutor

Rebecca Andrews

rebecca.andrews@mq.edu.au

Contact via 9850 9871

X5B355

Credit points

3

#### Prerequisites

(((ECH120 or ECHE120) and ECHP122) and (admission to BEd(ECE)(Birth-12) or BTeach(ECE) or BTeach(Birth-5))) or admission to GDipECTeach or GDipEarlyChildhood

#### Corequisites

#### Co-badged status

#### Unit description

In this unit students engage in active, careful and critical reflection as part of their commitment to teaching. A range of strategies that provide guidance on ways to support young children's learning is central to the unit. The content of the unit explores current theories of learning and investigates the concept of documenting children's learning as a way to record thoughtful, reflective observations that connect to planning. Sensitivity to children of culturally diverse backgrounds is a key component of the unit. Students practice these skills as they complete 20 compulsory days of professional experience in a prior-to-school early childhood setting.

### Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <a href="https://www.mq.edu.au/study/calendar-of-dates">https://www.mq.edu.au/study/calendar-of-dates</a>

# **Learning Outcomes**

On successful completion of this unit, you will be able to:

1. Develop an awareness of contemporary theories to observing, planning and

implementing learning experiences.

- 2. Explore the Early Years Learning Framework and implement effectively in planning and programming on professional experience placements.
- 3. Recognise the importance of environments and how it influences children's learning.
- 4. Explore and practice a range of teaching techniques in the professional experience placement.
- 5. Begin to recognise behavioural characteristics of children and develop strategies for guiding children's behaviour.
- 6. Engage in active, careful and critical reflective practice.
- 7. Extend generic skills such as problem-solving, critical analysis, self-awareness, task management, literacy and communication skills.

### **Assessment Tasks**

| Name                 | Weighting | Due             |
|----------------------|-----------|-----------------|
| Assessment 1         | 35%       | 24th March 2014 |
| Assessment 2: Part A | 0%        | 18th May        |
| Assessment 2: Part B | 50%       | 18th May        |
| Assessment 3         | 15%       | 4th June        |

### **Assessment 1**

Due: 24th March 2014

Weighting: 35%

#### Getting ready for professional experience

On successful completion you will be able to:

- 1. Develop an awareness of contemporary theories to observing, planning and implementing learning experiences.
- 2. Explore the Early Years Learning Framework and implement effectively in planning and programming on professional experience placements.
- 7. Extend generic skills such as problem-solving, critical analysis, self-awareness, task management, literacy and communication skills.

### Assessment 2: Part A

Due: 18th May

Weighting: 0%

#### **Professional Experience Evaluation Report**

On successful completion you will be able to:

- 1. Develop an awareness of contemporary theories to observing, planning and implementing learning experiences.
- 2. Explore the Early Years Learning Framework and implement effectively in planning and programming on professional experience placements.
- 3. Recognise the importance of environments and how it influences children's learning.
- 4. Explore and practice a range of teaching techniques in the professional experience placement.
- 5. Begin to recognise behavioural characteristics of children and develop strategies for guiding children's behaviour.
- 6. Engage in active, careful and critical reflective practice.
- 7. Extend generic skills such as problem-solving, critical analysis, self-awareness, task management, literacy and communication skills.

### Assessment 2: Part B

Due: **18th May** Weighting: **50%** 

#### **Professional Experience Book Work**

On successful completion you will be able to:

- 1. Develop an awareness of contemporary theories to observing, planning and implementing learning experiences.
- 2. Explore the Early Years Learning Framework and implement effectively in planning and programming on professional experience placements.
- 3. Recognise the importance of environments and how it influences children's learning.
- 4. Explore and practice a range of teaching techniques in the professional experience placement.
- 5. Begin to recognise behavioural characteristics of children and develop strategies for guiding children's behaviour.
- 6. Engage in active, careful and critical reflective practice.
- 7. Extend generic skills such as problem-solving, critical analysis, self-awareness, task management, literacy and communication skills.

#### Assessment 3

Due: **4th June** Weighting: **15%** 

There will be an online quiz at the end of semester. It will include 30 questions with each question worth .5 of mark.

On successful completion you will be able to:

- 1. Develop an awareness of contemporary theories to observing, planning and implementing learning experiences.
- 2. Explore the Early Years Learning Framework and implement effectively in planning and programming on professional experience placements.
- 3. Recognise the importance of environments and how it influences children's learning.
- 4. Explore and practice a range of teaching techniques in the professional experience placement.
- 5. Begin to recognise behavioural characteristics of children and develop strategies for guiding children's behaviour.

# **Delivery and Resources**

#### Classes

The timetable for classes can be found on the University web site at: <a href="http://www.timetables.mq.e">http://www.timetables.mq.e</a> du.au/

- External students are to attend two compulsory on campus day on Saturday 28th March and Wednesday 15<sup>th</sup> April 2015.
- In order to be eligible for a passing grade, students must meet the following requirements:
- Internal students must attend at least 80% of all tutorials
- External students must attend the compulsory on-campus session on Saturday 28th March and Wednesday 15th April 2015.
- Satisfactorily complete a three week professional experience placement from April 20<sup>th</sup>-May 8<sup>th</sup> (including 6 observation days before this block)
- Complete all three assessments.

#### **Texts**

#### Required

1. Arthur, L, Beecher, B. Death, E. Dockett, S. & Farmer, S. (2012). *Programming and planning in early childhood settings.* (5<sup>th</sup> Ed.). Victoria: Cengage. **(required text for ECHP122 – if you** 

### completed ECHP122 you do not need to purchase the new edition – 6<sup>th</sup> edition)

Please note if you were exempt from ECHP122 please purchase the new edition:

Arthur, L, Beecher, B. Death, E. Dockett, S. & Farmer, S. (2015). *Programming and planning in early childhood settings.* (6<sup>th</sup> Ed.). Victoria: Cengage

- 2. Department of Education, Employment & Workplace Relations. (2009). Belonging, Being & Becoming. The Early Years Learning Framework for Australia. Canberra, ACT: Commonwealth of Australia. Please download from: http://www.deewr.gov.au/EarlyChildhood/Policy\_Agenda/Quality/Documents/Final%20EYLF%20Framework%20Report%20-%20WEB.pdf (required text for ECH120 & ECHP122)
- 3. MacNaughton, G., & Williams, G. (2009). *Techniques for teaching young children.* (3<sup>rd</sup> ed). Australia: Longman. (required text for ECHP122)
- 4. Porter, L. (2008). *Young children's behaviour. Practical approaches for parents and teachers.* (3<sup>rd</sup> ed.). Marrickville: Elsevier.

### **Unit Schedule**

#### ECHP222 Overview 2015

| Date                              | Lecture topic/Lecturer   | Readings  |
|-----------------------------------|--|---|
| Wk 1:<br>23 <sup>rd</sup><br>Feb  | Theories of planning (Fay Hadley)  • Assessment 1 explained in the lecture  • Placements available 23 <sup>rd</sup> Feb – contact centre early to arrange observation days   | Arthur et al. (2012) chapter 1 (pp.13-30) & chapter 8  OR  Arthur et al (2015) chapter 1 (pp14-45) & chapter 7  Porter (2008) chapter 3  Internal tutorials held in week 1  |
| Wk 2:<br>2 <sup>nd</sup><br>March | How to observe and plan: understanding children and facilitating learning at 200 level (Rebecca Andrews)     Start doing observation days (need to complete 5 before block and at least two before assessment 1 is due)  | Arthur et al (2012) chapter 7 pp.201-218 & chapter 10  OR  Arthur et al (2015) chapter 6 pp.179-200 & chapter 9  Luckenbill, J. (2012) (see ereserve)  Listen to pre-recording *1) How to write an observation  |
| Wk 3:<br>g <sup>th</sup><br>March | Preparation for professional Experience - expectations and guidelines (Rebecca Andrews)  • Internals bring your PE folder to tutorial to be checked (see assessment 1, part 6). We will also work on your teaching strategy goal in class so please read relevant chapter (Part 2 section) in MacNaughton and Williams in preparation. | Arthur et al (2012) chapter 9  OR Arthur et al (2015) chapter 8  MacNaughton & Williams (2009) choose chapter: Part 2  Professional Experience Expectations  Professional Experience Handbook (skim)  Listen to pre-recording *2) How to write a plan |

Wk 7-9

Wk

10:

11<sup>th</sup>

May

| Wk 4:                              | Guiding children's behaviour (Fay Hadley)   | Porter (2008) chapter 1 & 2 & 10  |
|------------------------------------|---|---|
| 16 <sup>th</sup><br>March          | Assessment 1 due 18 <sup>th</sup> March (online submission)                               | Listen to pre-recording 3) The at risk process.   |
| Wk 5:<br>23 <sup>rd</sup><br>March | Technology and documentation (Kate Highfield)   | NAEYC Technology statement (2012) (see iLearn)  Hong & Trapanier – Street (2004) (see ereserve)  On campus Sat 28 <sup>th</sup> March  Externals: Bring your prac folder to on campus to be checked (see assessment 1, part 6). We will also work on your teaching strategy goal at the oncampus so please read relevant chapter (Part 2 section) in MacNaughton and Williams in preparation. |
| Wk 6:<br>30 <sup>th</sup><br>March | Environment as the third teacher (Rebecca Andrews)  Assessment 2 explained in the lecture | Arthur et al. (2012) chapter 11  OR Arthur et al. (2015) chapter 10  Porter (2008) chapter 6  MacNaughton & Williams (2009) chapter 1   |
| docume                             | entation. All observation days need to be completed                                       | do catch up on PE bookwork, readings, listen to lecture on endy Shepherd) – Lecture pre-recorded and on iLearn for you to listen  |
| to                                 | ioanning voluble. Introduction to podagografia decamentation (vice                        | may enophota) Lessaio pre recorded una en Lesain lei yeu le licien  |
| MacNau                             | ughton & Williams (2009) chapter 24   |   |
| Fleet et                           | al (2011) (see ereserve)  |   |
| Assess                             | ment 1 returned (via online)  |   |
| On Can<br>require                  | npus Wednesday 15 <sup>th</sup> April (bring your PE folder + 3 picture<br>d)             | documentation task (see assessment 2, part 6 for what is  |

April 20<sup>th</sup> - May 8<sup>th</sup> Professional Experience week 1, 2 and 3 of block

Time to complete Assessment 2 and finalise PE if you have days to makeup.

No lecture or classes (lecture provided in mid semester)

Assessment 2 due: Friday 15th May

| Wk<br>11:<br>18 <sup>th</sup><br>May | Reflecting on professional experience: Myself as a developing teacher (Fay Hadley)   | Arthur et al. (2012) chapter 4  OR Arthur et al. (2015) chapter 4  Porter (2008) chapter 9  Online chat for external students to debrief about PE Wednesday 20 <sup>th</sup> May, 7.30pm – 8.30pm  Internal students: Bring your PE folder to tutorial + 3 picture documentation task (see assessment 2, part 6 for what is required) |
|--------------------------------------|--|---|
| Wk<br>12<br>25 <sup>th</sup><br>May  | Where to next, future PE and beginning my Professional Portfolio (Fay Hadley)  | Arthur et al. (2012) <b>chapter 6</b> OR Arthur et al. (2015) chapter 5  Porter (2008) chapter 13  MacNaughton & Williams (2009) chapter 31   |
| Wk<br>13<br>1 <sup>st</sup><br>June  | NO CLASSES OR LECTURES THIS WEEK: Study for assessment 3 Assignment 2 returned (via online) Wednesday 3 <sup>rd</sup> June Assessment 3 QUIZ Thursday 4 <sup>th</sup> June |   |

# **Policies and Procedures**

Macquarie University policies and procedures are accessible from <u>Policy Central</u>. Students should be aware of the following policies in particular with regard to Learning and Teaching:

Academic Honesty Policy http://mq.edu.au/policy/docs/academic\_honesty/policy.html

Assessment Policy http://mq.edu.au/policy/docs/assessment/policy.html

Grading Policy http://mq.edu.au/policy/docs/grading/policy.html

Grade Appeal Policy http://mq.edu.au/policy/docs/gradeappeal/policy.html

Grievance Management Policy http://mq.edu.au/policy/docs/grievance\_management/policy.html

Disruption to Studies Policy <a href="http://www.mq.edu.au/policy/docs/disruption\_studies/policy.html">http://www.mq.edu.au/policy/docs/disruption\_studies/policy.html</a> The Disruption to Studies Policy is effective from March 3 2014 and replaces the Special Consideration Policy.

In addition, a number of other policies can be found in the <u>Learning and Teaching Category</u> of Policy Central.

<sup>\*</sup> There are several pre-recorded lectures available on iLearn. These are 10 minutes each and include: 1) How to write an observation; 2) How to write a plan and 3) The at risk process.

#### **Student Code of Conduct**

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/support/student\_conduct/

#### Results

Results shown in *iLearn*, or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in <a href="extraction-color: blue} eStudent</a>. For more information visit <a href="extraction-color: blue} ask.m</a> <a href="eq.edu.au">q.edu.au</a>.

# Student Support

Macquarie University provides a range of support services for students. For details, visit <a href="http://students.mq.edu.au/support/">http://students.mq.edu.au/support/</a>

### **Learning Skills**

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to improve your marks and take control of your study.

- Workshops
- StudyWise
- · Academic Integrity Module for Students
- Ask a Learning Adviser

# Student Services and Support

Students with a disability are encouraged to contact the <u>Disability Service</u> who can provide appropriate help with any issues that arise during their studies.

# Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

### IT Help

For help with University computer systems and technology, visit <a href="http://informatics.mq.edu.au/hel">http://informatics.mq.edu.au/hel</a>
p/.

When using the University's IT, you must adhere to the <u>Acceptable Use Policy</u>. The policy applies to all who connect to the MQ network including students.

# **Graduate Capabilities**

### Creative and Innovative

Our graduates will also be capable of creative thinking and of creating knowledge. They will be imaginative and open to experience and capable of innovation at work and in the community. We want them to be engaged in applying their critical, creative thinking.

This graduate capability is supported by:

### Learning outcomes

- 4. Explore and practice a range of teaching techniques in the professional experience placement.
- 6. Engage in active, careful and critical reflective practice.
- 7. Extend generic skills such as problem-solving, critical analysis, self-awareness, task management, literacy and communication skills.

# Capable of Professional and Personal Judgement and Initiative

We want our graduates to have emotional intelligence and sound interpersonal skills and to demonstrate discernment and common sense in their professional and personal judgement. They will exercise initiative as needed. They will be capable of risk assessment, and be able to handle ambiguity and complexity, enabling them to be adaptable in diverse and changing environments.

This graduate capability is supported by:

# **Learning outcomes**

- 1. Develop an awareness of contemporary theories to observing, planning and implementing learning experiences.
- 2. Explore the Early Years Learning Framework and implement effectively in planning and programming on professional experience placements.
- 3. Recognise the importance of environments and how it influences children's learning.
- 4. Explore and practice a range of teaching techniques in the professional experience placement.
- 5. Begin to recognise behavioural characteristics of children and develop strategies for guiding children's behaviour.
- 6. Engage in active, careful and critical reflective practice.
- 7. Extend generic skills such as problem-solving, critical analysis, self-awareness, task management, literacy and communication skills.

#### **Assessment tasks**

Assessment 2: Part A

Assessment 2: Part B

# Commitment to Continuous Learning

Our graduates will have enquiring minds and a literate curiosity which will lead them to pursue knowledge for its own sake. They will continue to pursue learning in their careers and as they participate in the world. They will be capable of reflecting on their experiences and relationships

with others and the environment, learning from them, and growing - personally, professionally and socially.

This graduate capability is supported by:

### Learning outcomes

- 1. Develop an awareness of contemporary theories to observing, planning and implementing learning experiences.
- 2. Explore the Early Years Learning Framework and implement effectively in planning and programming on professional experience placements.
- 3. Recognise the importance of environments and how it influences children's learning.
- 4. Explore and practice a range of teaching techniques in the professional experience placement.
- 6. Engage in active, careful and critical reflective practice.
- 7. Extend generic skills such as problem-solving, critical analysis, self-awareness, task management, literacy and communication skills.

#### Assessment tasks

- Assessment 2: Part A
- Assessment 2: Part B

# Discipline Specific Knowledge and Skills

Our graduates will take with them the intellectual development, depth and breadth of knowledge, scholarly understanding, and specific subject content in their chosen fields to make them competent and confident in their subject or profession. They will be able to demonstrate, where relevant, professional technical competence and meet professional standards. They will be able to articulate the structure of knowledge of their discipline, be able to adapt discipline-specific knowledge to novel situations, and be able to contribute from their discipline to inter-disciplinary solutions to problems.

This graduate capability is supported by:

# Learning outcomes

- 1. Develop an awareness of contemporary theories to observing, planning and implementing learning experiences.
- 2. Explore the Early Years Learning Framework and implement effectively in planning and programming on professional experience placements.
- 3. Recognise the importance of environments and how it influences children's learning.
- 4. Explore and practice a range of teaching techniques in the professional experience placement.
- 5. Begin to recognise behavioural characteristics of children and develop strategies for

guiding children's behaviour.

#### **Assessment tasks**

- Assessment 1
- · Assessment 2: Part A
- · Assessment 2: Part B
- Assessment 3

# Critical, Analytical and Integrative Thinking

We want our graduates to be capable of reasoning, questioning and analysing, and to integrate and synthesise learning and knowledge from a range of sources and environments; to be able to critique constraints, assumptions and limitations; to be able to think independently and systemically in relation to scholarly activity, in the workplace, and in the world. We want them to have a level of scientific and information technology literacy.

This graduate capability is supported by:

### Learning outcomes

- 1. Develop an awareness of contemporary theories to observing, planning and implementing learning experiences.
- 2. Explore the Early Years Learning Framework and implement effectively in planning and programming on professional experience placements.
- 3. Recognise the importance of environments and how it influences children's learning.
- 4. Explore and practice a range of teaching techniques in the professional experience placement.
- 5. Begin to recognise behavioural characteristics of children and develop strategies for guiding children's behaviour.
- 6. Engage in active, careful and critical reflective practice.

#### Assessment tasks

- Assessment 1
- Assessment 2: Part A
- · Assessment 2: Part B
- Assessment 3

# Problem Solving and Research Capability

Our graduates should be capable of researching; of analysing, and interpreting and assessing data and information in various forms; of drawing connections across fields of knowledge; and they should be able to relate their knowledge to complex situations at work or in the world, in order to diagnose and solve problems. We want them to have the confidence to take the initiative

in doing so, within an awareness of their own limitations.

This graduate capability is supported by:

### Learning outcomes

- 3. Recognise the importance of environments and how it influences children's learning.
- 4. Explore and practice a range of teaching techniques in the professional experience placement.
- 5. Begin to recognise behavioural characteristics of children and develop strategies for guiding children's behaviour.
- 6. Engage in active, careful and critical reflective practice.

#### **Assessment tasks**

- Assessment 1
- · Assessment 2: Part A
- · Assessment 2: Part B

### **Effective Communication**

We want to develop in our students the ability to communicate and convey their views in forms effective with different audiences. We want our graduates to take with them the capability to read, listen, question, gather and evaluate information resources in a variety of formats, assess, write clearly, speak effectively, and to use visual communication and communication technologies as appropriate.

This graduate capability is supported by:

# Learning outcomes

- 4. Explore and practice a range of teaching techniques in the professional experience placement.
- 5. Begin to recognise behavioural characteristics of children and develop strategies for guiding children's behaviour.
- 6. Engage in active, careful and critical reflective practice.
- 7. Extend generic skills such as problem-solving, critical analysis, self-awareness, task management, literacy and communication skills.

#### Assessment tasks

- · Assessment 2: Part A
- Assessment 2: Part B

# Engaged and Ethical Local and Global citizens

As local citizens our graduates will be aware of indigenous perspectives and of the nation's

historical context. They will be engaged with the challenges of contemporary society and with knowledge and ideas. We want our graduates to have respect for diversity, to be open-minded, sensitive to others and inclusive, and to be open to other cultures and perspectives: they should have a level of cultural literacy. Our graduates should be aware of disadvantage and social justice, and be willing to participate to help create a wiser and better society.

This graduate capability is supported by:

### Learning outcomes

- 2. Explore the Early Years Learning Framework and implement effectively in planning and programming on professional experience placements.
- 7. Extend generic skills such as problem-solving, critical analysis, self-awareness, task management, literacy and communication skills.

#### **Assessment tasks**

· Assessment 2: Part A

· Assessment 2: Part B

Assessment 3

# **Changes since First Published**

| Date       | Description              |
|------------|--------------------------|
| 19/01/2015 | updated lecture schedule |