FOBE300
Student Leadership in Community Engagement
S1 Day 2016
Dept of Marketing and Management

Contents

General Information 2
Learning Outcomes 3
General Assessment Information 3
Assessment Tasks 4
Delivery and Resources 5
Unit Schedule 6
Policies and Procedures 6
Graduate Capabilities 8
Changes from Previous Offering 10
Changes since First Published 10

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General Information

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Credit points
3

Prerequisites
39cp and permission of Executive Dean of Faculty

Corequisites

Co-badged status
Unit description
This unit examines leadership in the context of professional and community engagement. Students will learn through their experience of a work placement in a not-for-profit organisation, government agency, company, or other industry partner. Students will gain practical knowledge, experience and skills in an organisation. They will be challenged to analyse the context in which they are working and to examine the intersection between leadership in theory and practice. Students will contextualise their graduate capabilities, explore their leadership potential and develop their leadership style through professional and community engagement. This unit aims at preparing students for effective, responsible, ethical and active professional and community engagement and leadership. This unit is a designated PACE unit and all enquiries regarding enrolment should be made with the Faculty no later than 4 weeks before commencement of the study period. Commencing in Session 2, 2016 this unit will include a separate research internship stream for students who meet GPA requirements. PACE research internships connect highly motivated and capable students with current research projects in the Faculty of Business and Economics. Contact the FBE PACE team for further information.

Important Academic Dates
Information about important academic dates including deadlines for withdrawing from units are available at http://students.mq.edu.au/student_admin/enrolmentguide/academicdates/

Learning Outcomes
1. Develop and critically reflect on tools for observing leadership in the context of your placement experience.
2. Analyse and evaluate information while observing and reporting on leadership in the context of your placement experience.
3. Interpret and reflect on your observations of leadership with reference to key constructs in leadership and relevant aspects of context.
4. Critically assess your developing capacity for teamwork and leadership.

General Assessment Information
Detailed instructions for each assessment task are provided on iLearn.

All assessment tasks are to be submitted to Turnitin boxes on iLearn by the due date. No extensions will be granted. Late tasks will be accepted up to 72 hours after the submission deadline. There will be a deduction of 10% of the total available marks made from the total awarded marks for each 24 hour period or part thereof that the submission is late (for example, 25 hours late in submission - 20% penalty). This penalty does not apply for cases in which an application for disruption to studies is made and approved.
Disruption applications must be made within 5 working days of the commencement of the disruption. See further information about the Disruption to Studies Policy.

### Assessment Tasks

<table>
<thead>
<tr>
<th>Name</th>
<th>Weighting</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learning contract</td>
<td>35%</td>
<td>Seminars 2 and 3</td>
</tr>
<tr>
<td>Placement evaluation</td>
<td>25%</td>
<td>Seminar 4</td>
</tr>
<tr>
<td>Leadership project</td>
<td>40%</td>
<td>Seminar 4</td>
</tr>
</tbody>
</table>

**Learning contract**

Due: **Seminars 2 and 3**
Weighting: **35%**

Create a learning contract for your FOBE300 placement experience. See detailed assessment task instructions on iLearn.

- Part 1 is due by seminar 2: 20%
- Part 2 is due by seminar 3: 15%

This Assessment Task relates to the following Learning Outcomes:

- Develop and critically reflect on tools for observing leadership in the context of your placement experience.
- Critically assess your developing capacity for teamwork and leadership.

**Placement evaluation**

Due: **Seminar 4**
Weighting: **25%**

The supervisor in your work placement completes an evaluation and you complete a self-evaluation.

The Placement Evaluation form is in three sections. You must submit all three sections of the Placement Evaluation in order to complete the unit.

**Section 1 (10%)**: This section is completed by your supervisor and includes a report of hours worked, expectations met and outcomes achieved.

**Section 2 (15%)**: This section includes a self-assessment of your participation in your placement.
Section 3 (unmarked): This section includes your supervisor's evaluation of your participation in your placement. Placement evaluations may be submitted either through ilearn or in hard copy at Seminar 4.

This Assessment Task relates to the following Learning Outcomes:
- Develop and critically reflect on tools for observing leadership in the context of your placement experience.
- Analyse and evaluate information while observing and reporting on leadership in the context of your placement experience.
- Interpret and reflect on your observations of leadership with reference to key constructs in leadership and relevant aspects of context.
- Critically assess your developing capacity for teamwork and leadership.

Leadership project
Due: Seminar 4
Weighting: 40%

Present a poster in Seminar 4 and submit a written report. See detailed assessment task instructions on iLearn.

Poster presentation: 20%
Written report: 20%

This Assessment Task relates to the following Learning Outcomes:
- Develop and critically reflect on tools for observing leadership in the context of your placement experience.
- Analyse and evaluate information while observing and reporting on leadership in the context of your placement experience.
- Interpret and reflect on your observations of leadership with reference to key constructs in leadership and relevant aspects of context.

Delivery and Resources
The class is run in internal mode. You must complete the number of placement hours specified in your letter of offer. Work experience can be in any relevant organisation, including for-profit, non-profit or government organisations.
Unit Schedule

All students are required to attend all four 3-hour seminars and submit all three assessment tasks. You will find seminar materials, recommended readings and assessment task details on the FOBE300 iLearn page.

The seminar schedule is subject to change. Check your students.mq.edu.au email account and the iLearn website for any changes.

<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Day and time</th>
<th>Location</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seminar 1</td>
<td>2</td>
<td>11 March</td>
<td>Friday 3-6pm</td>
<td>W5C220</td>
</tr>
<tr>
<td>Seminar 2</td>
<td>3</td>
<td>18 March</td>
<td>Friday 3-6pm</td>
<td>W5C220</td>
</tr>
<tr>
<td>Seminar 3</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
<td>W5C220</td>
</tr>
<tr>
<td>Seminar 4</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
<td>W5C220</td>
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Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central. Students should be aware of the following policies in particular with regard to Learning and Teaching:


In addition, a number of other policies can be found in the [Learning and Teaching Category](http://www.mq.edu.au/policy/docs/) of Policy Central.

**Student Code of Conduct**

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: [https://students.mq.edu.au/support/student_conduct/](https://students.mq.edu.au/support/student_conduct/)
Results

Results shown in iLearn, or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au.

PACE-specific Policies


Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to improve your marks and take control of your study.

- Workshops
- StudyWise
- Academic Integrity Module for Students
- Ask a Learning Adviser

Student Enquiry Service

For all student enquiries, visit Student Connect at ask.mq.edu.au

Equity Support

Students with a disability are encouraged to contact the Disability Service who can provide appropriate help with any issues that arise during their studies.

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.
Graduate Capabilities

Creative and Innovative

Our graduates will also be capable of creative thinking and of creating knowledge. They will be imaginative and open to experience and capable of innovation at work and in the community. We want them to be engaged in applying their critical, creative thinking.

This graduate capability is supported by:

Learning outcomes

• Develop and critically reflect on tools for observing leadership in the context of your placement experience.
• Analyse and evaluate information while observing and reporting on leadership in the context of your placement experience.
• Interpret and reflect on your observations of leadership with reference to key constructs in leadership and relevant aspects of context.

Assessment tasks

• Learning contract
• Placement evaluation
• Leadership project

Socially and Environmentally Active and Responsible

We want our graduates to be aware of and have respect for self and others; to be able to work with others as a leader and a team player; to have a sense of connectedness with others and country; and to have a sense of mutual obligation. Our graduates should be informed and active participants in moving society towards sustainability.

This graduate capability is supported by:

Learning outcomes

• Develop and critically reflect on tools for observing leadership in the context of your placement experience.
• Interpret and reflect on your observations of leadership with reference to key constructs in leadership and relevant aspects of context.
• Critically assess your developing capacity for teamwork and leadership.

Assessment tasks

• Learning contract
• Placement evaluation
• Leadership project
Commitment to Continuous Learning

Our graduates will have enquiring minds and a literate curiosity which will lead them to pursue knowledge for its own sake. They will continue to pursue learning in their careers and as they participate in the world. They will be capable of reflecting on their experiences and relationships with others and the environment, learning from them, and growing - personally, professionally and socially.

This graduate capability is supported by:

**Learning outcome**

- Critically assess your developing capacity for teamwork and leadership.

**Assessment tasks**

- Learning contract
- Placement evaluation

Engaged and Ethical Local and Global citizens

As local citizens our graduates will be aware of indigenous perspectives and of the nation’s historical context. They will be engaged with the challenges of contemporary society and with knowledge and ideas. We want our graduates to have respect for diversity, to be open-minded, sensitive to others and inclusive, and to be open to other cultures and perspectives: they should have a level of cultural literacy. Our graduates should be aware of disadvantage and social justice, and be willing to participate to help create a wiser and better society.

This graduate capability is supported by:

**Learning outcomes**

- Develop and critically reflect on tools for observing leadership in the context of your placement experience.
- Analyse and evaluate information while observing and reporting on leadership in the context of your placement experience.

**Assessment tasks**

- Learning contract
- Placement evaluation
- Leadership project

Critical, Analytical and Integrative Thinking

We want our graduates to be capable of reasoning, questioning and analysing, and to integrate and synthesise learning and knowledge from a range of sources and environments; to be able to critique constraints, assumptions and limitations; to be able to think independently and
systemically in relation to scholarly activity, in the workplace, and in the world. We want them to have a level of scientific and information technology literacy.

This graduate capability is supported by:

**Learning outcomes**

- Develop and critically reflect on tools for observing leadership in the context of your placement experience.
- Analyse and evaluate information while observing and reporting on leadership in the context of your placement experience.
- Interpret and reflect on your observations of leadership with reference to key constructs in leadership and relevant aspects of context.

**Assessment tasks**

- Learning contract
- Placement evaluation
- Leadership project

**Changes from Previous Offering**

Assessment tasks and unit learning outcomes have been revised since the unit was last offered in Session 2 2015. Revisions are in line with the priorities set out in Macquarie University’s Learning and Teaching Strategic Framework 2015-2020.

**Changes since First Published**

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
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<tbody>
<tr>
<td>25/02/2016</td>
<td>Due dates for Task 1 corrected.</td>
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