



PSYO941

Professional Practice

S1 Evening 2016

Department of Psychology

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General Information

Unit convenor and teaching staff Mark Wiggins mark.wiggins@mq.edu.au
Credit points 4
Prerequisites Admission to MOrgPsych or DOrgPsych
Corequisites
Co-badged status
Unit description The objective of this unit is to prepare students for their field placement experiences by providing them with appropriate training in project implementation and by making available practical class-based consulting experiences designed to emulate field placements.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

- Knowledge outcomes: • Understand the APS placement program process •
- Understanding business Planning • Understand small business operations • Understand business marketing Understand ethical standards and the regulatory framework
- Specific skill outcomes: • Develop a business plan • Present a business pitch • Undertake a Competency-Based Self Assessment • Develop and implement strategies to respond to competency-based requirements Apply ethical principles in business practice
- Generic skill outcomes: • Literacy (particularly through the written assignments); • Creative thinking and problem-solving skills (particularly though the written assignments); • Interpersonal and team and skills (particularly through the class activities); • Communication skills (though the oral presentation and class activities); and Critical analysis skills (particularly though the class activities).

Assessment Tasks

Name	Weighting	Due
<u>Business Plan</u>	50%	23 May 2016
<u>Examination</u>	50%	6 June 2016
<u>Practice Improvement</u>	0%	6 June 2016
<u>Attendance</u>	0%	6 June 2016

Business Plan

Due: **23 May 2016**

Weighting: **50%**

At a minimum, the plan should include: 1. A cover page; 2. An executive summary; 3. A description of the mission, vision and culture; 4. An Opportunity Analysis and Research; 5. A Marketing Strategy and Plan; and 6. A Financial Analysis

On successful completion you will be able to:

- Knowledge outcomes:
 - Understand the APS placement program process
 - Understanding business Planning
 - Understand small business operations
 - Understand business marketing
 - Understand ethical standards and the regulatory framework
- Specific skill outcomes:
 - Develop a business plan
 - Present a business pitch
 - Undertake a Competency-Based Self Assessment
 - Develop and implement strategies to respond to competency-based requirements
 - Apply ethical principles in business practice
- Generic skill outcomes:
 - Literacy (particularly through the written assignments);
 - Creative thinking and problem-solving skills (particularly through the written assignments);
 - Interpersonal and team and skills (particularly through the class activities);
 - Communication skills (through the oral presentation and class activities); and
 - Critical analysis skills (particularly through the class activities).

Examination

Due: **6 June 2016**

Weighting: **50%**

This examination relates principally to ethics and the assessment of ethical dilemmas in practice. Students are expected to become familiar with the Code of Ethics from the Australian Psychological Society and be able to apply this information in response to ethical dilemmas. The

assessment will comprise both short answer and essay questions and will be undertaken in class.

On successful completion you will be able to:

- Knowledge outcomes: • Understand the APS placement program process • Understanding business Planning • Understand small business operations • Understand business marketing Understand ethical standards and the regulatory framework
- Specific skill outcomes: • Develop a business plan • Present a business pitch • Undertake a Competency-Based Self Assessment • Develop and implement strategies to respond to competency-based requirements Apply ethical principles in business practice
- Generic skill outcomes: • Literacy (particularly through the written assignments); • Creative thinking and problem-solving skills (particularly though the written assignments); • Interpersonal and team and skills (particularly through the class activities); • Communication skills (though the oral presentation and class activities); and Critical analysis skills (particularly though the class activities).

Practice Improvement

Due: **6 June 2016**

Weighting: **0%**

This assessment task involves students examining the competencies that are articulated by the Australian Psychology Accreditation Council and selecting at least three competencies that they will seek to further develop during the unit. They will subsequently develop a plan of activities that will enable them to develop the competencies, undertake and record those activities, meet with a peer supervisor, and then meet with an academic within the Organisational Psychology Program to discuss their outcomes. The intention of this assessment is to enable students to develop the skills necessary to undertake personal development plans once they become Registered Psychologists.

On successful completion you will be able to:

- Knowledge outcomes: • Understand the APS placement program process • Understanding business Planning • Understand small business operations • Understand business marketing Understand ethical standards and the regulatory framework
- Specific skill outcomes: • Develop a business plan • Present a business pitch • Undertake a Competency-Based Self Assessment • Develop and implement strategies to respond to competency-based requirements Apply ethical principles in business practice
- Generic skill outcomes: • Literacy (particularly through the written assignments); •

Creative thinking and problem-solving skills (particularly through the written assignments);
• Interpersonal and team and skills (particularly through the class activities); •
Communication skills (through the oral presentation and class activities); and Critical
analysis skills (particularly through the class activities).

Attendance

Due: **6 June 2016**

Weighting: **0%**

Students are expected to attend at least 80% of classes, including completion of tasks associated with online delivery.

On successful completion you will be able to:

- Knowledge outcomes: • Understand the APS placement program process • Understanding business Planning • Understand small business operations • Understand business marketing Understand ethical standards and the regulatory framework
- Specific skill outcomes: • Develop a business plan • Present a business pitch • Undertake a Competency-Based Self Assessment • Develop and implement strategies to respond to competency-based requirements Apply ethical principles in business practice
- Generic skill outcomes: • Literacy (particularly through the written assignments); • Creative thinking and problem-solving skills (particularly through the written assignments); • Interpersonal and team and skills (particularly through the class activities); • Communication skills (through the oral presentation and class activities); and Critical analysis skills (particularly through the class activities).

Delivery and Resources

This unit consists of alternating face-to-face and on-line classes. Where a class is delivered on-line, students will be expected to: (a) Review a 20 minute (approx.) video clip, read the relevant chapter in the textbook, together with one or two additional papers, answer questions to a short, on-line quiz, and undertake any activities as directed for that week.

It is highly recommended that you obtain the following text: Mariotti, S., & Glakin, C. (2015). *Entrepreneurship and Small Business Management* (2nd Edition). Boston, MASS: Pearson.

Unit Schedule

Workshops are held between 9.00am and 5.00pm on April 1, 2016 and May 27, 2016

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central](#). Students

should be aware of the following policies in particular with regard to Learning and Teaching:

Academic Honesty Policy http://mq.edu.au/policy/docs/academic_honesty/policy.html

New Assessment Policy in effect from Session 2 2016 http://mq.edu.au/policy/docs/assessment/policy_2016.html. For more information visit http://students.mq.edu.au/events/2016/07/19/new_assessment_policy_in_place_from_session_2/

Assessment Policy prior to Session 2 2016 <http://mq.edu.au/policy/docs/assessment/policy.html>

Grading Policy prior to Session 2 2016 <http://mq.edu.au/policy/docs/grading/policy.html>

Grade Appeal Policy <http://mq.edu.au/policy/docs/gradeappeal/policy.html>

Complaint Management Procedure for Students and Members of the Public http://www.mq.edu.au/policy/docs/complaint_management/procedure.html

Disruption to Studies Policy http://www.mq.edu.au/policy/docs/disruption_studies/policy.html *The Disruption to Studies Policy is effective from March 3 2014 and replaces the Special Consideration Policy.*

In addition, a number of other policies can be found in the [Learning and Teaching Category](#) of Policy Central.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/support/student_conduct/

Results

Results shown in *iLearn*, or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit ask.mq.edu.au.

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to improve your marks and take control of your study.

- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module for Students](#)
- [Ask a Learning Adviser](#)

Student Services and Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

Graduate Capabilities

PG - Capable of Professional and Personal Judgment and Initiative

Our postgraduates will demonstrate a high standard of discernment and common sense in their professional and personal judgment. They will have the ability to make informed choices and decisions that reflect both the nature of their professional work and their personal perspectives.

This graduate capability is supported by:

Learning outcomes

- Specific skill outcomes: • Develop a business plan • Present a business pitch • Undertake a Competency-Based Self Assessment • Develop and implement strategies to respond to competency-based requirements Apply ethical principles in business practice
- Generic skill outcomes: • Literacy (particularly through the written assignments); • Creative thinking and problem-solving skills (particularly through the written assignments); • Interpersonal and team and skills (particularly through the class activities); • Communication skills (through the oral presentation and class activities); and Critical analysis skills (particularly through the class activities).

Assessment tasks

- Examination
- Practice Improvement

PG - Discipline Knowledge and Skills

Our postgraduates will be able to demonstrate a significantly enhanced depth and breadth of

knowledge, scholarly understanding, and specific subject content knowledge in their chosen fields.

This graduate capability is supported by:

Learning outcome

- Knowledge outcomes: • Understand the APS placement program process • Understanding business Planning • Understand small business operations • Understand business marketing Understand ethical standards and the regulatory framework

Assessment tasks

- Business Plan
- Attendance

PG - Critical, Analytical and Integrative Thinking

Our postgraduates will be capable of utilising and reflecting on prior knowledge and experience, of applying higher level critical thinking skills, and of integrating and synthesising learning and knowledge from a range of sources and environments. A characteristic of this form of thinking is the generation of new, professionally oriented knowledge through personal or group-based critique of practice and theory.

This graduate capability is supported by:

Learning outcome

- Knowledge outcomes: • Understand the APS placement program process • Understanding business Planning • Understand small business operations • Understand business marketing Understand ethical standards and the regulatory framework

Assessment tasks

- Business Plan
- Practice Improvement
- Attendance

PG - Research and Problem Solving Capability

Our postgraduates will be capable of systematic enquiry; able to use research skills to create new knowledge that can be applied to real world issues, or contribute to a field of study or practice to enhance society. They will be capable of creative questioning, problem finding and problem solving.

This graduate capability is supported by:

Learning outcomes

- Knowledge outcomes: • Understand the APS placement program process •

Understanding business Planning • Understand small business operations • Understand business marketing Understand ethical standards and the regulatory framework

- Generic skill outcomes: • Literacy (particularly through the written assignments); • Creative thinking and problem-solving skills (particularly through the written assignments); • Interpersonal and team and skills (particularly through the class activities); • Communication skills (through the oral presentation and class activities); and Critical analysis skills (particularly through the class activities).

Assessment tasks

- Business Plan
- Practice Improvement
- Attendance

PG - Effective Communication

Our postgraduates will be able to communicate effectively and convey their views to different social, cultural, and professional audiences. They will be able to use a variety of technologically supported media to communicate with empathy using a range of written, spoken or visual formats.

This graduate capability is supported by:

Learning outcomes

- Specific skill outcomes: • Develop a business plan • Present a business pitch • Undertake a Competency-Based Self Assessment • Develop and implement strategies to respond to competency-based requirements Apply ethical principles in business practice
- Generic skill outcomes: • Literacy (particularly through the written assignments); • Creative thinking and problem-solving skills (particularly through the written assignments); • Interpersonal and team and skills (particularly through the class activities); • Communication skills (through the oral presentation and class activities); and Critical analysis skills (particularly through the class activities).

Assessment tasks

- Business Plan
- Examination
- Practice Improvement
- Attendance

PG - Engaged and Responsible, Active and Ethical Citizens

Our postgraduates will be ethically aware and capable of confident transformative action in relation to their professional responsibilities and the wider community. They will have a sense of connectedness with others and country and have a sense of mutual obligation. They will be able to appreciate the impact of their professional roles for social justice and inclusion related to national and global issues

This graduate capability is supported by:

Learning outcomes

- Specific skill outcomes: • Develop a business plan • Present a business pitch • Undertake a Competency-Based Self Assessment • Develop and implement strategies to respond to competency-based requirements Apply ethical principles in business practice
- Generic skill outcomes: • Literacy (particularly through the written assignments); • Creative thinking and problem-solving skills (particularly though the written assignments); • Interpersonal and team and skills (particularly through the class activities); • Communication skills (though the oral presentation and class activities); and Critical analysis skills (particularly though the class activities).

Assessment tasks

- Examination
- Practice Improvement

Changes since First Published

Date	Description
21/02/2016	I mucked up the numbers on the previous submission. PSYO941 had the details of PSYO944 and vice versa.