



JPS 213

Intermediate Japanese Translation and Writing Workshop

S2 Day 2016

Dept of International Studies

Contents

<u>General Information</u>	2
<u>Learning Outcomes</u>	2
<u>General Assessment Information</u>	3
<u>Assessment Tasks</u>	3
<u>Delivery and Resources</u>	5
<u>Unit Schedule</u>	6
<u>Policies and Procedures</u>	6
<u>Graduate Capabilities</u>	7

Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

General Information

Unit convenor and teaching staff

Unit Convenor

Tomoko Koyama

tomoko.koyama@mq.edu.au

Contact via 9850 7910

W3A-6 First Walk 604

Credit points

3

Prerequisites

Corequisites

JPS202

Co-badged status

Unit description

This unit aims at cultivating fundamental and practical skills in translation (mainly English to Japanese) and writing in Japanese. It focuses on the application of already acquired knowledge of grammar in practical and authentic writing, and translation tasks. This unit aims to expand students' vocabulary, ability to accurately and appropriately use common phrases, and examines Japanese logic structure, textual coherence and the use of rhetoric. This unit offers skill-based language training. A significant portion of assessment is based on regular practical assignments.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

To developed the knowledge and skills to use an expanded range of vocabulary, grammar and scripts (e.g., particles, kanji) according to genre.

To acquire an intermediate level of proficiency in Japanese writing including accurate and effective use of topic sentences, supporting sentences, conjunctions and formal structure in paragraphs.

To acquire an intermediate level of proficiency in translation.

To develop skills to write short texts in Japanese clearly and accurately on topics introduced during classes.

To develop skills to write learner-navigated texts in response to the real life prompts.

General Assessment Information

Late Submissions, Extensions and Supplementary Tests

Assessment tasks are compulsory and must be submitted on time. As a general rule, extensions will not be granted without a valid and documented reason (e.g. medical certificate). Late submissions will be penalised by 5% for each day (including weekends) the assessment task is late. A request for a supplementary test will be considered only in the case of serious illness or disruption. No assessment tasks will be accepted after assessment tasks have been corrected and feedback has been provided. Assessment tasks handed in early will not be marked and returned before the due date. If you anticipate unavoidable difficulty in completing an assessment task (in class and/or online), contact the convener or your tutor as soon as possible.

Disruption to Studies

If a student is prevented by serious and unavoidable disruption from completing unit requirements in accordance with their ability, they may apply for support under the Disruption to Studies Policy. To access this support, students must notify the university via ask.mq.edu.au. Students should refer to the Disruption to Studies Policy for further information (see the link provided in the 'Policies and procedures' section of this unit guide).

Assessment Tasks

Name	Weighting	Due
Attendance/participation	15%	Weekly
In-class writing task	30%	Weekly
Class Test 1	15%	Week 6
Take Home Assessment	15%	Week 12
Class Test 2	25%	Week 13

Attendance/participation

Due: **Weekly**

Weighting: **15%**

Students must attend classes regularly for satisfactory completion of this unit. However, unit participation refers to much more than simply being in attendance. Students are expected to actively and fairly take their role as a member of this small learning community and to ensure that they appropriately focus on their own learning needs. Students are therefore expected to be

punctual, be well prepared for class, to ask questions as appropriate, to co-operate with classmates, to complete all individual homework and contribute to group tasks promptly and to be considerate of fellow members of the class and the lecturer. Lecturers retain the right to expel students from class if their behaviour is unacceptably disruptive to other students.

On successful completion you will be able to:

- To developed the knowledge and skills to use an expanded range of vocabulary, grammar and scripts (e.g., particles, kanji) according to genre.
- To acquire an intermediate level of proficiency in Japanese writing including accurate and effective use of topic sentences, supporting sentences, conjunctions and formal structure in paragraphs.
- To acquire an intermediate level of proficiency in translation.
- To develop skills to write short texts in Japanese clearly and accurately on topics introduced during classes.
- To develop skills to write learner-navigated texts in response to the real life prompts.

In-class writing task

Due: **Weekly**

Weighting: **30%**

Students will be required to write short passages in Japanese for the revision of the learned contents. Please refer to iLearn for details.

On successful completion you will be able to:

- To developed the knowledge and skills to use an expanded range of vocabulary, grammar and scripts (e.g., particles, kanji) according to genre.
- To acquire an intermediate level of proficiency in Japanese writing including accurate and effective use of topic sentences, supporting sentences, conjunctions and formal structure in paragraphs.
- To develop skills to write short texts in Japanese clearly and accurately on topics introduced during classes.
- To develop skills to write learner-navigated texts in response to the real life prompts.

Class Test 1

Due: **Week 6**

Weighting: **15%**

In Class Test 1 (90 minutes), students will demonstrate their skills in expressing ideas and translating short passages by using expressions, grammatical constructions, vocabulary and kanji learned during classes. Please refer to iLearn for details.

On successful completion you will be able to:

- To developed the knowledge and skills to use an expanded range of vocabulary, grammar and scripts (e.g., particles, kanji) according to genre.
- To acquire an intermediate level of proficiency in translation.
- To develop skills to write short texts in Japanese clearly and accurately on topics introduced during classes.

Take Home Assessment

Due: **Week 12**

Weighting: **15%**

Students will be required to write short texts based on the prompts provided. Please refer to iLearn for details.

On successful completion you will be able to:

- To acquire an intermediate level of proficiency in Japanese writing including accurate and effective use of topic sentences, supporting sentences, conjunctions and formal structure in paragraphs.
- To develop skills to write learner-navigated texts in response to the real life prompts.

Class Test 2

Due: **Week 13**

Weighting: **25%**

In Class Test 2 (120 minutes), students will demonstrate their skills in stating their views and opinions by using genre appropriate expressions, grammatical constructions, vocabulary and kanji, and in translating the similar English texts into Japanese. Please refer to iLearn for details.

On successful completion you will be able to:

- To developed the knowledge and skills to use an expanded range of vocabulary, grammar and scripts (e.g., particles, kanji) according to genre.
- To acquire an intermediate level of proficiency in translation.
- To develop skills to write short texts in Japanese clearly and accurately on topics introduced during classes.

Delivery and Resources

Delivery: Day

This unit will use: iLearn

Times and Locations for Seminars: Wednesday 12:00 - 2:00 pm E5A140

For current updates, seminar times and classrooms please consult the MQ Timetables website:

<https://timetables.mq.edu.au/2016/>

Required and recommended resources:

Course materials will be made available on iLearn.

Unit Schedule

Please refer to iLearn.

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central](#). Students should be aware of the following policies in particular with regard to Learning and Teaching:

Academic Honesty Policy http://mq.edu.au/policy/docs/academic_honesty/policy.html

New Assessment Policy in effect from Session 2 2016 http://mq.edu.au/policy/docs/assessment/policy_2016.html. For more information visit http://students.mq.edu.au/events/2016/07/19/new_assessment_policy_in_place_from_session_2/

Assessment Policy prior to Session 2 2016 <http://mq.edu.au/policy/docs/assessment/policy.html>

Grading Policy prior to Session 2 2016 <http://mq.edu.au/policy/docs/grading/policy.html>

Grade Appeal Policy <http://mq.edu.au/policy/docs/gradeappeal/policy.html>

Complaint Management Procedure for Students and Members of the Public http://www.mq.edu.au/policy/docs/complaint_management/procedure.html

Disruption to Studies Policy http://www.mq.edu.au/policy/docs/disruption_studies/policy.html *The Disruption to Studies Policy is effective from March 3 2014 and replaces the Special Consideration Policy.*

In addition, a number of other policies can be found in the [Learning and Teaching Category](#) of Policy Central.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/support/student_conduct/

Results

Results shown in *iLearn*, or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit ask.mq.edu.au.

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://stu>

dents.mq.edu.au/support/

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to improve your marks and take control of your study.

- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module for Students](#)
- [Ask a Learning Adviser](#)

Student Services and Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

Graduate Capabilities

Creative and Innovative

Our graduates will also be capable of creative thinking and of creating knowledge. They will be imaginative and open to experience and capable of innovation at work and in the community. We want them to be engaged in applying their critical, creative thinking.

This graduate capability is supported by:

Learning outcomes

- To acquire an intermediate level of proficiency in Japanese writing including accurate and effective use of topic sentences, supporting sentences, conjunctions and formal structure in paragraphs.
- To develop skills to write short texts in Japanese clearly and accurately on topics introduced during classes.
- To develop skills to write learner-navigated texts in response to the real life prompts.

Assessment tasks

- Attendance/participation
- In-class writing task
- Take Home Assessment

Capable of Professional and Personal Judgement and Initiative

We want our graduates to have emotional intelligence and sound interpersonal skills and to demonstrate discernment and common sense in their professional and personal judgement. They will exercise initiative as needed. They will be capable of risk assessment, and be able to handle ambiguity and complexity, enabling them to be adaptable in diverse and changing environments.

This graduate capability is supported by:

Learning outcomes

- To acquire an intermediate level of proficiency in translation.
- To develop skills to write short texts in Japanese clearly and accurately on topics introduced during classes.
- To develop skills to write learner-navigated texts in response to the real life prompts.

Assessment task

- Attendance/participation

Commitment to Continuous Learning

Our graduates will have enquiring minds and a literate curiosity which will lead them to pursue knowledge for its own sake. They will continue to pursue learning in their careers and as they participate in the world. They will be capable of reflecting on their experiences and relationships with others and the environment, learning from them, and growing - personally, professionally and socially.

This graduate capability is supported by:

Learning outcomes

- To developed the knowledge and skills to use an expanded range of vocabulary, grammar and scripts (e.g., particles, kanji) according to genre.
- To acquire an intermediate level of proficiency in Japanese writing including accurate and effective use of topic sentences, supporting sentences, conjunctions and formal structure in paragraphs.
- To acquire an intermediate level of proficiency in translation.
- To develop skills to write short texts in Japanese clearly and accurately on topics introduced during classes.

- To develop skills to write learner-navigated texts in response to the real life prompts.

Assessment tasks

- Attendance/participation
- In-class writing task
- Class Test 1
- Take Home Assessment
- Class Test 2

Discipline Specific Knowledge and Skills

Our graduates will take with them the intellectual development, depth and breadth of knowledge, scholarly understanding, and specific subject content in their chosen fields to make them competent and confident in their subject or profession. They will be able to demonstrate, where relevant, professional technical competence and meet professional standards. They will be able to articulate the structure of knowledge of their discipline, be able to adapt discipline-specific knowledge to novel situations, and be able to contribute from their discipline to inter-disciplinary solutions to problems.

This graduate capability is supported by:

Learning outcomes

- To developed the knowledge and skills to use an expanded range of vocabulary, grammar and scripts (e.g., particles, kanji) according to genre.
- To acquire an intermediate level of proficiency in Japanese writing including accurate and effective use of topic sentences, supporting sentences, conjunctions and formal structure in paragraphs.
- To acquire an intermediate level of proficiency in translation.
- To develop skills to write short texts in Japanese clearly and accurately on topics introduced during classes.

Assessment tasks

- Attendance/participation
- In-class writing task
- Class Test 1
- Take Home Assessment
- Class Test 2

Critical, Analytical and Integrative Thinking

We want our graduates to be capable of reasoning, questioning and analysing, and to integrate and synthesise learning and knowledge from a range of sources and environments; to be able to

critique constraints, assumptions and limitations; to be able to think independently and systemically in relation to scholarly activity, in the workplace, and in the world. We want them to have a level of scientific and information technology literacy.

This graduate capability is supported by:

Learning outcomes

- To develop skills to write short texts in Japanese clearly and accurately on topics introduced during classes.
- To develop skills to write learner-navigated texts in response to the real life prompts.

Assessment tasks

- Attendance/participation
- In-class writing task
- Class Test 1
- Take Home Assessment
- Class Test 2

Problem Solving and Research Capability

Our graduates should be capable of researching; of analysing, and interpreting and assessing data and information in various forms; of drawing connections across fields of knowledge; and they should be able to relate their knowledge to complex situations at work or in the world, in order to diagnose and solve problems. We want them to have the confidence to take the initiative in doing so, within an awareness of their own limitations.

This graduate capability is supported by:

Learning outcomes

- To acquire an intermediate level of proficiency in Japanese writing including accurate and effective use of topic sentences, supporting sentences, conjunctions and formal structure in paragraphs.
- To acquire an intermediate level of proficiency in translation.
- To develop skills to write short texts in Japanese clearly and accurately on topics introduced during classes.
- To develop skills to write learner-navigated texts in response to the real life prompts.

Assessment tasks

- Attendance/participation
- In-class writing task
- Class Test 1
- Take Home Assessment

- Class Test 2

Effective Communication

We want to develop in our students the ability to communicate and convey their views in forms effective with different audiences. We want our graduates to take with them the capability to read, listen, question, gather and evaluate information resources in a variety of formats, assess, write clearly, speak effectively, and to use visual communication and communication technologies as appropriate.

This graduate capability is supported by:

Learning outcomes

- To acquire an intermediate level of proficiency in Japanese writing including accurate and effective use of topic sentences, supporting sentences, conjunctions and formal structure in paragraphs.
- To acquire an intermediate level of proficiency in translation.
- To develop skills to write short texts in Japanese clearly and accurately on topics introduced during classes.
- To develop skills to write learner-navigated texts in response to the real life prompts.

Assessment tasks

- Attendance/participation
- In-class writing task
- Take Home Assessment

Engaged and Ethical Local and Global citizens

As local citizens our graduates will be aware of indigenous perspectives and of the nation's historical context. They will be engaged with the challenges of contemporary society and with knowledge and ideas. We want our graduates to have respect for diversity, to be open-minded, sensitive to others and inclusive, and to be open to other cultures and perspectives: they should have a level of cultural literacy. Our graduates should be aware of disadvantage and social justice, and be willing to participate to help create a wiser and better society.

This graduate capability is supported by:

Learning outcome

- To develop skills to write learner-navigated texts in response to the real life prompts.

Assessment task

- Attendance/participation

Socially and Environmentally Active and Responsible

We want our graduates to be aware of and have respect for self and others; to be able to work with others as a leader and a team player; to have a sense of connectedness with others and country; and to have a sense of mutual obligation. Our graduates should be informed and active participants in moving society towards sustainability.

This graduate capability is supported by:

Learning outcomes

- To acquire an intermediate level of proficiency in translation.
- To develop skills to write short texts in Japanese clearly and accurately on topics introduced during classes.
- To develop skills to write learner-navigated texts in response to the real life prompts.

Assessment task

- Attendance/participation