



# ACCG613

## Intermediate Managerial Accounting

S2 Day 2017

*Dept of Accounting & Corporate Governance*

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#### **Disclaimer**

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## General Information

Unit convenor and teaching staff

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E4A312

N/A

Credit points

4

Prerequisites

ACCG611

Corequisites

Co-badged status

Unit description

This unit focuses on the generation of information for internal decision making and examines how cost information is developed and used within organisations. To this end, a number of different costing and budgeting techniques are explained and demonstrated in seminars. As well as understanding the mechanics of each technique, students use case studies to assist them in developing an understanding of which technique is most appropriate in particular situations.

## Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

## Learning Outcomes

On successful completion of this unit, you will be able to:

Demonstrate an understanding of management accounting concepts and apply such concepts to real-life case scenarios.

Critically analyse data to determine the relevant information and costing techniques required to make decisions.

Demonstrate effective written and oral communication skills.

Demonstrate an understanding of and the ability to apply Excel spreadsheet functions to solve management accounting problems.

## General Assessment Information

### Participation

Due: Ongoing

Weighting: 15%

Submission: Students are expected to attend the weekly seminars, have completed the weekly assignment questions, and actively participate in the activities conducted during the seminars. This assessment mark will be awarded in line with the ability of student's to meet the criteria outlined in the unit assessment guide.

Extension: No extension will be granted, except in circumstances where a disruption to studies is made and approved.

Penalties: A mark of zero will be awarded for non-attendance. Students must attend the seminars to receive marks for participation.

### Class Tests

Due: Two closed book class tests will be conducted during the Week 4 and Week 10 seminars. Further details will be provided on ilearn during the session.

Weighting: 20%

Submission: Students must attend their normal weekly seminar class to sit the tests.

Extension: No extension will be granted, except in circumstances where a disruption to studies is made and approved.

Penalties: A mark of zero will be awarded for non-attendance.

## Excel assignment

**Due:** Students must attend a three hour session on Excel. This session will be conducted in the computer labs at the North Ryde campus. You must attend the class that you have enrolled in.

**Weighting:** 5%

**Submission:** Students will be provided instructions regarding this assessment task during the three hour Excel session.

**Extension:** No extension will be granted, except in circumstances where a disruption to studies is made and approved.

**Penalties:** A mark of zero will be awarded for non-attendance. Students must attend the Excel session to receive marks for this assignment.

## Final Examination

**Due:** During the university examination period (13th November - 31st December)

**Weighting:** 60%

**Submission:** A two hour invigilated closed book final exam will be held during the university final examination period. Dictionaries are not permitted. Non-programmable calculators with no text retrieval capacity are allowed.

If a supplementary examination is granted as a result of "Disruption to Studies" application the examination will be scheduled as per the Supplementary Examination timetable of the Faculty. Please note that the supplementary examination will be of a similar format to the final examination.

**Extension:** No extension will be granted, except in circumstances where a disruption to studies is made and approved.

**Penalties:** A mark of zero will be awarded for non-attendance.

## Assessment Tasks

Name	Weighting	Hurdle	Due
<u>Participation</u>	20%	No	On going
<u>Class Tests</u>	20%	No	Week 4 and 10 seminars
<u>Excel Assignment</u>	10%	No	Enrolled session
<u>Final Examination</u>	50%	No	Examination period

## Participation

Due: **On going**

Weighting: **20%**

Students are expected to actively participate in the seminars. The assessment mark will be awarded based on the criteria outlined in the unit assessment guide.

On successful completion you will be able to:

- Demonstrate an understanding of management accounting concepts and apply such concepts to real-life case scenarios.
- Critically analyse data to determine the relevant information and costing techniques required to make decisions.
- Demonstrate effective written and oral communication skills.

## Class Tests

Due: **Week 4 and 10 seminars**

Weighting: **20%**

Two class tests will be conducted during the Week 4 and 10 seminars. Details are provided in the assessment guide.

On successful completion you will be able to:

- Demonstrate an understanding of management accounting concepts and apply such concepts to real-life case scenarios.
- Critically analyse data to determine the relevant information and costing techniques required to make decisions.
- Demonstrate effective written and oral communication skills.

## Excel Assignment

Due: **Enrolled session**

Weighting: **10%**

Students are required to attend a three hour session on excel. Details of the assessment task will be provided during this session.

On successful completion you will be able to:

- Demonstrate an understanding of and the ability to apply Excel spreadsheet functions to solve management accounting problems.

## Final Examination

Due: **Examination period**

Weighting: **50%**

A two hour final exam will be conducted during the university examination period.

On successful completion you will be able to:

- Demonstrate an understanding of management accounting concepts and apply such concepts to real-life case scenarios.
- Critically analyse data to determine the relevant information and costing techniques required to make decisions.
- Demonstrate effective written and oral communication skills.

## Delivery and Resources

### Classes

This unit is structured around attendance at one 3 hour seminar per week. The class timetable can be found on the university web site <https://timetables.mq.edu.au/2016/>

### Required and recommended texts and/or materials

#### Prescribed text

Langfield-Smith, K., Thorne, H., Smith, D. and Hilton, H. (2015). Management Accounting, Information for Creating and Managing Value, 7th edition, McGraw-Hill Australia.

This textbook is available from the Co-op Bookshop on campus.

Access to this text is essential for seminar references and for weekly assignment questions. There have been substantial changes from previous editions of the text so DO NOT RELY ON PREVIOUS EDITIONS.

#### Unit Web Page

The web page for this unit can be found at <http://ilearn.mq.edu.au>

You should contact the IT helpdesk if you need assistance with using the website. Alternatively you can use the help feature provided. Please make sure that you logout after using the website as failure to do so could allow unauthorised access to your account.

The following information will be available on the website:

- \* Assessment guide
- \* Important announcements
- \* Seminar notes
- \* Staff contact details and consultation hours

\* Solutions to weekly assignment questions

\* Other relevant material

You are encouraged to check the website regularly and use it as an information and resource centre to assist your learning.

## Unit Schedule

### ACCG613 SEMINAR PROGRAM—SESSION 2 2017

Seminar week	Week commencing:	Topic	Prescribed references
1	31st July	<b>Introduction</b> <b>Basic cost concepts and terms</b>	Chapter 1 (pp.4-22) Chapter 2
2	7th August	<b>Cost behaviour</b> <b>Cost Volume Profit Analysis</b>	Chapter 3 Chapter 18 (pp. 796-815; 818-824)
3	14th August	<b>Decision Making 1</b>	Chapter 19 (pp.844-865; 869-872)
4	21st August	<b>Class Test 1</b>  <b>Decision Making 2</b>	Chapter 20 (pp.914-917; 922-925)
5	28th August	<b>Product Costing Systems</b>	Chapter 4
6	4th September	<b>Service Costing</b>	Chapter 6
7	11th September	<b>A Closer Look at Overhead Costs</b>	Chapter 7 (pp.272-302)
<b>MID-SESSION BREAK (From 16th September to 2nd October)</b>			
8	3rd October	<b>Activity Based Costing</b>	Chapter 8
9	9th October	<b>Activity Based Costing</b>	

10	16th October	<b>Budgeting</b>	Chapter 9 (including Appendix) Chapter 11 pp. 486 – 492
11	23rd October	<b>Standard Costing for Control</b>	Chapter 10 Chapter 11 pp. 492-504
12	30th October	<b>Performance measurement systems</b>	Chapter 12 pp.530-536; Chapter 13 pp.578-589 Chapter 14
13	6th November	<b>Revision</b>	

## Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central](#). Students should be aware of the following policies in particular with regard to Learning and Teaching:

Academic Honesty Policy [http://mq.edu.au/policy/docs/academic\\_honesty/policy.html](http://mq.edu.au/policy/docs/academic_honesty/policy.html)

Assessment Policy [http://mq.edu.au/policy/docs/assessment/policy\\_2016.html](http://mq.edu.au/policy/docs/assessment/policy_2016.html)

Grade Appeal Policy <http://mq.edu.au/policy/docs/gradeappeal/policy.html>

Complaint Management Procedure for Students and Members of the Public [http://www.mq.edu.au/policy/docs/complaint\\_management/procedure.html](http://www.mq.edu.au/policy/docs/complaint_management/procedure.html)

Disruption to Studies Policy (in effect until Dec 4th, 2017): [http://www.mq.edu.au/policy/docs/disruption\\_studies/policy.html](http://www.mq.edu.au/policy/docs/disruption_studies/policy.html)

Special Consideration Policy (in effect from Dec 4th, 2017): <https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policies/special-consideration>

In addition, a number of other policies can be found in the [Learning and Teaching Category](#) of Policy Central.

## Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: [https://students.mq.edu.au/support/student\\_conduct/](https://students.mq.edu.au/support/student_conduct/)

## Results

Results shown in *iLearn*, or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit [ask.mq.edu.au](http://ask.mq.edu.au).

## Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au>



[dents.mq.edu.au/support/](https://dents.mq.edu.au/support/)

## Learning Skills

Learning Skills ([mq.edu.au/learningskills](https://mq.edu.au/learningskills)) provides academic writing resources and study strategies to improve your marks and take control of your study.

- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module for Students](#)
- [Ask a Learning Adviser](#)

## Student Services and Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

## Student Enquiries

For all student enquiries, visit Student Connect at [ask.mq.edu.au](https://ask.mq.edu.au)

## IT Help

For help with University computer systems and technology, visit [http://www.mq.edu.au/about\\_us/offices\\_and\\_units/information\\_technology/help/](http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/).

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

## Graduate Capabilities

### Discipline Specific Knowledge and Skills

Our graduates will take with them the intellectual development, depth and breadth of knowledge, scholarly understanding, and specific subject content in their chosen fields to make them competent and confident in their subject or profession. They will be able to demonstrate, where relevant, professional technical competence and meet professional standards. They will be able to articulate the structure of knowledge of their discipline, be able to adapt discipline-specific knowledge to novel situations, and be able to contribute from their discipline to inter-disciplinary solutions to problems.

This graduate capability is supported by:

### Learning outcomes

- Demonstrate an understanding of management accounting concepts and apply such concepts to real-life case scenarios.
- Critically analyse data to determine the relevant information and costing techniques required to make decisions.

- Demonstrate an understanding of and the ability to apply Excel spreadsheet functions to solve management accounting problems.

## **Assessment tasks**

- Participation
- Class Tests
- Excel Assignment
- Final Examination

## **Critical, Analytical and Integrative Thinking**

We want our graduates to be capable of reasoning, questioning and analysing, and to integrate and synthesise learning and knowledge from a range of sources and environments; to be able to critique constraints, assumptions and limitations; to be able to think independently and systemically in relation to scholarly activity, in the workplace, and in the world. We want them to have a level of scientific and information technology literacy.

This graduate capability is supported by:

## **Learning outcomes**

- Demonstrate an understanding of management accounting concepts and apply such concepts to real-life case scenarios.
- Critically analyse data to determine the relevant information and costing techniques required to make decisions.
- Demonstrate effective written and oral communication skills.

## **Assessment tasks**

- Participation
- Final Examination

## **Problem Solving and Research Capability**

Our graduates should be capable of researching; of analysing, and interpreting and assessing data and information in various forms; of drawing connections across fields of knowledge; and they should be able to relate their knowledge to complex situations at work or in the world, in order to diagnose and solve problems. We want them to have the confidence to take the initiative in doing so, within an awareness of their own limitations.

This graduate capability is supported by:

## **Learning outcomes**

- Demonstrate an understanding of management accounting concepts and apply such concepts to real-life case scenarios.
- Critically analyse data to determine the relevant information and costing techniques

required to make decisions.

- Demonstrate effective written and oral communication skills.

## **Assessment tasks**

- Participation
- Class Tests
- Final Examination