



# PERF350

## Creative Process

S2 Day 2017

*Department of Media, Music, Communication and Cultural Studies*

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#### **Disclaimer**

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

## General Information

Unit convenor and teaching staff

Convenor/Lecturer/Tutor

Jon Burt

[jon.burt@mq.edu.au](mailto:jon.burt@mq.edu.au)

Contact via Contact via email

Y3A 193C

Wednesday 10.30am-11.30am (or by appointment via email)

Credit points

3

Prerequisites

39cp at 100 level or above

Corequisites

3cp in CUL or DANC or MMCS units at 300 level

Co-badged status

Unit description

This is a student-initiated project-based unit. Students propose a feasible performance project, which can take any form they wish, including: dance, music, theatre, film, interactive technology, mixed media, producing, writing, research. Students write a proposal and progress reports as well as an analysis of an industry case study. A final written report accompanies the project artefact. The completed work can be a performance, a showing, a verbal demonstration, a reading from a written project, an installation, an interactive experience, a film, a video, a game, an exhibition – the format possibilities are endless and decided by the student. Assessment is based in realisation of the goals stated in the proposal. Regular seminars and consultation are structured into the unit to assist and support students. This is the student's chance to determine what they want to produce.

## Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

## Learning Outcomes

On successful completion of this unit, you will be able to:

Engage in the process of learning

Synthesise ideas, concepts and processes from an initially unstructured authentic

problem in order to interpret and devise a creative project

Consolidate communication skills for a range of creative process contexts (written, oral, interpersonal, professional presentations)

Plan and produce an original self-devised creative project

Employ critical self-reflexive methods and skills to assess own work and effort

## Assessment Tasks

Name	Weighting	Hurdle	Due
<u>PROPOSAL</u>	20%	No	Week 4
<u>WORK-IN-PROGRESS</u>	30%	No	Week 7 (in-class) & Week 8
<u>PROJECT REALISATION</u>	50%	No	Weeks 10-13

### PROPOSAL

Due: **Week 4**

Weighting: **20%**

The student will present a 10 minute verbal presentation/pitch outlining their own unique project, including: concept, process, draft production schedule, required resources and projected budget.

A written report (1,000 words/format provided by convenor on ilearn) is to be submitted online by 5pm Friday 25 August (Week 4) as a single file upload (.doc or .docx) via Turnitin. Evidence of independent research addressing the context of the proposed project and a Reference List must be included along with What? Where? When? Who? How? Why?

Assessment Criteria:

- Originality of project
- Feasibility of project: clear aims and objectives
- Clarity of communication (verbal and written)
- Depth of research including context for the project and Reference List.

This Assessment Task relates to the following Learning Outcomes:

1. Engage in the process of learning
2. Synthesise ideas, concepts and processes from an initially unstructured authentic problem in order to interpret and devise a creative project

3. Consolidate communication skills for a range of creative process contexts (written, oral, interpersonal, professional presentations)
4. Plan and produce an original self-devised creative project
5. Employ critical self-reflexive methods and skills to assess own work and effort.

More detailed information will be provided in class and available from iLearn.

On successful completion you will be able to:

- Engage in the process of learning
- Synthesise ideas, concepts and processes from an initially unstructured authentic problem in order to interpret and devise a creative project
- Consolidate communication skills for a range of creative process contexts (written, oral, interpersonal, professional presentations)
- Plan and produce an original self-devised creative project
- Employ critical self-reflexive methods and skills to assess own work and effort

## WORK-IN-PROGRESS

Due: **Week 7 (in-class) & Week 8**

Weighting: **30%**

The student will present a 10 minute work-in-progress presentation of their project in class Week 7. The presentation must include showing of the creative work-in-progress (in whatever format is suitable for the project). The Report must outline developments to date: updated conceptual statement, description of process to date, revised production schedule, resources and budget.

This will be followed in Week 8 by a facilitated class discussion where the student initiates questions about their project and class members offer responses and feedback. A hard copy written report (1,500 words/format provided by convenor on ilearn) is to be submitted online by 5pm Monday 9 October as a single file upload (.doc or .docx) via Turnitin.

Assessment Criteria:

- Development of creative concept and evidence of work-in-progress
- Evidence of organisational skill
- Clarity of communication (verbal and written)
- Ability to absorb, respond and evaluate peer feedback.

This Assessment Task relates to the following Learning Outcomes:

1. Engage in the process of learning
2. Synthesise ideas, concepts and processes from an initially unstructured authentic problem in order to interpret and devise a creative project
3. Consolidate communication skills for a range of creative process contexts (written, oral, interpersonal, professional presentations)
4. Plan and produce an original self-devised creative project
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More detailed information will be provided in class and available from iLearn.

On successful completion you will be able to:

- Engage in the process of learning
- Synthesise ideas, concepts and processes from an initially unstructured authentic problem in order to interpret and devise a creative project
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## PROJECT REALISATION

Due: **Weeks 10-13**

Weighting: **50%**

The final assessment has three components:

1. 1:1 Consultation with the Convenor (5%)
2. Project Realisation (25%)
3. Final Report (20%)

During the final stage of the process and before the project's realisation, at least one formal consultation with the convenor is compulsory.

During Weeks 10-13 the student will present their creative work project. The timing, venue and nature of the project will be determined according to the needs of each individual project and confirmed in consultation with the convenor by week 8. Students must arrange for video documentation of their project.

The written work for Assessment 3 FINAL REPORT (2,500 words/format provided by convenor on ilearn) is to be submitted online by 5pm Friday 10 November (Week 13) as a single file upload (.doc or .docx) via Turnitin.

Assessment Criteria:

- Originality of project
- Demonstrated commitment to and engagement with the project
- Realisation of the project's aims and objectives
- Clarity of communication (written report and interpersonal correspondence as part of the production)
- Ability to absorb feedback
- Analysis of the outcomes of the project.

This Assessment Task relates to the following Learning Outcomes:

1. Engage in the process of learning
2. Synthesise ideas, concepts and processes from an initially unstructured authentic problem in order to interpret and devise a creative project
3. Consolidate communication skills for a range of creative process contexts (written, oral, interpersonal, professional presentations)
4. Plan and produce an original self-devised creative project
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More detailed information will be provided in class and available from iLearn.

On successful completion you will be able to:

- Engage in the process of learning
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## **Delivery and Resources**

**Technologies used and required**

This Unit has an online presence on ilearn. You will require access to a computer and fast broadband. Website: All PERF350 material will be uploaded to the PERF350 ilearn unit each week, which may be accessed from off-campus at <http://www.learn.mq.edu.au>

## **Required Readings**

There are no required readings for this Unit. Research and Referencing will be explored during class-time. Students are expected to demonstrate independent research skills, knowledge of the field and cite appropriate readings for their project in the Reference Lists of their written assessments.

## **Assessment Submission**

All written work for Assessment 1 (Proposal), Assessment 2 (Work-in-Progress) and Assessment 3 (Final Research Report) is to be submitted online by the due date as a single file upload (.doc or .docx) on ilearn via the Turnitin assignment link > My Submissions.

Once submitted via Turnitin the written assignments will be assessed by the course convener who will provide online feedback and grading which the student can access through the My Submissions link in ilearn.

## **Late Submissions**

No extensions will be granted. Students who submit late work without an extension **will receive a penalty of 10% per day**. This penalty does not apply for cases in which an application for Disruption to Studies is made and approved.

## **Applying for Disruption to Studies**

Students applying for Disruption to Studies circumstances of three (3) consecutive days duration, within a study period, and/or prevent completion of a formal examination must submit an on-line application with the Faculty of Arts. For an application to be valid, it must include a completed Application for Disruption to Studies form and all supporting documentation.

The online Disruption to Studies Policy is found at: [http://www.mq.edu.au/policy/docs/disruption\\_studies/policy.html](http://www.mq.edu.au/policy/docs/disruption_studies/policy.html)

## **Referencing Style**

Preferred referencing style for this Unit is the Harvard author-date style. This style makes use of in-text referencing rather than footnotes or endnotes.

More detailed information will be provided in class and available from iLearn.

## **Re-Marks:**

The in-session re-mark application form is available at <http://www.mq.edu.au/pubstatic/public/download/?id=167914>

## Unit Schedule

Week 1 Fri 4 August	Overview: Identify the environment - Where are you? – Mapping, Goals, Timeline
Week 2 Fri 11 August	Planning, Process and Practice #1
Week 3 Fri 18 August	Planning, Process and Practice #2
Week 4 Fri 25 August	Assessment 1: PROPOSAL presentations including overview of the field (in-class) and REPORT (via Turnitin by 5pm Friday 25 August)
Week 5 Fri 1 Sept	Planning, Process and Practice #3
Week 6 Fri 8 Sept	Planning, Process and Practice #4
Week 7 Fri 15 Sept	Assessment 2: WORK-IN-PROGRESS presentations including creative case study (in-class)

### MID SEMESTER BREAK

Week 8 Fri 6 Oct	WORK-IN-PROGRESS Discussion and facilitated peer feedback WORK-IN-PROGRESS REPORT (via Turnitin by 5pm Monday 9 Oct)



Weeks 9 – 12 Assessment 3: PROJECT REALISATION

Individual presentations will be scheduled outside of class time according to each student's requirements.

It is expected that students will attend as many of the projects as possible.

Week 9 Friday 13 Oct 10am-1pm 1:1 Consultations with Convenor

Week 10 Friday 20 October 10am-1pm 1:1 Consultations with Convenor

Week 11 Friday 27 October 10am-1pm 1:1 Consultations with Convenor

Week 12 Friday 3 November 10am-1pm 1:1 Consultations with Convenor

Week 13 Friday 10 November All projects completed. Work on Research Reports

Assessment 3: FINAL REPORT (via Turnitin by 5pm Friday 10 November)

## Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central](#). Students should be aware of the following policies in particular with regard to Learning and Teaching:

Academic Honesty Policy [http://mq.edu.au/policy/docs/academic\\_honesty/policy.html](http://mq.edu.au/policy/docs/academic_honesty/policy.html)

Assessment Policy [http://mq.edu.au/policy/docs/assessment/policy\\_2016.html](http://mq.edu.au/policy/docs/assessment/policy_2016.html)

Grade Appeal Policy <http://mq.edu.au/policy/docs/gradeappeal/policy.html>

Complaint Management Procedure for Students and Members of the Public [http://www.mq.edu.au/policy/docs/complaint\\_management/procedure.html](http://www.mq.edu.au/policy/docs/complaint_management/procedure.html)

Disruption to Studies Policy (in effect until Dec 4th, 2017): [http://www.mq.edu.au/policy/docs/disruption\\_studies/policy.html](http://www.mq.edu.au/policy/docs/disruption_studies/policy.html)

Special Consideration Policy (in effect from Dec 4th, 2017): <https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policies/special-consideration>

In addition, a number of other policies can be found in the [Learning and Teaching Category](#) of Policy Central.

## Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: [https://students.mq.edu.au/support/student\\_conduct/](https://students.mq.edu.au/support/student_conduct/)

## Results

Results shown in *iLearn*, or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit [ask.mq.edu.au](http://ask.mq.edu.au).

## Additional information MMCCS website

[https://www.mq.edu.au/about\\_us/faculties\\_and\\_departments/faculty\\_of\\_arts/department\\_of\\_media\\_music\\_communication\\_and\\_cultural\\_studies/](https://www.mq.edu.au/about_us/faculties_and_departments/faculty_of_arts/department_of_media_music_communication_and_cultural_studies/)

**MMCCS Session Re-mark Application** <http://www.mq.edu.au/pubstatic/public/download/?id=167914>

Information is correct at the time of publication.

## Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

## Learning Skills

Learning Skills ([mq.edu.au/learningskills](http://mq.edu.au/learningskills)) provides academic writing resources and study strategies to improve your marks and take control of your study.

- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module for Students](#)
- [Ask a Learning Adviser](#)

## Student Services and Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

## Student Enquiries

For all student enquiries, visit Student Connect at [ask.mq.edu.au](http://ask.mq.edu.au)

## IT Help

For help with University computer systems and technology, visit [http://www.mq.edu.au/about\\_us/offices\\_and\\_units/information\\_technology/help/](http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/).

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

## Graduate Capabilities

### Creative and Innovative

Our graduates will also be capable of creative thinking and of creating knowledge. They will be imaginative and open to experience and capable of innovation at work and in the community. We want them to be engaged in applying their critical, creative thinking.

This graduate capability is supported by:

## Learning outcomes

- Synthesise ideas, concepts and processes from an initially unstructured authentic problem in order to interpret and devise a creative project
- Consolidate communication skills for a range of creative process contexts (written, oral, interpersonal, professional presentations)
- Plan and produce an original self-devised creative project

## Assessment tasks

- PROPOSAL
- WORK-IN-PROGRESS
- PROJECT REALISATION

## Capable of Professional and Personal Judgement and Initiative

We want our graduates to have emotional intelligence and sound interpersonal skills and to demonstrate discernment and common sense in their professional and personal judgement. They will exercise initiative as needed. They will be capable of risk assessment, and be able to handle ambiguity and complexity, enabling them to be adaptable in diverse and changing environments.

This graduate capability is supported by:

### Learning outcome

- Plan and produce an original self-devised creative project

### Assessment tasks

- PROPOSAL
- WORK-IN-PROGRESS
- PROJECT REALISATION

## Commitment to Continuous Learning

Our graduates will have enquiring minds and a literate curiosity which will lead them to pursue knowledge for its own sake. They will continue to pursue learning in their careers and as they participate in the world. They will be capable of reflecting on their experiences and relationships with others and the environment, learning from them, and growing - personally, professionally and socially.

This graduate capability is supported by:

### Learning outcomes

- Engage in the process of learning
- Consolidate communication skills for a range of creative process contexts (written, oral,

interpersonal, professional presentations)

- Plan and produce an original self-devised creative project
- Employ critical self-reflexive methods and skills to assess own work and effort

## Assessment tasks

- PROPOSAL
- WORK-IN-PROGRESS
- PROJECT REALISATION

## Discipline Specific Knowledge and Skills

Our graduates will take with them the intellectual development, depth and breadth of knowledge, scholarly understanding, and specific subject content in their chosen fields to make them competent and confident in their subject or profession. They will be able to demonstrate, where relevant, professional technical competence and meet professional standards. They will be able to articulate the structure of knowledge of their discipline, be able to adapt discipline-specific knowledge to novel situations, and be able to contribute from their discipline to inter-disciplinary solutions to problems.

This graduate capability is supported by:

## Learning outcomes

- Synthesise ideas, concepts and processes from an initially unstructured authentic problem in order to interpret and devise a creative project
- Consolidate communication skills for a range of creative process contexts (written, oral, interpersonal, professional presentations)
- Plan and produce an original self-devised creative project
- Employ critical self-reflexive methods and skills to assess own work and effort

## Assessment tasks

- PROPOSAL
- WORK-IN-PROGRESS
- PROJECT REALISATION

## Critical, Analytical and Integrative Thinking

We want our graduates to be capable of reasoning, questioning and analysing, and to integrate and synthesise learning and knowledge from a range of sources and environments; to be able to critique constraints, assumptions and limitations; to be able to think independently and systemically in relation to scholarly activity, in the workplace, and in the world. We want them to have a level of scientific and information technology literacy.

This graduate capability is supported by:

## Learning outcomes

- Synthesise ideas, concepts and processes from an initially unstructured authentic problem in order to interpret and devise a creative project
- Plan and produce an original self-devised creative project
- Employ critical self-reflexive methods and skills to assess own work and effort

## Assessment tasks

- PROPOSAL
- WORK-IN-PROGRESS
- PROJECT REALISATION

## Problem Solving and Research Capability

Our graduates should be capable of researching; of analysing, and interpreting and assessing data and information in various forms; of drawing connections across fields of knowledge; and they should be able to relate their knowledge to complex situations at work or in the world, in order to diagnose and solve problems. We want them to have the confidence to take the initiative in doing so, within an awareness of their own limitations.

This graduate capability is supported by:

## Learning outcomes

- Synthesise ideas, concepts and processes from an initially unstructured authentic problem in order to interpret and devise a creative project
- Plan and produce an original self-devised creative project

## Assessment tasks

- PROPOSAL
- WORK-IN-PROGRESS
- PROJECT REALISATION

## Effective Communication

We want to develop in our students the ability to communicate and convey their views in forms effective with different audiences. We want our graduates to take with them the capability to read, listen, question, gather and evaluate information resources in a variety of formats, assess, write clearly, speak effectively, and to use visual communication and communication technologies as appropriate.

This graduate capability is supported by:

## Learning outcomes

- Consolidate communication skills for a range of creative process contexts (written, oral,

interpersonal, professional presentations)

- Employ critical self-reflexive methods and skills to assess own work and effort

### **Assessment tasks**

- PROPOSAL
- WORK-IN-PROGRESS
- PROJECT REALISATION

## **Engaged and Ethical Local and Global citizens**

As local citizens our graduates will be aware of indigenous perspectives and of the nation's historical context. They will be engaged with the challenges of contemporary society and with knowledge and ideas. We want our graduates to have respect for diversity, to be open-minded, sensitive to others and inclusive, and to be open to other cultures and perspectives: they should have a level of cultural literacy. Our graduates should be aware of disadvantage and social justice, and be willing to participate to help create a wiser and better society.

This graduate capability is supported by:

### **Learning outcomes**

- Synthesise ideas, concepts and processes from an initially unstructured authentic problem in order to interpret and devise a creative project
- Plan and produce an original self-devised creative project

### **Assessment tasks**

- PROPOSAL
- WORK-IN-PROGRESS
- PROJECT REALISATION

## **Socially and Environmentally Active and Responsible**

We want our graduates to be aware of and have respect for self and others; to be able to work with others as a leader and a team player; to have a sense of connectedness with others and country; and to have a sense of mutual obligation. Our graduates should be informed and active participants in moving society towards sustainability.

This graduate capability is supported by:

### **Learning outcomes**

- Synthesise ideas, concepts and processes from an initially unstructured authentic problem in order to interpret and devise a creative project
- Plan and produce an original self-devised creative project

## Assessment tasks

- PROPOSAL
- WORK-IN-PROGRESS
- PROJECT REALISATION