



CHN 104

Introductory Chinese I

S1 Day 2017

Dept of International Studies

Contents

<u>General Information</u>	2
<u>Learning Outcomes</u>	2
<u>General Assessment Information</u>	3
<u>Assessment Tasks</u>	3
<u>Delivery and Resources</u>	9
<u>Unit Schedule</u>	10
<u>Policies and Procedures</u>	11
<u>Graduate Capabilities</u>	13
<u>Required and recommended resources</u>	16

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General Information

Unit convenor and teaching staff

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Credit points

3

Prerequisites

Permission by special approval

Corequisites

Co-badged status

Unit description

This is an introductory unit intended for students with no previous knowledge of Chinese, spoken or written. This unit aims to help students acquire Chinese characters and the basic grammatical elements. Students develop their skills in all four aspects of speaking, writing, listening and reading, as well as their understanding of contemporary Chinese culture.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

Reading: • Recognise Pinyin with tone marks. • Understand short, simple texts (read or unread) related to familiar topics in Chinese characters, picking up familiar high frequent phrases and structures.

Listening: • Understand speech that is very slow and carefully articulated, with pauses for the learner to assimilate meaning, on familiar topics. • Distinguish different meanings

according to different tones.

Writing: • Able to hand write characters in the correct order, and type characters in computer as required • Construct simple sentences, short dialogues and passages on familiar topics

Spoken Interaction: • Able to speak with correct tones. • Interact in a simple way but communication is dependent on repetition at a slower rate of speech, rephrasing and repair, to accomplish specific communication tasks on familiar topics

Spoken Production: • Able to produce simple sentences, short dialogues and paragraphs about familiar topics

General Assessment Information

Indicative examples of assessment tasks will be available on iLearn.

Assessment Tasks

Name	Weighting	Hurdle	Due
<u>Language study orientation</u>	5%	No	Week 2
<u>Participation</u>	5%	No	throughout the semester
<u>Online Vocabulary Quiz</u>	10%	No	Week 2,3,4,5,7,8,9,10,11,12
<u>Assignments</u>	20%	No	Week Week 5,7,9,11 on Sunday
<u>Group oral presentation</u>	10%	No	Week 6
<u>Mid-term in class test</u>	20%	No	Week 6
<u>Oral one on one Interview</u>	10%	No	Week 13 Practical
<u>Final in class test</u>	20%	No	Week 13 tutorials

Language study orientation

Due: **Week 2**

Weighting: **5%**

Prepares students for university language study and the online environment. Pass/Fail. Please see iLearn for more details.

On successful completion you will be able to:

- Reading: • Recognise Pinyin with tone marks. • Understand short, simple texts (read or unread) related to familiar topics in Chinese characters, picking up familiar high frequent

phrases and structures.

- Listening: • Understand speech that is very slow and carefully articulated, with pauses for the learner to assimilate meaning, on familiar topics. • Distinguish different meanings according to different tones.
- Writing: • Able to hand write characters in the correct order, and type characters in computer as required • Construct simple sentences, short dialogues and passages on familiar topics
- Spoken Interaction: • Able to speak with correct tones. • Interact in a simple way but communication is dependent on repetition at a slower rate of speech, rephrasing and repair, to accomplish specific communication tasks on familiar topics
- Spoken Production: • Able to produce simple sentences, short dialogues and paragraphs about familiar topics

Participation

Due: **throughout the semester**

Weighting: **5%**

Internal Students: 5%

This mark is decided by teaching staff based on students' attendance and active participation in class discussion. Internal students' attendance of at least 80% of classes is strongly encouraged. Attendance at and participation in tutorials is compulsory for all students. Students are expected to be well prepared in order to participate in class discussion – this will ensure good use of class time as well as improving your learning skills.

External Students: 5%

Record an audio or video clip of you reading out aloud the textbook conversation for the lesson learnt in that week then submit it on iLearn at set time frame on weekly basis. You can also choose to read other texts at your interests (e.g, a poem or some song lyrics) of at least 70-100 characters long in replacing textbook conversation, up to 3 times in this semester. Please see iLearn for instruction on submission of the recording.

An [Zoom](#) web conference will be organized every week at a set time from week 3 to provide face-to-face meeting with teachers after students register their interests in the 1st week. Students should take this opportunity to ask questions to teaching staff and communicate with classmates. Students need to register at least 2 sessions for their web conference. Total or partly Waiver for this activity can be considered if solid documents provided.

Listening to the practical recording, active participation in forum and talking to teaching staff at consultation hours are very important for all external students.

On successful completion you will be able to:

- Reading: • Recognise Pinyin with tone marks. • Understand short, simple texts (read or unread) related to familiar topics in Chinese characters, picking up familiar high frequent phrases and structures.
- Listening: • Understand speech that is very slow and carefully articulated, with pauses for the learner to assimilate meaning, on familiar topics. •Distinguish different meanings according to different tones.
- Writing: • Able to hand write characters in the correct order, and type characters in computer as required • Construct simple sentences, short dialogues and passages on familiar topics
- Spoken Interaction: • Able to speak with correct tones. • Interact in a simple way but communication is dependent on repetition at a slower rate of speech, rephrasing and repair, to accomplish specific communication tasks on familiar topics
- Spoken Production: • Able to produce simple sentences, short dialogues and paragraphs about familiar topics

Online Vocabulary Quiz

Due: **Week 2,3,4,5,7,8,9,10,11,12**

Weighting: **10%**

Weekly online vocab quizzes on vocabulary, phrases and short sentences, only available to access at set time frame before practicals start, in order to prepare for the lessons to be learnt on Monday practicals.

On successful completion you will be able to:

- Reading: • Recognise Pinyin with tone marks. • Understand short, simple texts (read or unread) related to familiar topics in Chinese characters, picking up familiar high frequent phrases and structures.
- Listening: • Understand speech that is very slow and carefully articulated, with pauses for the learner to assimilate meaning, on familiar topics. •Distinguish different meanings according to different tones.
- Writing: • Able to hand write characters in the correct order, and type characters in computer as required • Construct simple sentences, short dialogues and passages on familiar topics

Assignments

Due: **Week Week 5,7,9,11 on Sunday**

Weighting: **20%**

Four written assignments submitted on iLearn via Turnitin. Details will be available on

iLearn only when weekly grammar quizzes are scored 80% or over.

- All assignments must be completed at the times set. Assignments are compulsory and must be submitted on time. As a general rule, extensions will not be granted without a valid and documented reason (e.g. medical certificate). Late submissions will be penalised by 5% for each day (including weekends) the assignment task is late. No assignments will be accepted after assignments have been corrected and feedback has been provided. Assignment tasks handed in early will not be marked and returned before the due date.
- Please note that 80% correctness of a **weekly grammar quiz (non-assessable)** will be the pre-condition to access to the assignment information. The weekly grammar quiz **is different to Vocabulary Quizzes**. It is not only a revision for grammar and vocabulary you learnt in class but also a scaffolding activity leading to completion of your assignment with high quality. Details on iLearn can be found.

Late Submission policy:

Assignments are compulsory and must be submitted on time. As a general rule, extensions will not be granted without a valid and documented reason (e.g. medical certificate). Late submissions will be penalised by 5% for each day (including weekends) the assignment task is late. No assignments will be accepted after assignments have been corrected and feedback has been provided. Assignment tasks handed in early will not be marked and returned before the due date.

On successful completion you will be able to:

- Reading: • Recognise Pinyin with tone marks. • Understand short, simple texts (read or unread) related to familiar topics in Chinese characters, picking up familiar high frequent phrases and structures.
- Writing: • Able to hand write characters in the correct order, and type characters in computer as required • Construct simple sentences, short dialogues and passages on familiar topics

Group oral presentation

Due: **Week 6**

Weighting: **10%**

In a group of 2-3, Students need to prepare a dialogue based on the content learnt in the first 5 weeks and deliver it verbally without script. Detailed instructions are available on iLearn in week 3.

Internal students:

The group oral presentation will be held during week 6 in tutorials. Internal students need to form

a group of 2-3 by week 4 to prepare and conduct this presentation in week 6 tutorial.

External students:

Students need to form a group of 2-3 by week 4 to record a video clip of a group presentation by Zoom and submit it on iLearn by Thursday in Week 6. Guides on how to set up Zoom web conference and recording is available at <http://www.mq.edu.au/iLearn/zoom.htm>

On successful completion you will be able to:

- Listening: • Understand speech that is very slow and carefully articulated, with pauses for the learner to assimilate meaning, on familiar topics. •Distinguish different meanings according to different tones.
- Spoken Interaction: • Able to speak with correct tones. • Interact in a simple way but communication is dependent on repetition at a slower rate of speech, rephrasing and repair, to accomplish specific communication tasks on familiar topics
- Spoken Production: • Able to produce simple sentences, short dialogues and paragraphs about familiar topics

Mid-term in class test

Due: **Week 6**

Weighting: **20%**

The mid-term test covers a combination of listening, reading and writing skills.

Students will only be granted extensions/special consideration with valid reasons (e.g., serious and unavoidable disruption from completing any unit requirements in accordance with their ability.)

Internal students:

You will be sitting in class for this test in week 6 practicals.

External students:

You will need to access to the link on iLearn at a set time frame in week 6 to finish this test.

On successful completion you will be able to:

- Reading: • Recognise Pinyin with tone marks. • Understand short, simple texts (read or unread) related to familiar topics in Chinese characters, picking up familiar high frequent phrases and structures.
- Listening: • Understand speech that is very slow and carefully articulated, with pauses for the learner to assimilate meaning, on familiar topics. •Distinguish different meanings according to different tones.
- Writing: • Able to hand write characters in the correct order, and type characters in

computer as required • Construct simple sentences, short dialogues and passages on familiar topics

Oral one on one Interview

Due: **Week 13 Practical**

Weighting: **10%**

Internal students:

The one-on-one interview will be held during week 13 in Practicals. Internal students need to answer a few questions from the teacher and ask a few questions based on teachers' instruction. Details will be given in Week 11.

External students:

Students need to open a Voice Thread item on iLearn during a certain time frame in week 13 and record all his oral response for marking. Details and samples will be given in week 11.

On successful completion you will be able to:

- Listening: • Understand speech that is very slow and carefully articulated, with pauses for the learner to assimilate meaning, on familiar topics. •Distinguish different meanings according to different tones.
- Spoken Interaction: • Able to speak with correct tones. • Interact in a simple way but communication is dependent on repetition at a slower rate of speech, rephrasing and repair, to accomplish specific communication tasks on familiar topics
- Spoken Production: • Able to produce simple sentences, short dialogues and paragraphs about familiar topics

Final in class test

Due: **Week 13 tutorials**

Weighting: **20%**

Two-hour in class test for reading, writing and listening.

- Students will only be granted extensions/special consideration with valid reasons (e.g., serious and unavoidable disruption from completing any unit requirements in accordance with their ability.) Work that is submitted late will be subjected to an assessment penalty if an extension has not been granted. Even where an extension has been given, a penalty may still be imposed if fairness to other students requires this. The general guideline is that 5% will be deducted for the first day and 2% for each day in subsequent days.

On successful completion you will be able to:

- Reading: • Recognise Pinyin with tone marks. • Understand short, simple texts (read or unread) related to familiar topics in Chinese characters, picking up familiar high frequent phrases and structures.
- Listening: • Understand speech that is very slow and carefully articulated, with pauses for the learner to assimilate meaning, on familiar topics. •Distinguish different meanings according to different tones.
- Writing: • Able to hand write characters in the correct order, and type characters in computer as required • Construct simple sentences, short dialogues and passages on familiar topics

Delivery and Resources

Delivery:

Day and External

Internal students

Students attend 2 x 2 hour sessions per week: first session Practical, second session Tutorial. There are no lectures. Classes are scheduled on Mon or Wed for Practical and Thur for Tutorial. Please go to eStudent to register in one of the classes on offer. The classes are streamed, which means you must attend the same 2x2 hour classes each week with the same group. If you have a clash and need to change classes, please speak to the teaching staff.

We recommend that you arrive on time so you do not miss out on important information given at the start of a class. We encourage students to come to as many classes as possible to facilitate the best learning experience possible.

External students

You should be committed to study the weekly content by following the instructions on iLearn within the week and finish the assessment online in the same week. This will keep you on track in this very intensive course.

All students

Those unable to attend assessments (tests) due to illness or other valid reasons should notify their teachers. Then, having collected the relevant documentation such as a medical certificate, they should make an application for Disruption of Studies. See below:

To submit a Disruption to Studies notification, you will need to:

1. Log in as a Current Student at ask.mq.edu.au
2. Click 'Disruption to Studies' from the 'Submit' menu on the left

3. Fill in the required fields as prompted.

Once you have completed filling out the information, please click on 'Submit'. If the application is for medical reasons, students must have a 'Professional Authority Form' filled in by a doctor. A copy of this form can be found on iLearn.

Technology required

Standard requirements include a computer and internet access to interact with the teaching materials on iLearn.

External students will need to have access to a webcam, headphones as well as a microphone for use during recording with *Zoom* which they can download for free from the internet. We recommend you use **Firefox** which has been reliable with respect to media files used in the course. The correct functioning of internet connection and network is the student's sole responsibility.

Information on Zoom web conferencing tool for external students is available at <http://www.mq.edu.au/iLearn/zoom.htm>. External students are required to get familiar with this tool and install it to your study device by week 1, e.g. your computer or iPad.

IT and iLearn assistance is available via the iLearn login page or by clicking on the words "Help me" under the iLearn logo at the top right hand side of every iLearn window.

Please note that replies to e-mails will be automatically directed to the account they were sent from. All new threads will be sent to your University account where you are free to supply the e-mail address of your choice. You are encouraged to use the University account rather than a private e-mail account and to check this account regularly for announcements and emails from the teaching staff.

Unit Schedule

Week	Week beginning Monday	Lesson in textbook
Week 1	27 Feb.	Lesson 1-2
Week 2	6 Mar.	Lesson 3-4 vocab quiz
Week 3	13 Mar.	Lesson 5 vocab quiz
Week 4	20 Mar.	Lesson 6 vocab quiz

Week 5	27 Mar.	Lesson 7 vocab quiz 1 st Assignment due on Sunday
Week 6	3 Apr.	Mid-term test in Practicals Oral group presentation in tutorials
Week 7	10 Apr. (Recess 14 Apr to 28 Apr)	Lesson 8 vocab quiz 2 nd assignment due on Sunday
Week 8	1 May	Lesson 9 vocab quiz
Week 9	8 May	Lesson 10 vocab quiz 3 rd assignment due on Sunday
Week 10	15 May	Lesson 11 vocab quiz
Week 11	22 May	Lesson 12 vocab quiz 4 th assignment due on Sunday
Week 12	29 May	Lesson 13 vocab quiz
Week 13	5 Jun.	Revision + Oral one on one Interview + Final in class test (includes listening test)

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central](#). Students should be aware of the following policies in particular with regard to Learning and Teaching:

Academic Honesty Policy http://mq.edu.au/policy/docs/academic_honesty/policy.html

Assessment Policy http://mq.edu.au/policy/docs/assessment/policy_2016.html

Grade Appeal Policy <http://mq.edu.au/policy/docs/gradeappeal/policy.html>

Complaint Management Procedure for Students and Members of the Public http://www.mq.edu.au/policy/docs/complaint_management/procedure.html

Disruption to Studies Policy (in effect until Dec 4th, 2017): http://www.mq.edu.au/policy/docs/disruption_studies/policy.html

Special Consideration Policy (in effect from Dec 4th, 2017): <https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policies/special-consideration>

In addition, a number of other policies can be found in the [Learning and Teaching Category](#) of Policy Central.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/support/student_conduct/

Results

Results shown in *iLearn*, or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit ask.mq.edu.au.

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to improve your marks and take control of your study.

- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module for Students](#)
- [Ask a Learning Adviser](#)

Student Services and Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

Graduate Capabilities

Commitment to Continuous Learning

Our graduates will have enquiring minds and a literate curiosity which will lead them to pursue knowledge for its own sake. They will continue to pursue learning in their careers and as they participate in the world. They will be capable of reflecting on their experiences and relationships with others and the environment, learning from them, and growing - personally, professionally and socially.

This graduate capability is supported by:

Learning outcome

- Spoken Production: • Able to produce simple sentences, short dialogues and paragraphs about familiar topics

Assessment tasks

- Language study orientation
- Participation
- Group oral presentation
- Oral one on one Interview

Discipline Specific Knowledge and Skills

Our graduates will take with them the intellectual development, depth and breadth of knowledge, scholarly understanding, and specific subject content in their chosen fields to make them competent and confident in their subject or profession. They will be able to demonstrate, where relevant, professional technical competence and meet professional standards. They will be able to articulate the structure of knowledge of their discipline, be able to adapt discipline-specific knowledge to novel situations, and be able to contribute from their discipline to inter-disciplinary solutions to problems.

This graduate capability is supported by:

Learning outcome

- Reading: • Recognise Pinyin with tone marks. • Understand short, simple texts (read or unread) related to familiar topics in Chinese characters, picking up familiar high frequent phrases and structures.

Assessment tasks

- Language study orientation
- Participation
- Online Vocabulary Quiz
- Assignments

- Mid-term in class test
- Final in class test

Critical, Analytical and Integrative Thinking

We want our graduates to be capable of reasoning, questioning and analysing, and to integrate and synthesise learning and knowledge from a range of sources and environments; to be able to critique constraints, assumptions and limitations; to be able to think independently and systemically in relation to scholarly activity, in the workplace, and in the world. We want them to have a level of scientific and information technology literacy.

This graduate capability is supported by:

Learning outcome

- Listening: • Understand speech that is very slow and carefully articulated, with pauses for the learner to assimilate meaning, on familiar topics. •Distinguish different meanings according to different tones.

Assessment tasks

- Language study orientation
- Participation
- Online Vocabulary Quiz
- Group oral presentation
- Mid-term in class test
- Oral one on one Interview
- Final in class test

Problem Solving and Research Capability

Our graduates should be capable of researching; of analysing, and interpreting and assessing data and information in various forms; of drawing connections across fields of knowledge; and they should be able to relate their knowledge to complex situations at work or in the world, in order to diagnose and solve problems. We want them to have the confidence to take the initiative in doing so, within an awareness of their own limitations.

This graduate capability is supported by:

Learning outcome

- Listening: • Understand speech that is very slow and carefully articulated, with pauses for the learner to assimilate meaning, on familiar topics. •Distinguish different meanings according to different tones.

Assessment tasks

- Language study orientation

- Participation
- Online Vocabulary Quiz
- Group oral presentation
- Mid-term in class test
- Oral one on one Interview
- Final in class test

Effective Communication

We want to develop in our students the ability to communicate and convey their views in forms effective with different audiences. We want our graduates to take with them the capability to read, listen, question, gather and evaluate information resources in a variety of formats, assess, write clearly, speak effectively, and to use visual communication and communication technologies as appropriate.

This graduate capability is supported by:

Learning outcome

- Writing: • Able to hand write characters in the correct order, and type characters in computer as required • Construct simple sentences, short dialogues and passages on familiar topics

Assessment tasks

- Language study orientation
- Participation
- Online Vocabulary Quiz
- Assignments
- Mid-term in class test
- Final in class test

Engaged and Ethical Local and Global citizens

As local citizens our graduates will be aware of indigenous perspectives and of the nation's historical context. They will be engaged with the challenges of contemporary society and with knowledge and ideas. We want our graduates to have respect for diversity, to be open-minded, sensitive to others and inclusive, and to be open to other cultures and perspectives: they should have a level of cultural literacy. Our graduates should be aware of disadvantage and social justice, and be willing to participate to help create a wiser and better society.

This graduate capability is supported by:

Learning outcome

- Spoken Interaction: • Able to speak with correct tones. • Interact in a simple way but

communication is dependent on repetition at a slower rate of speech, rephrasing and repair, to accomplish specific communication tasks on familiar topics

Assessment tasks

- Language study orientation
- Participation
- Group oral presentation
- Oral one on one Interview

Required and recommended resources

Compulsory: *New Practical Chinese Reader (Textbook) Book 1 and Workbook (Book 1)*. CDs are attached. DVDs can also be accessed on-line, but not downloaded.

Recommended: *The Chinese Language: Its History and Current Usage* is the recommended reading which is written by Professor Daniel Kane, the former head of Chinese studies at MQ. The Chinese Language is a brief introduction to the main characteristics of Chinese, written to be accessible to beginning students as well as anyone with a general interest in Chinese language and culture. Providing basic information such as where Chinese is spoken, the history and earliest written records, regional variations, and a description of the writing system.