



ITL 310

Advanced Italian I

S1 External 2017

Dept of International Studies

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Disclaimer

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General Information

Unit convenor and teaching staff Unit Convenor Emilio Lomonaco emilio.lomonaco@mq.edu.au Contact via emilio.lomonaco@mq.edu.au W6A 204 TBA
Credit points 3
Prerequisites 6cp at 200 level including ITL211
Corequisites
Co-badged status
Unit description This unit aims to further develop skills in reading, comprehension, speaking and writing. There is also more advanced work on selected topics in Italian grammar.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

Listening skills: Students will work towards understanding extended speech and follow even complex lines of argument even if the topic is not entirely familiar; to understand general spoken language at normal speech rate even if the accent is unfamiliar; to extract specific information and follow the significant points in an oral utterance; to understand relatively long radio talks and interviews; to understand the majority of films in standard dialect.

Reading skills: Students will work towards understanding a wide range of written texts, including longer, more complex factual texts, commentaries and reports; clearly identifying and extracting information from a wide range of sources, including statistical

information. Students will have developed strategies to understand the meaning of unfamiliar words from the context; to understand frequently used set expressions.

Speaking skills: Students will be able to express themselves spontaneously without much obvious searching for expressions; use language flexibly and effectively for social purposes; produce an oral presentation in order to present argument for or against something; negotiate decision-making processes taken from an everyday life-context with a partner. They will be working towards expressing themselves spontaneously and fluently when stating their own opinions on increasingly complex subjects; formulating their thoughts and views precisely and making detailed contributions to a discussion.

Writing skills: Students will be able to write a clear, well-structured text, interpreting or expressing points of view at some length; write about increasingly complex subjects; write in a style appropriate to the reader in mind; express and justify opinions and give arguments supporting their point of view; explain and compare ideas presented to them in a text which presents familiar content to them; use appropriate devices to ensure the smooth flow of a piece of writing most of the time; produce a text with few grammatical mistakes that would substantially interfere with the reader's understanding. Students will be working towards expressing themselves clearly and logically in essays on complex issues, choosing the right kind of expression to appeal to the reader.

General Assessment Information

EXTERNAL STUDENTS PLEASE CHECK "FORM OF ASSESSMENT", IN THE SECTION "ADDITIONAL INFORMATION".

Assessment Tasks

Name	Weighting	Hurdle	Due
<u>Continuous assessment</u>	50%	No	Ongoing
<u>Class participation</u>	10%	No	Ongoing
<u>Oral assessment</u>	15%	No	Week 11
<u>Final Test</u>	25%	No	Week 13

Continuous assessment

Due: **Ongoing**

Weighting: **50%**

- 3 x compiti con voto
- 3 on-line quizzes (including listening comprehension)
- 3 x participation in voicethread web-blog

On successful completion you will be able to:

- Listening skills: Students will work towards understanding extended speech and follow even complex lines of argument even if the topic is not entirely familiar; to understand general spoken language at normal speech rate even if the accent is unfamiliar; to extract specific information and follow the significant points in an oral utterance; to understand relatively long radio talks and interviews; to understand the majority of films in standard dialect.
- Reading skills: Students will work towards understanding a wide range of written texts, including longer, more complex factual texts, commentaries and reports; clearly identifying and extracting information from a wide range of sources, including statistical information. Students will have developed strategies to understand the meaning of unfamiliar words from the context; to understand frequently used set expressions.
- Speaking skills: Students will be able to express themselves spontaneously without much obvious searching for expressions; use language flexibly and effectively for social purposes; produce an oral presentation in order to present argument for or against something; negotiate decision-making processes taken from an everyday life-context with a partner. They will be working towards expressing themselves spontaneously and fluently when stating their own opinions on increasingly complex subjects; formulating their thoughts and views precisely and making detailed contributions to a discussion.
- Writing skills: Students will be able to write a clear, well-structured text, interpreting or expressing points of view at some length; write about increasingly complex subjects; write in a style appropriate to the reader in mind; express and justify opinions and give arguments supporting their point of view; explain and compare ideas presented to them in a text which presents familiar content to them; use appropriate devices to ensure the smooth flow of a piece of writing most of the time; produce a text with few grammatical mistakes that would substantially interfere with the reader's understanding. Students will be working towards expressing themselves clearly and logically in essays on complex issues, choosing the right kind of expression to appeal to the reader.

Class participation

Due: **Ongoing**

Weighting: **10%**

- in-class speaking activities
- initiating discussion
- asking questions in Italian
- interacting in Italian in class
- completion of non-graded tasks

On successful completion you will be able to:

- Listening skills: Students will work towards understanding extended speech and follow even complex lines of argument even if the topic is not entirely familiar; to understand general spoken language at normal speech rate even if the accent is unfamiliar; to extract specific information and follow the significant points in an oral utterance; to understand relatively long radio talks and interviews; to understand the majority of films in standard dialect.
- Reading skills: Students will work towards understanding a wide range of written texts, including longer, more complex factual texts, commentaries and reports; clearly identifying and extracting information from a wide range of sources, including statistical information. Students will have developed strategies to understand the meaning of unfamiliar words from the context; to understand frequently used set expressions.
- Speaking skills: Students will be able to express themselves spontaneously without much obvious searching for expressions; use language flexibly and effectively for social purposes; produce an oral presentation in order to present argument for or against something; negotiate decision-making processes taken from an everyday life-context with a partner. They will be working towards expressing themselves spontaneously and fluently when stating their own opinions on increasingly complex subjects; formulating their thoughts and views precisely and making detailed contributions to a discussion.
- Writing skills: Students will be able to write a clear, well-structured text, interpreting or expressing points of view at some length; write about increasingly complex subjects; write in a style appropriate to the reader in mind; express and justify opinions and give arguments supporting their point of view; explain and compare ideas presented to them in a text which presents familiar content to them; use appropriate devices to ensure the smooth flow of a piece of writing most of the time; produce a text with few grammatical

mistakes that would substantially interfere with the reader's understanding. Students will be working towards expressing themselves clearly and logically in essays on complex issues, choosing the right kind of expression to appeal to the reader.

Oral assessment

Due: **Week 11**

Weighting: **15%**

Oral assessment (prova orale)

On successful completion you will be able to:

- Reading skills: Students will work towards understanding a wide range of written texts, including longer, more complex factual texts, commentaries and reports; clearly identifying and extracting information from a wide range of sources, including statistical information. Students will have developed strategies to understand the meaning of unfamiliar words from the context; to understand frequently used set expressions.
- Speaking skills: Students will be able to express themselves spontaneously without much obvious searching for expressions; use language flexibly and effectively for social purposes; produce an oral presentation in order to present argument for or against something; negotiate decision-making processes taken from an everyday life-context with a partner. They will be working towards expressing themselves spontaneously and fluently when stating their own opinions on increasingly complex subjects; formulating their thoughts and views precisely and making detailed contributions to a discussion.
- Writing skills: Students will be able to write a clear, well-structured text, interpreting or expressing points of view at some length; write about increasingly complex subjects; write in a style appropriate to the reader in mind; express and justify opinions and give arguments supporting their point of view; explain and compare ideas presented to them in a text which presents familiar content to them; use appropriate devices to ensure the smooth flow of a piece of writing most of the time; produce a text with few grammatical mistakes that would substantially interfere with the reader's understanding. Students will be working towards expressing themselves clearly and logically in essays on complex issues, choosing the right kind of expression to appeal to the reader.

Final Test

Due: **Week 13**

Weighting: **25%**

Prova scritta finale

On successful completion you will be able to:

- Reading skills: Students will work towards understanding a wide range of written texts, including longer, more complex factual texts, commentaries and reports; clearly identifying and extracting information from a wide range of sources, including statistical information. Students will have developed strategies to understand the meaning of unfamiliar words from the context; to understand frequently used set expressions.
- Writing skills: Students will be able to write a clear, well-structured text, interpreting or expressing points of view at some length; write about increasingly complex subjects; write in a style appropriate to the reader in mind; express and justify opinions and give arguments supporting their point of view; explain and compare ideas presented to them in a text which presents familiar content to them; use appropriate devices to ensure the smooth flow of a piece of writing most of the time; produce a text with few grammatical mistakes that would substantially interfere with the reader's understanding. Students will be working towards expressing themselves clearly and logically in essays on complex issues, choosing the right kind of expression to appeal to the reader.

Delivery and Resources

Required texts

- Bali, M. & L. Ziglio *Nuovo Espresso 3. Corso di italiano. Libro dello studente ed esercizi & CD* Florence: Alma edizioni, 2015. ISBN 978-88-6182-339-6
- Ziglio, Luciana. *Espresso 3. Esercizi supplementari..* Florence: Alma edizioni, 2004. ISBN 88-89237-02-3
- De Rome Denise. *Soluzioni - A Practical Grammar of Contemporary Italian.* 2015. Hodden Education. ISBN 978-1-138-01848-8
- Students will be able to access Azione Grammatica (online version). Please see instructions on the iLearn page on how to find it in the library.

Recommended texts

- **Monolingual dictionary:** **Zingarelli**, Vocabolario della lingua italiana (copies in the library and Italian/French/Greek workroom)
- **Bilingual dictionary:** **Collins** English-Italian, **Italian-English** dictionary (copies in the library and Italian/French/Greek workroom)

Online unit

Internal students will need to regularly access their online unit via ilearn.mq.edu.au for the discussion assignment, student pages and extra activities.

External students will need to regularly access their online unit via ilearn.mq.edu.au for communication with the tutor and other students, for grammar questions, to hand in assignments, for the discussion assignment, extra activities, and student pages.

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central](#). Students should be aware of the following policies in particular with regard to Learning and Teaching:

Academic Honesty Policy http://mq.edu.au/policy/docs/academic_honesty/policy.html

Assessment Policy http://mq.edu.au/policy/docs/assessment/policy_2016.html

Grade Appeal Policy <http://mq.edu.au/policy/docs/gradeappeal/policy.html>

Complaint Management Procedure for Students and Members of the Public http://www.mq.edu.au/policy/docs/complaint_management/procedure.html

Disruption to Studies Policy (in effect until Dec 4th, 2017): http://www.mq.edu.au/policy/docs/disruption_studies/policy.html

Special Consideration Policy (in effect from Dec 4th, 2017): <https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policies/special-consideration>

In addition, a number of other policies can be found in the [Learning and Teaching Category](#) of Policy Central.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/support/student_conduct/

Results

Results shown in *iLearn*, or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit ask.mq.edu.au.

Late assignment policy

Assignments are compulsory and must be submitted on time. As a general rule, extensions will not be granted without a valid and documented reason (e.g. medical certificate). Late submissions will be penalised by 5% for each day (including weekends) the assignment task is late. No assignments will be accepted after assignments have been corrected and feedback has been provided. Assignment tasks handed in early will not be marked and returned before the due

date.

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to improve your marks and take control of your study.

- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module for Students](#)
- [Ask a Learning Adviser](#)

Student Services and Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

Graduate Capabilities

Creative and Innovative

Our graduates will also be capable of creative thinking and of creating knowledge. They will be imaginative and open to experience and capable of innovation at work and in the community. We want them to be engaged in applying their critical, creative thinking.

This graduate capability is supported by:

Learning outcomes

- Reading skills: Students will work towards understanding a wide range of written texts, including longer, more complex factual texts, commentaries and reports; clearly identifying and extracting information from a wide range of sources, including statistical information. Students will have developed strategies to understand the meaning of

unfamiliar words from the context; to understand frequently used set expressions.

- Writing skills: Students will be able to write a clear, well-structured text, interpreting or expressing points of view at some length; write about increasingly complex subjects; write in a style appropriate to the reader in mind; express and justify opinions and give arguments supporting their point of view; explain and compare ideas presented to them in a text which presents familiar content to them; use appropriate devices to ensure the smooth flow of a piece of writing most of the time; produce a text with few grammatical mistakes that would substantially interfere with the reader's understanding. Students will be working towards expressing themselves clearly and logically in essays on complex issues, choosing the right kind of expression to appeal to the reader.

Assessment tasks

- Continuous assessment
- Class participation
- Oral assessment
- Final Test

Commitment to Continuous Learning

Our graduates will have enquiring minds and a literate curiosity which will lead them to pursue knowledge for its own sake. They will continue to pursue learning in their careers and as they participate in the world. They will be capable of reflecting on their experiences and relationships with others and the environment, learning from them, and growing - personally, professionally and socially.

This graduate capability is supported by:

Learning outcomes

- Listening skills: Students will work towards understanding extended speech and follow even complex lines of argument even if the topic is not entirely familiar; to understand general spoken language at normal speech rate even if the accent is unfamiliar; to extract specific information and follow the significant points in an oral utterance; to understand relatively long radio talks and interviews; to understand the majority of films in standard dialect.
- Reading skills: Students will work towards understanding a wide range of written texts, including longer, more complex factual texts, commentaries and reports; clearly identifying and extracting information from a wide range of sources, including statistical information. Students will have developed strategies to understand the meaning of unfamiliar words from the context; to understand frequently used set expressions.
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much obvious searching for expressions; use language flexibly and effectively for social purposes; produce an oral presentation in order to present argument for or against something; negotiate decision-making processes taken from an everyday life-context with a partner. They will be working towards expressing themselves spontaneously and fluently when stating their own opinions on increasingly complex subjects; formulating their thoughts and views precisely and making detailed contributions to a discussion.

- Writing skills: Students will be able to write a clear, well-structured text, interpreting or expressing points of view at some length; write about increasingly complex subjects; write in a style appropriate to the reader in mind; express and justify opinions and give arguments supporting their point of view; explain and compare ideas presented to them in a text which presents familiar content to them; use appropriate devices to ensure the smooth flow of a piece of writing most of the time; produce a text with few grammatical mistakes that would substantially interfere with the reader's understanding. Students will be working towards expressing themselves clearly and logically in essays on complex issues, choosing the right kind of expression to appeal to the reader.

Assessment tasks

- Continuous assessment
- Class participation
- Oral assessment
- Final Test

Discipline Specific Knowledge and Skills

Our graduates will take with them the intellectual development, depth and breadth of knowledge, scholarly understanding, and specific subject content in their chosen fields to make them competent and confident in their subject or profession. They will be able to demonstrate, where relevant, professional technical competence and meet professional standards. They will be able to articulate the structure of knowledge of their discipline, be able to adapt discipline-specific knowledge to novel situations, and be able to contribute from their discipline to inter-disciplinary solutions to problems.

This graduate capability is supported by:

Learning outcomes

- Listening skills: Students will work towards understanding extended speech and follow even complex lines of argument even if the topic is not entirely familiar; to understand general spoken language at normal speech rate even if the accent is unfamiliar; to extract specific information and follow the significant points in an oral utterance; to understand relatively long radio talks and interviews; to understand the majority of films

in standard dialect.

- Reading skills: Students will work towards understanding a wide range of written texts, including longer, more complex factual texts, commentaries and reports; clearly identifying and extracting information from a wide range of sources, including statistical information. Students will have developed strategies to understand the meaning of unfamiliar words from the context; to understand frequently used set expressions.
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Assessment tasks

- Continuous assessment
- Class participation
- Oral assessment
- Final Test

Critical, Analytical and Integrative Thinking

We want our graduates to be capable of reasoning, questioning and analysing, and to integrate and synthesise learning and knowledge from a range of sources and environments; to be able to critique constraints, assumptions and limitations; to be able to think independently and systemically in relation to scholarly activity, in the workplace, and in the world. We want them to have a level of scientific and information technology literacy.

This graduate capability is supported by:

Learning outcomes

- Reading skills: Students will work towards understanding a wide range of written texts, including longer, more complex factual texts, commentaries and reports; clearly identifying and extracting information from a wide range of sources, including statistical information. Students will have developed strategies to understand the meaning of unfamiliar words from the context; to understand frequently used set expressions.
- Speaking skills: Students will be able to express themselves spontaneously without much obvious searching for expressions; use language flexibly and effectively for social purposes; produce an oral presentation in order to present argument for or against something; negotiate decision-making processes taken from an everyday life-context with a partner. They will be working towards expressing themselves spontaneously and fluently when stating their own opinions on increasingly complex subjects; formulating their thoughts and views precisely and making detailed contributions to a discussion.
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Assessment tasks

- Continuous assessment
- Class participation
- Oral assessment
- Final Test

Problem Solving and Research Capability

Our graduates should be capable of researching; of analysing, and interpreting and assessing data and information in various forms; of drawing connections across fields of knowledge; and they should be able to relate their knowledge to complex situations at work or in the world, in order to diagnose and solve problems. We want them to have the confidence to take the initiative in doing so, within an awareness of their own limitations.

This graduate capability is supported by:

Learning outcomes

- Listening skills: Students will work towards understanding extended speech and follow even complex lines of argument even if the topic is not entirely familiar; to understand general spoken language at normal speech rate even if the accent is unfamiliar; to extract specific information and follow the significant points in an oral utterance; to understand relatively long radio talks and interviews; to understand the majority of films in standard dialect.
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Assessment tasks

- Continuous assessment
- Class participation
- Oral assessment
- Final Test

Effective Communication

We want to develop in our students the ability to communicate and convey their views in forms effective with different audiences. We want our graduates to take with them the capability to read, listen, question, gather and evaluate information resources in a variety of formats, assess, write clearly, speak effectively, and to use visual communication and communication technologies as appropriate.

This graduate capability is supported by:

Learning outcomes

- **Listening skills:** Students will work towards understanding extended speech and follow even complex lines of argument even if the topic is not entirely familiar; to understand general spoken language at normal speech rate even if the accent is unfamiliar; to extract specific information and follow the significant points in an oral utterance; to understand relatively long radio talks and interviews; to understand the majority of films in standard dialect.
- **Reading skills:** Students will work towards understanding a wide range of written texts, including longer, more complex factual texts, commentaries and reports; clearly identifying and extracting information from a wide range of sources, including statistical information. Students will have developed strategies to understand the meaning of unfamiliar words from the context; to understand frequently used set expressions.
- **Speaking skills:** Students will be able to express themselves spontaneously without much obvious searching for expressions; use language flexibly and effectively for social purposes; produce an oral presentation in order to present argument for or against something; negotiate decision-making processes taken from an everyday life-context with a partner. They will be working towards expressing themselves spontaneously and fluently when stating their own opinions on increasingly complex subjects; formulating their thoughts and views precisely and making detailed contributions to a discussion.
- **Writing skills:** Students will be able to write a clear, well-structured text, interpreting or expressing points of view at some length; write about increasingly complex subjects; write in a style appropriate to the reader in mind; express and justify opinions and give arguments supporting their point of view; explain and compare ideas presented to them in a text which presents familiar content to them; use appropriate devices to ensure the smooth flow of a piece of writing most of the time; produce a text with few grammatical mistakes that would substantially interfere with the reader's understanding. Students will be working towards expressing themselves clearly and logically in essays on complex issues, choosing the right kind of expression to appeal to the reader.

Assessment tasks

- Continuous assessment
- Class participation
- Oral assessment
- Final Test

Additional Information

Unit requirements and expectations

Students are required to attend all four language classes and are expected to participate actively in all classes. The language of instruction will be Italian and students are expected to interact in the target language. The participation mark will reflect students' commitment to practice the language and their commitment to completing the non-graded assignments (*compiti senza voto*) in self-study mode.

Students are expected to regularly access iLearn for extra revision and task completion. Those who do not have a computer at home can work in the University's computer labs. It is expected that all External students use a computer, preferably with high-speed internet to facilitate access to the online resources.

Homework is to be completed on a continual basis. Language-learning is cumulative, and it is in students' best interest to regularly complete homework tasks. In addition to the graded assignments (*compito con voto*), students are expected to regularly complete the *compito senza voto* as outlined in the programme, using the answer keys provided.

Written assignments are to be typed and double-spaced. This is necessary for marking purposes. Hand-written assignments will only be accepted by previous arrangement with the lecturer.

Class work will encompass the study of one contemporary film which is available for independent student viewing in the library. Students will need to view the entire film at some stage during the semester in order to complete one of the written assignments as indicated in the study program.

Form of Assessment	% Weighting	Note for External Students
Continuous assessment: <ul style="list-style-type: none"> • 3 x compiti con voto • 3 on-line quizzes (including listening comprehension) • 3 x participation in voicethread web-blog 	50%	External students need to send their assignments (compiti con voto) as an attachment via iLearn
Class participation, including: <ul style="list-style-type: none"> · in-class speaking activities · initiating discussion · asking questions in Italian · interacting in Italian in class · completion of non-graded homework tasks 	10%	External students will be marked on their commitment to handing in the 'compiti senza voto' on a regular basis, on using iLearn (Weekly forum) regularly for their weekly discussions and for VoiceThread.
Oral assessment (prova orale)	15%	External students to complete this task over the phone
Final Test	25%	<u>ONLINE</u> for external students (or in class if they are based in Sydney and if they prefer it)

PLEASE NOTE:

Attendance at all classes is compulsory for on-campus students. This applies particularly to tests. You will only be permitted to make up for a missed test in exceptional circumstances such as illness (Medical certificate required). An adequate explanation for any classes missed must be given to your tutor. A poor attendance record may result in exclusion from the final examination. Ongoing work commitments are no valid reason for missing classes. If you miss a class it is your responsibility to contact a classmate for the details of the class in order to catch up on work missed and prepare for the next lesson.

Assignments: Assignments are compulsory and must be submitted on time. As a general rule, extensions will not be granted without a valid and documented reason (e.g. medical certificate). Late submissions will be penalised by 5% for each day (including weekends) the assignment task is late. No assignments will be accepted after assignments have been corrected and feedback has been provided. Assignment tasks handed in early will not be marked and returned before the due date.

Preparation: Students are expected to prepare the course work to be covered in class in advance, as set out in programs or announced in class. It is expected that for every contact hour students will study and practice one hour on their own. For external students this means that you need to dedicate at least 8 hours per week to the study of Italian.

Punctuality: Please arrive on time for classes. Arriving late is very disruptive. All classes start five minutes past the hour. If you should arrive late, it is your responsibility to find out what you have missed.

Final Test: Students enrolled in units that require them to sit for a compulsory final test in week 13.

Required texts

- Balli, M. & L. Ziglio *Nuovo Espresso 3. Corso di italiano. Libro dello studente ed esercizi & CD* Florence: Alma edizioni, 2015. ISBN 978-88-6182-339-6
- Ziglio, Luciana. *Espresso 3. Esercizi supplementari..* Florence: Alma edizioni, 2004. ISBN 88-89237-02-3
- De Rome Denise. *Soluzioni - A Practical Grammar of Contemporary Italian.* 2015. Hodden Education. ISBN 978-1-138-01848-8
- Aust, D. & M. Zollo. *Azione Grammatica: New Advanced Italian Grammar*, (Online version) Hodder Education, 2006. .;
- Please see instructions on the iLearn page on how to access *Azione Grammatica* in the library (online).

Recommended texts

- **Monolingual dictionary:** *Zingarelli*, Vocabolario della lingua italiana (copies in the library and Italian/French/Greek workroom)
- **Bilingual dictionary:** *Collins* English-Italian, **Italian-English** dictionary (copies in the library and Italian/French/Greek workroom)

Plagiarism

Assignments are to be your own work. Using someone else's words (either another student's, from a book, a journal article or a website) without clear acknowledgement is plagiarism and can incur serious penalties. The University defines plagiarism in its rules: "Plagiarism involves using the work of another person and presenting it as one's own." Plagiarism is a serious breach of the University's rules and carries significant penalties. Information about plagiarism can be found in the *Handbook of Undergraduate Studies*, on the web at <http://www.student.mq.edu.au/plagiarism> and on the Division cover sheet, which you must sign before you submit your assignments. If you are in doubt consult your lecturer or tutor.

Grading

The university has a set of guidelines on the distribution of grades across the range from fail to high distinction.

HD	High Distinction which denotes work of outstanding quality. This may be demonstrated in areas such as criticism, logical argument, interpretation of materials or use of methodology. This grade may also be awarded to recognise a high order of originality or creativity in student performance;
D	Distinction which denotes work of superior quality in the same areas of performance as above. This grade may also be awarded to recognise particular originality or creativity in student performance;
Cr	Credit which denotes work of predominantly good quality, demonstrating a sound grasp of content together with efficient organisation, selectivity and use of techniques;
P	Pass which denotes a clear pass and satisfactory achievement of unit objectives;
F	Fail which denotes that a candidate has failed to complete a unit satisfactorily.

The guidelines are designed to ensure comparability across the University. Scaled marks, raw marks or grades are given to students on each assessment task. This is part of the learning feedback. The marks or grades on the assessment tasks are combined into a raw score in the unit, following the distribution of possible marks indicated in the Unit study guide, but the raw score is only an interim stage in the final calculation of the final grade. A scaling process is used to convert the raw score to the final scaled marks (standardized numerical grades or SNGs), using the guidelines for grading as moderators.

The scaled marks indicate that students have satisfied the criteria for inclusion in a particular performance band and rank them by the performance within the band. The scaling process preserves the rank order of the marks. There is no simple arithmetical relationship between raw marks and scaled marks. The relationship will almost always differ between units and between different performance bands within the same unit.

Student support services

The University provides many different kinds of support services for you. Contact your tutor if you need help and see the range of services (such as counseling and writing skills) available at <http://www.student.mq.edu.au>.

HOMEWORK AND ASSESSMENT OUTLINES ITL 310

COMPITO SENZA VOTO

Each week external students will need to work through exercises from *Espresso* (textbook and esercizi supplementari) and/or from *Azione grammatica* as indicated in the course program. The exercises must be prepared in self-study mode using the answerkeys provided. Answer keys for the exercises in the textbook *Espresso* and the *Esercizi supplementari* are at the back of the book.

The exercises in *Azione grammatica* provide opportunities for general revision, while the exercises in *Espresso* are an expansion of the grammar studied in the main chapters of the book.

Remember that language learning is cumulative, therefore the more exercises you do, the faster you will learn!

Students' commitment to completing these exercises will be reflected in the overall participation mark.

Ongoing assessment (50%)

On-going assessment consists of 3 compiti con voto, 3 on-line quizzes and 3 responses to voiceboard (web-blog).

Compito con voto

Download the assignment scheda and follow the instructions. Assignments must be typed and double-spaced. Make sure you add all accents. External students are to submit their assignments as Word attachments via WebCT email. On-campus students are to hand in their assignments in class on the Wednesday of the week it is due.

Assignments are compulsory and must be submitted on time. As a general rule, extensions will not be granted without a valid and documented reason (e.g. medical certificate). Late submissions will be penalised by 5% for each day (including weekends) the assignment task is late. No assignments will be accepted after assignments have been corrected and feedback has been provided. Assignment tasks handed in early will not be marked and returned before the due date.

DUE DATES: compiti con voto

Compito 1:	week 3 (Wednesday)
Compito 2:	week 6 (Wednesday)
Compito 3:	week 10 (Wednesday)

VoiceThread

On the homepage you will find a folder which contains about 5 'web-blogs' on interesting topics related to the chapters of the textbook. You need to participate in a minimum of THREE blogs, which require both oral and written production.

To participate you will need to have access to a pair of headphones and high-speed internet. You need to listen to the voice recording prepared by the tutor and reply expressing your view on

the subject matter by recording your own voice. Your voice recording needs to be accompanied by at least three written sentence on the topic.

You are encouraged to begin a new discussion thread on a related topic to express your view. We encourage lively discussions!

Your commitment to participating and initiating lively discussions and replying will be reflected in the overall mark.

Online quizzes

The online quizzes will be made available over certain dates. Within that time you will be allowed to sit the quiz **once** only. You will have a limited amount of time to finish once you have started the quiz, so make sure you revise well before attempting to open it. If you do not have a computer at home, organise to sit the quiz on campus. The quiz results will be sent directly to your tutor. There will be a preparation quiz for you to complete so you can become used to the system. This quiz will not count towards your assessment.

The quizzes will be open from Wednesday in the week that they are due, and will close 11pm Sunday. If you miss a quiz because you are sick, you **must** provide a doctor's certificate. If you miss a quiz due to technical difficulties, you **must** email your tutor immediately. If you have limited internet connectivity at home, plan to sit your quiz on campus. Besides the weekend, you also have a full Monday and full Friday in which to sit your quiz. Please do **not** sit a quiz during class time, and do **not** miss a class in order to finish a written assignment. Your absence will not be justified.

Please remember that the University has very strict rules in cases of plagiarism, so do **not** sit a quiz together and do **not** ask for outside help with your written assignments. Any suspicions of plagiarism will be followed up.

Due dates on-line quizzes

Quiz 1: week 5
Quiz 2: week 8
Quiz 3: week 12

Prova orale(15%)

week 11

La prova orale, della durata totale di **7-8 minuti**, sarà una conversazione tra lo studente e l'insegnante su **DUE** tra i temi affrontati nel corso. **Un tema di conversazione sarà scelto dallo studente e uno dall'insegnante.**

Final Test (25%) ONLINE for external students (or in class if they are based in Sydney and if they prefer it)

Format: The final test will include a reading comprehension, grammar exercises, and a short composition.

Content: It will be based on topics covered in Chapters 1-5 of *Nuovo Espresso* 3, and on the grammar covered in *Soluzioni and Azione grammatica*.

More details will be provided closer to the time.