



LING289

Communication in Social Institutions

S1 Day 2018

Dept of Linguistics

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General Information

Unit convenor and teaching staff Unit convenor Susan Hoadley susan.hoadley@mq.edu.au
Credit points 3
Prerequisites 12cp at 100 level or above
Corequisites
Co-badged status
Unit description Communication is central to the functioning of human society, forming the basis of how 'things get done'. This includes how our social institutions and service delivery therein are managed through both spoken and written communication. In this unit, we introduce a range of analytical tools and techniques to look at communication in social institutions and professional practice. Starting with some basic principles in linguistics, we examine language and communication from a sociolinguistic and applied linguistic approach, covering a range of communication activities across several social institutions, including the classroom, the clinical interaction, and the courtroom.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

Describe basic linguistic principles that can be applied to communication in social institutions and professional practice

Explain common features of “what goes on” and “what goes wrong” in communication in social institutions

Identify appropriate analytic tools and techniques used to understand communication

Apply analytic tools and techniques used to understand communication

Demonstrate the ability to reflect on learning in LING289 and its application to

communication in social institutions and professional practice

General Assessment Information

Assessment Tasks

Name	Weighting	Hurdle	Due
<u>1.Participation and engagement</u>	20%	No	Weeks 2-13
<u>2. Linguistic analysis/comment</u>	25%	No	Week 7
<u>3. Video presentation/comment</u>	55%	No	Week 13

1.Participation and engagement

Due: **Weeks 2-13**

Weighting: **20%**

Students will complete a series of online tasks and reflective activities over the course of the session.

On successful completion you will be able to:

- Describe basic linguistic principles that can be applied to communication in social institutions and professional practice
- Explain common features of “what goes on” and “what goes wrong” in communication in social institutions
- Demonstrate the ability to reflect on learning in LING289 and its application to communication in social institutions and professional practice

2. Linguistic analysis/comment

Due: **Week 7**

Weighting: **25%**

Students will analyse and discuss a text, using tools and themes covered in LING289.

On successful completion you will be able to:

- Describe basic linguistic principles that can be applied to communication in social institutions and professional practice
- Explain common features of “what goes on” and “what goes wrong” in communication in social institutions

- Identify appropriate analytic tools and techniques used to understand communication
- Apply analytic tools and techniques used to understand communication

3. Video presentation/comment

Due: **Week 13**

Weighting: **55%**

Students will select and analyse organisational text(s) and present analysis and discussion of their findings in a video accompanied by a commentary.

On successful completion you will be able to:

- Describe basic linguistic principles that can be applied to communication in social institutions and professional practice
- Explain common features of “what goes on” and “what goes wrong” in communication in social institutions
- Identify appropriate analytic tools and techniques used to understand communication
- Apply analytic tools and techniques used to understand communication
- Demonstrate the ability to reflect on learning in LING289 and its application to communication in social institutions and professional practice

Delivery and Resources

LING289 is taught in 'flipped' classroom mode. This means that the materials and resources required to study the unit are available to students via [iLearn](#). In addition, students must attend a weekly two hour on campus workshop in which they will discuss and put into practice the theory and concepts they have studied each week that underpin LING289.

Students must take responsibility for their own learning, prepare for workshops and make a positive contribution to the unit community.

There is no set textbook for this unit. Readings will be provided via iLearn.

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central \(https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central\)](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)

- [Grade Appeal Policy](#)
- [Complaint Management Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#) (**Note:** *The Special Consideration Policy is effective from 4 December 2017 and replaces the Disruption to Studies Policy.*)

Undergraduate students seeking more policy resources can visit the [Student Policy Gateway](https://students.mq.edu.au/support/study/student-policy-gateway) (<https://students.mq.edu.au/support/study/student-policy-gateway>). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit [Policy Central](http://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central) (<http://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central>).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/study/getting-started/student-conduct>

Results

Results shown in *iLearn*, or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit ask.mq.edu.au.

Late Assessment Task Submission

- Late submissions without an extension will receive a penalty of 5% of the total mark available for the assessment task per day.
- Late submission without an extension will not be permitted after marks have been released to the rest of the class.
- Extensions will only be given in special circumstances, and can be requested by completing the Special Consideration application at ask.mq.edu.au and providing the requisite supporting documentation.
- For more information on Special Consideration, see the university website <https://students.mq.edu.au/study/my-study-program/special-consideration>
- Assessment tasks submitted after the deadline, regardless of the reason, will be marked and returned at a date determined by the unit convenor.
- Extensions cannot continue beyond the start of the following session, and students should be aware that long extensions may impact graduation dates.

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to improve your marks and take control of your study.

- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module for Students](#)
- [Ask a Learning Adviser](#)

Student Services and Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

Graduate Capabilities

Creative and Innovative

Our graduates will also be capable of creative thinking and of creating knowledge. They will be imaginative and open to experience and capable of innovation at work and in the community. We want them to be engaged in applying their critical, creative thinking.

This graduate capability is supported by:

Learning outcomes

- Explain common features of “what goes on” and “what goes wrong” in communication in social institutions
- Apply analytic tools and techniques used to understand communication
- Demonstrate the ability to reflect on learning in LING289 and its application to communication in social institutions and professional practice

Assessment tasks

- 1.Participation and engagement
- 3. Video presentation/comment

Capable of Professional and Personal Judgement and Initiative

We want our graduates to have emotional intelligence and sound interpersonal skills and to demonstrate discernment and common sense in their professional and personal judgement. They will exercise initiative as needed. They will be capable of risk assessment, and be able to handle ambiguity and complexity, enabling them to be adaptable in diverse and changing environments.

This graduate capability is supported by:

Learning outcomes

- Describe basic linguistic principles that can be applied to communication in social institutions and professional practice
- Explain common features of “what goes on” and “what goes wrong” in communication in social institutions
- Identify appropriate analytic tools and techniques used to understand communication
- Apply analytic tools and techniques used to understand communication
- Demonstrate the ability to reflect on learning in LING289 and its application to communication in social institutions and professional practice

Assessment tasks

- 1.Participation and engagement
- 2. Linguistic analysis/comment
- 3. Video presentation/comment

Commitment to Continuous Learning

Our graduates will have enquiring minds and a literate curiosity which will lead them to pursue knowledge for its own sake. They will continue to pursue learning in their careers and as they participate in the world. They will be capable of reflecting on their experiences and relationships with others and the environment, learning from them, and growing - personally, professionally and socially.

This graduate capability is supported by:

Learning outcomes

- Describe basic linguistic principles that can be applied to communication in social institutions and professional practice
- Explain common features of “what goes on” and “what goes wrong” in communication in social institutions
- Identify appropriate analytic tools and techniques used to understand communication
- Apply analytic tools and techniques used to understand communication

- Demonstrate the ability to reflect on learning in LING289 and its application to communication in social institutions and professional practice

Assessment task

- 1.Participation and engagement

Discipline Specific Knowledge and Skills

Our graduates will take with them the intellectual development, depth and breadth of knowledge, scholarly understanding, and specific subject content in their chosen fields to make them competent and confident in their subject or profession. They will be able to demonstrate, where relevant, professional technical competence and meet professional standards. They will be able to articulate the structure of knowledge of their discipline, be able to adapt discipline-specific knowledge to novel situations, and be able to contribute from their discipline to inter-disciplinary solutions to problems.

This graduate capability is supported by:

Learning outcomes

- Describe basic linguistic principles that can be applied to communication in social institutions and professional practice
- Explain common features of “what goes on” and “what goes wrong” in communication in social institutions
- Identify appropriate analytic tools and techniques used to understand communication
- Apply analytic tools and techniques used to understand communication

Assessment tasks

- 1.Participation and engagement
- 2. Linguistic analysis/comment
- 3. Video presentation/comment

Critical, Analytical and Integrative Thinking

We want our graduates to be capable of reasoning, questioning and analysing, and to integrate and synthesise learning and knowledge from a range of sources and environments; to be able to critique constraints, assumptions and limitations; to be able to think independently and systemically in relation to scholarly activity, in the workplace, and in the world. We want them to have a level of scientific and information technology literacy.

This graduate capability is supported by:

Learning outcomes

- Describe basic linguistic principles that can be applied to communication in social institutions and professional practice

- Explain common features of “what goes on” and “what goes wrong” in communication in social institutions
- Identify appropriate analytic tools and techniques used to understand communication
- Apply analytic tools and techniques used to understand communication
- Demonstrate the ability to reflect on learning in LING289 and its application to communication in social institutions and professional practice

Assessment tasks

- 1. Participation and engagement
- 2. Linguistic analysis/comment
- 3. Video presentation/comment

Problem Solving and Research Capability

Our graduates should be capable of researching; of analysing, and interpreting and assessing data and information in various forms; of drawing connections across fields of knowledge; and they should be able to relate their knowledge to complex situations at work or in the world, in order to diagnose and solve problems. We want them to have the confidence to take the initiative in doing so, within an awareness of their own limitations.

This graduate capability is supported by:

Learning outcomes

- Describe basic linguistic principles that can be applied to communication in social institutions and professional practice
- Explain common features of “what goes on” and “what goes wrong” in communication in social institutions
- Identify appropriate analytic tools and techniques used to understand communication
- Apply analytic tools and techniques used to understand communication

Assessment tasks

- 2. Linguistic analysis/comment
- 3. Video presentation/comment

Effective Communication

We want to develop in our students the ability to communicate and convey their views in forms effective with different audiences. We want our graduates to take with them the capability to read, listen, question, gather and evaluate information resources in a variety of formats, assess, write clearly, speak effectively, and to use visual communication and communication technologies as appropriate.

This graduate capability is supported by:

Learning outcomes

- Explain common features of “what goes on” and “what goes wrong” in communication in social institutions
- Identify appropriate analytic tools and techniques used to understand communication
- Apply analytic tools and techniques used to understand communication
- Demonstrate the ability to reflect on learning in LING289 and its application to communication in social institutions and professional practice

Assessment tasks

- 2. Linguistic analysis/comment
- 3. Video presentation/comment

Engaged and Ethical Local and Global citizens

As local citizens our graduates will be aware of indigenous perspectives and of the nation's historical context. They will be engaged with the challenges of contemporary society and with knowledge and ideas. We want our graduates to have respect for diversity, to be open-minded, sensitive to others and inclusive, and to be open to other cultures and perspectives: they should have a level of cultural literacy. Our graduates should be aware of disadvantage and social justice, and be willing to participate to help create a wiser and better society.

This graduate capability is supported by:

Learning outcomes

- Explain common features of “what goes on” and “what goes wrong” in communication in social institutions
- Identify appropriate analytic tools and techniques used to understand communication
- Apply analytic tools and techniques used to understand communication

Assessment task

- 3. Video presentation/comment

Socially and Environmentally Active and Responsible

We want our graduates to be aware of and have respect for self and others; to be able to work with others as a leader and a team player; to have a sense of connectedness with others and country; and to have a sense of mutual obligation. Our graduates should be informed and active participants in moving society towards sustainability.

This graduate capability is supported by:

Learning outcomes

- Explain common features of “what goes on” and “what goes wrong” in communication in

social institutions

- Apply analytic tools and techniques used to understand communication