



APPL922

Practicum in TESOL

S1 Fieldwork 2018

Dept of Linguistics

Contents

<u>General Information</u>	2
<u>Learning Outcomes</u>	2
<u>General Assessment Information</u>	3
<u>Assessment Tasks</u>	3
<u>Delivery and Resources</u>	5
<u>Policies and Procedures</u>	5
<u>Graduate Capabilities</u>	6
<u>Changes since First Published</u>	10

Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

General Information

Unit convenor and teaching staff

Lecturer/Convenor

Janice Ford

janice.ford@mq.edu.au

Contact via 9850 4144

12SW Room 510

By Appointment

Margaret Wood

margaret.wood@mq.edu.au

Credit points

4

Prerequisites

Admission to PGCertTESOL or GradCertTESOL or MAppLingTESOL or MTransInterMAppLingTESOL

Corequisites

APPL600 and APPL601 and APPL920

Co-badged status

Unit description

This unit is centred on TESOL classroom practice. It is a practical application of the content of APPL920, APPL600 and APPL601. It involves learners completing classroom observation tasks, supervised practice teaching, lesson and materials preparation, reflective teaching activities, and preparation of a teaching portfolio. The majority of time is spent on site at a language teaching institution.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

- Reflect upon observations of language lessons taught by others and identify the main elements that enabled and inhibited successful teaching/learning to be achieved
- Conduct an initial needs assessment and create a learner group profile to facilitate the

setting of lesson aims and objectives

Apply a range of teaching strategies suitable for a particular learner group

Plan effective language learning activities that support lesson aims and objectives

Plan effective lessons in which the development of the four macro skills are integrated

Create motivating and engaging materials to support language learning activities

Reflect upon language lessons they have taught and identify the main elements that enabled and inhibited successful teaching/learning to be achieved.

General Assessment Information

The portfolio is submitted online through iLearn. There is a lateness policy that is outlined in full on iLearn. Generally speaking, requests for extensions are not granted unless a valid reason is provided in a request to the Lecturer in advance of the due date.

Assessment Tasks

Name	Weighting	Hurdle	Due
Preparation Activity	0%	No	ongoing
Observation and Teaching	0%	No	By end week 13
Portfolio	100%	No	End of week 14

Preparation Activity

Due: **ongoing**

Weighting: **0%**

Weekly reading and research tasks to introduce the practicum experience and prepare teachers for the range of activities that they will encounter.

Responses to the preparation tasks are to be included in the practicum portfolio and may also be discussed online through the APPL922 'Open' discussion forum

On successful completion you will be able to:

- Reflect upon observations of language lessons taught by others and identify the main elements that enabled and inhibited successful teaching/learning to be achieved
- Conduct an initial needs assessment and create a learner group profile to facilitate the setting of lesson aims and objectives
- Apply a range of teaching strategies suitable for a particular learner group
- Reflect upon language lessons they have taught and identify the main elements that enabled and inhibited successful teaching/learning to be achieved.

Observation and Teaching

Due: **By end week 13**

Weighting: **0%**

- Observation and teaching in one language teaching institution eg. Adult Migrant English Program in a community college, ELICOS, TAFE, or primary or secondary school.

This task must be successfully completed in order to pass the unit.

On successful completion you will be able to:

- Reflect upon observations of language lessons taught by others and identify the main elements that enabled and inhibited successful teaching/learning to be achieved
- Conduct an initial needs assessment and create a learner group profile to facilitate the setting of lesson aims and objectives
- Apply a range of teaching strategies suitable for a particular learner group
- Plan effective language learning activities that support lesson aims and objectives
- Plan effective lessons in which the development of the four macro skills are integrated
- Create motivating and engaging materials to support language learning activities
- Reflect upon language lessons they have taught and identify the main elements that enabled and inhibited successful teaching/learning to be achieved.

Portfolio

Due: **End of week 14**

Weighting: **100%**

The portfolio is a complete record of the teacher's practicum experiences and includes practicum preparation tasks, notes and reflections on observations, reports on practice teaching sessions, a practice teaching journal, lesson plans and materials, and other artefacts from the practicum.

On successful completion you will be able to:

- Reflect upon observations of language lessons taught by others and identify the main elements that enabled and inhibited successful teaching/learning to be achieved
- Conduct an initial needs assessment and create a learner group profile to facilitate the setting of lesson aims and objectives
- Apply a range of teaching strategies suitable for a particular learner group
- Plan effective language learning activities that support lesson aims and objectives
- Plan effective lessons in which the development of the four macro skills are integrated
- Create motivating and engaging materials to support language learning activities

- Reflect upon language lessons they have taught and identify the main elements that enabled and inhibited successful teaching/learning to be achieved.

Delivery and Resources

The initial part of the unit is delivered via iLearn and involves students reading, completing tasks, and completing practicum preparation tasks. These are included in the practicum portfolio and may also be discussed online with other students completing their practicum.

The remainder of the unit is carried out in an approved school or college. Students also work from home to complete their portfolio.

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central \(https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central\)](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Grade Appeal Policy](#)
- [Complaint Management Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#) (**Note:** *The Special Consideration Policy is effective from 4 December 2017 and replaces the Disruption to Studies Policy.*)

Undergraduate students seeking more policy resources can visit the [Student Policy Gateway \(https://students.mq.edu.au/support/study/student-policy-gateway\)](https://students.mq.edu.au/support/study/student-policy-gateway). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit [Policy Central \(https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central\)](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/study/getting-started/student-conduct>

Results

Results shown in *iLearn*, or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit ask.mq.edu.au.

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to improve your marks and take control of your study.

- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module for Students](#)
- [Ask a Learning Adviser](#)

Student Services and Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

Graduate Capabilities

PG - Capable of Professional and Personal Judgment and Initiative

Our postgraduates will demonstrate a high standard of discernment and common sense in their professional and personal judgment. They will have the ability to make informed choices and decisions that reflect both the nature of their professional work and their personal perspectives.

This graduate capability is supported by:

Learning outcomes

- Apply a range of teaching strategies suitable for a particular learner group
- Plan effective language learning activities that support lesson aims and objectives
- Create motivating and engaging materials to support language learning activities
- Reflect upon language lessons they have taught and identify the main elements that

enabled and inhibited successful teaching/learning to be achieved.

Assessment tasks

- Preparation Activity
- Observation and Teaching
- Portfolio

PG - Discipline Knowledge and Skills

Our postgraduates will be able to demonstrate a significantly enhanced depth and breadth of knowledge, scholarly understanding, and specific subject content knowledge in their chosen fields.

This graduate capability is supported by:

Learning outcomes

- Reflect upon observations of language lessons taught by others and identify the main elements that enabled and inhibited successful teaching/learning to be achieved
- Conduct an initial needs assessment and create a learner group profile to facilitate the setting of lesson aims and objectives
- Apply a range of teaching strategies suitable for a particular learner group
- Plan effective language learning activities that support lesson aims and objectives
- Plan effective lessons in which the development of the four macro skills are integrated
- Create motivating and engaging materials to support language learning activities
- Reflect upon language lessons they have taught and identify the main elements that enabled and inhibited successful teaching/learning to be achieved.

Assessment tasks

- Preparation Activity
- Observation and Teaching
- Portfolio

PG - Critical, Analytical and Integrative Thinking

Our postgraduates will be capable of utilising and reflecting on prior knowledge and experience, of applying higher level critical thinking skills, and of integrating and synthesising learning and knowledge from a range of sources and environments. A characteristic of this form of thinking is the generation of new, professionally oriented knowledge through personal or group-based critique of practice and theory.

This graduate capability is supported by:

Learning outcomes

- Reflect upon observations of language lessons taught by others and identify the main elements that enabled and inhibited successful teaching/learning to be achieved
- Conduct an initial needs assessment and create a learner group profile to facilitate the setting of lesson aims and objectives
- Apply a range of teaching strategies suitable for a particular learner group
- Plan effective language learning activities that support lesson aims and objectives
- Plan effective lessons in which the development of the four macro skills are integrated
- Create motivating and engaging materials to support language learning activities
- Reflect upon language lessons they have taught and identify the main elements that enabled and inhibited successful teaching/learning to be achieved.

Assessment tasks

- Preparation Activity
- Observation and Teaching
- Portfolio

PG - Research and Problem Solving Capability

Our postgraduates will be capable of systematic enquiry; able to use research skills to create new knowledge that can be applied to real world issues, or contribute to a field of study or practice to enhance society. They will be capable of creative questioning, problem finding and problem solving.

This graduate capability is supported by:

Learning outcomes

- Conduct an initial needs assessment and create a learner group profile to facilitate the setting of lesson aims and objectives
- Apply a range of teaching strategies suitable for a particular learner group
- Create motivating and engaging materials to support language learning activities
- Reflect upon language lessons they have taught and identify the main elements that enabled and inhibited successful teaching/learning to be achieved.

Assessment tasks

- Preparation Activity
- Observation and Teaching
- Portfolio

PG - Effective Communication

Our postgraduates will be able to communicate effectively and convey their views to different social, cultural, and professional audiences. They will be able to use a variety of technologically supported media to communicate with empathy using a range of written, spoken or visual formats.

This graduate capability is supported by:

Learning outcomes

- Apply a range of teaching strategies suitable for a particular learner group
- Plan effective language learning activities that support lesson aims and objectives
- Plan effective lessons in which the development of the four macro skills are integrated
- Reflect upon language lessons they have taught and identify the main elements that enabled and inhibited successful teaching/learning to be achieved.

Assessment tasks

- Preparation Activity
- Observation and Teaching
- Portfolio

PG - Engaged and Responsible, Active and Ethical Citizens

Our postgraduates will be ethically aware and capable of confident transformative action in relation to their professional responsibilities and the wider community. They will have a sense of connectedness with others and country and have a sense of mutual obligation. They will be able to appreciate the impact of their professional roles for social justice and inclusion related to national and global issues

This graduate capability is supported by:

Learning outcomes

- Reflect upon observations of language lessons taught by others and identify the main elements that enabled and inhibited successful teaching/learning to be achieved
- Conduct an initial needs assessment and create a learner group profile to facilitate the setting of lesson aims and objectives
- Apply a range of teaching strategies suitable for a particular learner group
- Plan effective language learning activities that support lesson aims and objectives
- Plan effective lessons in which the development of the four macro skills are integrated
- Create motivating and engaging materials to support language learning activities
- Reflect upon language lessons they have taught and identify the main elements that enabled and inhibited successful teaching/learning to be achieved.

Assessment tasks

- Preparation Activity
- Observation and Teaching
- Portfolio

Changes since First Published

Date	Description
16/02/2018	Building name change