



EDIT700

Editing for Researchers

S2 External 2018

Dept of Linguistics

Contents

<u>General Information</u>	2
<u>Learning Outcomes</u>	3
<u>General Assessment Information</u>	3
<u>Assessment Tasks</u>	4
<u>Delivery and Resources</u>	5
<u>Unit Schedule</u>	5
<u>Policies and Procedures</u>	6
<u>Graduate Capabilities</u>	7

Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

General Information

Unit convenor and teaching staff

Adam Smith

adam.smith@mq.edu.au

Margaret Wood

margaret.wood@mq.edu.au

Tutor

Minna Korhonen

minna.korhonen@mq.edu.au

Credit points

4

Prerequisites

Admission to MRes

Corequisites

Co-badged status

Unit description

EDITING FOR RESEARCHERS is designed to help MRES candidates become effective editors of their own research, and able to project their work in different vehicles of publication. It examines critical aspects of publishing research as (i) a full dissertation, or (ii) a series of papers/journal articles. It compares issues in editing research for publication in print and online as well as broadcasting, to demonstrate the demands of each medium. The scope of the abstract for journal articles, conference papers and prefacing the dissertation is discussed, and the repurposing of content and stylistic adaption needed to publish research as extended non-fiction. Students are introduced to the standard style guides in the humanities, social sciences and sciences, and are given opportunity to discuss more specialized ones within their disciplinary/Faculty groups, with assignments on implementing their different recommendations. The unit provides supplementary (non-assessable) language support online for international students.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

- Demonstrate advanced understanding of the demands of alternative outlets for publishing research in print and online
- Display high-level skills in constructing academic content and communicating complex ideas in longer and shorter formats
- Deploy a repertoire of different editorial styles for journals within relevant discipline areas
- Critically evaluate the writing of other researchers at the micro-level of language choice as well as the structure and articulation of content
- Communicate and apply sophisticated understanding of the different demands of presenting research as a set of papers and as an extended dissertation

General Assessment Information

How to apply for a late submission of an assignment

All requests for special consideration, including extensions, must be submitted via [ASK.mq.edu.au](https://ask.mq.edu.au) and provide suitable supporting documentation

Late Assignment Submission

- Late submissions without an extension will receive a penalty of 5% of the total mark available for the assignment per day.
- Late submission of an assignment without an extension will not be permitted after marks have been released to the rest of the class.
- Extensions will only be given in special circumstances, and can be requested by completing the Special Consideration request at ask.mq.edu.au and providing the requisite supporting documentation.
- For more information on Special Consideration, see the university website <https://students.mq.edu.au/study/my-study-program/special-consideration>
- Assignments submitted after the deadline, regardless of the reason, will be marked and returned at a date determined by the unit convenor.
- Extensions cannot continue beyond the start of the following semester, and students should be aware that long extensions may impact graduation dates.

Assessment Tasks

Name	Weighting	Hurdle	Due
Editing exercise	10%	No	12/8/18
Journal differences	30%	No	9/9/18
Abstract	20%	No	14/10/18
Article editing	40%	No	11/11/18

Editing exercise

Due: **12/8/18**

Weighting: **10%**

Editing and writing of general language

On successful completion you will be able to:

- Deploy a repertoire of different editorial styles for journals within relevant discipline areas
- Critically evaluate the writing of other researchers at the micro-level of language choice as well as the structure and articulation of content

Journal differences

Due: **9/9/18**

Weighting: **30%**

Looking at differences across journals and disciplines in referencing systems and the use of technical jargon.

On successful completion you will be able to:

- Demonstrate advanced understanding of the demands of alternative outlets for publishing research in print and online
- Display high-level skills in constructing academic content and communicating complex ideas in longer and shorter formats
- Deploy a repertoire of different editorial styles for journals within relevant discipline areas
- Critically evaluate the writing of other researchers at the micro-level of language choice as well as the structure and articulation of content
- Communicate and apply sophisticated understanding of the different demands of presenting research as a set of papers and as an extended dissertation

Abstract

Due: **14/10/18**

Weighting: **20%**

Editing/writing an abstract according to disciplinary styles - 1000 words

On successful completion you will be able to:

- Demonstrate advanced understanding of the demands of alternative outlets for publishing research in print and online
- Display high-level skills in constructing academic content and communicating complex ideas in longer and shorter formats
- Deploy a repertoire of different editorial styles for journals within relevant discipline areas
- Critically evaluate the writing of other researchers at the micro-level of language choice as well as the structure and articulation of content

Article editing

Due: **11/11/18**

Weighting: **40%**

On editing a print article for an online journal, with analytical commentary - 2500-3000 words

On successful completion you will be able to:

- Demonstrate advanced understanding of the demands of alternative outlets for publishing research in print and online
- Display high-level skills in constructing academic content and communicating complex ideas in longer and shorter formats
- Deploy a repertoire of different editorial styles for journals within relevant discipline areas
- Critically evaluate the writing of other researchers at the micro-level of language choice as well as the structure and articulation of content
- Communicate and apply sophisticated understanding of the different demands of presenting research as a set of papers and as an extended dissertation

Delivery and Resources

Students will require Internet access with a reliable web browser and e-mail facility, and must be able to play back recorded lectures (audio only)

Unit Schedule

1. Well-edited research

2. Developing a style guide
3. Writing style across the disciplines
4. Editorial style across the disciplines
5. Editing articles for a print journal
6. Editing articles for an online journal
7. Packaging research in a nutshell – abstracts
8. Editing headings, tables, figures, illustrations, appendixes
9. Editing a full-length dissertation
10. Editing a composite dissertation (by papers)
11. Responding to reviewers
12. Repurposing research for broadcasting, and publication for the general reader

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central \(https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central\)](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Grade Appeal Policy](#)
- [Complaint Management Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#) (**Note:** *The Special Consideration Policy is effective from 4 December 2017 and replaces the Disruption to Studies Policy.*)

Undergraduate students seeking more policy resources can visit the [Student Policy Gateway \(https://students.mq.edu.au/support/study/student-policy-gateway\)](https://students.mq.edu.au/support/study/student-policy-gateway). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit [Policy Central \(https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central\)](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/study/getting-started/student-conduct>

Results

Results shown in *iLearn*, or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit [ask.mq.edu.au](#).

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to improve your marks and take control of your study.

- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module for Students](#)
- [Ask a Learning Adviser](#)

Student Services and Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

Graduate Capabilities

PG - Capable of Professional and Personal Judgment and Initiative

Our postgraduates will demonstrate a high standard of discernment and common sense in their professional and personal judgment. They will have the ability to make informed choices and decisions that reflect both the nature of their professional work and their personal perspectives.

This graduate capability is supported by:

Learning outcomes

- Demonstrate advanced understanding of the demands of alternative outlets for publishing research in print and online
- Display high-level skills in constructing academic content and communicating complex ideas in longer and shorter formats
- Deploy a repertoire of different editorial styles for journals within relevant discipline areas
- Critically evaluate the writing of other researchers at the micro-level of language choice as well as the structure and articulation of content
- Communicate and apply sophisticated understanding of the different demands of presenting research as a set of papers and as an extended dissertation

Assessment tasks

- Editing exercise
- Journal differences
- Abstract
- Article editing

PG - Discipline Knowledge and Skills

Our postgraduates will be able to demonstrate a significantly enhanced depth and breadth of knowledge, scholarly understanding, and specific subject content knowledge in their chosen fields.

This graduate capability is supported by:

Learning outcomes

- Demonstrate advanced understanding of the demands of alternative outlets for publishing research in print and online
- Display high-level skills in constructing academic content and communicating complex ideas in longer and shorter formats
- Deploy a repertoire of different editorial styles for journals within relevant discipline areas
- Critically evaluate the writing of other researchers at the micro-level of language choice as well as the structure and articulation of content
- Communicate and apply sophisticated understanding of the different demands of presenting research as a set of papers and as an extended dissertation

Assessment tasks

- Editing exercise
- Journal differences

- Abstract
- Article editing

PG - Critical, Analytical and Integrative Thinking

Our postgraduates will be capable of utilising and reflecting on prior knowledge and experience, of applying higher level critical thinking skills, and of integrating and synthesising learning and knowledge from a range of sources and environments. A characteristic of this form of thinking is the generation of new, professionally oriented knowledge through personal or group-based critique of practice and theory.

This graduate capability is supported by:

Learning outcomes

- Demonstrate advanced understanding of the demands of alternative outlets for publishing research in print and online
- Deploy a repertoire of different editorial styles for journals within relevant discipline areas
- Critically evaluate the writing of other researchers at the micro-level of language choice as well as the structure and articulation of content
- Communicate and apply sophisticated understanding of the different demands of presenting research as a set of papers and as an extended dissertation

Assessment tasks

- Editing exercise
- Journal differences
- Abstract
- Article editing

PG - Research and Problem Solving Capability

Our postgraduates will be capable of systematic enquiry; able to use research skills to create new knowledge that can be applied to real world issues, or contribute to a field of study or practice to enhance society. They will be capable of creative questioning, problem finding and problem solving.

This graduate capability is supported by:

Learning outcomes

- Demonstrate advanced understanding of the demands of alternative outlets for publishing research in print and online
- Display high-level skills in constructing academic content and communicating complex ideas in longer and shorter formats
- Deploy a repertoire of different editorial styles for journals within relevant discipline areas

- Communicate and apply sophisticated understanding of the different demands of presenting research as a set of papers and as an extended dissertation

Assessment tasks

- Editing exercise
- Journal differences
- Abstract
- Article editing

PG - Effective Communication

Our postgraduates will be able to communicate effectively and convey their views to different social, cultural, and professional audiences. They will be able to use a variety of technologically supported media to communicate with empathy using a range of written, spoken or visual formats.

This graduate capability is supported by:

Learning outcomes

- Display high-level skills in constructing academic content and communicating complex ideas in longer and shorter formats
- Deploy a repertoire of different editorial styles for journals within relevant discipline areas
- Critically evaluate the writing of other researchers at the micro-level of language choice as well as the structure and articulation of content
- Communicate and apply sophisticated understanding of the different demands of presenting research as a set of papers and as an extended dissertation

Assessment tasks

- Editing exercise
- Journal differences
- Abstract
- Article editing

PG - Engaged and Responsible, Active and Ethical Citizens

Our postgraduates will be ethically aware and capable of confident transformative action in relation to their professional responsibilities and the wider community. They will have a sense of connectedness with others and country and have a sense of mutual obligation. They will be able to appreciate the impact of their professional roles for social justice and inclusion related to national and global issues

This graduate capability is supported by:

Learning outcome

- Communicate and apply sophisticated understanding of the different demands of presenting research as a set of papers and as an extended dissertation

Assessment tasks

- Journal differences
- Article editing