



PICT320

Ethical Practice in Security Studies and Criminology

S2 Day 2019

Department of Security Studies and Criminology

Contents

<u>General Information</u>	2
<u>Learning Outcomes</u>	3
<u>Assessment Tasks</u>	3
<u>Delivery and Resources</u>	5
<u>Policies and Procedures</u>	7
<u>Graduate Capabilities</u>	8

Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

General Information

Unit convenor and teaching staff

Gerard McCarthy

gerard.mccarthy@mq.edu.au

Tutor

Rosemary Maddox

rosemary.maddox@mq.edu.au

Fred Smith

fred.smith@mq.edu.au

Credit points

3

Prerequisites

(48cp at 100 level or above including PICT103 and PICT202) or ((48cp at 100 level or above including 24cp in PICT units) and (admission to BSecStud or BSecStudLLB or BBusAnalyticsBSecStud)) and permission by special approval

Corequisites

Co-badged status

Unit description

As the Professional and Community Engagement (PACE) unit for the Department of Security Studies and Criminology, PICT320 partners students with organisations drawn from government, industry, and civil society. Teams of students will work on projects designed both to contribute to the mission of their partner organisation and to give students the opportunity to apply the insights they have developed over the course of their program to a practical problem in their field. Mentors from the partner organisations will provide guidance to the student teams during the unit. Alongside their PACE project work, students will undertake some complementary career development exercises and consider what it means to think and act ethically in their chosen careers. Applications to undertake PICT320 in Session 2 will open at the start of Session 1 and close at the end of Week 5 in Session 1. The process for enrolling in PICT320 is to submit a request for an on-line application form by emailing arts.pace@mq.edu.au. If your application is approved you will be advised to submit an application for Special Approval to finalise your enrolment in the unit. The Special Approval Permission Waiver is the last stage in the process, so you do not need to submit this until advised.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

Examine the major ethical, moral, and legal paradigms of thought within the field of Security Studies and Criminology.

Discuss and critically evaluate challenging questions of security and criminology policy and practice.

Apply ethical and professional standards expected of those working in the security sector, including during the course of their PACE activity.

Understand and apply the theory of teamwork and project management during the course of their PACE activity.

Through reflective practice, consider and apply career development and job application strategies.

Assessment Tasks

Name	Weighting	Hurdle	Due
Quiz	20%	No	Week 4, Week 7
PACE Project	60%	No	Week 6 (Plan, Reflection & peer review); Week 11 (Final)
Reflection	20%	No	Week 13

Quiz

Due: **Week 4, Week 7**

Weighting: **20%**

Two online quizzes will be administered to assess knowledge and understanding of the assigned unit materials, including lectures, readings, and other resources. The first quiz will be based on the unit materials from Weeks 2, 3, and 4. The second quiz will be based on the unit materials from Weeks 5, 6, and 7. Each quiz is worth 10% of your final mark.

On successful completion you will be able to:

- Examine the major ethical, moral, and legal paradigms of thought within the field of Security Studies and Criminology.

- Discuss and critically evaluate challenging questions of security and criminology policy and practice.
- Apply ethical and professional standards expected of those working in the security sector, including during the course of their PACE activity.

PACE Project

Due: **Week 6 (Plan, Reflection & peer review); Week 11 (Final)**

Weighting: **60%**

Ethics of Security is a Professional and Community Engagement (PACE) unit. You will be placed in a small team of students and assigned to work on a project set by a partner organisation from the public, private, or not-for-profit sector. Your team will mostly work independently, but a mentor from your partner organisation will be available to help guide you through the project. A project plan laying out how your team intends to approach the project will be due in Week 6 (weighted: 20%), Midterm reflection and peer review (weighted: 10%) and the final results of your project will be delivered as both a written report and an oral presentation in Week 11 (unless your PACE mentor sets a different due date) (weighted: 30%). More information on PACE for students is available at www.pace.mq.edu.au.

On successful completion you will be able to:

- Examine the major ethical, moral, and legal paradigms of thought within the field of Security Studies and Criminology.
- Discuss and critically evaluate challenging questions of security and criminology policy and practice.
- Apply ethical and professional standards expected of those working in the security sector, including during the course of their PACE activity.
- Through reflective practice, consider and apply career development and job application strategies.

Reflection

Due: **Week 13**

Weighting: **20%**

A small number of unassessed reflective exercises will be assigned during the course of the session, culminating in an assessed reflective task due in Week 13. These exercises will encourage students to reflect on both their past and future, including: what knowledge and skills they have learned over the course of the unit, and over the course of their program of study more generally; how they might apply their knowledge and skills beyond a university setting; how they work with and for others; what contribution they made to their PACE partner organisation; and what their career goals are and how they might best be achieved.

On successful completion you will be able to:

- Discuss and critically evaluate challenging questions of security and criminology policy and practice.
- Apply ethical and professional standards expected of those working in the security sector, including during the course of their PACE activity.
- Understand and apply the theory of teamwork and project management during the course of their PACE activity.
- Through reflective practice, consider and apply career development and job application strategies.

Delivery and Resources

UNIT REQUIREMENTS AND EXPECTATIONS

- You should spend an average of 12 hours per week on this unit. This includes listening to lectures prior to seminar or tutorial, reading weekly required materials as detailed in iLearn, participating in iLearn discussion forums and preparing assessments.
- Internal students are expected to attend all seminar or tutorial sessions, and external students are expected to make significant contributions to on-line activities.
- In most cases students are required to attempt and submit all major assessment tasks in order to pass the unit.

REQUIRED READINGS

- The citations for all the required readings for this unit are available to enrolled students through the unit iLearn site, and at Macquarie University's library site. Electronic copies of required readings may be accessed through the library or will be made available by other means.

TECHNOLOGY USED AND REQUIRED

- Computer and internet access are essential for this unit. Basic computer skills and skills in word processing are also a requirement.
- This unit has an online presence. Login is via: <https://ilearn.mq.edu.au/>
- Students are required to have regular access to a computer and the internet. Mobile devices alone are not sufficient.
- Information about IT used at Macquarie University is available at

http://students.mq.edu.au/it_services/

SUBMITTING ASSESSMENT TASKS

- All text-based assessment tasks are to be submitted, marked and returned electronically. This will only happen through the unit iLearn site.
- Assessment tasks must be submitted as a MS word document by the due date.
- Most assessment tasks will be subject to a 'Turnitin' review as an automatic part of the submission process.
- The granting of extensions is subject to the university's Special Consideration Policy. Extensions will not be granted by unit conveners or tutors, but must be lodged through Special Consideration: <https://students.mq.edu.au/study/my-study-program/special-consideration>

LATE SUBMISSION OF ASSESSMENT TASKS

Unless a Special Consideration request has been submitted and approved, (a) **a penalty for lateness will apply** – two (2) marks out of 100 will be deducted per day for assignments submitted after the due date – and (b) **no assignment will be accepted seven (7) days (incl. weekends) after the original submission deadline**. No late submissions will be accepted for timed assessments – e.g. quizzes, online tests.

WORD LIMITS FOR ASSESSMENT TASKS

- Stated word limits include footnotes and footnoted references, but not bibliography, or title page.
- Word limits can generally deviate by 10% either over or under the stated figure.
- If the number of words exceeds the limit by more than 10%, then penalties will apply. These penalties are 5% of the awarded mark for every 100 words over the word limit. If a paper is 300 words over, for instance, it will lose $3 \times 5\% = 15\%$ of the total mark awarded for the assignment. This percentage is taken off the total mark, i.e. if a paper was graded at a credit (65%) and was 300 words over, it would be reduced by 15 marks to a pass (50%).
- The application of this penalty is at the discretion of the course convener.

REASSESSMENT OF ASSIGNMENTS DURING THE SEMESTER

- Macquarie University operates a Grade Appeal Policy in cases where students feel their

work was graded inappropriately: <http://www.mq.edu.au/policy/docs/gradeappeal/policy.html>

- In accordance with the Grade Appeal Policy, individual works are not subject to regrading.

STAFF AVAILABILITY

- Department staff will endeavour to answer student enquiries in a timely manner. However, emails or iLearn messages will not usually be answered over the weekend or public holiday period.
- Students are encouraged to read the Unit Guide and look at instructions posted on the iLearn site before sending email requests to staff.

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central \(https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central\)](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Grade Appeal Policy](#)
- [Complaint Management Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#) (**Note:** *The Special Consideration Policy is effective from 4 December 2017 and replaces the Disruption to Studies Policy.*)

Undergraduate students seeking more policy resources can visit the [Student Policy Gateway \(https://students.mq.edu.au/support/study/student-policy-gateway\)](https://students.mq.edu.au/support/study/student-policy-gateway). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit [Policy Central \(https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central\)](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/study/getting-started/student-conduct>

Results

Results published on platform other than [eStudent](#), (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to improve your marks and take control of your study.

- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module for Students](#)
- [Ask a Learning Adviser](#)

Student Services and Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

Graduate Capabilities

Creative and Innovative

Our graduates will also be capable of creative thinking and of creating knowledge. They will be imaginative and open to experience and capable of innovation at work and in the community. We want them to be engaged in applying their critical, creative thinking.

This graduate capability is supported by:

Learning outcome

- Examine the major ethical, moral, and legal paradigms of thought within the field of Security Studies and Criminology.

Assessment tasks

- Quiz
- PACE Project

Capable of Professional and Personal Judgement and Initiative

We want our graduates to have emotional intelligence and sound interpersonal skills and to demonstrate discernment and common sense in their professional and personal judgement. They will exercise initiative as needed. They will be capable of risk assessment, and be able to handle ambiguity and complexity, enabling them to be adaptable in diverse and changing environments.

This graduate capability is supported by:

Learning outcomes

- Examine the major ethical, moral, and legal paradigms of thought within the field of Security Studies and Criminology.
- Discuss and critically evaluate challenging questions of security and criminology policy and practice.
- Apply ethical and professional standards expected of those working in the security sector, including during the course of their PACE activity.
- Understand and apply the theory of teamwork and project management during the course of their PACE activity.
- Through reflective practice, consider and apply career development and job application strategies.

Assessment tasks

- Quiz
- PACE Project
- Reflection

Commitment to Continuous Learning

Our graduates will have enquiring minds and a literate curiosity which will lead them to pursue knowledge for its own sake. They will continue to pursue learning in their careers and as they participate in the world. They will be capable of reflecting on their experiences and relationships with others and the environment, learning from them, and growing - personally, professionally and socially.

This graduate capability is supported by:

Learning outcomes

- Discuss and critically evaluate challenging questions of security and criminology policy and practice.
- Apply ethical and professional standards expected of those working in the security sector, including during the course of their PACE activity.
- Understand and apply the theory of teamwork and project management during the course of their PACE activity.
- Through reflective practice, consider and apply career development and job application strategies.

Assessment tasks

- Quiz
- PACE Project
- Reflection

Discipline Specific Knowledge and Skills

Our graduates will take with them the intellectual development, depth and breadth of knowledge, scholarly understanding, and specific subject content in their chosen fields to make them competent and confident in their subject or profession. They will be able to demonstrate, where relevant, professional technical competence and meet professional standards. They will be able to articulate the structure of knowledge of their discipline, be able to adapt discipline-specific knowledge to novel situations, and be able to contribute from their discipline to inter-disciplinary solutions to problems.

This graduate capability is supported by:

Learning outcome

- Examine the major ethical, moral, and legal paradigms of thought within the field of Security Studies and Criminology.

Assessment tasks

- Quiz
- PACE Project

Critical, Analytical and Integrative Thinking

We want our graduates to be capable of reasoning, questioning and analysing, and to integrate and synthesise learning and knowledge from a range of sources and environments; to be able to critique constraints, assumptions and limitations; to be able to think independently and systemically in relation to scholarly activity, in the workplace, and in the world. We want them to

have a level of scientific and information technology literacy.

This graduate capability is supported by:

Learning outcomes

- Examine the major ethical, moral, and legal paradigms of thought within the field of Security Studies and Criminology.
- Discuss and critically evaluate challenging questions of security and criminology policy and practice.
- Understand and apply the theory of teamwork and project management during the course of their PACE activity.

Assessment tasks

- Quiz
- PACE Project
- Reflection

Problem Solving and Research Capability

Our graduates should be capable of researching; of analysing, and interpreting and assessing data and information in various forms; of drawing connections across fields of knowledge; and they should be able to relate their knowledge to complex situations at work or in the world, in order to diagnose and solve problems. We want them to have the confidence to take the initiative in doing so, within an awareness of their own limitations.

This graduate capability is supported by:

Learning outcomes

- Examine the major ethical, moral, and legal paradigms of thought within the field of Security Studies and Criminology.
- Through reflective practice, consider and apply career development and job application strategies.

Assessment tasks

- Quiz
- PACE Project

Effective Communication

We want to develop in our students the ability to communicate and convey their views in forms effective with different audiences. We want our graduates to take with them the capability to read, listen, question, gather and evaluate information resources in a variety of formats, assess, write clearly, speak effectively, and to use visual communication and communication technologies as appropriate.

This graduate capability is supported by:

Learning outcomes

- Discuss and critically evaluate challenging questions of security and criminology policy and practice.
- Apply ethical and professional standards expected of those working in the security sector, including during the course of their PACE activity.
- Understand and apply the theory of teamwork and project management during the course of their PACE activity.
- Through reflective practice, consider and apply career development and job application strategies.

Assessment tasks

- Quiz
- PACE Project
- Reflection

Engaged and Ethical Local and Global citizens

As local citizens our graduates will be aware of indigenous perspectives and of the nation's historical context. They will be engaged with the challenges of contemporary society and with knowledge and ideas. We want our graduates to have respect for diversity, to be open-minded, sensitive to others and inclusive, and to be open to other cultures and perspectives: they should have a level of cultural literacy. Our graduates should be aware of disadvantage and social justice, and be willing to participate to help create a wiser and better society.

This graduate capability is supported by:

Learning outcomes

- Examine the major ethical, moral, and legal paradigms of thought within the field of Security Studies and Criminology.
- Discuss and critically evaluate challenging questions of security and criminology policy and practice.
- Apply ethical and professional standards expected of those working in the security sector, including during the course of their PACE activity.
- Through reflective practice, consider and apply career development and job application strategies.

Assessment tasks

- Quiz
- PACE Project

- Reflection

Socially and Environmentally Active and Responsible

We want our graduates to be aware of and have respect for self and others; to be able to work with others as a leader and a team player; to have a sense of connectedness with others and country; and to have a sense of mutual obligation. Our graduates should be informed and active participants in moving society towards sustainability.

This graduate capability is supported by:

Learning outcomes

- Examine the major ethical, moral, and legal paradigms of thought within the field of Security Studies and Criminology.
- Discuss and critically evaluate challenging questions of security and criminology policy and practice.
- Apply ethical and professional standards expected of those working in the security sector, including during the course of their PACE activity.

Assessment tasks

- Quiz
- PACE Project
- Reflection