



# JPS 314

## Reading for Special Purposes

S1 Online 2019

*Dept of International Studies*

### Contents

<u>General Information</u>	2
<u>Learning Outcomes</u>	2
<u>General Assessment Information</u>	3
<u>Assessment Tasks</u>	3
<u>Delivery and Resources</u>	6
<u>Policies and Procedures</u>	6
<u>Graduate Capabilities</u>	8

#### **Disclaimer**

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

## General Information

Unit convenor and teaching staff Unit Convenor Chavalin Svetanant <a href="mailto:chavalin.svetanant@mq.edu.au">chavalin.svetanant@mq.edu.au</a> Contact via Email AHH L2 North Wing Appointment by email
Credit points 3
Prerequisites
Corequisites JPS301 or JPS403
Co-badged status
Unit description This unit is designed for advanced learners to improve their reading skills by exposing them to Japanese source materials from diverse genres and styles. Some reading texts are selected individually to suit each student's area of (professional) interest (such as economics, science, literature, sociology, linguistics). Assessment is based on unit participation (in-class and/or online); regular assignments (in-class/online tests); as well as improvement throughout the semester.

## Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

## Learning Outcomes

On successful completion of this unit, you will be able to:

Students will be able to efficiently process texts of various genre depending on modes of communication by using three different reading strategies - viz. verbatim, scanning and skimming

Students will be able to evaluate and analyse ideas and information by incorporating their knowledge of the role of the Japanese language in its cultural and societal setting

Students will be able to search for relevant sources of information for the given topic and

thus demonstrate independent management and skills in lifelong learning of language. Students will be able to conceptualise information and employ the Japanese language flexibly for social academic and professional purposes

Students will be able to recognise structural properties of the Japanese language in relations to variations such as styles, register and the purpose of each text.

## General Assessment Information

Indicative examples of assessment tasks will be available on iLearn.

Assessment tasks are compulsory and must be submitted on time. Assessment tasks handed in early will not be marked and returned before the due date. If you anticipate unavoidable difficulty in completing an assessment task (in class and/or online), contact the convener as soon as possible.

If a student is prevented by serious and unavoidable disruption from completing unit requirements in accordance with their ability, they may apply for support under the Special Consideration Policy. To access this support, students must notify the university via [ask.mq.edu.au](https://ask.mq.edu.au). Students should refer to the Special Consideration Policy for further information (see the link provided in the 'Policies and procedures' section of this unit guide).

## Late Assessment Penalty

Unless a Special Consideration request has been submitted and approved, (a) a penalty for lateness will apply – two (2) marks out of 100 will be deducted per day for assignments submitted after the due date – and (b) no assignment will be accepted more than seven (7) days (incl. weekends) after the original submission deadline. No late submissions will be accepted for timed assessments – e.g. quizzes, online tests.

## Assessment Tasks

Name	Weighting	Hurdle	Due
<a href="#">Unit Participation</a>	10%	No	weekly
<a href="#">Weekly Quizzes</a>	30%	No	weekly
<a href="#">Test</a>	30%	No	Week 8
<a href="#">Project</a>	30%	No	9 June

## Unit Participation

Due: **weekly**

Weighting: **10%**

For satisfactory completion of this task, students are required to actively participate in all activities. For internal students, this includes active participation in class and online through

answering questions, engaging with activities, and working well with fellow classmates. For external students, this includes engaging with seminar recordings, participating in the online activities, and/or practice exercises. Further details can be found in iLearn.

On successful completion you will be able to:

- Students will be able to efficiently process texts of various genre depending on modes of communication by using three different reading strategies - viz. verbatim, scanning and skimming
- Students will be able to evaluate and analyse ideas and information by incorporating their knowledge of the role of the Japanese language in its cultural and societal setting
- Students will be able to search for relevant sources of information for the given topic and thus demonstrate independent management and skills in lifelong learning of language.
- Students will be able to conceptualise information and employ the Japanese language flexibly for social academic and professional purposes
- Students will be able to recognise structural properties of the Japanese language in relations to variations such as styles, register and the purpose of each text.

## Weekly Quizzes

Due: **weekly**

Weighting: **30%**

Students will engage in a small problem-solving project each week. The aim of this exercise is to review and consolidate reading skills covered in each class.

On successful completion you will be able to:

- Students will be able to efficiently process texts of various genre depending on modes of communication by using three different reading strategies - viz. verbatim, scanning and skimming
- Students will be able to evaluate and analyse ideas and information by incorporating their knowledge of the role of the Japanese language in its cultural and societal setting
- Students will be able to search for relevant sources of information for the given topic and thus demonstrate independent management and skills in lifelong learning of language.
- Students will be able to conceptualise information and employ the Japanese language flexibly for social academic and professional purposes
- Students will be able to recognise structural properties of the Japanese language in relations to variations such as styles, register and the purpose of each text.

## Test

Due: **Week 8**

Weighting: **30%**

Test is a 90-minute, comprehensive test of reading comprehension skills. Unseen passages will be used. You may refer to books, dictionaries and online resources, however, you will NOT be allowed to seek any other person's help.

On successful completion you will be able to:

- Students will be able to efficiently process texts of various genre depending on modes of communication by using three different reading strategies - viz. verbatim, scanning and skimming
- Students will be able to evaluate and analyse ideas and information by incorporating their knowledge of the role of the Japanese language in its cultural and societal setting
- Students will be able to conceptualise information and employ the Japanese language flexibly for social academic and professional purposes
- Students will be able to recognise structural properties of the Japanese language in relations to variations such as styles, register and the purpose of each text.

## Project

Due: **9 June**

Weighting: **30%**

For this task, students will engage in a major problem-solving project, demonstrating an understanding of the contents from Week 1. Students will use any available resources to 1) locate suitable authentic and semi-authentic texts of information, 2) identify relevant sections in the text and 3) produce a genre specific text by compiling/summarising the information.

On successful completion you will be able to:

- Students will be able to efficiently process texts of various genre depending on modes of communication by using three different reading strategies - viz. verbatim, scanning and skimming
- Students will be able to evaluate and analyse ideas and information by incorporating their knowledge of the role of the Japanese language in its cultural and societal setting
- Students will be able to search for relevant sources of information for the given topic and thus demonstrate independent management and skills in lifelong learning of language.
- Students will be able to conceptualise information and employ the Japanese language flexibly for social academic and professional purposes

- Students will be able to recognise structural properties of the Japanese language in relations to variations such as styles, register and the purpose of each text.

## Delivery and Resources

### Required and recommend texts and/or materials

No textbook is required for this unit. Handouts and resources will be provided in class and online.

The online unit (iLearn) can be accessed at: <https://ilearn.mq.edu.au>. Students must have regular, reliable access to a computer and the internet to complete this unit. Completion of assessment tasks will also require a computer with Japanese fonts enabled. Basic computer skills (e.g., internet browsing) and skills in word processing in Japanese and English are required.

## TECHNOLOGY USED AND REQUIRED

### Online Unit

Login is via: <https://ilearn.mq.edu.au/>

Is my unit in iLearn?: <http://help.ilearn.mq.edu.au/unitsonline/> to check when your online unit will become available.

### Technology

Students are required to have regular access to a computer and the internet. Mobile devices alone are not sufficient.

For students attending classes on campus we strongly encourage that you bring along your own laptop computer, ready to work with activities in your online unit. The preferred operating system is Windows 10.

Students are required to access the online unit in iLearn by the end of Week 1 and follow any relevant instructions and links for downloads that may be required. If applicable, students are required to download the relevant language package prior to Week 2.

Please contact your course convenor **before** the end of **Week 1** if you do not have a suitable laptop (or tablet) for in-class use.

- For central technical support go to: [http://www.mq.edu.au/about\\_us/offices\\_and\\_units/information\\_technology/help/](http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/)
- For student quick guides on the use of iLearn go to: <https://students.mq.edu.au/support/study/tools-and-resources/ilearn/ilearn-quick-guides-for-students>

## Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central) (<https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central>)

al). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Grade Appeal Policy](#)
- [Complaint Management Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#) (**Note:** *The Special Consideration Policy is effective from 4 December 2017 and replaces the Disruption to Studies Policy.*)

Undergraduate students seeking more policy resources can visit the [Student Policy Gateway](https://students.mq.edu.au/support/study/student-policy-gateway) (<https://students.mq.edu.au/support/study/student-policy-gateway>). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit [Policy Central](http://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central) (<http://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central>).

## Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/study/getting-started/student-conduct>

## Results

Results published on platform other than [eStudent](#), (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit [ask.mq.edu.au](http://ask.mq.edu.au) or if you are a Global MBA student contact [globalmba.support@mq.edu.au](mailto:globalmba.support@mq.edu.au)

## Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

## Learning Skills

Learning Skills ([mq.edu.au/learningskills](http://mq.edu.au/learningskills)) provides academic writing resources and study strategies to improve your marks and take control of your study.

- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module for Students](#)
- [Ask a Learning Adviser](#)

## Student Services and Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

## Student Enquiries

For all student enquiries, visit Student Connect at [ask.mq.edu.au](http://ask.mq.edu.au)

If you are a Global MBA student contact [globalmba.support@mq.edu.au](mailto:globalmba.support@mq.edu.au)

## IT Help

For help with University computer systems and technology, visit [http://www.mq.edu.au/about\\_us/offices\\_and\\_units/information\\_technology/help/](http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/).

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

## Graduate Capabilities

### Capable of Professional and Personal Judgement and Initiative

We want our graduates to have emotional intelligence and sound interpersonal skills and to demonstrate discernment and common sense in their professional and personal judgement. They will exercise initiative as needed. They will be capable of risk assessment, and be able to handle ambiguity and complexity, enabling them to be adaptable in diverse and changing environments.

This graduate capability is supported by:

#### Learning outcomes

- Students will be able to evaluate and analyse ideas and information by incorporating their knowledge of the role of the Japanese language in its cultural and societal setting
- Students will be able to conceptualise information and employ the Japanese language flexibly for social academic and professional purposes

#### Assessment tasks

- Unit Participation
- Weekly Quizzes
- Test
- Project

### Commitment to Continuous Learning

Our graduates will have enquiring minds and a literate curiosity which will lead them to pursue knowledge for its own sake. They will continue to pursue learning in their careers and as they



participate in the world. They will be capable of reflecting on their experiences and relationships with others and the environment, learning from them, and growing - personally, professionally and socially.

This graduate capability is supported by:

## **Learning outcomes**

- Students will be able to efficiently process texts of various genre depending on modes of communication by using three different reading strategies - viz. verbatim, scanning and skimming
- Students will be able to search for relevant sources of information for the given topic and thus demonstrate independent management and skills in lifelong learning of language.
- Students will be able to conceptualise information and employ the Japanese language flexibly for social academic and professional purposes
- Students will be able to recognise structural properties of the Japanese language in relations to variations such as styles, register and the purpose of each text.

## **Assessment tasks**

- Unit Participation
- Weekly Quizzes
- Test
- Project

## **Discipline Specific Knowledge and Skills**

Our graduates will take with them the intellectual development, depth and breadth of knowledge, scholarly understanding, and specific subject content in their chosen fields to make them competent and confident in their subject or profession. They will be able to demonstrate, where relevant, professional technical competence and meet professional standards. They will be able to articulate the structure of knowledge of their discipline, be able to adapt discipline-specific knowledge to novel situations, and be able to contribute from their discipline to inter-disciplinary solutions to problems.

This graduate capability is supported by:

## **Learning outcomes**

- Students will be able to efficiently process texts of various genre depending on modes of communication by using three different reading strategies - viz. verbatim, scanning and skimming
- Students will be able to evaluate and analyse ideas and information by incorporating their knowledge of the role of the Japanese language in its cultural and societal setting
- Students will be able to search for relevant sources of information for the given topic and

thus demonstrate independent management and skills in lifelong learning of language.

- Students will be able to conceptualise information and employ the Japanese language flexibly for social academic and professional purposes
- Students will be able to recognise structural properties of the Japanese language in relations to variations such as styles, register and the purpose of each text.

## **Assessment tasks**

- Unit Participation
- Weekly Quizzes
- Test
- Project

## **Critical, Analytical and Integrative Thinking**

We want our graduates to be capable of reasoning, questioning and analysing, and to integrate and synthesise learning and knowledge from a range of sources and environments; to be able to critique constraints, assumptions and limitations; to be able to think independently and systemically in relation to scholarly activity, in the workplace, and in the world. We want them to have a level of scientific and information technology literacy.

This graduate capability is supported by:

## **Learning outcomes**

- Students will be able to efficiently process texts of various genre depending on modes of communication by using three different reading strategies - viz. verbatim, scanning and skimming
- Students will be able to evaluate and analyse ideas and information by incorporating their knowledge of the role of the Japanese language in its cultural and societal setting
- Students will be able to search for relevant sources of information for the given topic and thus demonstrate independent management and skills in lifelong learning of language.
- Students will be able to conceptualise information and employ the Japanese language flexibly for social academic and professional purposes
- Students will be able to recognise structural properties of the Japanese language in relations to variations such as styles, register and the purpose of each text.

## **Assessment tasks**

- Unit Participation
- Weekly Quizzes
- Test
- Project

## Problem Solving and Research Capability

Our graduates should be capable of researching; of analysing, and interpreting and assessing data and information in various forms; of drawing connections across fields of knowledge; and they should be able to relate their knowledge to complex situations at work or in the world, in order to diagnose and solve problems. We want them to have the confidence to take the initiative in doing so, within an awareness of their own limitations.

This graduate capability is supported by:

### Learning outcomes

- Students will be able to evaluate and analyse ideas and information by incorporating their knowledge of the role of the Japanese language in its cultural and societal setting
- Students will be able to search for relevant sources of information for the given topic and thus demonstrate independent management and skills in lifelong learning of language.
- Students will be able to conceptualise information and employ the Japanese language flexibly for social academic and professional purposes
- Students will be able to recognise structural properties of the Japanese language in relations to variations such as styles, register and the purpose of each text.

### Assessment tasks

- Unit Participation
- Weekly Quizzes
- Test
- Project

## Effective Communication

We want to develop in our students the ability to communicate and convey their views in forms effective with different audiences. We want our graduates to take with them the capability to read, listen, question, gather and evaluate information resources in a variety of formats, assess, write clearly, speak effectively, and to use visual communication and communication technologies as appropriate.

This graduate capability is supported by:

### Learning outcomes

- Students will be able to evaluate and analyse ideas and information by incorporating their knowledge of the role of the Japanese language in its cultural and societal setting
- Students will be able to recognise structural properties of the Japanese language in relations to variations such as styles, register and the purpose of each text.

## Assessment tasks

- Unit Participation
- Weekly Quizzes
- Test
- Project

## Engaged and Ethical Local and Global citizens

As local citizens our graduates will be aware of indigenous perspectives and of the nation's historical context. They will be engaged with the challenges of contemporary society and with knowledge and ideas. We want our graduates to have respect for diversity, to be open-minded, sensitive to others and inclusive, and to be open to other cultures and perspectives: they should have a level of cultural literacy. Our graduates should be aware of disadvantage and social justice, and be willing to participate to help create a wiser and better society.

This graduate capability is supported by:

### Learning outcome

- Students will be able to search for relevant sources of information for the given topic and thus demonstrate independent management and skills in lifelong learning of language.

## Assessment tasks

- Unit Participation
- Weekly Quizzes
- Project

## Socially and Environmentally Active and Responsible

We want our graduates to be aware of and have respect for self and others; to be able to work with others as a leader and a team player; to have a sense of connectedness with others and country; and to have a sense of mutual obligation. Our graduates should be informed and active participants in moving society towards sustainability.

This graduate capability is supported by:

### Learning outcomes

- Students will be able to evaluate and analyse ideas and information by incorporating their knowledge of the role of the Japanese language in its cultural and societal setting
- Students will be able to search for relevant sources of information for the given topic and thus demonstrate independent management and skills in lifelong learning of language.
- Students will be able to conceptualise information and employ the Japanese language flexibly for social academic and professional purposes
- Students will be able to recognise structural properties of the Japanese language in

relations to variations such as styles, register and the purpose of each text.

## **Assessment tasks**

- Unit Participation
- Weekly Quizzes
- Test
- Project