# PLH 120

## Introductory Polish I

S1 Online 2019

*Dept of International Studies*

# Contents

# General Information

Unit convenor and teaching staff
Convenor
Kamila Walker
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AHH L2 North Wing
Friday 12:00pm to 13:00pm

Department Administrator
Eva Gabrielson
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Australian Hearing Hub (AHH) Level 2
Monday to Friday 9:00am to 4:00pm

Credit points
3

Prerequisites

Corequisites

Co-badged status

Unit description
This distance education unit is designed for students with little or no prior knowledge of the Polish language. It equips students with a basic knowledge of Polish vocabulary and grammar and provides tools for developing a basic level of listening, reading, writing and speaking skills.

## Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

# Learning Outcomes

On successful completion of this unit, you will be able to:

Develop elementary level skills in reading, writing, listening and speaking in the Polish language.

Identify, describe and evaluate a few aspects of Polish-speaking cultures and societies.

Identify, evaluate and deploy the grammatical structures of Polish at elementary level.

Apply relevant language conventions to create meaningful intercultural encounters.

Demonstrate an awareness of some language and language use in both Polish and English.

# General Assessment Information

Assignments 1 to 4 should be downloaded individually from the online unit, completed and submitted prior to the due date electronically for assessment through Turnitin. Instructions for submitting Turnitin assignments can be found in the online unit.

The Oral Test will be conducted online via **Zoom** or **in person**, and students are responsible to book a time in advance with the lecturer.

The Final Quiz will be completed online electronically, within the allowed time, by following the instructions provided.

Please note that all assessment due dates and times are based on Australian Eastern Standard Time (AEST).

Important note: To complete all assignments and the final quiz, you must have access to Polish fonts on your computer.

**Specific instructions, detailed grading standards (such as rubrics) and indicative examples of assessment tasks are provided in the iLearn unit.**

**Electronic submission**

Unless otherwise approved, all text-based assessment tasks will be submitted electronically using the University's electronic learning management system.

**Use of plagiarism detection software**

Text-based work submitted by students for assessment will be subject to plagiarism detection software, such as Turnitin or similar approved software, unless otherwise approved.

Plagiarism detection methods are to be used on a routine basis to check student work or when plagiarism is suspected.

# Late Assessment Penalty

Unless a Special Consideration request has been submitted and approved, (a) a penalty for lateness will apply – two (2) marks out of 100 will be deducted per day for assignments submitted after the due date – and (b) no assignment will be accepted more than seven (7) days (incl. weekends) after the original submission deadline. No late submissions will be accepted for timed assessments – e.g. quizzes, online tests.

**Special Consideration Policy**

All assessment tasks are compulsory and must be submitted on time. Students unable to meet due dates **must** apply for 'Special Consideration' via ask.mq.edu.

# Assessment Tasks

| Name | Weighting | Hurdle | Due |
|------|-----------|--------|-----|
| Language study orientation | 5% | No | 5pm, 8 March |
| Assignment 1 | 10% | No | 5pm, 29 March |
| Assignment 2 | 10% | No | 5pm, 12 April |
| Assignment 3 | 10% | No | 5pm, 10 May |
| Oral Test | 20% | No | 21 - 23 May |
| Assignment 4 | 10% | No | 5pm, 31 May |
| Final Quiz | 35% | No | 9am - 9pm, 6 June |

## Language study orientation

Due: **5pm, 8 March**

Weighting: **5%**

Prepares students for university language study and the online learning environment. Pass/Fail.

On successful completion you will be able to:
- Apply relevant language conventions to create meaningful intercultural encounters.

## Assignment 1

Due: **5pm, 29 March**

Weighting: **10%**

Coursebook assignment

On successful completion you will be able to:
- Develop elementary level skills in reading, writing, listening and speaking in the Polish language.
- Identify, describe and evaluate a few aspects of Polish-speaking cultures and societies.
- Identify, evaluate and deploy the grammatical structures of Polish at elementary level.
- Apply relevant language conventions to create meaningful intercultural encounters.
- Demonstrate an awareness of some language and language use in both Polish and English.

# Assignment 2

Due: **5pm, 12 April**
Weighting: **10%**

Coursebook assignment

On successful completion you will be able to:
- Develop elementary level skills in reading, writing, listening and speaking in the Polish language.
- Identify, describe and evaluate a few aspects of Polish-speaking cultures and societies.
- Identify, evaluate and deploy the grammatical structures of Polish at elementary level.
- Apply relevant language conventions to create meaningful intercultural encounters.
- Demonstrate an awareness of some language and language use in both Polish and English.

# Assignment 3

Due: **5pm, 10 May**
Weighting: **10%**

Coursebook assignment

On successful completion you will be able to:
- Develop elementary level skills in reading, writing, listening and speaking in the Polish language.
- Identify, describe and evaluate a few aspects of Polish-speaking cultures and societies.
- Identify, evaluate and deploy the grammatical structures of Polish at elementary level.
- Apply relevant language conventions to create meaningful intercultural encounters.
- Demonstrate an awareness of some language and language use in both Polish and English.

# Oral Test

Due: **21 - 23 May**
Weighting: **20%**

Oral test

On successful completion you will be able to:
- Develop elementary level skills in reading, writing, listening and speaking in the Polish language.

- Identify, describe and evaluate a few aspects of Polish-speaking cultures and societies.
- Identify, evaluate and deploy the grammatical structures of Polish at elementary level.
- Apply relevant language conventions to create meaningful intercultural encounters.
- Demonstrate an awareness of some language and language use in both Polish and English.

# Assignment 4

Due: **5pm, 31 May**
Weighting: **10%**

Coursebook assignment

On successful completion you will be able to:
- Develop elementary level skills in reading, writing, listening and speaking in the Polish language.
- Identify, describe and evaluate a few aspects of Polish-speaking cultures and societies.
- Identify, evaluate and deploy the grammatical structures of Polish at elementary level.
- Apply relevant language conventions to create meaningful intercultural encounters.
- Demonstrate an awareness of some language and language use in both Polish and English.

# Final Quiz

Due: **9am - 9pm, 6 June**
Weighting: **35%**

Online quiz (grammar and vocabulary)

On successful completion you will be able to:
- Develop elementary level skills in reading, writing, listening and speaking in the Polish language.
- Identify, describe and evaluate a few aspects of Polish-speaking cultures and societies.
- Identify, evaluate and deploy the grammatical structures of Polish at elementary level.
- Apply relevant language conventions to create meaningful intercultural encounters.
- Demonstrate an awareness of some language and language use in both Polish and English.

# Delivery and Resources

**Required Text**

The prescribed text (Course Notes) for PLH120/PLH121 is "Elementary Polish for English

Speaking Students" by Edmund A. Ronowicz and Ronald F. Feldstein. A copy of the Course Notes can be found in the unit online as individual lessons.

**Recommended Texts**

It is recommended that each student acquires additional books that are also available from The Co-op Bookshop**:**

1.  Any Polish-English, English-Polish dictionary
2.  K. Janecki, *301 Polish Verbs: Fully Conjugated in all the Tenses in a New Easy-to- Learn Format, Alphabetically Arranged*, 2nd ed. (Hauppauge, N.Y.: Barron's Educational Series, 2000).
3.  D. Bielec, *Polish: An Essential Grammar*, 2nd ed. (London and New York: Routledge, 2012).
4.  L. Madelska and G. Schwartz, *Discovering Polish: A Learner's Grammar* (Kraków: Prolog, 2010).

Copies of all recommended texts are available in the Macquarie Library.

**On-line materials include:**

Assignments 1-4, Recorded Lessons, Key to the Exercises, Unit Review, Oral Test Instructions, Quiz Instructions and Sample Quiz, The Placement Tests, Residential School and Polish Educational Scholarship Forms.

# TECHNOLOGY USED AND REQUIRED

**Online Unit**

**Login** is via: https://ilearn.mq.edu.au/

**Is my unit in iLearn?:** http://help.ilearn.mq.edu.au/unitsonline/ to check when your online unit will become available.

**Technology**

Students are required to have regular access to a computer and the internet. Mobile devices alone are not sufficient.

For students attending classes on campus we strongly encourage that you bring along your own laptop computer, ready to work with activities in your online unit. The preferred operating system is Windows 10.

Students are required to access the online unit in iLearn by the end of Week 1 and follow any relevant instructions and links for downloads that may be required. If applicable, students are required to download the relevant language package prior to Week 2.

Please contact your course convenor **before** the end of **Week 1** if you do not have a suitable laptop (or tablet) for in-class use.

- **For central technical support go to:** http://www.mq.edu.au/about_us/offices_and_unit

s/information_technology/help/

- **For student quick guides on the use of iLearn go to:** https://students.mq.edu.au/support/study/tools-and-resources/ilearn/ilearn-quick-guides-for-students

# Unit Schedule

It is important that students work regularly at home using the Course Notes and Audio Lectures in order to cope with the unit workload. There are no on-campus sessions. Whilst it is quite possible to complete the whole unit externally without any interaction with the tutor, as has been demonstrated by a number of students in the past, those students who have regular face-to-face contact with the tutor and/or other students have proved to have higher academic achievements.

**Please note that there will be weekly Zoom tutorials every Wednesday at 9:00am AEST for a maximum 90 minutes starting in Week 1 and running through to Week 13 excluding the mid-semester break. These tutorials are non-compulsory but are highly recommended.**

| Week | Activity Weeks | Complete Lessons | Assessment Tasks & Due Dates |
|------|----------------|------------------|------------------------------|
| 1 | 25/2 - 03/03 | 1 & 2 | |
| 2 | 4/03 – 10/03 | 3 & 4 | Language Study Orientation 8/03 |
| 3 | 11/03 - 17/03 | 5 & 6 | |
| 4 | 18/03- 24/03 | 7 & 8 | |
| 5 | 25/03 - 31/03 | 09 & 10 | Assignment 1 – 29/03 (lessons 1-8) |
| 6 | 01/04 - 7/04 | 11 & 12 & 13 | |
| 7 | 08/04 - 14/04 | 14 & 15 | Assignment 2 – 12/04 (lessons 9-15) |
| | 15/04 - 21/04 | 16 & 17 | |
| | 22/04 - 28/04 | 18 & 19 | |
| 8 | 29/04 - 05/05 | 20 & 21 | |
| 9 | 06/05 - 12/05 | 22 & 23 | Assignment 3 – 10/05 (lessons 16-23) |
| 10 | 13/05 - 19/05 | 24 & 25 | |
| 11 | 20/05 - 26/05 | 26 & 27 | Oral Test – 21-23/05 |
| 12 | 27/05 - 02/06 | 28 & 29 & 30 | Assignment 4 – 31/05 (lessons-24-30) |

| 13 | 03/06 - 09/06 | | Final Quiz – 06/06 |
|----|---------------|--|--------------------|

# Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Grade Appeal Policy
- Complaint Management Procedure for Students and Members of the Public
- Special Consideration Policy *(**Note:** The Special Consideration Policy is effective from 4 December 2017 and replaces the Disruption to Studies Policy.)*

Undergraduate students seeking more policy resources can visit the Student Policy Gateway (https://students.mq.edu.au/support/study/student-policy-gateway). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit Policy Central (https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central).

## Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/study/getting-started/student-conduct

## Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

# Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

## Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study

strategies to improve your marks and take control of your study.

- Workshops
- StudyWise
- Academic Integrity Module for Students
- Ask a Learning Adviser

## Student Services and Support

Students with a disability are encouraged to contact the Disability Service who can provide appropriate help with any issues that arise during their studies.

## Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

## IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.

# Graduate Capabilities

## Capable of Professional and Personal Judgement and Initiative

We want our graduates to have emotional intelligence and sound interpersonal skills and to demonstrate discernment and common sense in their professional and personal judgement. They will exercise initiative as needed. They will be capable of risk assessment, and be able to handle ambiguity and complexity, enabling them to be adaptable in diverse and changing environments.

This graduate capability is supported by:

### Assessment tasks

- Language study orientation
- Assignment 1
- Assignment 2
- Assignment 3
- Oral Test
- Assignment 4
- Final Quiz

# Commitment to Continuous Learning

Our graduates will have enquiring minds and a literate curiosity which will lead them to pursue knowledge for its own sake. They will continue to pursue learning in their careers and as they participate in the world. They will be capable of reflecting on their experiences and relationships with others and the environment, learning from them, and growing - personally, professionally and socially.

This graduate capability is supported by:

## Learning outcomes

- Develop elementary level skills in reading, writing, listening and speaking in the Polish language.
- Identify, describe and evaluate a few aspects of Polish-speaking cultures and societies.
- Identify, evaluate and deploy the grammatical structures of Polish at elementary level.
- Apply relevant language conventions to create meaningful intercultural encounters.
- Demonstrate an awareness of some language and language use in both Polish and English.

## Assessment tasks

- Language study orientation
- Assignment 1
- Assignment 2
- Assignment 3
- Oral Test
- Assignment 4
- Final Quiz

# Discipline Specific Knowledge and Skills

Our graduates will take with them the intellectual development, depth and breadth of knowledge, scholarly understanding, and specific subject content in their chosen fields to make them competent and confident in their subject or profession. They will be able to demonstrate, where relevant, professional technical competence and meet professional standards. They will be able to articulate the structure of knowledge of their discipline, be able to adapt discipline-specific knowledge to novel situations, and be able to contribute from their discipline to inter-disciplinary solutions to problems.

This graduate capability is supported by:

## Learning outcomes

- Develop elementary level skills in reading, writing, listening and speaking in the Polish language.

- Identify, describe and evaluate a few aspects of Polish-speaking cultures and societies.
- Identify, evaluate and deploy the grammatical structures of Polish at elementary level.
- Apply relevant language conventions to create meaningful intercultural encounters.
- Demonstrate an awareness of some language and language use in both Polish and English.

## Assessment tasks

- Assignment 1
- Assignment 2
- Assignment 3
- Oral Test
- Assignment 4
- Final Quiz

# Critical, Analytical and Integrative Thinking

We want our graduates to be capable of reasoning, questioning and analysing, and to integrate and synthesise learning and knowledge from a range of sources and environments; to be able to critique constraints, assumptions and limitations; to be able to think independently and systemically in relation to scholarly activity, in the workplace, and in the world. We want them to have a level of scientific and information technology literacy.

This graduate capability is supported by:

## Learning outcomes

- Identify, describe and evaluate a few aspects of Polish-speaking cultures and societies.
- Identify, evaluate and deploy the grammatical structures of Polish at elementary level.
- Apply relevant language conventions to create meaningful intercultural encounters.
- Demonstrate an awareness of some language and language use in both Polish and English.

## Assessment tasks

- Language study orientation
- Assignment 1
- Assignment 2
- Assignment 3
- Oral Test
- Assignment 4
- Final Quiz

# Problem Solving and Research Capability

Our graduates should be capable of researching; of analysing, and interpreting and assessing data and information in various forms; of drawing connections across fields of knowledge; and they should be able to relate their knowledge to complex situations at work or in the world, in order to diagnose and solve problems. We want them to have the confidence to take the initiative in doing so, within an awareness of their own limitations.

This graduate capability is supported by:

## Learning outcome

- Demonstrate an awareness of some language and language use in both Polish and English.

# Effective Communication

We want to develop in our students the ability to communicate and convey their views in forms effective with different audiences. We want our graduates to take with them the capability to read, listen, question, gather and evaluate information resources in a variety of formats, assess, write clearly, speak effectively, and to use visual communication and communication technologies as appropriate.

This graduate capability is supported by:

## Learning outcomes

- Develop elementary level skills in reading, writing, listening and speaking in the Polish language.
- Identify, describe and evaluate a few aspects of Polish-speaking cultures and societies.
- Identify, evaluate and deploy the grammatical structures of Polish at elementary level.
- Apply relevant language conventions to create meaningful intercultural encounters.
- Demonstrate an awareness of some language and language use in both Polish and English.

## Assessment tasks

- Language study orientation
- Assignment 1
- Assignment 2
- Assignment 3
- Oral Test
- Assignment 4
- Final Quiz

# Engaged and Ethical Local and Global citizens

As local citizens our graduates will be aware of indigenous perspectives and of the nation's historical context. They will be engaged with the challenges of contemporary society and with knowledge and ideas. We want our graduates to have respect for diversity, to be open-minded, sensitive to others and inclusive, and to be open to other cultures and perspectives: they should have a level of cultural literacy. Our graduates should be aware of disadvantage and social justice, and be willing to participate to help create a wiser and better society.

This graduate capability is supported by:

## Learning outcomes

- Identify, describe and evaluate a few aspects of Polish-speaking cultures and societies.
- Apply relevant language conventions to create meaningful intercultural encounters.
- Demonstrate an awareness of some language and language use in both Polish and English.

## Assessment tasks

- Language study orientation
- Assignment 1
- Assignment 2
- Assignment 3
- Oral Test
- Assignment 4
- Final Quiz

# Socially and Environmentally Active and Responsible

We want our graduates to be aware of and have respect for self and others; to be able to work with others as a leader and a team player; to have a sense of connectedness with others and country; and to have a sense of mutual obligation. Our graduates should be informed and active participants in moving society towards sustainability.

This graduate capability is supported by:

## Learning outcomes

- Apply relevant language conventions to create meaningful intercultural encounters.
- Demonstrate an awareness of some language and language use in both Polish and English.

## Assessment tasks

- Language study orientation
- Assignment 1

- Assignment 2
- Assignment 3
- Oral Test
- Assignment 4
- Final Quiz