SPED823

Students with High Support Needs: Curriculum and Instruction

S2 External 2019

Department of Educational Studies

Contents

General Information

Unit convenor and teaching staff
Unit Convenor
Mark Carter
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Contact via Contact via Dialogue on the iLearn site
29 Wally's Walk (X5B) Room 367
By appointment

Credit points
4

Prerequisites
Admission to GradDipSpecEd or MSpecEd

Corequisites
SPED822

Co-badged status

Unit description
This unit examines curriculum issues and instructional strategies for students with high support needs. It provides a practical introduction and guide to developing relevant and meaningful educational programs within the context of contemporary policy and practice. Students are required to sit for an examination in the university examination period in Australia.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes

On successful completion of this unit, you will be able to:

Critically evaluate the key current issues in the education of individuals with high support needs.

Design meaningful assessment of students with high support needs.

Creatively design or adjust curriculum to meet the needs of students with high support needs.

Apply instructional principles and monitoring procedures to new and novel contexts for

students with high support needs.

Communicate and collaborate with other stakeholders in the education of persons with high support needs regarding theoretical concepts, policies and practices.

General Assessment Information
Assessment Presentation and Submission Guidelines

Please follow these guidelines when you submit each assignment:

- Allow a left and right-hand margin of at least 2cm in all assignments.
- Please type all assignments using 12-point font and 1.5 spacing.
- All assessments must be submitted through Turnitin in .doc or .pdf format
- It is the responsibility of the student to ensure that all assessments are successfully submitted through Turnitin.
- Faculty assignment cover sheets are NOT required.

Grading procedures

Students will be awarded grades ranging from HD to F according to guidelines set out in the policy: https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policies/assessment-in-effect-from-session-2-2016. Where the grades are used to report results for assessment components with significant weighting, convenors may also optionally add the suffixes of + (plus) or - (minus) to the generic descriptor in order to provide additional detail. For example:

Pass +

Pass

Pass -

In this case, a 'Pass +' would indicate performance in the upper end of the pass range, a grade of 'Pass' would indicate a mid range pass and a 'Pass -' would indicate performance at the lower end of the pass range. This principle is applied to all grade descriptors (i.e., HD, D, CR, P, F)

Raw scores for all assessments will be moderated according to the University guidelines so that work judged to be of a given standard is awarded a moderated score within the following distribution: High Distinction 85 - 100; Distinction 75 - 84; Credit 65 - 74; Pass 50 - 64; Fail 0 - 49.

For example, if it is judged that the HD standard for a particular assessment is met by work scoring 90 - 100, raw scores will be adjusted so that students received moderated scores between 85 and 100. This moderation takes into account both the stated performance standards for the assessment component and the degree of difficulty of the specific task.

Assessment weighting

All assessment tasks must be attempted for students to be eligible for an overall passing grade in the unit.

Students are required to gain an overall pass on the unit, but do not have to pass all assessment components. If you perform poorly on one component, you may compensate for this with a better performance in the other component.

Consistent with the University Assessment Policy, moderated scores will be used in the calculation of final grades. The final unit score will be the weighted average of the moderated scores for the unit.

In order to meet the unit outcomes and successfully pass this unit, students must make a genuine attempt at <u>all</u> assessment tasks. Where any submitted assessment task is considered to be unsatisfactory in this regard, the highest possible final grade that can be awarded for the unit will be 45.

Results

Results shown in iLearn, or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au.

Resubmission

Students are required to gain an overall pass on the unit, but do not have to pass all assessment components. If you perform poorly on one component, you may compensate for this with an improved performance in the other component. **Resubmission is not permitted.**

Requesting a re-assessment of an assignment

If you have **evidence** that your task has been incorrectly assessed against the grade descriptors you can request a re-mark. To request a re-mark you need to contact the unit convenor within **7 days** of the date of return of the assignment and provide **a detailed assessment of your script against the task criteria.** Evidence from your assignment must be provided to support your judgements.

Note: Failed assessments cannot be re-marked as they are all double-marked as a part of the moderation process.

Please note: The outcome of a re-mark may be a **higher/lower or unchanged grade**. Grades are *standards referenced* and effort is NOT a criterion.

Appeals against final unit grades

See the Policies and Procedures section for details on appeals against Unit Grades.

Academic honesty and plagiarism

You must read the Academic Honesty Policy that is linked in the Policies and Procedures section of this guide.

Important points:

- Close paraphrasing of another persons' writing is considered to be plagiarism. You must express ideas using your own words.

- Claim of ignorance of the University policy on plagiarism is NOT a defence. If you do not understand the Academic Honesty policy, please seek advice from a member of the academic staff.

Information Regarding the Assignment

What is required for the assignment?

In general, good presentation, correct grammar, spelling and appropriate word choice will be expected. Express your ideas concisely and clearly, and observe any stated word limits.

Strict APA referencing procedures should be used.

How do I submit my assignment?

You will submit your assignment through the iLearn website via the link in the Assessment section.

How do I know my assignment submission was successful?

Staff will NOT respond to requests to confirm that assignments have been correctly submitted. You will receive an email receipt on successful submission of your assignment in your student email account. Make sure that this has been received and retain this receipt. No claims will be considered regarding missing assignments without this receipt. You can also re-download your assignment to double-check it was submitted (see above).

Assignment extensions and late penalties

In general, there should be no need for extensions except through illness or misadventure that would be categorised as serious and unavoidable disruption according to the University definition of same, see: https://students.mq.edu.au/study/my-study-program/special-consideration

Applications for extensions must be made via AskMQ according to the Special Consideration policy. Extensions can only be granted if they meet the Special Considerations policy and are submitted viahttps://ask.mq.edu.au/. This will ensure consistency in the consideration of such requests is maintained.

Assignments received after the due date will be accepted provided they are received **no later than 10 calendar days late**. Note that this is a period of grace, not a new deadline, and extension requests for events after the original due date will not be considered. No assignment will be accepted after 10 days, except when an extension has been approved. Note that the 10 day period of grace applies only to the original due date. No period of grace applies when an extension has been granted. When an extension has been granted, the work must be submitted by the revised due date or a mark of zero will be awarded.

Late submissions without extension will receive a penalty of 5% reduction of the total possible mark for each day late (including weekends and public holidays). You are reminded that submitting even just 1 day late could be the difference between passing and failing a unit. Late penalties are applied by unit convenors or their delegates after tasks are assessed.

No assessable work will be accepted after the return/release of marked work on the same topic.

If a student is still permitted to submit on the basis of unavoidable disruption, an alternative topic may be set.

Students should keep an electronic file of all assessments. Claims regarding "lost" assessments cannot be made if the file cannot be produced. It is also advisable to keep an electronic file of all drafts and the final submission on a USB untouched/unopened after submission. This can be used to demonstrate easily that the assessment has not been amended after the submission date.

Please note that if you submit a late assignment or submit after the due date, you may only submit once.

What if my hard drive crashed, my pet hippopotamus ate my computer, etc?

You are responsible for making sure your work is adequately backed up. Make sure your work is regularly backed up on a USB drive or to a cloud-based backup and don't leave your submission to the last minute. No extensions will be given for any technical issues. Allow enough time for your submissions. Always keep your hippopotamus and computer in separate rooms.

When is the deadline for submission?

The deadline is 11:55 pm on the due date. Note that this means you must submit **BEFORE** 11:55 pm. Note that it takes time to upload your assignment to Turnitin. This is normally quite quick but will depend on the speed of your internet connection at the time. The submission time is the time that assignment is recorded as received by Turnitin as we can not verify the time you started uploading. You need to allow time for the upload. **Do not leave submission of your assignment to the last hours (or minutes).**

What if my assignment is only 11 seconds late?

Late is late. Any submission after the deadline will be considered late. **Do not leave submission of your assignment to the last hours (or minutes).**

What if I accidentally submit a blank assignment, the wrong document, etc?

We can only mark what you submit. Make sure you re-download your assignment from the location that it was submitted and verify the correct document has been submitted. No consideration will be offered if you submit the incorrect document. You may submit your assignment as many times as you wish before the due date and only the last submitted version will be marked.

Final Submissions

- Students are responsible for checking that their submission has been successful and has been submitted by the due date and time.
- Late submissions due to last minute technical difficulties <u>will</u> incur a lateness penalty.

How will I get feedback for my assignment?

Individual feedback will be provided electronically where you submitted your assignment.

Assignment rubric

The assignment rubric and performance criteria will be available on the iLearn site in the Assessment section.

Assessment Tasks

Name	Weighting	Hurdle	Due
Assignment	40%	No	13/9/19 at 11:55pm
Final Examination	55%	No	Examination Period
Online Participation	5%	No	Closing date for each topic

Assignment

Due: **13/9/19 at 11:55pm**
Weighting: **40%**

The assignment will present tasks related to the education of students with high support needs. This assignment will typically include some scenario-based questions with a focus on integrating relevant content from the unit. These questions may involve analysis of assessment results, curriculum analysis, short critical review of research, scenario-based development of intervention strategies, addressing specific conceptual and theoretical issues in curriculum adaptation, etc.

The assignment will be available from the unit website in week 3 of the semester.

See the General Assessment Information section for information on submission procedures, extensions, etc.

On successful completion you will be able to:
- Critically evaluate the key current issues in the education of individuals with high support needs.
- Design meaningful assessment of students with high support needs.
- Creatively design or adjust curriculum to meet the needs of students with high support needs.
- Apply instructional principles and monitoring procedures to new and novel contexts for students with high support needs.
- Communicate and collaborate with other stakeholders in the education of persons with high support needs regarding theoretical concepts, policies and practices.

Final Examination

Due: **Examination Period**
Weighting: **55%**

THIS UNIT INCLUDES A FINAL EXAMINATION THAT MUST BE COMPLETED IN AUSTRALIA IN THE NOMINATED EXAMINATION PERIOD.

Distance students will be required to attend a nominated external examination centre in Australia. If you are not able to meet these requirements, ensure you withdraw from the unit before the HECS cut-off date.

A three-hour examination will be held during the University examination period. It will be comprised typically of questions that require short answer and will include questions addressing conceptual understanding and practical application of unit content. All unit content is examinable.

Student will be allowed to bring one A4 sheet of notes (single-sided) into the final examination. These notes may be typed or hand written and your name must be placed in the top right-hand corner. These notes must be submitted with your examination.

A sample examination paper will be provided at the end of the unit.

Please note that exams are scheduled Monday to Saturday. University rules specify that students must ensure that they are available for the full duration of the final examination period. Distance students will be required to attend a nominated external examination centre.

Final Examination Rubric

In general, markers will be looking for the following qualities in your responses in the examination:

• Depth and breadth of knowledge of key concepts and principles related to assessment and programming for studies with high support needs that were addressed in the unit.

• Integration of concepts and principles from relevant content across the unit.

• Evidence of generalisation of the concepts and principles addressed in the unit to new examples.

• Synthesis of relevant content to address practical problems.

• Quality and originality of critical analysis.

• Ability to effectively apply conceptual understanding to novel examples.

Examinations will be graded according to the University grade descriptors.

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- Apply instructional principles and monitoring procedures to new and novel contexts for students with high support needs.
- Communicate and collaborate with other stakeholders in the education of persons with high support needs regarding theoretical concepts, policies and practices.

Online Participation

Due: **Closing date for each topic**
Weighting: **5%**

What does online participation involve?

Online participation involves making posts on the Topic Discussion Forums of the unit website. Once a post is made in a topic Discussion Forum, anybody in the unit can read or respond to it. Online participation allows you to give feedback and receive feedback from other students and staff, to explore issues in discussion with other students and staff.

When can I contribute?

You may contribute up until 11:55pm on the due date. The content of each forum will remain accessible, but no further posts will count toward participation after the closing date.

Closing dates for discussion forums

Topic Closing Date
1

4/8 2. 11/8 3 18/8 4 25/8 5 1/9 6 8/9 7 6/10 8 13/10 9 20/10 10 27/10

How much do I have to contribute?

Each student is expected to make a minimum of ten (10) contributions to the topic discussions over the course of the semester. You must post in at least eight (8) of the ten (10) topics. Only posts to Topic Forums (i.e., Topic 1 to Topic 10) will be counted and posts must be a minimum of 50 words. Posts of less than 50 words will not could toward participation. Social posts and general administrative questions and comments do not count towards your assessment.

How are the posts marked?

Only eligible contributions to Topic Forums are counted. The convenor will mark each eligible post and the total of eligible posts will appear progressively in the Grades section. If you make fewer than ten posts to topic forums, your maximum possible mark will be reduced by half a mark for each missing post. Similarly, if you post in less than 8 forums, your maximum possible mark will be reduced by half a mark for each forum missed.

On successful completion you will be able to:
- Critically evaluate the key current issues in the education of individuals with high support needs.

- Communicate and collaborate with other stakeholders in the education of persons with high support needs regarding theoretical concepts, policies and practices.

Delivery and Resources
General organisation of the unit

The unit is organised in external mode only, and in a flexible delivery format.

Delivery is designed such that students may seek as much or as little assistance as required in completing the unit. In flexible delivery units, it is critical that students are organised and disciplined. It is suggested that you allocate a total of 8-12 hours per week to study for this unit. If you get significantly behind in your topic coverage, it may be impossible to catch up. Please start your study as soon as possible.

Unit delivery: Teaching and learning activities

- **Study guides** provide an overview of topics and guide learning.
- **Readings** are designed to prepare students for the seminars as well as broaden their understanding of topics.
- **Online presentations** provide information and highlight key concepts.
- **Review quizzes** enable you to monitor your own learning. The review quizzes will remain open throughout the semester.
- **Forums** provide students with the opportunity to ask question and discuss issues relevant to the unit. Contributions to the online discussion forum are compulsory and can be a beneficial way of exchanging ideas and discussing unit content with other students. Although unit convenors typically check the Discussion Forums daily (on weekdays), they will not respond to all posts, as discussion between students may be more appropriate. **Forums should be checked every 48 hours for important announcements.**
- **Dialog** allows students to communicate privately with the unit staff. **Dialog should be checked every 48 hours for important information.**
- **Zoom Meetings** allow students to meet online with unit staff to seek clarification or discuss relevant issues.
- **Assessments** allow students to refine and demonstrate achievement of unit learning outcomes.

Technologies used and required

The unit uses an iLearn web site. You may access the site from:

> https://ilearn.mq.edu.au

Zoom Meetings will be used for consultation. You can sign up to use the service for free

(https://www.zoom.us) and download clients for computers and mobile devices here:

https://www.zoom.us/download#client_4meeting

Details regarding how to join each meeting will be posted on the iLearn site.

Access and technical assistance

Information for students about access to the online component of this unit is available at ilearn.mq.edu.au/login/MQ/. You will need to enter your student username and password.

Please do **NOT** contact the Unit Convenor regarding *iLearn* technical help.

No extensions will be given for any technical issues. Allow enough time for your submissions.

Assistance is available from IT Helpdesk ph: 1800 67 4357, or log a request at help.mq.edu.au. OneHelp is the online IT support service for both students and staff.

This unit requires students to use several ICT and software skills:

· **Internet access**: The i*Learn s*ite contains materials for this unit; it is also required for the online submission of all Assessment Tasks, and for the use of Turnitin submission for ALL tasks.

· **Word processing, visual representations, and document formatting**: You are required to use an appropriate form of software to present your assignments.

· **Uploading** of assessment tasks to **iLearn**.

Unit Schedule

The following table gives an overview of topics covered in the unit and the recommended completion dates**.**

Topic	Recommended Completion Date
1. Introduction	4/8
2. Inclusion	11/8
3. Working in a Team	18/8
4. Assessment and Program Design	25/8
5. Issues in Curriculum Design	1/9
6. Teaching for Acquisition	8/9
7. Introduction to Communication	6/10
8. Introduction to Challenging Behaviour	13/10
9. Teaching for Maintenance and Generalisation	20/10

| 10. Monitoring and Evaluation | 27/10 |

Zoom Meetings

You may speak with the unit convenor by joining Zoom Meetings at the following times:

- 30/7 at 5pm

- 6/8 at 5pm

- 13/8 at 5pm

- 20/8 at 5pm

- 27/8 at 5pm

- 3/9 at 5pm

- 10/9 at 5pm

- 8/10 at 5pm

- 15/10 at 5pm

- 22/10 at 5pm

- 29/10 at 5pm

- 5/11 at 5pm (Sample Examination Review)

Please use this URL to join a Zoom Meeting:

https://macquarie.zoom.us/j/896069654

If no students are in attendance in the first 10 minutes, the meeting will be cancelled.

Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy

- Academic Integrity Policy

- Academic Progression Policy

- Assessment Policy

- Fitness to Practice Procedure

- Grade Appeal Policy

- Complaint Management Procedure for Students and Members of the Public

- Special Consideration Policy *(**Note:** The Special Consideration Policy is effective from 4 December 2017 and replaces the Disruption to Studies Policy.)*

Undergraduate students seeking more policy resources can visit the Student Policy Gateway (htt ps://students.mq.edu.au/support/study/student-policy-gateway). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit Policy Central (http s://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/p olicy-central).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/study/getting-started/student-conduct

Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Student Support

Macquarie University provides a range of support services for students. For details, visit http://stu dents.mq.edu.au/support/

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to improve your marks and take control of your study.

- Workshops
- StudyWise
- Academic Integrity Module for Students
- Ask a Learning Adviser

Student Services and Support

Students with a disability are encouraged to contact the Disability Service who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/ offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.

Graduate Capabilities

PG - Capable of Professional and Personal Judgment and Initiative

Our postgraduates will demonstrate a high standard of discernment and common sense in their professional and personal judgment. They will have the ability to make informed choices and decisions that reflect both the nature of their professional work and their personal perspectives.

This graduate capability is supported by:

Learning outcomes

- Critically evaluate the key current issues in the education of individuals with high support needs.

- Design meaningful assessment of students with high support needs.

- Creatively design or adjust curriculum to meet the needs of students with high support needs.

- Apply instructional principles and monitoring procedures to new and novel contexts for students with high support needs.

- Communicate and collaborate with other stakeholders in the education of persons with high support needs regarding theoretical concepts, policies and practices.

Assessment task

- Assignment

PG - Discipline Knowledge and Skills

Our postgraduates will be able to demonstrate a significantly enhanced depth and breadth of knowledge, scholarly understanding, and specific subject content knowledge in their chosen fields.

This graduate capability is supported by:

Learning outcomes

- Critically evaluate the key current issues in the education of individuals with high support needs.

- Design meaningful assessment of students with high support needs.

- Creatively design or adjust curriculum to meet the needs of students with high support needs.

- Apply instructional principles and monitoring procedures to new and novel contexts for students with high support needs.

- Communicate and collaborate with other stakeholders in the education of persons with high support needs regarding theoretical concepts, policies and practices.

Assessment tasks

- Assignment
- Final Examination

PG - Critical, Analytical and Integrative Thinking

Our postgraduates will be capable of utilising and reflecting on prior knowledge and experience, of applying higher level critical thinking skills, and of integrating and synthesising learning and knowledge from a range of sources and environments. A characteristic of this form of thinking is the generation of new, professionally oriented knowledge through personal or group-based critique of practice and theory.

This graduate capability is supported by:

Learning outcomes

- Critically evaluate the key current issues in the education of individuals with high support needs.
- Design meaningful assessment of students with high support needs.
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- Apply instructional principles and monitoring procedures to new and novel contexts for students with high support needs.
- Communicate and collaborate with other stakeholders in the education of persons with high support needs regarding theoretical concepts, policies and practices.

Assessment tasks

- Assignment
- Final Examination
- Online Participation

PG - Research and Problem Solving Capability

Our postgraduates will be capable of systematic enquiry; able to use research skills to create new knowledge that can be applied to real world issues, or contribute to a field of study or practice to enhance society. They will be capable of creative questioning, problem finding and problem solving.

This graduate capability is supported by:

Learning outcomes

- Critically evaluate the key current issues in the education of individuals with high support needs.
- Design meaningful assessment of students with high support needs.
- Creatively design or adjust curriculum to meet the needs of students with high support needs.
- Apply instructional principles and monitoring procedures to new and novel contexts for students with high support needs.

Assessment tasks

- Assignment
- Final Examination

PG - Effective Communication

Our postgraduates will be able to communicate effectively and convey their views to different social, cultural, and professional audiences. They will be able to use a variety of technologically supported media to communicate with empathy using a range of written, spoken or visual formats.

This graduate capability is supported by:

Learning outcome

- Communicate and collaborate with other stakeholders in the education of persons with high support needs regarding theoretical concepts, policies and practices.

Assessment tasks

- Assignment
- Final Examination
- Online Participation

PG - Engaged and Responsible, Active and Ethical Citizens

Our postgraduates will be ethically aware and capable of confident transformative action in relation to their professional responsibilities and the wider community. They will have a sense of connectedness with others and country and have a sense of mutual obligation. They will be able to appreciate the impact of their professional roles for social justice and inclusion related to national and global issues

This graduate capability is supported by:

Learning outcome

- Communicate and collaborate with other stakeholders in the education of persons with

high support needs regarding theoretical concepts, policies and practices.

Assessment task

- Assignment

Required Unit Materials and Readings
Text

The text for the unit is:

Westling, D. L., Fox, L., & Carter, E (2015). Teaching students with severe disabilities
- custom version (5/e). Upper Saddle River, NJ: Prentice Hall.

Other Required Reading:

Compulsory readings may be downloaded from Multisearch section of the Library web site at: htt
p://www.library.mq.edu.au or from sites as advised in the study guides.

Required readings should be completed prior to viewing the relevant presentation and in
conjunction with the study guide.

Unit Web Page
Access

An iLearn website has been established to support this unit. The website may be accessed at:

https://ilearn.mq.edu.au

Where Do I Start

To get you started in this unit, tick off each action as you complete it.

ACTION	COMPLETED
Carefully read this unit guide	
Carefully read this unit guide a second time	
Organise purchase of the textbook	
Go to the unit website (from Friday before the start of semester) and check Dialogue and discussion Forums for messages.	
If you have problems accessing the site contact IT Help urgently.	
Go to the Topic 1 section of the website and follow the instructions.	

Withdrawing from this Unit

If you are considering withdrawing from this unit, please seek academic advice by writing to https://ask.mq.edu.au before doing so as this unit may be a co-requisite or prerequisite for units in the following semesters and may impact on your progression through the degree.