

ENGL8027

Manuscript Project (Half Year, Part B)

Session 1, Fully online/virtual 2020

Department of English

Contents

General Information	2
Learning Outcomes	3
General Assessment Information	4
Assessment Tasks	3
Delivery and Resources	4
Unit Schedule	4
Policies and Procedures	4

Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

General Information

Unit convenor and teaching staff

Unit Convenor and Supervisor

Associate Professor Jane Messer

jane.messer@mq.edu.au

Contact via jane.messer@mq.edu.au

By appointment

Supervisor

Associate Professor Marcelle Freiman

marcelle.freiman@mq.edu.au

Contact via marcelle.freiman@mq.edu.au

By appointment

Supervisor

Creative Writing staff

Credit points

20

Prerequisites

Permission by special approval

Corequisites

CWPG826

Co-badged status

Unit description

In Manuscript Project B students finish a 25,000 word creative manuscript (or equivalent in the case of poetry), which may be a complete work such as a themed collection of poetry or short stories, creative nonfiction essays, the opening chapters of a longer work such as a novella or novel, or a digital interactive text-based work. Together the two units (Manuscript Project A and Manuscript Project B) provide an opportunity for a sustained piece of writing to be developed over two sessions. There are no classes or workshops: students work independently with regular written and verbal feedback from a writing supervisor. At the completion of this unit, students will have completed either a full manuscript or the opening 25,000 words of a longer work. It is expected that the final work will be of a potentially publishable standard. Application is open to students who have demonstrated excellent progress in their writing units and have submitted a compelling and potentially publishable project plan. Contact the Course Director for further information on how to apply for entry to this unit.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Plan, commence and sustain the writing of a manuscript in the genres of novella, novel, short story collection or poetry sequence.

ULO2: Exercise higher level editorial abilities through independent reflection, revision and rewriting of the manuscript.

ULO3: Locate and appraise appropriate resources to develop the manuscript

ULO4: Utilise professional and mature communication skills and capacity to respond to feedback.

ULO5: Identify and resolve ethical and/or copyright issues in relation to the creative work's subject matter, sources or potential audience.

Assessment Tasks

Coronavirus (COVID-19) Update

Assessment details are no longer provided here as a result of changes due to the Coronavirus (COVID-19) pandemic.

Students should consult iLearn for revised unit information.

Find out more about the Coronavirus (COVID-19) and potential impacts on staff and

students

General Assessment Information

Extensions

Students should contact the convenor as soon as possible if an extension is needed. The Faculty of Arts policy states that students must apply for Special Consideration via Ask.mq. "Unless a Special Consideration request has been submitted and approved, (a) a penalty for lateness will apply – two (2) marks out of 100 will be deducted per day for assignments submitted after the due date – and (b) no assignment will be accepted more than seven (7) days (incl. weekends) after the original submission deadline. No late submissions will be accepted for timed assessments – e.g. quizzes, online tests."

Delivery and Resources

Coronavirus (COVID-19) Update

Any references to on-campus delivery below may no longer be relevant due to COVID-19. Please check here for updated delivery information: https://ask.mq.edu.au/account/pub/display/unit_status

Students work with a supervisor from the Department of English creative writing staff, usually the same person who was supervising the project in the ENGX8026/ENGL8026. Supervision commences at the start of the Session. During supervision, you communicate one-on-one with your supervisor. There are no campus or online classes. There is an iLearn unit site through which you can communicate with other students and organise your own workshopping group, post news, share achievements etc.

Unit Schedule

Coronavirus (COVID-19) Update

The unit schedule/topics and any references to on-campus delivery below may no longer be relevant due to COVID-19. Please consult <u>iLearn</u> for latest details, and check here for updated delivery information: https://ask.mq.edu.au/account/pub/display/unit_status

The schedule of work is individually discussed and planned for with your supervisor. Supervision commences at the start of Session.

Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://staff.m q.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central). Students should be aware of the following policies in particular with regard to Learning and

Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- · Fitness to Practice Procedure
- Grade Appeal Policy
- Complaint Management Procedure for Students and Members of the Public
- Special Consideration Policy (Note: The Special Consideration Policy is effective from 4

 December 2017 and replaces the Disruption to Studies Policy.)

Students seeking more policy resources can visit the <u>Student Policy Gateway</u> (https://students.m <u>q.edu.au/support/study/student-policy-gateway</u>). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit Policy Central (https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/study/getting-started/student-conduct

Results

Results published on platform other than <u>eStudent</u>, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in <u>eStudent</u>. For more information visit <u>ask.mq.edu.au</u> or if you are a Global MBA student contact globalmba.support@mq.edu.au

Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- Getting help with your assignment
- Workshops
- StudyWise
- Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- · Ask a Librarian

Student Services and Support

Students with a disability are encouraged to contact the <u>Disability Service</u> who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/ offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the <u>Acceptable Use of IT Resources Policy</u>. The policy applies to all who connect to the MQ network including students.