

LING8820

Professional Practice in Accessible Communication

Session 1, Weekday attendance, On location at placement 2020

Department of Linguistics

Contents

General Information	2
Learning Outcomes	3
Assessment Tasks	3
Delivery and Resources	3
Policies and Procedures	3

Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

General Information

Unit convenor and teaching staff Unit convenor Loy Lising loy.lising@mq.edu.au

Co-convenor Jan-Louis Kruger janlouis.kruger@mq.edu.au

Margaret Wood margaret.wood@mq.edu.au

Credit points 10

Prerequisites

Admission to MAccComm and 40cp including LING980 or LING8800 or APPL902 or APPL8020

Corequisites

Co-badged status

Unit description

This industry-based internship unit provides MAC students an opportunity to gain experience in the workplace. It promotes learning through participation in industry through which graduate capabilities and professional skills will be developed. Students will be expected to apply theories and principles learnt throughout their degree to real-world situations. For the major part of the unit, students work with both an industry supervisor and an academic supervisor to complete an accessible communication project. Project topics will be agreed upon among the student, the program convenor and the industry partner. Student learning will be facilitated through orientation and induction activities, scaffolding for skill and knowledge development and debriefing, appropriate rigorous assessments, and their actual work experience with the industry partner. Assessment will be based on a combination of written reports and presentations. The students are expected to complete their internship over the course of a semester.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Communicate and engage with industry-based partners displaying cross-cultural sensitivity, reflecting on, analysing and documenting pertinent accessible communication issues and challenges.

ULO2: Critically reflect on the semester long internship, to evaluate what they have learnt from the experience.

ULO3: Express outcomes gained through professional presentations reflecting the principles of accessible communication.

Assessment Tasks

Coronavirus (COVID-19) Update

Assessment details are no longer provided here as a result of changes due to the Coronavirus (COVID-19) pandemic.

Students should consult iLearn for revised unit information.

Find out more about the Coronavirus (COVID-19) and potential impacts on staff and students

Delivery and Resources

Coronavirus (COVID-19) Update

Any references to on-campus delivery below may no longer be relevant due to COVID-19.

Please check here for updated delivery information: <u>https://ask.mq.edu.au/account/pub/</u> display/unit_status

твс

Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://staff.m q.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-centr al). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy

- Fitness to Practice Procedure
- Grade Appeal Policy
- Complaint Management Procedure for Students and Members of the Public
- <u>Special Consideration Policy</u> (*Note: The Special Consideration Policy is effective from 4* December 2017 and replaces the Disruption to Studies Policy.)

Students seeking more policy resources can visit the <u>Student Policy Gateway</u> (https://students.m <u>q.edu.au/support/study/student-policy-gateway</u>). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit Policy Central (http s://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/p olicy-central).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/study/getting-started/student-conduct

Results

Results published on platform other than <u>eStudent</u>, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in <u>eStudent</u>. For more information visit <u>ask.mq.edu.au</u> or if you are a Global MBA student contact <u>globalmba.support@mq.edu.au</u>

Student Support

Macquarie University provides a range of support services for students. For details, visit <u>http://stu</u> dents.mq.edu.au/support/

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- Getting help with your assignment
- Workshops
- StudyWise
- Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

Student Services and Support

Students with a disability are encouraged to contact the **Disability Service** who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

IT Help

For help with University computer systems and technology, visit <u>http://www.mq.edu.au/about_us/</u>offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the <u>Acceptable Use of IT Resources Policy</u>. The policy applies to all who connect to the MQ network including students.