



PLSH1020

I Polish Studies 2

Session 2, Fully online/virtual 2020

Department of International Studies

Contents

General Information	2
Learning Outcomes	2
General Assessment Information	3
Assessment Tasks	4
Delivery and Resources	7
Unit Schedule	8
Policies and Procedures	9

Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

Notice

As part of [Phase 3 of our return to campus plan](#), most units will now run tutorials, seminars and other small group learning activities on campus for the second half-year, while keeping an online version available for those students unable to return or those who choose to continue their studies online.

To check the availability of face-to-face and online activities for your unit, please go to [timetable viewer](#). To check detailed information on unit assessments visit your unit's iLearn space or consult your unit convenor.

General Information

Unit convenor and teaching staff

Convenor

Kamila Walker

kamila.walker@mq.edu.au

Contact via 02 9850 7014

Room B444, Level 4, 25B Wally's Walk

Friday 12:00pm to 13:00pm

Credit points

10

Prerequisites

Permission by Special Approval

Corequisites

Co-badged status

Unit description

What is the next step to learning the Polish language via online education? Students will expand their introductory level language skills through a range of short texts, grammatical explanations, communicative and written practice exercises, including additional information in areas which are known to be especially difficult for native speakers of English. This unit will allow students to extend their knowledge of Polish vocabulary and grammar by acquiring listening, reading, writing and speaking skills that align with A2 level in the Common European Framework of Reference for Languages (CEFRL).

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Develop comprehensive elementary level skills in reading, writing, listening and speaking in the Polish language.

ULO2: Identify, describe and evaluate some aspects of Polish-speaking cultures and societies.

ULO3: Identify, evaluate and deploy the grammatical structures of Polish at elementary

level.

ULO4: Apply relevant language conventions to create meaningful intercultural encounters.

ULO5: Demonstrate an awareness of some language and language use, in both Polish and in English.

General Assessment Information

Assignments 1 to 4 should be downloaded individually from the online unit, completed and submitted prior to the due date electronically for assessment through Turnitin. Instructions for submitting Turnitin assignments can be found in the online unit.

The Speaking Practice Test will be conducted online via **Zoom** or **in person** in **Week 11**, and students are responsible to book a time in advance with the lecturer.

The Online Quiz will be completed online electronically, within the allowed time, by following the instructions provided.

Please note that all assessment due dates and times are based on Australian Eastern Standard Time (AEST).

Important note: To complete all assignments and the final quiz, you must have access to Polish fonts on your computer.

Specific instructions, detailed grading standards (such as rubrics) and indicative examples of assessment tasks are provided in the iLearn unit.

Electronic submission

Unless otherwise approved, all text-based assessment tasks will be submitted electronically using the University's electronic learning management system.

Use of plagiarism detection software

Text-based work submitted by students for assessment will be subject to plagiarism detection software, such as Turnitin or similar approved software, unless otherwise approved.

Plagiarism detection methods are to be used on a routine basis to check student work or when plagiarism is suspected.

Late Assessment Penalty

Unless a Special Consideration request has been submitted and approved, (a) a penalty for lateness will apply – two (2) marks out of 100 will be deducted per day for assignments submitted after the due date – and (b) no assignment will be accepted more than seven (7) days (incl. weekends) after the original submission deadline. No late submissions will be accepted for timed assessments – e.g. quizzes, online tests.

Special Consideration Policy

All assessment tasks are compulsory and must be submitted on time. Students unable to meet

due dates **must** apply for 'Special Consideration' via ask.mq.edu.

Assessment Tasks

Name	Weighting	Hurdle	Due
<u>Assignment 1</u>	10%	No	Week 4, Friday 5pm
<u>Assignment 2</u>	10%	No	Week 7, Friday 5pm
<u>Assignment 3</u>	10%	No	Week 9, Friday 5pm
<u>Assignment 4</u>	10%	No	Week 12, Friday 5pm
<u>Speaking practice test, performed online via Zoom.</u>	20%	No	Week 11
<u>Online quiz</u>	40%	No	Week 13, Thursday 9am - 9pm

Assignment 1

Assessment Type ¹: Non-academic writing

Indicative Time on Task ²: 13 hours

Due: **Week 4, Friday 5pm**

Weighting: **10%**

Writing in the target language (grammar and vocabulary), submitted electronically via Turnitin.

On successful completion you will be able to:

- Develop comprehensive elementary level skills in reading, writing, listening and speaking in the Polish language.
- Identify, describe and evaluate some aspects of Polish-speaking cultures and societies.
- Identify, evaluate and deploy the grammatical structures of Polish at elementary level.
- Apply relevant language conventions to create meaningful intercultural encounters.
- Demonstrate an awareness of some language and language use, in both Polish and in English.

Assignment 2

Assessment Type ¹: Non-academic writing

Indicative Time on Task ²: 13 hours

Due: **Week 7, Friday 5pm**

Weighting: **10%**

Writing in the target language (grammar and vocabulary), submitted electronically via Turnitin.

On successful completion you will be able to:

- Develop comprehensive elementary level skills in reading, writing, listening and speaking in the Polish language.
- Identify, describe and evaluate some aspects of Polish-speaking cultures and societies.
- Identify, evaluate and deploy the grammatical structures of Polish at elementary level.
- Apply relevant language conventions to create meaningful intercultural encounters.
- Demonstrate an awareness of some language and language use, in both Polish and in English.

Assignment 3

Assessment Type ¹: Non-academic writing

Indicative Time on Task ²: 13 hours

Due: **Week 9, Friday 5pm**

Weighting: **10%**

Writing in the target language (grammar and vocabulary), submitted electronically via Turnitin.

On successful completion you will be able to:

- Develop comprehensive elementary level skills in reading, writing, listening and speaking in the Polish language.
- Identify, describe and evaluate some aspects of Polish-speaking cultures and societies.
- Identify, evaluate and deploy the grammatical structures of Polish at elementary level.
- Apply relevant language conventions to create meaningful intercultural encounters.
- Demonstrate an awareness of some language and language use, in both Polish and in English.

Assignment 4

Assessment Type ¹: Non-academic writing

Indicative Time on Task ²: 13 hours

Due: **Week 12, Friday 5pm**

Weighting: **10%**

Writing in the target language (grammar and vocabulary), submitted electronically via Turnitin.

On successful completion you will be able to:

- Develop comprehensive elementary level skills in reading, writing, listening and speaking in the Polish language.
- Identify, describe and evaluate some aspects of Polish-speaking cultures and societies.
- Identify, evaluate and deploy the grammatical structures of Polish at elementary level.

- Apply relevant language conventions to create meaningful intercultural encounters.
- Demonstrate an awareness of some language and language use, in both Polish and in English.

Speaking practice test, performed online via Zoom.

Assessment Type ¹: Quiz/Test

Indicative Time on Task ²: 13 hours

Due: **Week 11**

Weighting: **20%**

A graded skit

On successful completion you will be able to:

- Develop comprehensive elementary level skills in reading, writing, listening and speaking in the Polish language.
- Identify, describe and evaluate some aspects of Polish-speaking cultures and societies.
- Identify, evaluate and deploy the grammatical structures of Polish at elementary level.
- Apply relevant language conventions to create meaningful intercultural encounters.
- Demonstrate an awareness of some language and language use, in both Polish and in English.

Online quiz

Assessment Type ¹: Quiz/Test

Indicative Time on Task ²: 13 hours

Due: **Week 13, Thursday 9am - 9pm**

Weighting: **40%**

Timed quiz which is done online via iLearn

On successful completion you will be able to:

- Develop comprehensive elementary level skills in reading, writing, listening and speaking in the Polish language.
- Identify, describe and evaluate some aspects of Polish-speaking cultures and societies.
- Identify, evaluate and deploy the grammatical structures of Polish at elementary level.
- Apply relevant language conventions to create meaningful intercultural encounters.
- Demonstrate an awareness of some language and language use, in both Polish and in English.

¹ If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the [Writing Centre](#) for academic skills support.

² Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

Required Text

The prescribed text (Course Notes) is "Elementary Polish for English Speaking Students" by Edmund A. Ronowicz and Ronald F. Feldstein. A copy of the Course Notes can be found in the unit online as individual lessons.

Recommended Texts

It is recommended that each student acquires additional books that are also available online from Booktopia <https://www.booktopia.com.au/coop>

1. Any Polish-English, English-Polish dictionary
2. K. Janecki, *301 Polish Verbs: Fully Conjugated in all the Tenses in a New Easy-to- Learn Format, Alphabetically Arranged*, 2nd ed. (Hauppauge, N.Y.: Barron's Educational Series, 2000).
3. D. Bielec, *Polish: An Essential Grammar*, 2nd ed. (London and New York: Routledge, 2012).
4. L. Madelska and G. Schwartz, *Discovering Polish: A Learner's Grammar* (Kraków: Prolog, 2010).

Copies of all recommended texts are available in the Macquarie Library.

On-line materials include:

Assignments 1-4, Recorded Lessons, Key to the Exercises, Unit Review, Speaking Practicel Test Instructions, Online Quiz Instructions and Sample Quiz, Residential School and Polish Educational Scholarship Forms.

TECHNOLOGY USED AND REQUIRED

Online Unit

Login is via: <https://ilearn.mq.edu.au/>

Is my unit in iLearn?: <http://help.ilearn.mq.edu.au/unitsonline/> to check when your online unit will become available.

Technology

Students are required to have regular access to a computer and the internet. Mobile devices alone are not sufficient.

For students attending classes on campus we strongly encourage that you bring along your own laptop computer, ready to work with activities in your online unit. The preferred operating system is Windows 10.

Students are required to access the online unit in iLearn by the end of Week 1 and follow any relevant instructions and links for downloads that may be required. If applicable, students are required to download the relevant language package prior to Week 2.

Please contact your course convenor **before** the end of **Week 1** if you do not have a suitable laptop (or tablet) for in-class use.

- **For central technical support go to:** http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/
- **For student quick guides on the use of iLearn go to:** <https://students.mq.edu.au/support/study/tools-and-resources/ilearn/ilearn-quick-guides-for-students>

Unit Schedule

It is important that students work regularly at home using the Course Notes and Audio Lectures in order to cope with the unit workload. There are no on-campus sessions. Whilst it is possible to complete the whole unit externally without any interaction with the tutor, as has been demonstrated by a number of students in the past, those students who have regular face-to-face contact with the tutor and/or other students have proved to have higher academic achievements.

Please note that there will be weekly Zoom tutorials every Wednesday at 9:00am AEST for a maximum 90 minutes starting in Week 1 and running through to Week 13 excluding the mid-semester break. These tutorials are non-compulsory but are highly recommended.

Week	Activity Weeks	Complete Lessons	Assessment Tasks & Due Dates
1	27/7 - 02/08	31 & 32	
2	3/08 – 9/08	33 & 34	
3	10/08 - 16/08	35 & 36	
4	17/08- 23/08	37 & 38	Assignment 1 – lessons 31-38
5	24/08 - 30/08	39 & 40	
6	31/08 - 6/09	41 & 42 & 43	
7	07/09 - 13/09	44 & 45	Assignment 2 – lessons 39-45
	14/09 - 20/09	46 & 47	

	21/09 - 27/09	48 & 49	
8	28/09 - 04/10	50 & 51	
9	05/10 - 11/10	52 & 53	Assignment 3 – lessons 46-53
10	12/10 - 18/10	54 & 55	
11	19/10 - 25/10	56 & 57	Speaking Practice Test
12	26/10 - 01/11	58 & 59 & 60	Assignment 4 – lessons 54-60
13	02/11 - 08/11		Online Quiz

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central) (<https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central>). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Grade Appeal Policy](#)
- [Complaint Management Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#) (**Note:** *The Special Consideration Policy is effective from 4 December 2017 and replaces the Disruption to Studies Policy.*)

Students seeking more policy resources can visit the [Student Policy Gateway](https://students.mq.edu.au/support/study/student-policy-gateway) (<https://students.mq.edu.au/support/study/student-policy-gateway>). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit [Policy Central](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central) (<https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central>).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/study/getting-started/student-conduct>

Results

Results published on platform other than [eStudent](#), (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- [Getting help with your assignment](#)
- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module](#)

The Library provides online and face to face support to help you find and use relevant information resources.

- [Subject and Research Guides](#)
- [Ask a Librarian](#)

Student Services and Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.