

# **SLAX1010**

# **Introductory Spanish I**

Session 1, Fully online/virtual 2020

Department of International Studies

# **Contents**

General Information	2
Learning Outcomes	2
General Assessment Information	3
Assessment Tasks	3
Delivery and Resources	3
Policies and Procedures	4

#### Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

### **General Information**

Unit convenor and teaching staff

Convenor

Susana Catalina Prat

susana.catalina@mq.edu.au

Consuelo Martinez Reyes

consuelo.martinezreyes@mq.edu.au

Credit points

10

Prerequisites

Corequisites

Co-badged status

Unit description

This unit is for students who have never studied Spanish before. Students who have studied Spanish or had some informal exposure to the language through family, friends or travel should contact the unit convenor before enrolling in this unit. The course follows a communicative approach and is designed to develop skills in listening comprehension and speaking, but similarly promotes proficiency in reading and writing in order to cultivate the competencies and guidelines established by the Common European Framework of Reference for Languages. The unit aims to prepare students to, among others: introduce themselves and others, ask and answer questions about personal details, understand and use everyday expressions, and interact in simple ways with native speakers of Spanish. All enrolment queries should be directed to Open Universities Australia (OUA): see www.open.edu.au

### Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

# **Learning Outcomes**

On successful completion of this unit, you will be able to:

**ULO1:** Develop elementary level skills in reading, writing, listening and speaking in the Spanish language.

ULO2: Identify, describe and evaluate a few aspects of Spanish-speaking cultures and

societies.

**ULO3:** Identify, evaluate and deploy the grammatical structures of Spanish at elementary level.

**ULO4:** Apply relevant language conventions to create meaningful intercultural encounters.

**ULO5:** Demonstrate an awareness of some language and language use in both Spanish and English.

### Assessment Tasks

#### Coronavirus (COVID-19) Update

Assessment details are no longer provided here as a result of changes due to the Coronavirus (COVID-19) pandemic.

Students should consult iLearn for revised unit information.

Find out more about the Coronavirus (COVID-19) and potential impacts on staff and students

## **General Assessment Information**

Rubrics and indicative samples are provided in iLearn as additional guidance on standards of achievement for different assessment types.

Submission of most tasks is via iLearn. All assessment tasks are compulsory and must be submitted on time. Assignment tasks handed in early will not be marked and returned before the due date.

## Late Assessment Penalty

Unless a Special Consideration request has been submitted and approved, (a) a penalty for lateness will apply – two (2) marks out of 100 will be deducted per day for assignments submitted after the due date – and (b) no assignment will be accepted more than seven (7) days (incl. weekends) after the original submission deadline. No late submissions will be accepted for timed assessments – e.g. quizzes, online tests.

# **Delivery and Resources**

#### Coronavirus (COVID-19) Update

Any references to on-campus delivery below may no longer be relevant due to COVID-19. Please check here for updated delivery information: <a href="https://ask.mq.edu.au/account/pub/display/unit\_status">https://ask.mq.edu.au/account/pub/display/unit\_status</a>

**Delivery:** Fully online

#### Required resources:

Login is via: https://ilearn.mq.edu.au/

#### Required resources:

E-book: Explorando, accessed through the Top Hat online platform. Price of the e-book varies depending on length of access purchased. A link and instructions to buy the e-book will be available on iLearn. Similarly, students who enrol early may receive an email invitation directly from Top Hat to buy Explorando. Explorando can be accessed for free while at the Macquarie University library. Note that the website will ask to access your location in order to verify it.

Login via: https://ilearn.mq.edu.au/

**Is my unit in iLearn?:** <a href="http://help.ilearn.mq.edu.au/unitsonline/">http://help.ilearn.mq.edu.au/unitsonline/</a> to check when your online unit will become available.

#### **Technology**

Students are required to have regular access to a computer and the internet. Mobile devices alone are not sufficient. The preferred operating system is Windows 10.

- For technical support go to: http://mq.edu.au/about\_us/offices\_and\_units/informatics/help
- For student quick guides on the use of iLearn go to: <a href="https://students.mq.edu.au/support/study/tools-and-resources/ilearn/ilearn-quick-guides-for-students">https://students.mq.edu.au/support/study/tools-and-resources/ilearn/ilearn-quick-guides-for-students</a>

Students are required to access the online unit in iLearn by the end of Week 1 and follow any relevant instructions and links for downloads that may be required.

## **Policies and Procedures**

Macquarie University policies and procedures are accessible from Policy Central (https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Grade Appeal Policy
- Complaint Management Procedure for Students and Members of the Public
- Special Consideration Policy (Note: The Special Consideration Policy is effective from 4

  December 2017 and replaces the Disruption to Studies Policy.)

Students seeking more policy resources can visit the <u>Student Policy Gateway</u> (https://students.m q.edu.au/support/study/student-policy-gateway). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit Policy Central (https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central).

#### **Student Code of Conduct**

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/study/getting-started/student-conduct

#### Results

Results published on platform other than <a href="mailto:eStudent">eStudent</a>, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in <a href="mailto:eStudent">eStudent</a>. For more information visit <a href="mailto:ask.mq.edu.au">ask.mq.edu.au</a> or if you are a Global MBA student contact <a href="mailto:globalmba.support@mq.edu.au">globalmba.support@mq.edu.au</a>

# Student Support

Macquarie University provides a range of support services for students. For details, visit <a href="http://students.mq.edu.au/support/">http://students.mq.edu.au/support/</a>

### **Learning Skills**

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- Getting help with your assignment
- Workshops
- StudyWise
- Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

### Student Services and Support

Students with a disability are encouraged to contact the <u>Disability Service</u> who can provide appropriate help with any issues that arise during their studies.

# Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

# IT Help

For help with University computer systems and technology, visit <a href="http://www.mq.edu.au/about\_us/">http://www.mq.edu.au/about\_us/</a> offices\_and\_units/information\_technology/help/.

When using the University's IT, you must adhere to the <u>Acceptable Use of IT Resources Policy</u>. The policy applies to all who connect to the MQ network including students.