

# **MMBA8070**

# **Organisational Behaviour**

MGSM term 1, Weekday attendance, North Ryde 2020

Department of Management

# Contents

General Information	2
Learning Outcomes	2
General Assessment Information	3
Assessment Tasks	3
Delivery and Resources	3
Unit Schedule	4
Policies and Procedures	5

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# **General Information**

Unit convenor and teaching staff Unit Convenor and Lecturer for THURSDAY NR class Paul Nesbit paul.nesbit@mq.edu.au

Credit points 10

Prerequisites

(Admission to MBA or PGDipMgt or GradDipMgt or GradCertMgt or MSusDev or MSocEntre) or (admission to MAppFin or MAppFin(Adv) and (AFCP801 or AFCP8001))

Corequisites

Co-badged status

Unit description

Organisational Behaviour (OB) is a multi-disciplinary field that uses insights from psychology, anthropology, philosophy and sociology to study human behaviour in organisational settings. In this unit, students critically examine insights into human behaviour to better manage and improve organisational performance and capability, with an emphasis on ethical management and a global mindset. The unit covers the micro, meso and marco perspectives of OB as well as contemporary issues in OB.

## Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

# **Learning Outcomes**

On successful completion of this unit, you will be able to:

**ULO1:** Identify and describe theories and frameworks and research findings in Organisational Behaviour (OB).

**ULO2:** Critically reflect on and practically apply contingent perspectives of OB theoretical frameworks in exploring organisational problems and phenomena.

**ULO3:** Communicate from a range of perspectives to influence others, both as an individual and as a team.

# **Assessment Tasks**

#### Coronavirus (COVID-19) Update

Assessment details are no longer provided here as a result of changes due to the Coronavirus (COVID-19) pandemic.

Students should consult iLearn for revised unit information.

Find out more about the Coronavirus (COVID-19) and potential impacts on staff and students

# **General Assessment Information**

#### **Extensions and Penalties:**

No extensions will be granted. There will be a deduction of 10% of the total available marks made from the total awarded mark for each 24 hour period or part thereof that the submission is late (for example, 25 hours late in submission – 20% penalty). This penalty does not apply for cases in which an application for special consideration is made and approved. No submission will be accepted after solutions/results/feedback have been posted.

## **Delivery and Resources**

#### Coronavirus (COVID-19) Update

Any references to on-campus delivery below may no longer be relevant due to COVID-19. Please check here for updated delivery information: https://ask.mg.edu.au/account/pub/

display/unit\_status

#### **Prescribed Textbook**

McShane, S., Olekalns, M., Newman, A. & Travaglione, T., *Organisational Behaviour Emerging Knowledge Global Insights with Connect access*, 6th Edition, McGraw-Hill, 2018, ISBN: 9781760423391

#### Where to purchase the textbook?

**The Coop Bookshop:** The Coop Bookshop is our main retailer for textbooks and other related academic material. For information on textbook prices and online ordering, please refer to The Co-Op Bookshop webpage at <a href="http://www.coop.com.au">http://www.coop.com.au</a>

**McGraw Hill Education Australia – Online store:** This textbook is also available for order via the publisher's online store. For information on textbook prices and online ordering, please refer to the McGraw Hill Education Australia online store at <a href="https://www.mheducation.com.au/organisa">https://www.mheducation.com.au/organisa</a> tional-behaviour-pack-includes-connect-9781760423391-aus.

**Disclaimer:** MGSM does not take responsibility for the stock levels of required textbooks from preferred retail outlets and other book retailers. While we advise our preferred book retail outlet,

The Co-op Bookshop, of our maximum expected number of students purchasing specifically required text each term, The Co-op Bookshop and other book retailers will make their judgement concerning their physical holding stock levels. To prevent disappointment if a textbook is out-of-stock, we highly advise students to order their textbooks as early as possible, or if the required textbook is currently out-of-stock, place an order with the book retailer as soon as possible so that these book retailers can monitor demand and supply, and adjust their stock orders accordingly.

# Access to Technology

Access to a personal computer and internet connection is required to access learning material/ resources online on Macquarie University's online learning management system called iLearn.

## iLearn - Your class online learning resources page

The class iLearn page for this unit is located at: <u>https://ilearn.mq.edu.au/</u>. You must be enrolled in this class to see the class iLearn page.

# **Lecture Slides**

Lecture slides will be provided to students only in soft-copy format via the class iLearn page. You must be enrolled in this class to see these items in the class iLearn page.

# Readings

Readings are provided to students only in soft-copy format via the class iLearn page. You must be enrolled in this class to see these items in the class iLearn page.

# **Unit Schedule**

#### Coronavirus (COVID-19) Update

The unit schedule/topics and any references to on-campus delivery below may no longer be relevant due to COVID-19. Please consult iLearn for latest details, and check here for updated delivery information: https://ask.mq.edu.au/account/pub/display/unit\_status

Please only attend the class you are enrolled in as reflected in your e-Student account. This unit will be presented over 10 sessions as follows.

Class sessions are scheduled from: 6pm to 10pm of every Thursday starting from 9 January 2020 (session 1) until 12 March 2020 (session 10) except on the following time and dates: No class 30 Jan & 6 Feb, makeup classes 3 & 10 March 1-5pm

(The proposed program might be subject to some minor changes as the term progresses (TBA)).

Session	Topics
1	Introduction to Organisational Behaviour

Session	Topics
2	Foundations of Individual Behaviour
3	Motivation in Organisations
4	Communication in Organisations
5	Dynamics of Effective Teams
6	Power and Influence
7	Leadership and its Development
8	CSR and Ethical Decision-Making
9	Organisational Structure/Culture
10	Change and Organisations

# **Policies and Procedures**

Macquarie University policies and procedures are accessible from <u>Policy Central (https://staff.m</u> <u>q.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-centr</u> <u>al</u>). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Grade Appeal Policy
- Complaint Management Procedure for Students and Members of the Public
- <u>Special Consideration Policy</u> (*Note: The Special Consideration Policy is effective from 4* December 2017 and replaces the Disruption to Studies Policy.)

Students seeking more policy resources can visit the <u>Student Policy Gateway</u> (https://students.m <u>q.edu.au/support/study/student-policy-gateway</u>). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit Policy Central (http s://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/p olicy-central).

#### **Student Code of Conduct**

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/study/getting-started/student-conduct

#### Results

Results published on platform other than <u>eStudent</u>, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in <u>eStudent</u>. For more information visit <u>ask.mq.edu.au</u> or if you are a Global MBA student contact globalmba.support@mq.edu.au

## Student Support

Macquarie University provides a range of support services for students. For details, visit <u>http://stu</u> dents.mq.edu.au/support/

#### **Learning Skills**

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- Getting help with your assignment
- Workshops
- StudyWise
- Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

## Student Services and Support

Students with a disability are encouraged to contact the **Disability Service** who can provide appropriate help with any issues that arise during their studies.

## **Student Enquiries**

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

# IT Help

For help with University computer systems and technology, visit <u>http://www.mq.edu.au/about\_us/</u>offices\_and\_units/information\_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy.

The policy applies to all who connect to the MQ network including students.