



LAWS4052

International Participation and Community Engagement

Session 2, Intensive attendance, North Ryde 2020

Macquarie Law School

Contents

<u>General Information</u>	2
<u>Learning Outcomes</u>	3
<u>Assessment Tasks</u>	3
<u>Delivery and Resources</u>	5
<u>Unit Schedule</u>	5
<u>Policies and Procedures</u>	5
<u>Changes from Previous Offering</u>	6

Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

Notice

As part of [Phase 3 of our return to campus plan](#), most units will now run tutorials, seminars and other small group learning activities on campus for the second half-year, while keeping an online version available for those students unable to return or those who choose to continue their studies online.

To check the availability of face-to-face and online activities for your unit, please go to [timetable viewer](#). To check detailed information on unit assessments visit your unit's iLearn space or consult your unit convenor.

General Information

Unit convenor and teaching staff

Debra Ronan

debra.ronan@mq.edu.au

Lise Barry

lise.barry@mq.edu.au

Credit points

10

Prerequisites

160cp in LAW or LAWS units and permission by special approval

Corequisites

Co-badged status

Unit description

This unit involves participation in an international internship as part of Macquarie University PACE International program. On either a four or eight week program during session breaks and vacations periods, students will travel overseas to participate in internships. Interns will work within a range of law firms and NGOs that provide legal advice and education, and contribute to public debate about legal standards, policies and reform. Students may also participate in a semester long on-campus PACE International placement working in teams here at Macquarie on needs-based projects for NGOs based in Cambodia, India, Malaysia and the Philippines. Whether engaging in an overseas placement, or an on-campus opportunity, interns will be matched to partner organisations during the recruitment process based on their skills and interests, and the partner project requirements. Students also have the opportunity to source their own overseas placements and nominate them for LAWS4052 approval. Students wishing to nominate a placement to be considered for credit towards LAWS4052 should contact the convenor by email at least 8 weeks prior to the proposed placement. All Law PACE International opportunities are advertised via email by the unit convenor, and on the PACE International website. Entry to this unit is by on-line application via the PACE International website.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Identify and address the issues raised by the projects or tasks posed by the PACE partner organisation

ULO2: Demonstrate ability in critical analysis and / or problem solving at a professional standard in real-world contexts.

ULO3: Apply effective communication skills, orally and in writing using clear language and appropriate communication style

ULO4: Critically reflect on your practical experience identifying any problems or knowledge gaps and ways to resolve them

Assessment Tasks

Name	Weighting	Hurdle	Due
<u>Placement presentation</u>	25%	No	Week 12
<u>Placement Report</u>	25%	No	Ongoing throughout session, due week 13
<u>Placement supervisor's report</u>	45%	No	Part 1: Week 4 Part 2: Week 12
<u>Placement debrief</u>	5%	No	Week 13

Placement presentation

Assessment Type ¹: Presentation

Indicative Time on Task ²: 8 hours

Due: **Week 12**

Weighting: **25%**

Depending on whether the students have attended an overseas placement, or have completed an on-campus placement, they are required to complete an 8 minute placement presentation to either a mixed PACE cohort, or the placement supervisor.

On successful completion you will be able to:

- Apply effective communication skills, orally and in writing using clear language and appropriate communication style

Placement Report

Assessment Type ¹: Report

Indicative Time on Task ²: 10 hours

Due: **Ongoing throughout session, due week 13**

Weighting: **25%**

Depending on whether the students have attended an overseas placement, or have completed an on-campus placement, they are required to prepare a reflective report or an individual contribution report.

On successful completion you will be able to:

- Critically reflect on your practical experience identifying any problems or knowledge gaps and ways to resolve them

Placement supervisor's report

Assessment Type ¹: Work-integrated task

Indicative Time on Task ²: 0 hours

Due: **Part 1: Week 4 Part 2: Week 12**

Weighting: **45%**

Students will be assessed by the placement supervisor at the end of the placement based on rubric descriptors.

On successful completion you will be able to:

- Identify and address the issues raised by the projects or tasks posed by the PACE partner organisation
- Demonstrate ability in critical analysis and / or problem solving at a professional standard in real-world contexts.

Placement debrief

Assessment Type ¹: Clinical performance evaluation

Indicative Time on Task ²: 1 hours

Due: **Week 13**

Weighting: **5%**

Students will attend a debrief with convenor during which they will reflect on issues that have arisen during their placement.

On successful completion you will be able to:

- Apply effective communication skills, orally and in writing using clear language and appropriate communication style

¹ If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the [Writing Centre](#) for academic skills support.

² Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

All classes will be conducted via ZOOM

Unit Schedule

All information for individual projects is provided on iLearn

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central \(https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central\)](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Grade Appeal Policy](#)
- [Complaint Management Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#) (**Note:** *The Special Consideration Policy is effective from 4 December 2017 and replaces the Disruption to Studies Policy.*)

Students seeking more policy resources can visit the [Student Policy Gateway \(https://students.mq.edu.au/support/study/student-policy-gateway\)](https://students.mq.edu.au/support/study/student-policy-gateway). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit [Policy Central \(https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central\)](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/study/getting-started/student-conduct>

Results

Results published on platform other than [eStudent](#), (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- [Getting help with your assignment](#)
- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module](#)

The Library provides online and face to face support to help you find and use relevant information resources.

- [Subject and Research Guides](#)
- [Ask a Librarian](#)

Student Services and Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

Changes from Previous Offering

No overseas in situ placements are on offer in s2 2020. All placements are remote on-campus

experiences