

# **TRAN8022**

# **Interpreting Practice 2**

Session 1, Weekday attendance, North Ryde 2020

Department of Linguistics

# **Contents**

General Information	2
Learning Outcomes	2
General Assessment Information	3
Assessment Tasks	3
Delivery and Resources	4
Policies and Procedures	4

#### Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

### **General Information**

Unit convenor and teaching staff

Jing Fang

jing.fang@mq.edu.au

Unit lecturer

Adelis Huang

adelis.huang@mq.edu.au

Credit points

10

Prerequisites

TRAN8021 or TRAN821

Corequisites

Co-badged status

Unit description

This unit is designed to further develop students' interpreting skills so that they demonstrate advanced strategies in core interpreting techniques. Students are strongly encouraged to define appropriate strategies in both language directions through self/peer practice, while continuously developing generic interpreting skills such as active listening, note taking, and memory retention. Students are also expected to develop strong critical analysis and reflective capabilities in relation to self/peers interpreting practice. In addition, two new interpreting modes will be introduced to students, including telephone interpreting and chuchotage. The unit covers specific topic areas that can be directly applied to professional practices.

# Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <a href="https://www.mq.edu.au/study/calendar-of-dates">https://www.mq.edu.au/study/calendar-of-dates</a>

# **Learning Outcomes**

On successful completion of this unit, you will be able to:

**ULO1:** Demonstrate the abilities to transfer messages accurately from A language to B language and from B language to A language in different modes.

**ULO2:** Demonstrate essential interpreting techniques: note-taking, reformulation, anticipation, and approximation.

**ULO3:** Analyse discourse for the purpose of interpreting.

**ULO4:** Demonstrate an understanding of extra-linguistic and cultural aspects of discourse.

**ULO5:** Extend domain-specific background knowledge.

**ULO6:** Demonstrate the complexity of interpreter roles (interactive communication management).

**ULO7:** Extend and consolidate foundation for self-directed learning to enhance professional skills.

**ULO8:** Demonstrate reflective and critical practice to become life-long learners.

# **Assessment Tasks**

### Coronavirus (COVID-19) Update

Assessment details are no longer provided here as a result of changes due to the Coronavirus (COVID-19) pandemic.

Students should consult iLearn for revised unit information.

Find out more about the Coronavirus (COVID-19) and potential impacts on staff and students

### **General Assessment Information**

#### How to apply for a late submission of an assignment

All requests for special consideration, including extensions, must be submitted via <a href="https://ask.m.g.edu.au/">https://ask.m.g.edu.au/</a> and provide suitable supporting documentation. Contact your unit convenor first for advice, especially in the case of an emergency or if you are unsure about the extension policy.

#### **Late Assignment Submission**

- Late submissions without an extension will receive a penalty of 5% of the total mark available for the assignment per day
- Late submission of an assignment without an extension will not be permitted after marks have been released to the rest of the class.
- Extensions will only be given in special circumstances, and can be requested by
  completing the Special Consideration request at ask.mq.edu.au and providing the
  requisite supporting documentation. For more information on Special Consideration, see
  the university website <a href="https://students.mq.edu.au/study/my-study-program/special-consideration">https://students.mq.edu.au/study/my-study-program/special-consideration</a>
- Assignments submitted after the deadline, regardless of the reason, will be marked and returned at a date determined by the unit convenor.

 Extensions cannot continue beyond the start of the following semester except under exceptional circumstances, and students should be aware that long extensions may impact graduation dates.

# **Delivery and Resources**

### Coronavirus (COVID-19) Update

Any references to on-campus delivery below may no longer be relevant due to COVID-19. Please check here for updated delivery information: <a href="https://ask.mq.edu.au/account/pub/display/unit\_status">https://ask.mq.edu.au/account/pub/display/unit\_status</a>

See details at iLearn.

### **Policies and Procedures**

Macquarie University policies and procedures are accessible from Policy Central (https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Grade Appeal Policy
- · Complaint Management Procedure for Students and Members of the Public
- Special Consideration Policy (Note: The Special Consideration Policy is effective from 4

  December 2017 and replaces the Disruption to Studies Policy.)

Students seeking more policy resources can visit the <u>Student Policy Gateway</u> (https://students.m <u>q.edu.au/support/study/student-policy-gateway</u>). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit Policy Central (https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central).

### **Student Code of Conduct**

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/study/getting-started/student-conduct

### Results

Results published on platform other than <a href="mailto:eStudent">eStudent</a>, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in <a href="mailto:eStudent">eStudent</a>. For more information visit <a href="mailto:ask.mq.edu.au">ask.mq.edu.au</a> or if you are a Global MBA student contact <a href="mailto:globalmba.support@mq.edu.au">globalmba.support@mq.edu.au</a>

# Student Support

Macquarie University provides a range of support services for students. For details, visit <a href="http://students.mq.edu.au/support/">http://students.mq.edu.au/support/</a>

# **Learning Skills**

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- · Getting help with your assignment
- Workshops
- StudyWise
- Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

# Student Services and Support

Students with a disability are encouraged to contact the <u>Disability Service</u> who can provide appropriate help with any issues that arise during their studies.

# Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

# IT Help

For help with University computer systems and technology, visit <a href="http://www.mq.edu.au/about\_us/">http://www.mq.edu.au/about\_us/</a> offices\_and\_units/information\_technology/help/.

When using the University's IT, you must adhere to the <u>Acceptable Use of IT Resources Policy</u>. The policy applies to all who connect to the MQ network including students.