# ENGL8027

## Manuscript Project (Half Year, Part B)

Session 2, Special circumstance 2020

*Department of English*

## Contents

**Disclaimer**

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**Notice**

As part of Phase 3 of our return to campus plan, most units will now run tutorials, seminars and other small group learning activities on campus for the second half-year, while keeping an online version available for those students unable to return or those who choose to continue their studies online.

To check the availability of face-to-face and online activities for your unit, please go to timetable viewer. To check detailed information on unit assessments visit your unit's iLearn space or consult your unit convenor.

# General Information

Unit convenor and teaching staff
Unit Convenor and Supervisor
Associate Professor Jane Messer
jane.messer@mq.edu.au
Contact via email
Level 2, 25B Wally's Walk, Macquarie University
By appointment: email; phone; Zoom

Supervisor
Associate Professor Marcelle Freiman
marcelle.freiman@mq.edu.au
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Credit points
20

Prerequisites
Permission by special approval

Corequisites
CWPG826

Co-badged status
ENGX8027

Unit description

In Manuscript Project B students finish a 25,000 word creative manuscript (or equivalent in the case of poetry), which may be a complete work such as a themed collection of poetry or short stories, creative nonfiction essays, the opening chapters of a longer work such as a novella or novel, or a digital interactive text-based work. Together the two units (Manuscript Project A and Manuscript Project B) provide an opportunity for a sustained piece of writing to be developed over two sessions. There are no classes or workshops: students work independently with regular written and verbal feedback from a writing supervisor. At the completion of this unit, students will have completed either a full manuscript or the opening 25,000 words of a longer work. It is expected that the final work will be of a potentially publishable standard. Application is open to students who have demonstrated excellent progress in their writing units and have submitted a compelling and potentially publishable project plan. Contact the Course Director for further information on how to apply for entry to this unit.

## Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

# Learning Outcomes

On successful completion of this unit, you will be able to:

**ULO1:** Plan, commence and sustain the writing of a manuscript in the genres of novella, novel, short story collection or poetry sequence.

**ULO2:** Exercise higher level editorial abilities through independent reflection, revision and rewriting of the manuscript.

**ULO3:** Locate and appraise appropriate resources to develop the manuscript

**ULO4:** Utilise professional and mature communication skills and capacity to respond to feedback.

**ULO5:** Identify and resolve ethical and/or copyright issues in relation to the creative work's subject matter, sources or potential audience.

# General Assessment Information

See the iLearn site for further information.

# Assessment Tasks

| Name | Weighting | Hurdle | Due |
|------|-----------|--------|-----|
| Reflection | 20% | No | Ongoing throughout the session |
| Manuscript Planning and Conceptualisation | 20% | No | Ongoing throughout the session |
| Manuscript | 60% | No | Monday 9th November 2020 |

## Reflection

Assessment Type [1]: Reflective Writing
Indicative Time on Task [2]: 30 hours
Due: **Ongoing throughout the session**
Weighting: **20%**

Critical evaluation of work in progress, student's writing and editing processes and ability to appraise and utilise feedback.

On successful completion you will be able to:

- Exercise higher level editorial abilities through independent reflection, revision and rewriting of the manuscript.
- Utilise professional and mature communication skills and capacity to respond to feedback.

## Manuscript Planning and Conceptualisation

Assessment Type [1]: Plan
Indicative Time on Task [2]: 10 hours
Due: **Ongoing throughout the session**
Weighting: **20%**

Students will plan a major creative manuscript (or equivalent in the case of poetry)

On successful completion you will be able to:

- Plan, commence and sustain the writing of a manuscript in the genres of novella, novel, short story collection or poetry sequence.
- Exercise higher level editorial abilities through independent reflection, revision and rewriting of the manuscript.
- Locate and appraise appropriate resources to develop the manuscript

- Utilise professional and mature communication skills and capacity to respond to feedback.
- Identify and resolve ethical and/or copyright issues in relation to the creative work's subject matter, sources or potential audience.

## Manuscript

Assessment Type [1]: Creative work
Indicative Time on Task [2]: 100 hours
Due: **Monday 9th November 2020**
Weighting: **60%**

Students will finish a major creative manuscript (or equivalent in the case of poetry)

On successful completion you will be able to:

- Plan, commence and sustain the writing of a manuscript in the genres of novella, novel, short story collection or poetry sequence.
- Exercise higher level editorial abilities through independent reflection, revision and rewriting of the manuscript.
- Locate and appraise appropriate resources to develop the manuscript
- Utilise professional and mature communication skills and capacity to respond to feedback.
- Identify and resolve ethical and/or copyright issues in relation to the creative work's subject matter, sources or potential audience.

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[1] If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the Writing Centre for academic skills support.

[2] Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

# Delivery and Resources

**Delivery**

Students continue to work with their supervisor, following on with the work commenced in Manuscript Project Part A. Supervision re-commences at the start of the new Session.

During supervision, you communicate one-on-one with your supervisor. There are no campus or online classes. There is an iLearn unit site through which you can communicate with other

students and organise your own workshopping group, post news, share achievements etc.

There are no required texts for this unit.

# Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Grade Appeal Policy
- Complaint Management Procedure for Students and Members of the Public
- Special Consideration Policy *(**Note:** The Special Consideration Policy is effective from 4 December 2017 and replaces the Disruption to Studies Policy.)*

Students seeking more policy resources can visit the Student Policy Gateway (https://students.mq.edu.au/support/study/student-policy-gateway). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit Policy Central (https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central).

## Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/study/getting-started/student-conduct

## Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

## Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

## Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- Getting help with your assignment
- Workshops
- StudyWise
- Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

# Student Services and Support

Students with a disability are encouraged to contact the Disability Service who can provide appropriate help with any issues that arise during their studies.

# Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

# IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/ offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.