LAWS8100

Professional Skills and Practice

Session 2, Special circumstance, Other 2020

Macquarie Law School

Contents

Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

Notice

As part of Phase 3 of our return to campus plan, most units will now run tutorials, seminars and other small group learning activities on campus for the second half-year, while keeping an online version available for those students unable to return or those who choose to continue their studies online.

To check the availability of face-to-face and online activities for your unit, please go to timetable viewer. To check detailed information on unit assessments visit your unit's iLearn space or consult your unit convenor.

General Information

Unit convenor and teaching staff
Convenor
Sonya Willis
sonya.willis@mq.edu.au
Contact via iLearn
6 First Walk Room 520
11am-1pm Thursday

Credit points
10

Prerequisites
Admission to LLM or MIntTrdeComLaw

Corequisites

Co-badged status

Unit description
This unit will expose students to legal professional and business models in the context of the evolving nature of the legal profession and the changing roles of legal professionals. Students will explore the use of emerging technology in the legal profession and the influence of new models of legal practice on Australian and global legal culture and professional skills. Assessments will focus on the enhancement of professional skills. Much of the unit is 'experiential' involving working with practicing professionals to better understand the Australian and global legal environment.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Illustrate what is meant by professionalism and critically analyse the focus on ethics and trust in the context of legal practice.

ULO2: Demonstrate an awareness of professional challenges in law including those that arise from emerging technologies.

ULO3: Identify and reflect on aptitudes, goals, networking activities and professional

development plans.

ULO4: Demonstrate professional communication and collaborative problem solving skills.

ULO5: Examine and critique global legal organisational culture and practice,

Assessment Tasks

Name	Weighting	Hurdle	Due
Professional Practice Task	30%	No	Friday 18 September 2020, 11:59pm
Professional Writing	30%	No	Wednesday, 14 October 2020, 11:59pm.
Professional Report	40%	No	Tuesday, 3 November 2020, 11:59pm

Professional Practice Task

Assessment Type [1]: Practice-based task
Indicative Time on Task [2]: 30 hours
Due: **Friday 18 September 2020, 11:59pm**
Weighting: **30%**

Students will engage in a negotiation or other professional task either online or face to face

On successful completion you will be able to:

- Illustrate what is meant by professionalism and critically analyse the focus on ethics and trust in the context of legal practice.
- Demonstrate an awareness of professional challenges in law including those that arise from emerging technologies.
- Demonstrate professional communication and collaborative problem solving skills.

Professional Writing

Assessment Type [1]: Practice-based task
Indicative Time on Task [2]: 20 hours
Due: **Wednesday, 14 October 2020, 11:59pm.**
Weighting: **30%**

Students will undertake professional writing tasks across the semester and submit these for grading

On successful completion you will be able to:
- Demonstrate an awareness of professional challenges in law including those that arise from emerging technologies.
- Identify and reflect on aptitudes, goals, networking activities and professional development plans.
- Examine and critique global legal organisational culture and practice,

Professional Report

Assessment Type [1]: Report
Indicative Time on Task [2]: 30 hours
Due: **Tuesday, 3 November 2020, 11:59pm**
Weighting: **40%**

Students will prepare a report either based on their legal project experience in the unit or related to an identified issue in modern global legal practice.

On successful completion you will be able to:
- Illustrate what is meant by professionalism and critically analyse the focus on ethics and trust in the context of legal practice.
- Identify and reflect on aptitudes, goals, networking activities and professional development plans.
- Examine and critique global legal organisational culture and practice,

[1] If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the Writing Centre for academic skills support.

[2] Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

This unit will be delivered 100% online in 2020 due to the overseas location of many enrolled students caused by COVID 19.

Blended Learning Delivery partly synchronous and partly asynchronous.

Asynchronous delivery will be through online prerecorded lectures, readings and other weekly material.

Synchronous delivery will be through 6 online workshops conducted through Zoom on the following dates:

- Workshop 1: Semester 2 Week 2 - Thursday 6 August 2020 5pm-8pm AEST (GMT+10)
- Workshop 2: Semester 2 Week 5 - Thursday 27 August 2020 5pm-8pm AEST (GMT+10)
- Workshop 3: Semester 2 Break Week - Wednesday 16 September 2020 5pm-8pm AEST (GMT+10)
- Workshop 4: Semester 2 Break Week - Thursday 17 September 2020 5pm-8pm AEST (GMT+10)
- Workshop 5: Semester 2 Week 9 - Thursday 8 October 2020 5pm-8pm AEST (GMT+11 - **NB** Add an extra hour for Daylight Savings in Australia)
- Workshop 6: Semester 2 Week 11 - Thursday 22 October 2020 5pm-8pm (GMT+11)

There is no set text for this unit but students looking for a basic introduction to key concepts covered by the unit are advised to read: *Lawyering and Positive Professional Identities* by Rachael Field, James Duffy and Anna Huggins, Lexis Nexis, 2014.

Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Grade Appeal Policy
- Complaint Management Procedure for Students and Members of the Public
- Special Consideration Policy *(**Note:** The Special Consideration Policy is effective from 4 December 2017 and replaces the Disruption to Studies Policy.)*

Students seeking more policy resources can visit the Student Policy Gateway (https://students.mq.edu.au/support/study/student-policy-gateway). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit Policy Central (http

s://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/study/getting-started/student-conduct

Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- Getting help with your assignment
- Workshops
- StudyWise
- Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

Student Services and Support

Students with a disability are encouraged to contact the Disability Service who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.