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Disclaimer
Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

Notice
As part of Phase 3 of our return to campus plan, most units will now run tutorials, seminars and other small group activities on campus, and most will keep an online version available to those students unable to return or those who choose to continue their studies online.

To check the availability of face-to-face activities for your unit, please go to timetable viewer. To check detailed information on unit assessments visit your unit’s iLearn space or consult your unit convenor.

https://unitguides.mq.edu.au/unit_offerings/129987/unit_guide/print
General Information

Unit convenor and teaching staff
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Credit points
10

Prerequisites
Admission to (BSc or BAdvSc) and 80cp at 2000 level or above

Corequisites

Co-badged status
Important Academic Dates
Information about important academic dates including deadlines for withdrawing from units are available at https://students.mq.edu.au/important-dates

Learning Outcomes
On successful completion of this unit, you will be able to:

- **ULO1**: Select and apply practical and/or theoretical techniques or tools from your discipline to conduct an investigation.
- **ULO2**: Design and plan a professional cross-disciplinary investigation, using scientific thinking and creative strategies to devise and promote innovation.
- **ULO3**: Explain the role and relevance of science in society, using examples from your and other scientific disciplines.
- **ULO4**: Plan your next steps after graduation, through an appraisal of personal achievements and the current and projected work environment.
- **ULO5**: Explain, with an employment and interview focus, how your study and achievements transfer to other contexts, orally and in writing.
- **ULO6**: Work effectively, responsibly and safely, as an individual and as part of a team, applying knowledge of ethical principles and professional conduct.

General Assessment Information

Hurdle Assessments
There are no hurdle assessments in this unit.

Assessment Criteria
Assessment at Macquarie University is standards-based, as outlined in the Assessment Policy. This means that your work will be assessed against clear criteria, and these criteria will be made
available when the assessment tasks are released to you on iLearn.

Submission of Assessments

All assignments must be submitted online through Turnitin unless otherwise indicated. Links for the submission of each assignment will be available on iLearn. The due dates for all assessment tasks are not negotiable. If you have commitments that will significantly impact your study during the session then you must plan for this in advance as part of an effective individual study plan and you may need to contact the unit convenor for advice.

Marking of Assessments

Assignments will be marked through Turnitin and feedback will be noted on the assignment. Do not submit your assignments via email or in hard copy. Your grades will be returned using the Grades Report on iLearn.

We aim to return your assignments with feedback within two to three weeks of the date that you submit your assignment, and before your next assignment is due. We appreciate your patience and will advise you through iLearn when your marked assignments and feedback are available for viewing.

Penalties for Late Assessments

The penalty for late submission of assessments in this unit is ten percent (10 %) of the assessment value per day, calculated from the due time and date. This means that if the assignment is worth a total of 30 marks (or 30 % of the unit) you will lose 3 marks for each day late. This is a hefty penalty designed to make you aware of the importance of organising yourself around assessment due dates. The penalty will be applied over weekdays and weekends unless you have been granted an extension prior to the due date.

Extensions for Assessments

To obtain an extension for an assessment task, you will need to follow the formal process as outlined in the Special Consideration Policy, and you must provide appropriate supporting documentation (e.g. medical certificate - see advice for Special Consideration requests). The final decision regarding the granting of an extension and/or a late penalty lies with the unit convenor. Permission for extension must be sought well before the due date unless this is absolutely impossible. Let us know of problems in advance or as soon as possible, not after the event: we are likely to be much more sympathetic and flexible in our requirements if you follow this advice.

Assessment Tasks

<table>
<thead>
<tr>
<th>Name</th>
<th>Weighting</th>
<th>Hurdle</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pitch an idea</td>
<td>15%</td>
<td>No</td>
<td>Between weeks 2 &amp; 3</td>
</tr>
<tr>
<td>Project presentation</td>
<td>25%</td>
<td>No</td>
<td>Between weeks 10 &amp; 11</td>
</tr>
<tr>
<td>Project plan</td>
<td>50%</td>
<td>No</td>
<td>Between weeks 12 &amp; 13</td>
</tr>
<tr>
<td>Name</td>
<td>Weighting</td>
<td>Hurdle</td>
<td>Due</td>
</tr>
<tr>
<td>----------------------------------------------------------------------</td>
<td>-----------</td>
<td>--------</td>
<td>---------------------------------------------------------</td>
</tr>
<tr>
<td>Reflection on your skills, knowledge and capabilities</td>
<td>10%</td>
<td>No</td>
<td>Multiple components due throughout the session</td>
</tr>
</tbody>
</table>

**Pitch an idea**

Assessment Type 1: Presentation  
Indicative Time on Task 2: 10 hours  
Due: **Between weeks 2 & 3**  
Weighting: 15%

Generate a project idea and pitch it as a team via video to a non-expert audience.

On successful completion you will be able to:

- Explain, with an employment and interview focus, how your study and achievements transfer to other contexts, orally and in writing.
- Work effectively, responsibly and safely, as an individual and as part of a team, applying knowledge of ethical principles and professional conduct.

**Project presentation**

Assessment Type 1: Presentation  
Indicative Time on Task 2: 25 hours  
Due: **Between weeks 10 & 11**  
Weighting: 25%

Present and pitch a team project via video. Includes formative exercise and peer assessment.

On successful completion you will be able to:

- Select and apply practical and/or theoretical techniques or tools from your discipline to conduct an investigation.
- Design and plan a professional cross-disciplinary investigation, using scientific thinking and creative strategies to devise and promote innovation.
- Work effectively, responsibly and safely, as an individual and as part of a team, applying knowledge of ethical principles and professional conduct.
Project plan

Assessment Type 1: Plan  
Indicative Time on Task 2: 30 hours  
Due: Between weeks 12 & 13  
Weighting: 50%

Plan for a cross-disciplinary project. Components of peer and self-assessment.

On successful completion you will be able to:

• Select and apply practical and/or theoretical techniques or tools from your discipline to conduct an investigation.
• Design and plan a professional cross-disciplinary investigation, using scientific thinking and creative strategies to devise and promote innovation.
• Explain the role and relevance of science in society, using examples from your and other scientific disciplines.
• Work effectively, responsibly and safely, as an individual and as part of a team, applying knowledge of ethical principles and professional conduct.

Reflection on your skills, knowledge and capabilities

Assessment Type 1: Reflective Writing  
Indicative Time on Task 2: 12 hours  
Due: Multiple components due throughout the session  
Weighting: 10%

Reflective writing relating studies and experiences to future plans (may include CV/cover letter; application for research degree etc.)

On successful completion you will be able to:

• Plan your next steps after graduation, through an appraisal of personal achievements and the current and projected work environment.
• Explain, with an employment and interview focus, how your study and achievements transfer to other contexts, orally and in writing.
• Work effectively, responsibly and safely, as an individual and as part of a team, applying knowledge of ethical principles and professional conduct.
If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the Learning Skills Unit for academic skills support.

Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

**Delivery and Resources**

**UNIT COMMUNICATIONS**

Discussion board: In order to discuss issues of relevance to all students, please use the Discussion Board feature of iLearn. The chances are that if you are confused about something in the unit, so are your peers, so it will be useful to share your questions with all. These questions may be regarding the content of the modules (i.e. a concept you don’t understand) or about requirements of the unit.

Email: For matters of a more personal nature, and that do not concern other students (i.e. requests for extensions, etc.), you should contact the Unit Convener, Nathan Daczko, by email. Contact details are provided at the start of this document.

**CLASSES**

The class timetable can be found through the Timetable portal. A detailed class schedule with assessment due dates will be made available to all enrolled students through iLearn. Students complete approximately 36 hours of class work (in scheduled workshops or equivalent online) and are expected to undertake 114 hours of personal study, reading and reflection to complete the unit and present the assessment tasks. Students are responsible for managing their time for learning and the tasks for group work. You will need to bring a laptop computer or tablet to class each week. If this is problematic for you, please contact the unit convenor who will help provide a solution. You will also need to have access to a computer to use the university systems (e.g. iLearn, library) and complete the assessment tasks.

**ONLINE MATERIALS**

This unit is supported by guided online learning via a series of online components. The link for these components can be found in the iLearn site. Each week you will be expected to complete the component (on a particular theme) for that week in your own study time and before the workshop so that you are familiar with the content.

**WORKSHOPS**

The workshops are 3 hours, once a week. You are expected to attend your nominated workshop every week, except for students enrolled in online offerings, who will complete equivalent activities online. The workshops will be very interactive and hands-on, exploring the theme for each week. Make sure that you have completed the weekly pre-workshop online materials.
before attending the workshop, as they are designed to provide you with a framework and are an essential and important component of the unit. The online learning components are by no means exhaustive on each and every topic, and you are expected to supplement them by conducting your own research and reading. The workshops will be structured as small group discussions and tasks - the more you contribute the more you will learn and gain from this unit. The workshops will also provide time and support for working on the main project in teams.

**Unit Schedule**

The unit schedule will be available on iLearn.

**Policies and Procedures**

Macquarie University policies and procedures are accessible from Policy Central ([https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central)). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Grade Appeal Policy
- Complaint Management Procedure for Students and Members of the Public
- **Special Consideration Policy** *(Note: The Special Consideration Policy is effective from 4 December 2017 and replaces the Disruption to Studies Policy.)*

Students seeking more policy resources can visit the Student Policy Gateway ([https://students.mq.edu.au/support/study/student-policy-gateway](https://students.mq.edu.au/support/study/student-policy-gateway)). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit Policy Central ([https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central)).

**Student Code of Conduct**

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: [https://students.mq.edu.au/admin/other-resources/student-conduct](https://students.mq.edu.au/admin/other-resources/student-conduct)

**Results**

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au
Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- Getting help with your assignment
- Workshops
- StudyWise
- Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

Student Enquiry Service

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

Equity Support

Students with a disability are encouraged to contact the Disability Service who can provide appropriate help with any issues that arise during their studies.

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.

Changes from Previous Offering

2021 is the first offering of this unit. Constructive feedback is welcome.