EDIT7000

Editing for Researchers

Session 2, Fully online/virtual 2021

Department of Linguistics

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Session 2 Learning and Teaching Update

The decision has been made to conduct study online for the remainder of Session 2 for all units WITHOUT mandatory on-campus learning activities. Exams for Session 2 will also be online where possible to do so.

This is due to the extension of the lockdown orders and to provide certainty around arrangements for the remainder of Session 2. We hope to return to campus beyond Session 2 as soon as it is safe and appropriate to do so.

Some classes/teaching activities cannot be moved online and must be taught on campus. You should already know if you are in one of these classes/teaching activities and your unit convenor will provide you with more information via iLearn. If you want to confirm, see the list of units with mandatory on-campus classes/teaching activities.

Visit the MQ COVID-19 information page for more detail.

General Information

Unit convenor and teaching staff

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Credit points
10

Prerequisites
Admission to MRes

Corequisites

Co-badged status

Unit description
This unit is designed to help MRES candidates become effective editors of their own research, and able to project their work in different vehicles of publication. It examines critical aspects of publishing research as (i) a full dissertation, or (ii) a series of papers/journal articles. It compares issues in editing research for publication in print and online as well as broadcasting, to demonstrate the demands of each medium. The scope of the abstract for journal articles, conference papers and prefacing the dissertation is discussed, and the repurposing of content and stylistic adaption needed to publish research as extended non-fiction. Students are introduced to the standard style guides in the humanities, social sciences and sciences, and are given opportunity to discuss more specialised ones within their disciplinary/Faculty groups, with assignments on implementing their different recommendations. The unit provides supplementary (non-assessable) language support online for international students.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Analyse the advantages and disadvantages of print and online modes for publishing research

ULO2: Construct academic content for communicating complex ideas in longer and

shorter formats, making use of multidisciplinary research into technical terminology.

ULO3: Make use of a repertoire of different editorial styles for journals within relevant discipline areas, based on research into conventions across disciplines.

ULO4: Critically evaluate the writing of other researchers at the micro-level of language choice as well as the structure and articulation of content.

ULO5: Apply sophisticated understanding of the different demands of presenting research as a set of papers and as an extended dissertation

Assessment Tasks

Name	Weighting	Hurdle	Due
Editing quiz	10%	No	Week 2
Analysis of disciplinary differences	30%	No	Week 6
Editing abstracts across disciplines	20%	No	Week 9
Article editing	40%	No	Week 13

Editing quiz

Assessment Type [1]: Quiz/Test
Indicative Time on Task [2]: 5 hours
Due: **Week 2**
Weighting: **10%**

Identification of editorial errors and use of appropriate references to justify changes.

On successful completion you will be able to:

- Make use of a repertoire of different editorial styles for journals within relevant discipline areas, based on research into conventions across disciplines.
- Critically evaluate the writing of other researchers at the micro-level of language choice as well as the structure and articulation of content.

Analysis of disciplinary differences

Assessment Type [1]: Case study/analysis
Indicative Time on Task [2]: 15 hours
Due: **Week 6**
Weighting: **30%**

Selection of articles in different disciplines as a basis of analysis of referencing styles and technical jargon (1500 words)

On successful completion you will be able to:

- Analyse the advantages and disadvantages of print and online modes for publishing research
- Construct academic content for communicating complex ideas in longer and shorter formats, making use of multidisciplinary research into technical terminology.
- Make use of a repertoire of different editorial styles for journals within relevant discipline areas, based on research into conventions across disciplines.
- Critically evaluate the writing of other researchers at the micro-level of language choice as well as the structure and articulation of content.
- Apply sophisticated understanding of the different demands of presenting research as a set of papers and as an extended dissertation

Editing abstracts across disciplines

Assessment Type [1]: Professional writing
Indicative Time on Task [2]: 10 hours
Due: **Week 9**
Weighting: **20%**

Identification of the different elements and structure of abstracts in different disciplines, and accurate application of principles. (1000 words)

On successful completion you will be able to:

- Analyse the advantages and disadvantages of print and online modes for publishing research
- Construct academic content for communicating complex ideas in longer and shorter formats, making use of multidisciplinary research into technical terminology.
- Make use of a repertoire of different editorial styles for journals within relevant discipline areas, based on research into conventions across disciplines.
- Apply sophisticated understanding of the different demands of presenting research as a set of papers and as an extended dissertation

Article editing

Assessment Type [1]: Essay
Indicative Time on Task [2]: 20 hours
Due: **Week 13**
Weighting: **40%**

Analysis of editing process for turning a print article into an electronic one (2500 words).

On successful completion you will be able to:

- Analyse the advantages and disadvantages of print and online modes for publishing research
- Construct academic content for communicating complex ideas in longer and shorter formats, making use of multidisciplinary research into technical terminology.
- Make use of a repertoire of different editorial styles for journals within relevant discipline areas, based on research into conventions across disciplines.
- Critically evaluate the writing of other researchers at the micro-level of language choice as well as the structure and articulation of content.
- Apply sophisticated understanding of the different demands of presenting research as a set of papers and as an extended dissertation

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[1] If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the Writing Centre for academic skills support.

[2] Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

All lectures and tutorials will be available online.

Unit Schedule

1. Well-edited research

2. Developing a style guide

3. Writing style across the disciplines

4. Editorial style across the disciplines

5. Editing articles for a print journal

6. Editing articles for an online journal

7. Packaging research in a nutshell – abstracts

8. Editing headings, tables, figures, illustrations, appendixes

9. Editing a full-length dissertation

10. Editing a composite dissertation (by papers)

11. Responding to reviewers

12. Repurposing research for broadcasting, and publication for the general reader

Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Grade Appeal Policy
- Complaint Management Procedure for Students and Members of the Public
- Special Consideration Policy

Students seeking more policy resources can visit Student Policies (https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit Policy Central (https://policies.mq.edu.au) and use the search tool.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- Getting help with your assignment
- Workshops

- StudyWise
- Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

Student Services and Support

Students with a disability are encouraged to contact the Disability Service who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.

General Assessment Information

Requesting an extension to assignment due date

On occasion, you may be in a situation when you aren't able to submit an assessment task on time. Extensions are only given in special circumstances, by completing a Special Consideration request. For more information on Special Consideration, see https://students.mq.edu.au/study/my-study-program/special-consideration

Late submission of assignments

If you haven't been approved for an extension and you submit your assessment task late, penalties are applied. You should consult your unit convenor if you are in this position. Late submissions will receive a 5% per day penalty. If you submit the assessment task 10 days or more beyond the due date, without an approved extension, you will be awarded a maximum of 50% of the overall assessment marks. Weekends and public holidays are included.

Academic Honesty

As a good student, you are responsible for ensuring academic integrity practices are followed at all times. Your first step is to read the University's Academic Honesty Policy, and make sure you know what constitutes good practice. Then make sure you know how to reference and cite correctly. There are other practices we need to consider, and one of these is the potential for

collusion.

Informal study groups are encouraged as a good way to assist your learning, but please remember that all your independently assessed assignments must be totally independently completed. Unless you are doing a group project where each member contributes to producing one piece of work, for which you get the one mark, using part or all of someone else's work constitutes collusion and breaches the University's Academic Honesty policy.

Do not collude with any other student by selling, giving, lending, explaining or showing all or parts of your independently assessed work/answers/past or current assignments, and do not ask to buy, borrow, see and use all or parts of the work of another student.

Do not reuse any work you have presented for assessment in this or another unit. This will activate a turnitin alert.