



HLTH3050

Health Placement

Session 2, Intensive attendance, North Ryde 2021

Medicine, Health and Human Sciences Faculty level units

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Disclaimer

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Session 2 Learning and Teaching Update

The decision has been made to conduct study online for the remainder of Session 2 for all units WITHOUT mandatory on-campus learning activities. Exams for Session 2 will also be online where possible to do so.

This is due to the extension of the lockdown orders and to provide certainty around arrangements for the remainder of Session 2. We hope to return to campus beyond Session 2 as soon as it is safe and appropriate to do so.

Some classes/teaching activities cannot be moved online and must be taught on campus. You should already know if you are in one of these classes/teaching activities and your unit convenor will provide you with more information via iLearn. If you want to confirm, see the list of [units with mandatory on-campus classes/teaching activities](#).

Visit the [MQ COVID-19 information page](#) for more detail.

General Information

Unit convenor and teaching staff

Fernando Hincapie

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Credit points

10

Prerequisites

(120cp at 1000 level or above including HLTH2000 or HLTH200) or (130cp and admission to BHumanSc or BPsychBHumanSc or BPsych(Hons)BHumanSc) or (30cp in EDUC or ECHE units at 3000 level) or (130cp including 80cp of PSYU units and admission to BSc) and permission by special approval.

Corequisites

Co-badged status

Unit description

This unit provides an off-campus, work-integrated learning experience in a health-related context. Placements may be undertaken in a range of areas (such as health policy, planning, promotion, research, service development, advocacy, and education) and across a range of sectors (such as government, non-profit, community-based, industry, and professional organisations). Students may complete an organisational project during their placement, such as researching and writing a report on a specific issue, or are involved in the delivery of service provision. As far as possible, placements are arranged in accordance with each student's background, skills, experience, professional and academic interests, and career aspirations.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://students.mq.edu.au/important-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Plan, negotiate and produce a project management plan.

ULO2: Gather, organise, analyse and synthesise the background information.

ULO3: Distinguish and apply appropriate communication modes, verbal and written for key stakeholders.

ULO4: Judge and implement appropriate personal contribution to workplace teamwork.

ULO5: Generate and monitor self management plan in relation to e.g. time management, problem solving, communication with supervisor.

ULO6: Critique, review and reflect on the process of the placement, the health or community issue and the student learning experience.

ULO7: Review career and study wishes and options.

General Assessment Information

Information concerning Macquarie University's assessment policy is available at <https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policies/assessment>. Grade descriptors and other information concerning grading requirements are contained in Schedule 1 of the Macquarie University Assessment Policy.

To pass this unit, students must demonstrate sufficient evidence of achievement of the learning outcomes and attempt all assessment tasks.

Further details for each assessment task will be available on iLearn, including marking rubrics.

All final grades in the department of Health Systems and Populations are determined by a grading committee and are not the sole responsibility of the Unit Convenor.

Students will be awarded one of these grades plus a Standardised Numerical Grade (SNG). The SNG is not necessarily a summation of the individual assessment components. The final grade and SNG that are awarded reflect the corresponding grade descriptor in Schedule 1 of the Assessment Policy.

Extensions for Assessment tasks

Applications for assessment task extensions must be submitted via www.ask.mq.edu.au. For further details please refer to the Disruption to Studies Policy available at <https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policies/disruption-to-studies>.

Late Submission of Work

All assignments which are officially received after the due date, and where no extension has been granted by the course convenor or tutor, will incur a deduction of 5% for the first day including the actual day on which the work is received, and 5% for each subsequent day. Weekends and public holidays are included. Late penalty is capped at 50%. For example:

Due date	Received	Days late	Deduction	Raw mark	Final mark
Friday 14th	Saturday 15th	1	5%	75%	70%

Friday 14th	Monday 17th	3	15%	75%	60%
Friday 14th	Tuesday 25th	11	50% (capped)	75%	25%

Assessment Tasks

Name	Weighting	Hurdle	Due
Project Management Plan	40%	Yes	23/08/2021
Post-placement Report	45%	Yes	05/11/2021
Placement Assessment	15%	Yes	05/11/2021

Project Management Plan

Assessment Type ¹: Plan

Indicative Time on Task ²: 15 hours

Due: **23/08/2021**

Weighting: **40%**

This is a hurdle assessment task (see [assessment policy](#) for more information on hurdle assessment tasks)

Development of a Project Management Plan for the Placement Project

On successful completion you will be able to:

- Plan, negotiate and produce a project management plan.
- Gather, organise, analyse and synthesise the background information.
- Distinguish and apply appropriate communication modes, verbal and written for key stakeholders.
- Judge and implement appropriate personal contribution to workplace teamwork.

Post-placement Report

Assessment Type ¹: Report

Indicative Time on Task ²: 15 hours

Due: **05/11/2021**

Weighting: **45%**

This is a hurdle assessment task (see [assessment policy](#) for more information on hurdle assessment tasks)

Written individual report based upon placement project.

On successful completion you will be able to:

- Critique, review and reflect on the process of the placement, the health or community issue and the student learning experience.
- Review career and study wishes and options.

Placement Assessment

Assessment Type ¹: Case study/analysis

Indicative Time on Task ²: 10 hours

Due: **05/11/2021**

Weighting: **15%**

This is a hurdle assessment task (see [assessment policy](#) for more information on hurdle assessment tasks)

The placement assessment includes placement supervisor report, completion of hours and a formal placement presentation.

On successful completion you will be able to:

- Gather, organise, analyse and synthesise the background information.
- Distinguish and apply appropriate communication modes, verbal and written for key stakeholders.
- Judge and implement appropriate personal contribution to workplace teamwork.
- Generate and monitor self management plan in relation to e.g. time management, problem solving, communication with supervisor.
- Critique, review and reflect on the process of the placement, the health or community issue and the student learning experience.

¹ If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the [Learning Skills Unit](#) for academic skills support.

² Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

Unit Organisation

This is a ten credit point unit run over a 13 week session. Further information is available via the HLTH3050 online Learning Management System (LMS) iLearn <http://ilearn.mq.edu>.

3 full day workshops

Workshop 1: Monday 26 July 2021, 11 Wally's Walk room 180

Workshop 1: Tuesday 27 July 2021, 11 Wally's Walk room 150

Workshop 2: Monday 23 August 2021, 11 Wally's Walk room 180

Workshop2: Tuesday 24 August 2021, 11 Wally's Walk room 150

Workshop 3: Monday 27 September 2021, 11 Wally's Walk Room 180

Workshop 3: Tuesday 28 September 2021, 11 Wally's Walk Room 150

Completion of 70 hours of placement

Readings

The readings for each week will be listed in iLearn using the Leganto system. Leganto is the reading list management system, which you can access through your iLearn unit. More information on Leganto is available here: <http://libguides.mq.edu.au/leganto>

Readings marked as 'required' are essential for completion in the marked week. Some readings may be included that are marked as 'recommended' or 'secondary sources', these are additional materials that may be of interest to you. Please use these at your discretion.

Technology and equipment

Off-campus

To study optimally when off campus you will need to have access to a reliable internet connection to retrieve unit information and at times to join interactive session (eg zoom) or submit assessment tasks via iLearn.

On-campus

Teaching rooms are equipped with state of art audio-visual and ICT equipment including internet connection, high quality video cameras and multiple LCD screens.

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central \(https://policies.mq.edu.au\)](https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)

- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Grade Appeal Policy](#)
- [Complaint Management Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#)

Students seeking more policy resources can visit [Student Policies](https://students.mq.edu.au/support/study/policies) (<https://students.mq.edu.au/support/study/policies>). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit [Policy Central](https://policies.mq.edu.au) (<https://policies.mq.edu.au>) and use the [search tool](#).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/admin/other-resources/student-conduct>

Results

Results published on platform other than [eStudent](#), (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- [Getting help with your assignment](#)
- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module](#)

The Library provides online and face to face support to help you find and use relevant information resources.

- [Subject and Research Guides](#)
- [Ask a Librarian](#)

Student Enquiry Service

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

Equity Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.