Session 2 Learning and Teaching Update

The decision has been made to conduct study online for the remainder of Session 2 for all units WITHOUT mandatory on-campus learning activities. Exams for Session 2 will also be online where possible to do so.

This is due to the extension of the lockdown orders and to provide certainty around arrangements for the remainder of Session 2. We hope to return to campus beyond Session 2 as soon as it is safe and appropriate to do so.

Some classes/teaching activities cannot be moved online and must be taught on campus. You should already know if you are in one of these classes/teaching activities and your unit convenor will provide you with more information via iLearn. If you want to confirm, see the list of units with mandatory on-campus classes/teaching activities.

Visit the MQ COVID-19 information page for more detail.
## General Information

<table>
<thead>
<tr>
<th>Unit convenor and teaching staff</th>
<th>Unit convenor &amp; Lecturer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sijia Guo</td>
<td><a href="mailto:sijia.guo@mq.edu.au">sijia.guo@mq.edu.au</a></td>
</tr>
<tr>
<td>Contact via 9850 7023</td>
<td></td>
</tr>
<tr>
<td>Room 319, Level 3, 25B Wally's Walk</td>
<td></td>
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<tr>
<td>Monday 1-3 pm</td>
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<table>
<thead>
<tr>
<th>Tutor</th>
<th>Mei-fen Kuo</th>
</tr>
</thead>
<tbody>
<tr>
<td><a href="mailto:mei-fen.kuo@mq.edu.au">mei-fen.kuo@mq.edu.au</a></td>
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</tbody>
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| Credit points | 10 |

| Prerequisites | CHIN1010 or CHN104 or as unit convener assessed and approved |

| Corequisites | |

| Co-badged status | |

<table>
<thead>
<tr>
<th>Unit description</th>
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<tbody>
<tr>
<td>This unit aims to further develop students' ability to communicate in Chinese through the study of language structure, language functions and cultural knowledge. More complex grammatical constructions will be introduced. Through the unit, students will also gain a greater understanding of various Chinese language and culture and have chances to compare the culture similarities and differences and between China and Australia. This unit is working towards HSK level 2.</td>
</tr>
</tbody>
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## Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at [https://students.mq.edu.au/important-dates](https://students.mq.edu.au/important-dates)

## Learning Outcomes

On successful completion of this unit, you will be able to:

- **ULO1**: Develop comprehensive elementary level skills in reading, writing, listening and speaking in the Chinese language.
- **ULO2**: Identify, describe and evaluate some aspects of Chinese-speaking cultures and
societies.

**ULO3**: Identify, evaluate and deploy the grammatical structures of Chinese at elementary level.

**ULO4**: Apply relevant language conventions to create meaningful intercultural encounters.

**ULO5**: Demonstrate an awareness of some language and language use, in both Chinese and in English.

**ULO6**: Interpret and write comprehensive elementary level dialogues and texts in Chinese characters of topics related to Chinese society and culture.

**General Assessment Information**

Please note that the University and the Faculty of Arts have launched a new assessment policy effective as of 1 July 2021. This new policy particularly affects **LATE SUBMISSION OF ASSIGNMENTS**.

The Faculty policy in relation to late assessment submissions is as follows:

*Unless a Special Consideration request has been submitted and approved, (a) a penalty for lateness will apply – 10 marks out of 100 credit will be deducted per day for assignments submitted after the due date – and (b) no assignment will be accepted seven days (incl. weekends) after the original submission deadline. No late submissions will be accepted for timed assessments – e.g. quizzes, online tests, etc.*

To be very clear:

- Unless you have applied for special consideration and had your application approved, for each day your assignment is late, 10 marks will be deducted. For example, if you submit your assignment 7 days late, 70 marks will be deducted, which means you will fail that assignment.
- If your assignment is more than 7 days late (including weekends), you will get 0 for your assignment.

These are serious penalties that will substantially alter your final grade and even determine whether you pass or fail this unit. Please make every effort to submit your assignment by the due date.

If you find you cannot submit your assignment on time, please apply for Special Consideration through AskMQ. Make sure you read Macquarie University’s policy regarding Special Consideration requests before you apply:

https://students.mq.edu.au/study/assessment-exams/special-consideration
Assessment Tasks

<table>
<thead>
<tr>
<th>Name</th>
<th>Weighting</th>
<th>Hurdle</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oral One on One Individual Test</td>
<td>10%</td>
<td>No</td>
<td>13:00/03/11/2021</td>
</tr>
<tr>
<td>Final test</td>
<td>25%</td>
<td>No</td>
<td>17:00/01/11/2021</td>
</tr>
<tr>
<td>Online Vocabulary Quizzes</td>
<td>10%</td>
<td>No</td>
<td>10:00/Monday/Weekly</td>
</tr>
<tr>
<td>Written Assignments</td>
<td>20%</td>
<td>No</td>
<td>10:00/Monday/ Week 3; 5; 7; 11</td>
</tr>
<tr>
<td>Group oral presentation</td>
<td>10%</td>
<td>No</td>
<td>13:00/29/09/2021</td>
</tr>
<tr>
<td>Mid term test</td>
<td>15%</td>
<td>No</td>
<td>17:00/06/09/2021</td>
</tr>
<tr>
<td>Reading Textbook Conversation on VoiceThread</td>
<td>10%</td>
<td>No</td>
<td>10:00/Monday/Weekly</td>
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Oral One on One Individual Test

Assessment Type: Quiz/Test
Indicative Time on Task: 6 hours
Due: 13:00/03/11/2021
Weighting: 10%

Students will prepare and present a monologue of a chosen topic orally then answer a few questions based on the monologue. More details in iLearn. Online offering students will have Zoom session with teaching staff for this assessment.

On successful completion you will be able to:

- Develop comprehensive elementary level skills in reading, writing, listening and speaking in the Chinese language.
- Identify, describe and evaluate some aspects of Chinese-speaking cultures and societies.
- Identify, evaluate and deploy the grammatical structures of Chinese at elementary level.
- Apply relevant language conventions to create meaningful intercultural encounters.
- Demonstrate an awareness of some language and language use, in both Chinese and in English.
Final test

Assessment Type: Quiz/Test
Indicative Time on Task: 8 hours
Due: 17:00/01/11/2021
Weighting: 25%

Final test on listening, reading and writing. Online version available to external students.

On successful completion you will be able to:
• Develop comprehensive elementary level skills in reading, writing, listening and speaking in the Chinese language.
• Identify, describe and evaluate some aspects of Chinese-speaking cultures and societies.
• Identify, evaluate and deploy the grammatical structures of Chinese at elementary level.
• Demonstrate an awareness of some language and language use, in both Chinese and in English.
• Interpret and write comprehensive elementary level dialogues and texts in Chinese characters of topics related to Chinese society and culture.

Online Vocabulary Quizzes

Assessment Type: Quiz/Test
Indicative Time on Task: 15 hours
Due: 10:00/Monday/Weekly
Weighting: 10%

Weekly online vocab quizzes on vocabulary, phrases and short sentences, only available to access at set time frame before practicals start, in order to prepare for the lessons to be learnt in practicals.

On successful completion you will be able to:
• Develop comprehensive elementary level skills in reading, writing, listening and speaking in the Chinese language.
• Identify, describe and evaluate some aspects of Chinese-speaking cultures and societies.
• Identify, evaluate and deploy the grammatical structures of Chinese at elementary level.
• Demonstrate an awareness of some language and language use, in both Chinese and in English.
• Interpret and write comprehensive elementary level dialogues and texts in Chinese characters of topics related to Chinese society and culture.

Written Assignments
Assessment Type 1: Reflective Writing
Indicative Time on Task 2: 10 hours
Due: 10:00/Monday/ Week 3; 5; 7; 11
Weighting: 20%

Four written assignments submitted on iLearn via Assignment box. Details will be available on iLearn.

On successful completion you will be able to:
• Develop comprehensive elementary level skills in reading, writing, listening and speaking in the Chinese language.
• Identify, describe and evaluate some aspects of Chinese-speaking cultures and societies.
• Identify, evaluate and deploy the grammatical structures of Chinese at elementary level.
• Demonstrate an awareness of some language and language use, in both Chinese and in English.
• Interpret and write comprehensive elementary level dialogues and texts in Chinese characters of topics related to Chinese society and culture.

Group oral presentation
Assessment Type 1: Simulation/role play
Indicative Time on Task 2: 10 hours
Due: 13:00/29/09/2021
Weighting: 10%

Students in a group need to prepare and present a dialogue based on the content learnt and deliver it verbally without script. Detailed instructions are available on iLearn. External students will be assessed online.
On successful completion you will be able to:
- Develop comprehensive elementary level skills in reading, writing, listening and speaking in the Chinese language.
- Identify, describe and evaluate some aspects of Chinese-speaking cultures and societies.
- Identify, evaluate and deploy the grammatical structures of Chinese at elementary level.
- Demonstrate an awareness of some language and language use, in both Chinese and in English.

Mid term test
Assessment Type 1: Quiz/Test
Indicative Time on Task 2: 7 hours
Due: 17:00/06/09/2021
Weighting: 15%

The mid-term test covers a combination of listening, reading and writing skills. Details and examples are in iLearn. Online version available to external students.

On successful completion you will be able to:
- Develop comprehensive elementary level skills in reading, writing, listening and speaking in the Chinese language.
- Identify, describe and evaluate some aspects of Chinese-speaking cultures and societies.
- Identify, evaluate and deploy the grammatical structures of Chinese at elementary level.
- Demonstrate an awareness of some language and language use, in both Chinese and in English.
- Interpret and write comprehensive elementary level dialogues and texts in Chinese characters of topics related to Chinese society and culture.

Reading Textbook Conversation on VoiceThread
Assessment Type 1: Participatory task
Indicative Time on Task 2: 10 hours
Due: 10:00/Monday/Weekly
Weighting: 10%
Reading out aloud the textbook conversation weekly before practical to preview new lessons

On successful completion you will be able to:

• Develop comprehensive elementary level skills in reading, writing, listening and speaking in the Chinese language.
• Identify, describe and evaluate some aspects of Chinese-speaking cultures and societies.
• Identify, evaluate and deploy the grammatical structures of Chinese at elementary level.
• Demonstrate an awareness of some language and language use, in both Chinese and in English.

1 If you need help with your assignment, please contact:

• the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
• the Learning Skills Unit for academic skills support.

2 Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

**Delivery and Resources**

**TECHNOLOGY USED AND REQUIRED**

**Online Unit**

Login is via: [https://ilearn.mq.edu.au/](https://ilearn.mq.edu.au/)

Is my unit in iLearn?: [https://unitguides.mq.edu.au/ilearn_unit_status/](https://unitguides.mq.edu.au/ilearn_unit_status/) to check when your online unit will become available.

**Technology**

Students are required to have regular access to a computer and the internet. Mobile devices alone are not sufficient.

For students attending classes on campus, we strongly encourage that you bring along your own laptop computer, ready to work with activities in your online unit. The preferred operating system is Windows 10.

Students are required to access the online unit in iLearn by the end of Week 1 and follow any relevant instructions and links for downloads that may be required. If applicable, students are required to download the relevant language package prior to Week 2.

Please contact your course convenor before the end of **Week 1** if you do not have a suitable
laptop (or tablet) for in-class use.

- **For central technical support go to:** [http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/](http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/)
- **For student quick guides on the use of iLearn go to:** [https://students.mq.edu.au/support/study/tools-and-resources/ilearn/ilearn-quick-guides-for-students](https://students.mq.edu.au/support/study/tools-and-resources/ilearn/ilearn-quick-guides-for-students)

## Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Grade Appeal Policy
- Complaint Management Procedure for Students and Members of the Public
- **Special Consideration Policy** *(Note: The Special Consideration Policy is effective from 4 December 2017 and replaces the Disruption to Studies Policy.)*

Students seeking more policy resources can visit the [Student Policy Gateway](https://students.mq.edu.au/support/study/student-policy-gateway). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit [Policy Central](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central).

## Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: [https://students.mq.edu.au/admin/other-resources/student-conduct](https://students.mq.edu.au/admin/other-resources/student-conduct)

## Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit [ask.mq.edu.au](http://ask.mq.edu.au) or if you are a Global MBA student contact [globalmba.support@mq.edu.au](mailto:globalmba.support@mq.edu.au)
Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

**Learning Skills**

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- Getting help with your assignment
- Workshops
- StudyWise
- Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

**Student Enquiry Service**

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

**Equity Support**

Students with a disability are encouraged to contact the Disability Service who can provide appropriate help with any issues that arise during their studies.

**IT Help**

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.