EDUC2670

Classroom Management and Assessment

Session 2, Infrequent attendance, North Ryde 2021

Macquarie School of Education

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Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

Session 2 Learning and Teaching Update

The decision has been made to conduct study online for the remainder of Session 2 for all units WITHOUT mandatory on-campus learning activities. Exams for Session 2 will also be online where possible to do so.

This is due to the extension of the lockdown orders and to provide certainty around arrangements for the remainder of Session 2. We hope to return to campus beyond Session 2 as soon as it is safe and appropriate to do so.

Some classes/teaching activities cannot be moved online and must be taught on campus. You should already know if you are in one of these classes/teaching activities and your unit convenor will provide you with more information via iLearn. If you want to confirm, see the list of units with mandatory on-campus classes/teaching activities.

Visit the MQ COVID-19 information page for more detail.

General Information

Unit convenor and teaching staff John De Nobile john.denobile@mq.edu.au
Credit points 10
Prerequisites 80cp at 1000 level or above including (EDTE251 or EDTE2510 or EDUC105 or EDUC1050 or EDUC106 or EDUC1060 or EDUC107 or EDUC1070)
Corequisites
Co-badged status
Unit description This unit provides a broad overview of classroom management theories and approaches, as well as an introduction to key concepts in educational assessment in preparation for the curriculum methodology and professional-experience-oriented units that follow.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Describe key components of classroom management for effective teaching.

ULO2: Explain theoretical approaches to classroom management.

ULO3: Plan for classroom management taking into account the theoretical bases of behaviour and knowledge of approaches.

ULO4: Describe and explain key concepts of educational assessment.

ULO5: Apply understandings of educational assessment in a variety of ways that inform and enhance curriculum and pedagogy.

ULO6: Constructively engage with educational research.

General Assessment Information

Assessment Presentation and Submission Guidelines

Please follow these guidelines when you submit each assignment:

- Allow a left and right-hand margin of at least 2cm in all assignments.
- Please type all assignments using 12-point font and 1.5 spacing.
- All assessments must be submitted through Turnitin in .doc or .pdf format
- It is the responsibility of the student to ensure that all assessments are successfully submitted through Turnitin.
- Faculty assignment cover sheets are NOT required.

Draft Submissions & Turnitin Originality Reports

- Students may use Turnitin's Originality Report as a learning tool to improve their academic writing if this option is made available in the unit.
- Students are strongly encouraged to upload a draft copy of each assessment to Turnitin at least one week prior to the due date to obtain an Originality Report.
- The Originality Report provides students with a similarity index that may indicate if plagiarism has occurred. Students will be able to make amendments to their drafts prior to their final submission on the due date.
- Generally, one Originality Report is generated every 24 hours up to the due date.

Please note:

- Students should regularly save a copy of all assignments before submission,
- Students are responsible for checking that their submission has been successful and has been submitted by the due date and time.

Assignment extensions and late penalties

- In general, there should be no need for extensions except through illness or misadventure that would be categorised as serious and unavoidable disruption according to the University definition of same, see: https://students.mq.edu.au/study/my-study-program/special-consideration

- Applications for extensions must be made via AskMQ according to the Special Consideration policy. Extensions can only be granted if they meet the Special Considerations policy and are submitted via https://ask.mq.edu.au/. This will ensure consistency in the consideration of such requests is maintained.

- Late submissions: Unless a Special Consideration request has been submitted and approved, (a) a penalty for lateness will apply - 10/100 marks of credit (10% of the total assessment weighting) will be deducted per day for assignments submitted after the due date – and (b) no assignment will be accepted seven days (incl. weekends) after the original submission deadline. No late submissions will be accepted for timed assessment - e.g. quizzes, online tests. A zero result for the assignment will be recorded after the late submission period has ended if no task has been received.

- If a student is still permitted to submit on the basis of unavoidable disruption, an alternative topic may be set.

- Students should keep an electronic file of all assessments. Claims regarding "lost" assessments cannot be made if the file cannot be produced. It is also advisable to keep an electronic file of all drafts and the final submission on a USB untouched/unopened after submission. This can be used to demonstrate easily that the assessment has not been amended after the submission date.

Requesting a re-assessment of an assignment

If you have **evidence** that your task has been incorrectly assessed against the grade descriptors you can request a re-mark. To request a re-mark you need to contact the unit convenor within **7 days** of the date of return of the assignment and provide **a detailed assessment of your script against the task criteria.** Evidence from your assignment must be provided to support your judgements.

Note:

- Please do not request a re-mark for a Failed assessment as they are all double-marked as a part of the moderation process.
- The outcome of a re-mark may be a **higher/lower or unchanged grade**.
- Grades are *standards referenced* and effort is NOT a criterion.

University policy on grading

Criteria for awarding grades for assessment tasks

Assignments will be awarded grades ranging from HD to F according to guidelines set out in the University's Grading Policy. The following descriptive criteria are included for your information.

Descriptive Criteria for awarding grades in the unit

In order to meet the unit outcomes and successfully pass this unit, students must make a genuine attempt at all assessment tasks. Where any submitted assessment task is considered to be unsatisfactory in this regard, the highest possible final grade that can be awarded for the unit will be 45.

Students will be awarded grades ranging from HD to F according to guidelines set out in the policy: https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policies/assessment-in-effect-from-session-2-2016

The following generic grade descriptors provide university-wide standards for awarding final grades.

Grade	Descriptor
HD (High Distinction)	Provides consistent evidence of deep and critical understanding in relation to the learning outcomes. There is substantial originality and insight in identifying, generating and communicating competing arguments, perspectives or problem solving approaches; critical evaluation of problems, their solutions and their implications; creativity in application as appropriate to the discipline.
D (Distinction)	Provides evidence of integration and evaluation of critical ideas, principles and theories, distinctive insight and ability in applying relevant skills and concepts in relation to learning outcomes. There is demonstration of frequent originality in defining and analysing issues or problems and providing solutions; and the use of means of communication appropriate to the discipline and the audience.
Cr (Credit)	Provides evidence of learning that goes beyond replication of content knowledge or skills relevant to the learning outcomes. There is demonstration of substantial understanding of fundamental concepts in the field of study and the ability to apply these concepts in a variety of contexts; convincing argumentation with appropriate coherent justification; communication of ideas fluently and clearly in terms of the conventions of the discipline.
P (Pass).	Provides sufficient evidence of the achievement of learning outcomes. There is demonstration of understanding and application of fundamental concepts of the field of study; routine argumentation with acceptable justification; communication of information and ideas adequately in terms of the conventions of the discipline. The learning attainment is considered satisfactory or adequate or competent or capable in relation to the specified outcomes
F (Fail)	Does not provide evidence of attainment of learning outcomes. There is missing or partial or superficial or faulty understanding and application of the fundamental concepts in the field of study; missing, undeveloped, inappropriate or confusing argumentation; incomplete, confusing or lacking communication of ideas in ways that give little attention to the conventions of the discipline.

Note: *If you fail a unit with a professional experience component, the fail grade will be on your transcript irrespective of the timing of the placement.*

Withdrawing from this unit

If you are considering withdrawing from this unit, please seek academic advice via https://ask.mq.edu.au before doing so as this unit may be a co-requisite or prerequisite for units in the following sessions and may impact on your progression through the degree.

Results

Results shown in iLearn, or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au.

ASSET SURVEYS

Completing five (5) Annual Student Surveys of Education for Teaching (ASSET) forms part of the assessment for this unit. The ASSET surveys provide the School of Education with a detailed understanding of our students: including your background, skills and experiences, wellbeing, and how prepared you feel to work as teachers. As part of our registration with the NSW Education Standards Authority (NESA), we are required to collect data about our students and programs. ASSET provides part of these mandatory data. Further, ASSET provides us with valuable information to tailor the programs and initiatives we offer to you (e.g. around LANTITE, wellbeing, and within units). You may elect to make your de-identified data available to researchers in the School if you choose.

Completing each survey

There are 5 ASSET surveys and you will be awarded 1 mark for completion of each (5 marks total). If you need to complete ASSET for more than one unit, you will be automatically given these same marks for each unit. You only need to complete each survey once. *Please make absolutely sure that you select ALL the relevant units in which you are enrolled when completing each survey, AND that you enter your student number correctly.*

Timing and tips

You can choose to do the ASSET surveys all at once, or spaced out. We recommend doing them as early as possible. Please note that it is your responsibility to keep track of the ASSET surveys you have completed and those yet to do.

Confirmation of completion

After finishing each survey, you will be presented with a screen that confirms your successful submission, along with a recommendation that you screenshot this confirmation. An automated confirmation of completion will also be sent to the email address you nominate. Pease add noreply@mq.edu.au and trigger@qemailserver.com to your email white list. If you have not received the email, please check your spam folder. Either the email or the screenshot can be used as evidence of successful completion (if needed in case of dispute).

Awarding of participation marks

Participation marks will be uploaded to iLearn Grades **AFTER** the survey due date. Please allow 1-2 weeks for this to occur (it is a big administration task!). You will receive 1 mark for each survey you have completed, up to 5 total.

Confidentiality

Please note that identifying data will only be held by the School of Education Research Administrator, Mridul Sood, and will not be released to the unit convenor or any academic staff in the School. Full information is available when you open the survey.

Queries

If you have any difficulties accessing the survey or questions regarding your participation marks, please contact the School of Education Research Administrator, Mridul Sood (ed_research@mq.edu.au). Please provide your name, student no, query, and unit you are inquiring about. Please be patient, as Mridul works part time. However, she will respond to you!

ASSET Survey Links

(to be posted when available)

Assessment Tasks

Name	Weighting	Hurdle	Due
ASSET Survey	5%	No	10/09/2021
Classroom Management PLan	50%	No	24/09/2021
Formal Exam	45%	No	Exam Period

ASSET Survey

Assessment Type [1]: Participatory task

Indicative Time on Task [2]: 1 hours
Due: **10/09/2021**
Weighting: **5%**

Completing the Annual Student Survey of Education for Teaching (ASSET) forms part of the assessment for this unit. The survey is in 5 parts and students will be awarded 1% for completion of each part.

On successful completion you will be able to:

- Constructively engage with educational research.

Classroom Management PLan

Assessment Type [1]: Essay
Indicative Time on Task [2]: 30 hours
Due: **24/09/2021**
Weighting: **50%**

Design a classroom management plan for a case study class (2200 words)

On successful completion you will be able to:

- Describe key components of classroom management for effective teaching.
- Explain theoretical approaches to classroom management.
- Plan for classroom management taking into account the theoretical bases of behaviour and knowledge of approaches.

Formal Exam

Assessment Type [1]: Examination
Indicative Time on Task [2]: 29 hours
Due: **Exam Period**
Weighting: **45%**

Exam will test knowledge of assessment theory/practice as well as legal aspects of classroom management.

On successful completion you will be able to:

- Describe and explain key concepts of educational assessment.
- Apply understandings of educational assessment in a variety of ways that inform and enhance curriculum and pedagogy.

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[1] If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the Writing Centre for academic skills support.

[2] Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

Structure

The unit comprises two one-hour lectures and a one-hour tutorial. In the tutorial students will discuss issues and questions arising from the lectures and prescribed readings. They are expected to base their arguments/discussions on evidence from published research and other relevant material. There will be a supporting website for the unit providing additional readings, links and materials. Lectures will also be available through Echo in iLearn from the following website link: http://ilearn.mq.edu.au

Students are required to participate in small group activities, whole class discussion, to read the weekly material in advance, and to complete brief tasks either as individuals or in pairs. The weekly program for the course with the accompanying readings/ preparation is available on the following pages or on the unit iLearn site.

This unit has a full web presence through iLearn. Lectures and tutorials will be conducted online. Readings can be found via Leganto.

Students will need regular access to a computer and the Internet to complete this unit. Weekly access to iLearn is compulsory for all students. Important assessment information will be posted here, as will other relevant unit notices and materials, including a reading template and guide to lecture note taking to assist your studies.

Please check the iLearn unit regularly.

Lectures Weekly lectures are available on the web through the ECHO360 lecture component. You must listen to all lectures. PowerPoint slides are available in iLearn in advance of the weekly lecture and/or are available in the Active Learning Tool.

Access and technical assistance Information for students about access to the online component

of this unit is available at ilearn.m q.edu.au/login/MQ/. You will need to enter your student username and password. Please do NOT contact the Unit Convenor regarding iLearn technical help. No extensions will be given for any technical issues. Allow enough time for your submissions. Assistance is available from IT Helpdesk ph: 1800 67 4357, or log a request at help.mq.edu.au. OneHelp is the online IT support service for both students and staff. Unit guide EDUC2670 Classroom Management and Assessment https://unitguides.mq.edu.au/unit_offerings/123661/unit_guide/print 8

Unit Schedule

A full up to date description of the curriculum will also be found in iLearn.

SCHEDULE OF LEARNING & TEACHING

MODULE 1: CLASSROOM MANAGEMENT >>>>>

Week/ Date	Lecture	Tutorial	Readings
1	No Lecture	No Tutorial	Stephenson, Linfoot & Martin (2000) or Little (2005)
2	No Lecture	No Tutorial	Bullying: Preventing and Responding to Student Bullying in Schools (2011) NSWDE Policy
3	L1 Classroom Management: Definitions and a Model L2 Developmental, Psychological and Environmental Bases of Behaviour	T01 Ecology & Behaviour	De Nobile et al (2017) Ch 1 + 2

4	L3 Prevention: Classroom Climate and Classroom Culture L4 Prevention: Instructional Practice and Physical Environment	T02 Relationships & Organisation	De Nobile et al (2017) Ch 3 + 4
5	L5 Planning for Classroom Management L6 Prevention and Intervention for Classroom Management	T03 The Physical and Instructional Environment	De Nobile et al (2017) Ch 5 + 10
6	L7 Behavioural Approaches to Classroom Management L8 Cognitive-Behavioural Approaches to Classroom Management	T04 Responding to Behaviour Problems	De Nobile et al (2017) Ch 6 + 7
7	L9 Psychoeducational Approaches to Classroom Management L10 Social Justice Approaches to Classroom Management	T05 Applying Theory to Classroom Management Practice	De Nobile et al (2017) Ch 8 + 9

Mid-Semester Break:

MODULE 2: CLASSROOM ASSESSMENT >>>>>

Week/ Date	Lecture	Tutorial	Readings

8	L11 The Roles of Assessment 1 L12 The Roles of Assessment 2	T06 Evidence-Based Assessment	Bruniges (2005) Brady & Kennedy (2019) Ch 1
9	L13 Designing Assessment Tasks 1 L14 Designing Assessment Tasks 2	T07 Quality Teaching & Assessment	Brady & Kennedy (2019) Ch 2 + 3
10	L15 Marking and Grades L16 Effective Feedback	T08 Results, Feedback & Quality	NESA (2017) NESA (2019)
11	L17 Aligning Curriculum, Pedagogy and Assessment 1 L18 Aligning Curriculum, Pedagogy and Assessment 2	T09 Evaluating Assessment Tasks	McTighe&Wiggins (1998) Brady & Kennedy (2019) Ch 4
12	L19 Reporting L20 Pulling the Assessment Strings Together	T10 Designing Assessment Tasks	Brady & Kennedy (2019) Ch 6 + 7

MODULE 3: ASSESSMENT & BEHAVIOUR >>>>>

Week/ Date	Lecture	Tutorial	Readings
13	L21 Assessment and Behaviour: Bringing the Two Together L22 The Legal Aspects of Classroom Management	No Tutorials	Sugai et al (2000) Newnham (2000)

Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Grade Appeal Policy
- Complaint Management Procedure for Students and Members of the Public
- Special Consideration Policy

Students seeking more policy resources can visit Student Policies (https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit Policy Central (https://policies.mq.edu.au) and use the search tool.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

School of Education Procedures

In addition, the following policies and procedures of the School of Education are applicable in this unit.

Attendance for undergraduate units

All lectures and tutorials begin in Week 3 of Session, but readings will start from Week 1

Activities completed during tutorials are essential for building the core knowledge and/or skills required to demonstrate the learning outcomes of this unit [and to meet the AITSL Graduate Teacher Standards and/or ACECQA requirements]. Attendance at all tutorials is expected. Tutorials will be conducted online.

Students are required to attend the tutorial in which they are enrolled. Any changes to tutorial enrolments must be completed officially through e-student. Please do not contact the unit convenor requesting a change.

Unit Expectations

- Students are expected to read weekly readings before completing tasks and tutorials
- Students are expected to listen/attend weekly lectures before completing tasks and tutorials

Note: It is not the responsibility of unit staff to contact students who have failed to submit assignments. If you have any missing items of assessment, it is your responsibility to make contact with the unit convenor.

Electronic Communication

It is the student's responsibility to check all electronic communication on a regular weekly basis. Communication may occur via:

- Official *MQ Student Email* Address
- The *Dialogue* function on iLearn
- Other iLearn communication functions

Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- Getting help with your assignment
- Workshops

- StudyWise
- Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

Student Services and Support

Students with a disability are encouraged to contact the Disability Service who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.