Session 2 Learning and Teaching Update

The decision has been made to conduct study online for the remainder of Session 2 for all units WITHOUT mandatory on-campus learning activities. Exams for Session 2 will also be online where possible to do so.

This is due to the extension of the lockdown orders and to provide certainty around arrangements for the remainder of Session 2. We hope to return to campus beyond Session 2 as soon as it is safe and appropriate to do so.

Some classes/teaching activities cannot be moved online and must be taught on campus. You should already know if you are in one of these classes/teaching activities and your unit convenor will provide you with more information via iLearn. If you want to confirm, see the list of units with mandatory on-campus classes/teaching activities.

Visit the MQ COVID-19 information page for more detail.
General Information

Unit convenor and teaching staff
Unit Convenor
Yega Muthu
yega.muthu@mq.edu.au
Contact via in class or discussion forum
Refer to ilearn
Refer to ilearn

Credit points
10

Prerequisites
(20cp at 2000 level or above including (BUSL250 or BUSL251 or ACCG2051)) or 40cp in LAW units at 2000 level

Corequisites

Co-badged status

Unit description
This unit introduces students to the tax framework operating in Australia. It looks at the regulatory environment and the impact of the conceptual framework on key areas of taxation including income tax; goods and services tax; and fringe benefits tax. After completing this unit, students will be able to recognise, describe and analyse taxation issues and apply tax concepts to problems encountered in a contemporary setting.

Important Academic Dates
Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes
On successful completion of this unit, you will be able to:

ULO2: Develop a suitable set of tax management strategies for a variety of taxpayers
ULO1: Identify tax issues and apply the provisions of relevant tax legislation to real-life situations
ULO3: Present, evaluate and use numerical and statistical information related to taxation
ULO4: Apply research skills to source and interrogate tax law materials and interpret complex legal information
ULO5: Produce professionally written tax advice which presents a clear and well supported justification of guidance given

General Assessment Information

Late Submissions:

Late assessments (for the Case Study and reflection report)) must also be submitted through Turn-it-in. No extensions will be granted. There will be a deduction of 10% of the total available marks made from the total awarded mark for each 24 hour period or part thereof that the submission is late (for example, 25 hours late in submission incurs a 20% penalty).

Late submissions will not be accepted after solutions have been discussed and/or made available.

This penalty does not apply for cases in which an application for **Special Consideration** is made and approved.

**Note:** applications for **Special Consideration** must be made within 5 (five) business days of the due date and time.

Assessment Tasks

<table>
<thead>
<tr>
<th>Name</th>
<th>Weighting</th>
<th>Hurdle</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessed Coursework</td>
<td>10%</td>
<td>No</td>
<td>Weekly</td>
</tr>
<tr>
<td>Online Quiz</td>
<td>10%</td>
<td>No</td>
<td>Mid week of Week 5</td>
</tr>
<tr>
<td>Case study</td>
<td>20%</td>
<td>No</td>
<td>Week 9</td>
</tr>
<tr>
<td>Online Final Exam</td>
<td>60%</td>
<td>No</td>
<td>University Examination Period</td>
</tr>
</tbody>
</table>

Assessed Coursework

Assessment Type 1: Participatory task Indicative Time on Task 2: 15 hours Due: **Weekly**

Weighting: **10%**

The Assessed Coursework Task (10%) is comprised of two tasks: 5% for individual presentations to assigned Tutorial questions during Zoom Tutorial sessions. The other 5% is awarded for a Reflection Report (500-600 words) due in week 11 online via Turn-it-in.

On successful completion you will be able to:

- Identify tax issues and apply the provisions of relevant tax legislation to real-life situations
• Develop a suitable set of tax management strategies for a variety of taxpayers
• Present, evaluate and use numerical and statistical information related to taxation
• Apply research skills to source and interrogate tax law materials and interpret complex legal information

Online Quiz
Assessment Type 1: Quiz/Test Indicative Time on Task 2: 10 hours Due: Mid week of Week 5
Weighting: 10%

The Online Quiz will consolidate students’ knowledge, skills, and capabilities in relation to the foundation principles of tax law and practice.

On successful completion you will be able to:
• Identify tax issues and apply the provisions of relevant tax legislation to real-life situations
• Present, evaluate and use numerical and statistical information related to taxation

Case study
Assessment Type 1: Case study/analysis Indicative Time on Task 2: 30 hours Due: Week 9
Weighting: 20%

Students will be presented with a set of facts which will require them to identify the main tax issue(s), provide a detailed analysis of the tax issues, and apply relevant taxation laws to arrive at a conclusion in the form of a piece of advice. Students are required to communicate their professional tax advice via a 1500-word report.

On successful completion you will be able to:
• Identify tax issues and apply the provisions of relevant tax legislation to real-life situations
• Develop a suitable set of tax management strategies for a variety of taxpayers
• Present, evaluate and use numerical and statistical information related to taxation
• Apply research skills to source and interrogate tax law materials and interpret complex legal information
• Produce professionally written tax advice which presents a clear and well supported justification of guidance given

Online Final Exam
Assessment Type: Examination Indicative Time on Task: 30 hours Due: University Examination Period Weighting: 60%
A two-hour online examination (open book) will be held during the University Examination period.

## Assessment Tasks

<table>
<thead>
<tr>
<th>Name</th>
<th>Weighting</th>
<th>Hurdle</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Case study</td>
<td>20%</td>
<td>No</td>
<td>Week 9</td>
</tr>
<tr>
<td>Online Quiz</td>
<td>10%</td>
<td>No</td>
<td>Week 5</td>
</tr>
<tr>
<td>Final Examination</td>
<td>60%</td>
<td>No</td>
<td>Week 14 to Week 16</td>
</tr>
<tr>
<td>Assessed Coursework</td>
<td>10%</td>
<td>No</td>
<td>05/11/2021</td>
</tr>
</tbody>
</table>

### Case study

**Assessment Type**: Case study/analysis  
**Indicative Time on Task**: 30 hours  
**Due**: Week 9  
**Weighting**: 20%

Students will be presented with a set of facts which will require them to identify the main tax issue(s), provide a detailed analysis of the tax issues, and apply relevant taxation laws to arrive at a conclusion in the form of a piece of advice. Students are required to communicate their professional tax advice via a 1500-word report.

On successful completion you will be able to:

- Develop a suitable set of tax management strategies for a variety of taxpayers
- Identify tax issues and apply the provisions of relevant tax legislation to real-life situations
- Present, evaluate and use numerical and statistical information related to taxation
- Apply research skills to source and interrogate tax law materials and interpret complex legal information
- Produce professionally written tax advice which presents a clear and well supported justification of guidance given

### Online Quiz

**Assessment Type**: Quiz/Test  
**Indicative Time on Task**: 10 hours
The Online Quiz will consolidate students' knowledge, skills, and capabilities in relation to the foundation principles of tax law and practice.

On successful completion you will be able to:
- Identify tax issues and apply the provisions of relevant tax legislation to real-life situations
- Present, evaluate and use numerical and statistical information related to taxation

Final Examination
Assessment Type 1: Examination
Indicative Time on Task 2: 30 hours
Due: Week 14 to Week 16
Weighting: 60%

A three-hour open book exam will be held during the University Examination Period.

On successful completion you will be able to:
- Develop a suitable set of tax management strategies for a variety of taxpayers
- Identify tax issues and apply the provisions of relevant tax legislation to real-life situations
- Present, evaluate and use numerical and statistical information related to taxation
- Apply research skills to source and interrogate tax law materials and interpret complex legal information

Assessed Coursework
Assessment Type 1: Participatory task
Indicative Time on Task 2: 15 hours
Due: 05/11/2021
Weighting: 10%

During the session, weekly tutorial questions will be assessed. Students are expected to make a reasonable attempt at completing the weekly assigned tutorial questions.
On successful completion you will be able to:

- Develop a suitable set of tax management strategies for a variety of taxpayers
- Identify tax issues and apply the provisions of relevant tax legislation to real-life situations
- Present, evaluate and use numerical and statistical information related to taxation
- Apply research skills to source and interrogate tax law materials and interpret complex legal information

1 If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the Learning Skills Unit for academic skills support.

2 Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

<table>
<thead>
<tr>
<th>Required Text:</th>
<th>There are a number of general texts covering the content of this unit. Students are advised to acquire each of the texts appearing under the heading &quot;PRESCRIBED TEXTS&quot;.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PRESCRIBED TEXTS</strong> (Students must have access to these books AT ALL TIMES).</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Unit Web Page:</th>
<th>The ACCG3020 homepage is at: <a href="https://ilearn.mq.edu.au">ilearn.mq.edu.au</a>.</th>
</tr>
</thead>
<tbody>
<tr>
<td>You can directly access the Unit Guide, and the Assessment Guide, the current lecture outlines, Echo 360 recordings, announcements related to the unit, library and other useful websites via the ACCG3020’s i-Learn site.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Technology Used and Required:</th>
<th>Students will need access to the internet as lecture handouts and notices will be available from the unit’s web page.</th>
</tr>
</thead>
</table>
Delivery Format and Other Details:

Lectures and Tutorials

The main means of presentation is by way of 13 two-hour lectures and 12 weekly tutorials of one hour duration. Lectures cover the basic material as outlined in the listed topics, as well as noting where each topic fits into the overall framework of the tax regime. The Lectures will be recorded on Echo 360 on a weekly basis.

Each week’s lecture outlines (PowerPoint slides) will also be posted on i-Learn prior to the formal lecture. They are not intended to be a substitute for lecture attendance. These outlines are only core notes and they are NOT intended to be treated as stand alone resources nor in place of lecture attendance. They are provided for your convenience. You cannot rely on these outlines to the exclusion of the allocated reading tasks for each week. You are expected to prepare your own notes from the prescribed reading set out in this unit’s Assessment Guide to supplement the material set out in the lecture outlines.

The Tutorial sessions will be run online via Zoom as well as in face-to-face modes. The Tutorial questions for each week’s class are also to be found in the unit’s Assessment Guide. The tutorial questions have been designed to provide a practical application of the principles discussed in lectures. Tutorials will involve an analysis and discussion of preset questions based on the previous week’s lecture. They therefore complement and consolidate the topics covered in lectures. It is essential that adequate preparation be undertaken BEFORE each tutorial in order for the full benefit to be gained.

Attendance and participation in Tutorials are compulsory. Students - (including those enrolled in the i-Lecture stream) - will therefore be expected to attend and to participate in tutorials through, contributions to class discussions, formal presentations during tutorials, and showing an interest in other learning activities conducted by the Tutor.

Classes

- The timetable for classes can be found on the University web site at: http://www.timetables.mq.edu.au/
- Students can only change their allocated lecture or tutorial class in the first three (3) weeks through the e-Student system and only when there is a vacancy in that class.
- If a student changes classes in the first three weeks, it is their responsibility to inform both their old tutor and their new Tutor. Failure to inform Tutors about the change in class allocation may result in a student not obtaining all the class marks for which all students are eligible.
- You must attend your official tutorial class. Tutors will keep attendance records and you can only attend class or sit for the class presentation in your registered tutorial. Please ensure that you know your Tutor’s name and your tutorial class number.
- Students enrolled in the i-Lecture stream are expected to attend the weekly tutorials and to participate in completing the "Assessed Coursework" components of this unit.
- In cases where classes have been missed because of of illness or misadventure, it is up to the student to provide relevant documentation - (such as medical certificates or other reports) - explaining the reasons for their absence. The documentation must be lodged with BESS in accordance with the special consideration application procedure.
- Students are expected to arrive on time and not to leave until the class ends.
- If you have a recurring problem that makes you late, or compels you to leave early, have the courtesy to discuss this with your lecturer/tutor.
- Students who disturb or disrupt in lectures and tutorial class will be asked to leave.

Prizes
- The Department of Accounting and Corporate Governance Prize for Taxation Law and Practice is awarded for proficiency in the Sessions 1 and 2 offerings of this unit respectively.
- [http://www.businessandeconomics.mq.edu.au/undergraduate_degrees/prizes_scholarships](http://www.businessandeconomics.mq.edu.au/undergraduate_degrees/prizes_scholarships)
Recommended Readings:

RECOMMENDED TEXTBOOKS

The acquisitions of the following are OPTIONAL. Students should consult the lecturer before making a purchase from books in this category.

Any of the following books may also be of use:

- Woellner, Barkoczy, Murphy, Evans and Pinto, *Australian Taxation Law* (31st edn, Oxford University Press 2021)

Note: It is pointless having an out of date edition of the textbook.

REFERENCE MATERIALS

While references to the prescribed weekly readings for this Unit are set from standard textbooks on taxation, references will also be made during the lectures to reported cases, rulings and other pronouncements issued by the Australian Taxation Office.

1. **Commentaries:** Both CCH and Thomson Reuters provide an on-line service covering a commentary on the relevant legislation, rulings and reports and other pronouncements of the Australian Taxation Office. These on-line tax services are also available in multi-volume loose-leaf formats.

The on-line service of CCH can be accessed from the University Library’s database.

1. **Useful Internet sites:** Internet resources are a very valuable source of information relating to current developments on taxation issues. Some useful sites include:

1. **ATO website:** The Australian Taxation Office Internet site [www.ato.gov.au](http://www.ato.gov.au). This site offers access to:

   - all ATO rulings and other pronouncements
   - current ATO publications
   - legislation
   - Australian and selected overseas tax case law
   - all ATO forms

1. **Access to other internet sites which are relevant to tax issues** can be located at:

   - Chartered Accountants Australia and New Zealand: [https://www.charteredaccountantsanz.com/](https://www.charteredaccountantsanz.com/). This site
contains relevant information including policy submissions canvassing tax reform.

- Board of Taxation: [http://www.taxboard.gov.au](http://www.taxboard.gov.au). Contains information on proposed tax changes. (iii) Cases, rulings, and legislation can also be accessed from the following sites:
  - Cases: Australian Legal Information Institute site [http://www.austlii.edu.au](http://www.austlii.edu.au)

1. Professional Reference Texts

- 2020 Australian Master Tax Guide (CCH)

- 2020 Australian Tax Handbook (Thomson Reuters)
- 2020 Australian Master GST Guide (CCH)
- 2020 Australian GST Handbook (Thomson Reuters)

1. Journals

Articles in legal and accounting journals are invaluable aids in keeping up to date with developments in tax law and practice. These include:

- Australian Tax Review
- Australian Tax Forum, a journal of taxation policy, law and reform
- Taxation in Australia
- The Tax Specialist
- The Australian Accountant
- The Journal of Australian Taxation
- The Chartered Accountant in Australia
- The Australian Law Journal, it contains a section called “Revenue Notes" which features articles on important decisions.

1. Update on Tax Developments

For a weekly update on tax developments, students are advised to consult either CCH Tax Week or the Thomson Reuters Weekly Tax Bulletin; the former can be accessed from the University Library’s database.
Topic

1 Study Skills for Tax Law

- Tax Law and Doctrine of Precedents

Operating Framework of the Australian Tax System:

- Constitutional basis of taxation - relationship between the Commonwealth and the States;
- Sources of income tax law;
- Structure of the income tax legislation and how the parts fit together

Tax Administration:

- operation and enforcement of the Act and ancillary legislation
- the assessment process; appeal procedures;
- rights and remedies of the Commissioner and taxpayer;
- tax agents.
- Residence and Source

Calculation of Tax Payable:

- Formulas, Rates & Offsets

Tax collection mechanisms

2 The concept of income:

- distinction between "income" and "capital";
- ordinary and statutory income;
- exempt income;
- assessable non-exempt income
- Income Tax-Residency and Source
- residence and source

3 The Income Concept: Ordinary Income

- Income from Personal Services and Employment;
- Income from Business
- Fruit and tree analysis
Income from Property-Interest, Dividends, Rental and Lease income, Royalties, Annuities

4 Allowable Deductions I
- The general provision s.8-1
- Substantiation of expenses.

5 Allowable Deductions II
- Specific provisions relating to deductions

Online Quiz - due mid-week of Week 5.

6 Statutory Income:
- Taxation of capital gains and losses;
- calculation of capital gains and losses;
- inter-relationship with the income taxing provisions
- REVISION: How Topics 1-6 fit together

Mid-Session Break (13 September to 24 September 2021)

7 Other key taxes Fringe Benefits Tax and Goods and Services Tax:

8 Principles of Compensation

Important Notice: The Take-home Case-Study Assignment will be posted on iLearn at the end of this week. The written responses must be submitted at the beginning of week 9 via Turn-it-in on this unit’s iLearn facility.

Please refer to iLearn and to the Assessment Guide for further details.

9 Trading Stock
Tax Accounting, Small Businesses, Base rate entities

10 Business Entities
- Sole Traders, Partnerships

11 Companies:
Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Grade Appeal Policy
- Complaint Management Procedure for Students and Members of the Public
- Special Consideration Policy

Students seeking more policy resources can visit Student Policies (https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit Policy Central (https://policies.mq.edu.au) and use the search tool.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA
Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

**Learning Skills**
Learning Skills ([mq.edu.au/learningskills](http://mq.edu.au/learningskills)) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- Getting help with your assignment
- Workshops
- StudyWise
- Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

**Student Enquiry Service**
For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

**Equity Support**
Students with a disability are encouraged to contact the Disability Service who can provide appropriate help with any issues that arise during their studies.

**IT Help**
For help with University computer systems and technology, visit [http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/](http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/).

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/).

The policy applies to all who connect to the MQ network including students.

**Changes from Previous Offering**
I have recommended a prescribed textbook for this course titled 'Principles of Taxation Law, (Thomson Reuters, 2021)' co-authored by Sadiq (Gen. Ed.), Coleman, Hanegbi, Hart, Jogarajan, Krever, McLaren, Obst, Ting.

The previous textbook used was Woellner, Barkoczy, Murphy, Evans and Pinto, Australian Taxation Law (31st edn, Oxford University Press 2021).
## Changes since First Published

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>29/07/2021</td>
<td>incorrect due date advertised for week 5 and 9</td>
</tr>
</tbody>
</table>