ARTS3000
Social, Cultural and Ethical Action
Session 1, Infrequent attendance, North Ryde 2021
Arts Faculty level units

Contents

General Information 2
Learning Outcomes 3
Assessment Tasks 3
Delivery and Resources 6
Unit Schedule 6
Policies and Procedures 7
Changes from Previous Offering 9
Late Submission Penalty 9

Disclaimer
Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

Notice
As part of Phase 3 of our return to campus plan, most units will now run tutorials, seminars and other small group activities on campus, and most will keep an online version available to those students unable to return or those who choose to continue their studies online.

To check the availability of face-to-face activities for your unit, please go to timetable viewer. To check detailed information on unit assessments visit your unit’s iLearn space or consult your unit convenor.
## General Information

<table>
<thead>
<tr>
<th>Unit convenor and teaching staff</th>
<th>Contact via email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unit Convenor and Lecturer, Discipline Convenor, Sociology and other disciplines</td>
<td><a href="mailto:justine.lloyd@mq.edu.au">justine.lloyd@mq.edu.au</a></td>
</tr>
<tr>
<td>Lecturer &amp; Discipline Convenor, Politics and International Relations</td>
<td><a href="mailto:vincenzo.scappatura@mq.edu.au">vincenzo.scappatura@mq.edu.au</a></td>
</tr>
<tr>
<td>Discipline Convenor, Philosophy</td>
<td><a href="mailto:jane.johnson@mq.edu.au">jane.johnson@mq.edu.au</a></td>
</tr>
<tr>
<td>Discipline Convenor, Anthropology</td>
<td><a href="mailto:anna.hermkens@mq.edu.au">anna.hermkens@mq.edu.au</a></td>
</tr>
<tr>
<td>Discipline Convenor, English</td>
<td><a href="mailto:toby.davidson@mq.edu.au">toby.davidson@mq.edu.au</a></td>
</tr>
<tr>
<td>Discipline Convenor, Geography</td>
<td><a href="mailto:andrew.mcgregor@mq.edu.au">andrew.mcgregor@mq.edu.au</a></td>
</tr>
</tbody>
</table>

**Credit points**

10

**Prerequisites**

50cp at 2000 level or above and permission by special approval

**Corequisites**

**Co-badged status**
Unit description
ARTS3000 is a unit in the Bachelor of Arts PACE option set. In this unit students will be organised in small groups and will have the opportunity to apply discipline-specific knowledge and skills from anthropology, cultural studies, indigenous studies, gender studies, geography, philosophy, social justice, politics and international relations, sociology, and/or environment, society and law, to a real-world activity which will be sourced by the Arts PACE team. Students will engage with a partner organisation from either the university, corporate, government or not-for-profit sector, and contribute to a community outreach, advocacy, consultancy or research project. Students will bring to their activity a sensitivity to, and appreciation of the complexity of the cultural and social world, while making a positive contribution to an organisation and/or community. The activity will be supported by five on-campus workshops and through online modules and discussion forums. Through these, students will be prompted to connect cultural, social and ethical theory to practice, reflect on skill and knowledge development, road-test possible careers and set goals for the future. Please direct queries, including questions about eligibility and application requirements, to the Faculty of Arts PACE staff through arts.pace@mq.edu.au at least four weeks before the beginning of session.

Important Academic Dates
Information about important academic dates including deadlines for withdrawing from units are available at https://students.mq.edu.au/important-dates

Learning Outcomes
On successful completion of this unit, you will be able to:

ULO1: Connect theoretical knowledge acquired in the cultural and social science disciplines and/or philosophy with the knowledge generated in the specific context of a real-world activity.

ULO2: Consider how discipline-specific critical frameworks can inform ethical, sustainable and inclusive practices during the activity.

ULO3: Integrate critical thinking and reflective practice into the activity, and develop self-management strategies to address challenges and enhance learning.

ULO4: Utilise individual and interpersonal skills that are necessary for navigating the interconnected and fast-paced current global workplace.

Assessment Tasks

<table>
<thead>
<tr>
<th>Name</th>
<th>Weighting</th>
<th>Hurdle</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Participation and engagement</td>
<td>35%</td>
<td>No</td>
<td>Ongoing</td>
</tr>
<tr>
<td>Name</td>
<td>Weighting</td>
<td>Hurdle</td>
<td>Due</td>
</tr>
<tr>
<td>----------------------</td>
<td>-----------</td>
<td>--------</td>
<td>-----------------</td>
</tr>
<tr>
<td>Project Work</td>
<td>30%</td>
<td>No</td>
<td>Week 13</td>
</tr>
<tr>
<td>Reflective Essay</td>
<td>35%</td>
<td>No</td>
<td>First exam week</td>
</tr>
</tbody>
</table>

**Participation and engagement**

Assessment Type 1: Participatory task  
Indicative Time on Task 2: 18 hours  
Due: Ongoing  
Weighting: 35%

Students are required to actively discuss required readings and complete activities in class and online, and must attend the presentation of projects by industry partners and a group work-in-progress presentation to the partners before submitting the final project work. Attendance at a) the briefing and b) the work-in-progress presentation is strongly encouraged, as through participation in these activities students will a) learn about the scope of their overall project and partner requirements and b) gain valuable feedback on the conduct of their project.

On successful completion you will be able to:

- Connect theoretical knowledge acquired in the cultural and social science disciplines and/or philosophy with the knowledge generated in the specific context of a real-world activity.
- Consider how discipline-specific critical frameworks can inform ethical, sustainable and inclusive practices during the activity.
- Integrate critical thinking and reflective practice into the activity, and develop self-management strategies to address challenges and enhance learning.
- Utilise individual and interpersonal skills that are necessary for navigating the interconnected and fast-paced current global workplace.

**Project Work**

Assessment Type 1: Project  
Indicative Time on Task 2: 0 hours  
Due: Week 13  
Weighting: 30%
Students will complete a series of tasks towards a major project assigned by their workplace supervisors.

On successful completion you will be able to:

- Connect theoretical knowledge acquired in the cultural and social science disciplines and/or philosophy with the knowledge generated in the specific context of a real-world activity.
- Consider how discipline-specific critical frameworks can inform ethical, sustainable and inclusive practices during the activity.
- Integrate critical thinking and reflective practice into the activity, and develop self-management strategies to address challenges and enhance learning.
- Utilise individual and interpersonal skills that are necessary for navigating the interconnected and fast-paced current global workplace.

**Reflective Essay**

**Assessment Type:** Reflective Writing

**Indicative Time on Task:** 30 hours

**Due:** First exam week

**Weighting:** 35%

This task is designed for students to synthesise their academic and vocational knowledge and present it in the form of a reflective essay. The essay consists of a background section on the industry partner, a reflective section on the student's role within the organisation during the project, and a context section connecting what the student has experienced and learned during the project, including links to relevant theoretical idea(s) and/or discipline-specific knowledge, and how these have been applied to the activity. The essay will be accompanied by an individual log of hours and tasks completed towards the group project. At the end of the session workplace supervisors will assess students' performance and the supervisor's report will be used to inform assessment of this task.

On successful completion you will be able to:

- Connect theoretical knowledge acquired in the cultural and social science disciplines and/or philosophy with the knowledge generated in the specific context of a real-world activity.
- Consider how discipline-specific critical frameworks can inform ethical, sustainable and inclusive practices during the activity.
• Utilise individual and interpersonal skills that are necessary for navigating the interconnected and fast-paced current global workplace.

1 If you need help with your assignment, please contact:
   • the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
   • the Learning Skills Unit for academic skills support.

2 Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

**Delivery and Resources**

Students enrolled in 'infrequent' mode will attend 5 x 2hr online synchronous workshops (offered in Weeks 1, 3, 5, 9 or 10, & 12) and also complete supplementary weekly activities on ilearn. Please see the timetables site for more information on the scheduling of these workshops.

These workshops will be recorded, and if students miss any of these 5 workshops (including the group presentations in weeks 9 or 10), alternative activities based on readings and recorded material will be assigned for students to complete in their own time during the week of that workshop. Regular participation in all activities (including these alternative, online activities) is required as part of the participation component of the course.

As this is a PACE unit, students will also be required to attend activities and meetings scheduled by partner organisations outside class time, as well as participate in regular group project meetings at mutually convenient times devised by each student group.

**Unit Schedule**

<table>
<thead>
<tr>
<th>Week</th>
<th>Workshop</th>
<th>No workshop: Other self-directed activity</th>
<th>notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>A: Intro</td>
<td>Projects will be advertised to students for preferencing during this week and will be open for selection for 1 week.</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Disciplinespecific activity via ilearn</td>
<td>Project preferring by students closes; student matching completed this week.</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>B: Partner briefings</td>
<td>Students will be notified of project they have been matched with prior to this week’s workshop.</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Project management activity via ilearn</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>C: Ethics</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central](https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Grade Appeal Policy
- Complaint Management Procedure for Students and Members of the Public
- **Special Consideration Policy** *(Note: The Special Consideration Policy is effective from 4 December 2017 and replaces the Disruption to Studies Policy.)*

---

<table>
<thead>
<tr>
<th>Week</th>
<th>Activity</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td><strong>Independent group-based project work</strong></td>
<td>Good Friday: 2 April</td>
</tr>
<tr>
<td>Break</td>
<td></td>
<td>Easter Monday: 5 April</td>
</tr>
<tr>
<td>Break</td>
<td></td>
<td>School Hols</td>
</tr>
<tr>
<td>7</td>
<td><strong>Project work</strong></td>
<td>Independent group-based project work</td>
</tr>
<tr>
<td>8</td>
<td><strong>Discipline-specific activity via ilearn</strong></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td><strong>D1: work-in-progress presentations Part 1</strong></td>
<td>Group presentation this week or next: submit draft to partner 1 week before</td>
</tr>
<tr>
<td>10</td>
<td><strong>D2: work-in-progress presentations Part 2</strong></td>
<td>Group presentation this week or previous: submit draft to partner 1 week before</td>
</tr>
<tr>
<td>11</td>
<td></td>
<td>Independent group-based project work</td>
</tr>
<tr>
<td>12</td>
<td><strong>E: Project brief</strong></td>
<td></td>
</tr>
<tr>
<td>13</td>
<td></td>
<td><strong>Discipline-specific activity via ilearn</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Exam weeks</strong></td>
<td></td>
</tr>
</tbody>
</table>
Students seeking more policy resources can visit the Student Policy Gateway (https://students.mq.edu.au/support/study/student-policy-gateway). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit Policy Central (https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central).

**Student Code of Conduct**

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

**Results**

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

**Student Support**

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

**Learning Skills**

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- Getting help with your assignment
- Workshops
- StudyWise
- Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

**Student Enquiry Service**

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

**Equity Support**

Students with a disability are encouraged to contact the Disability Service who can provide appropriate help with any issues that arise during their studies.
IT Help

For help with University computer systems and technology, visit [http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/](http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/).

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/). The policy applies to all who connect to the MQ network including students.

**Changes from Previous Offering**

This unit incorporates expanded and diverse cohorts of Arts Majors in 2021. The unit's name, description and assessment structure has been changed to reflect these changes.

**Late Submission Penalty**

Unless a Special Consideration request has been submitted and approved, (a) a penalty for lateness will apply – two (2) marks out of 100 will be deducted per day for assignments submitted after the due date – and (b) no assignment will be accepted more than seven (7) days (incl. weekends) after the original submission deadline. No late submissions will be accepted for timed assessments – e.g. quizzes, online tests.