ENGG1000
Introduction to Engineering
Session 1, Weekday attendance, North Ryde 2021
School of Engineering

Contents

General Information ........................................ 2
Learning Outcomes ........................................ 2
General Assessment Information ....................... 3
Assessment Tasks ......................................... 3
Delivery and Resources .................................. 6
Unit Schedule ............................................. 6
Policies and Procedures .................................. 6

Disclaimer
Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

Notice
As part of Phase 3 of our return to campus plan, most units will now run tutorials, seminars and other small group activities on campus, and most will keep an online version available to those students unable to return or those who choose to continue their studies online.

To check the availability of face-to-face activities for your unit, please go to timetable viewer. To check detailed information on unit assessments visit your unit’s iLearn space or consult your unit convener.
General Information

Unit convenor and teaching staff
Convenor
Nicholas Tse
nicholas.tse@mq.edu.au
Contact via via email
50 Waterloo Road
Appointment via Email

Rex Di Bona
rex.dibona@mq.edu.au

Credit points
10

Prerequisites

Corequisites

Co-badged status

Unit description
The 1st SPINE unit aimed to develop professional, transferable and employability skills. The unit has two objectives; 1) to develop the required self-management skills to be successful in the field of engineering. This includes time management skills, professional behaviour, empathy and metacognitive skills. 2) to develop related and transferable hands-on prototyping skills through a series of workshops. In the process, students will be able to contextualise their learning and develop basic fundamental prototyping skills required for them to be involved in a team-based project by the subsequent SPINE unit.

The SPINE units are serious of scaffolded units across the engineering curriculum that aims to develop self-agency and self-efficacy that will help you transition into University study.

Important Academic Dates
Information about important academic dates including deadlines for withdrawing from units are available at https://students.mq.edu.au/important-dates

Learning Outcomes
On successful completion of this unit, you will be able to:

UL01: Demonstrate practical skills in prototyping engineering designs.
ULO2: Follow safe working procedures when working with others.

ULO3: Apply strategies and tools to organise and conduct knowledge discovery independently.

ULO4: Work and interact in accordance to the code of ethics and guidelines of engineering accreditation organisations.

ULO5: Articulate independent thinking and effectively communicate ideas and concepts.

**General Assessment Information**

**Grading and passing requirement for unit**

In order to pass this unit, a student must obtain a mark of 50 or more for the unit (i.e. obtain a passing grade P/ CR/ D/ HD).

For further details about grading, please refer below in the policies and procedures section.

**Hurdle Requirements**

"You must attend and participate in at least 8 of the 10 hands-on skills development workshop classes to pass this unit. This is a hurdle requirement.

**Prototyping Skill Development**

There are multiple options of the skills development activities, however once assigned, the student must remain with that activity and should not be changed to another mid way through the 5-week block. A list of competencies checklist will be marked off either from ongoing weekly activities or via the submitted 'proof of work'. These submittable are due as per the skills activities and may slightly vary between each skills development activities. All details will listed on iLearn.

**Assessment Tasks**

<table>
<thead>
<tr>
<th>Name</th>
<th>Weighting</th>
<th>Hurdle</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weekly Quiz</td>
<td>30%</td>
<td>No</td>
<td>Week 3,5,7,9,11,13</td>
</tr>
<tr>
<td>Prototyping skill development 1</td>
<td>20%</td>
<td>No</td>
<td>Week 6</td>
</tr>
<tr>
<td>Participation of scheduled activities</td>
<td>10%</td>
<td>Yes</td>
<td>Weekly</td>
</tr>
<tr>
<td>Prototyping skill development 2</td>
<td>20%</td>
<td>No</td>
<td>Week 13</td>
</tr>
<tr>
<td>Professional portfolio on professional development</td>
<td>20%</td>
<td>No</td>
<td>Week 13</td>
</tr>
</tbody>
</table>

https://unitguides.mq.edu.au/unit_offers/134881/unit_guide/print
Weekly Quiz

Assessment Type: Quiz/Test
Indicative Time on Task: 10 hours
Due: Week 3,5,7,9,11,13
Weighting: 30%

Weekly Quiz on audio podcasts and other professional development topics

On successful completion you will be able to:

• Follow safe working procedures when working with others.
• Apply strategies and tools to organise and conduct knowledge discovery independently.
• Articulate independent thinking and effectively communicate ideas and concepts.

Prototyping skill development 1

Assessment Type: Design Implementation
Indicative Time on Task: 5 hours
Due: Week 6
Weighting: 20%

Developing the required hands-on competency relating to a chosen engineering field. The hands-on skill development will be translatable across other engineering domains. The skills will be chosen based on a preference selection during week 1. The availability of the skills will be dependent on whether students choose to engage in face-to-face mode or via online medium. Some skills are only available in face-to-face mode.

Example of cross-disciplinary hands-on skills: Technical drawing skill is an underpinning skill in both mechanical and civil engineering design communication.

On successful completion you will be able to:

• Demonstrate practical skills in prototyping engineering designs.
• Follow safe working procedures when working with others.
• Articulate independent thinking and effectively communicate ideas and concepts.

Participation of scheduled activities

Assessment Type: Participatory task
Indicative Time on Task: 15 hours
Due: **Weekly**  
Weighting: **10%**  
This is a hurdle assessment task (see assessment policy for more information on hurdle assessment tasks)

Engagement of scheduled activities which includes workshop attendance, mentorship program etc. More information will be provided on iLearn.

On successful completion you will be able to:  
- Demonstrate practical skills in prototyping engineering designs.  
- Work and interact in accordance to the code of ethics and guidelines of engineering accreditation organisations.

**Prototyping skill development 2**  
Assessment Type 1: Design Implementation  
Indicative Time on Task 2: 5 hours  
Due: **Week 13**  
Weighting: **20%**

This is the 2nd skill development activity. Similar to the 1st skill development, it emphasises on the hands prototyping skill required in any engineering field. The skill allocation will be assigned in week 1 as well.

The iterative exposure to new skills development is also to develop the required metacognitive skills in being successful with embarking with new knowledge fields. To put it simply is learning to learn.

On successful completion you will be able to:  
- Demonstrate practical skills in prototyping engineering designs.  
- Follow safe working procedures when working with others.  
- Articulate independent thinking and effectively communicate ideas and concepts.

**Professional portfolio on professional development**  
Assessment Type 1: Portfolio  
Indicative Time on Task 2: 20 hours  
Due: **Week 13**  
Weighting: **20%**
Curate a professional portfolio that demonstrates the development of professional identity, self-improvement and learning artifacts.

On successful completion you will be able to:

- Work and interact in accordance to the code of ethics and guidelines of engineering accreditation organisations.
- Articulate independent thinking and effectively communicate ideas and concepts.

1 If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the Learning Skills Unit for academic skills support.

2 Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

**Delivery and Resources**

Required resources can either be purchase or loan. Refer to iLearn for more information.

**Unit Schedule**

Refer to iLearn and lecture notes for the unit schedule.

**Policies and Procedures**

Macquarie University policies and procedures are accessible from Policy Central (https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Grade Appeal Policy
- Complaint Management Procedure for Students and Members of the Public
- Special Consideration Policy (Note: The Special Consideration Policy is effective from 4
Students seeking more policy resources can visit the Student Policy Gateway (https://students.mq.edu.au/support/study/student-policy-gateway). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit Policy Central (https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central).

**Student Code of Conduct**

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

**Results**

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

**Student Support**

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

**Learning Skills**

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- Getting help with your assignment
- Workshops
- StudyWise
- Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

**Student Enquiry Service**

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au
Equity Support
Students with a disability are encouraged to contact the Disability Service who can provide appropriate help with any issues that arise during their studies.

IT Help
For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.