FOAR7003
Digital Literacies for Researchers
Session 2, Fully online/virtual 2021
Arts Faculty level units

Contents

General Information ........................................... 2
Learning Outcomes ........................................... 3
General Assessment Information ......................... 3
Assessment Tasks ........................................... 3
Delivery and Resources ..................................... 5
Policies and Procedures ..................................... 5
Changes from Previous Offering ......................... 7

Disclaimer
Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

Session 2 Learning and Teaching Update
The decision has been made to conduct study online for the remainder of Session 2 for all units WITHOUT mandatory on-campus learning activities. Exams for Session 2 will also be online where possible to do so.

This is due to the extension of the lockdown orders and to provide certainty around arrangements for the remainder of Session 2. We hope to return to campus beyond Session 2 as soon as it is safe and appropriate to do so.

Some classes/teaching activities cannot be moved online and must be taught on campus. You should already know if you are in one of these classes/teaching activities and your unit convenor will provide you with more information via iLearn. If you want to confirm, see the list of units with mandatory on-campus classes/teaching activities.

Visit the MQ COVID-19 information page for more detail.
General Information

Unit convenor and teaching staff
Convenor and Lecturer
Kirstin Mills
kirstin.mills@mq.edu.au
Contact via Email
Room B710, Level 7, 25 Wally's Walk
By appointment (email to set up a time to talk either in person or via Zoom)

Credit points
10

Prerequisites
Admission to BPhi/MRes

Corequisites

Co-badged status

Unit description
Digital technologies are rapidly changing the face and shaping the future of research; the most innovative projects in the arts and humanities increasingly involve digital approaches. World-ready researchers must not only be able to navigate the digital sphere and recognise the potential offered by digital technology for their own research, but must also understand the ethics surrounding digital technologies and data management practices. In this unit, students will encounter the dynamic and exciting possibilities that digital technologies create for researchers in the arts. They will learn how to think critically and creatively about potential new directions for research, and how these might be applied to their own disciplines and research practices. Students will learn how to harness digital tools and technologies to enhance, optimise and automate their own research practices. They will also gain essential skills in learning how to think critically about the issues and ethics facing researchers regarding data management and digital research practices and communication. Students will emerge from this unit with an understanding of the exciting new possibilities emerging at the ever-evolving digital frontier, an awareness of the ethical questions involved in digital research, and the ability to apply digital tools and concepts to their own research practices.

Important Academic Dates
Information about important academic dates including deadlines for withdrawing from units are available at https://students.mq.edu.au/important-dates
Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Recognise the environment of research transparency and research ethics.
ULO2: Make informed and logical judgements of the arguments of others to arrive at reasoned and meaningful arguments and positions, and formulate and apply new ideas to new contexts.
ULO3: Apply a high level of oral, written and technological communication skills, with specialisation for the specific needs of a discipline, including the ability to explain a technical subject to a non-technical audience.
ULO4: Investigate at an advanced level the theories, principles and concepts within a discipline area.
ULO5: Identify existing digital tools and approaches and apply them to their research.

General Assessment Information

PLEASE NOTE the new Late Assessment Submission Policy, effective from Session 2, 2021:

Unless a Special Consideration request has been submitted and approved, (a) a penalty for lateness will apply – 10 marks out of 100 credit will be deducted per day for assignments submitted after the due date – and (b) no assignment will be accepted seven days (incl. weekends) after the original submission deadline.

Important Note on Final Marks:

All assessment results will be moderated during the teaching session in accordance with the assessment standards and criteria stipulated in the prescribed task rubrics. Please see the FOAR7003 iLearn site for the most up to date information about each assessment (including descriptions, marking criteria and due dates).

Assessment Tasks

<table>
<thead>
<tr>
<th>Name</th>
<th>Weighting</th>
<th>Hurdle</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Digital Skills Reflection</td>
<td>10%</td>
<td>No</td>
<td>23:59, Sunday, weekly</td>
</tr>
<tr>
<td>Digital Presentation</td>
<td>45%</td>
<td>No</td>
<td>23:59 26/09/2021</td>
</tr>
<tr>
<td>Digital Research Communication</td>
<td>45%</td>
<td>No</td>
<td>23:59 31/10/2021</td>
</tr>
</tbody>
</table>

Digital Skills Reflection

Assessment Type: Reflective Writing
Students will reflect on their experiences with digital research across the unit.

On successful completion you will be able to:

- Recognise the environment of research transparency and research ethics.
- Make informed and logical judgements of the arguments of others to arrive at reasoned and meaningful arguments and positions, and formulate and apply new ideas to new contexts.
- Apply a high level of oral, written and technological communication skills, with specialisation for the specific needs of a discipline, including the ability to explain a technical subject to a non-technical audience.
- Identify existing digital tools and approaches and apply them to their research.

Digital Presentation

Assessment Type: Presentation
Indicative Time on Task: 40 hours
Due: 23:59 26/09/2021
Weighting: 45%

Students will create a short digital presentation.

On successful completion you will be able to:

- Make informed and logical judgements of the arguments of others to arrive at reasoned and meaningful arguments and positions, and formulate and apply new ideas to new contexts.
- Apply a high level of oral, written and technological communication skills, with specialisation for the specific needs of a discipline, including the ability to explain a technical subject to a non-technical audience.
- Investigate at an advanced level the theories, principles and concepts within a discipline area.
- Identify existing digital tools and approaches and apply them to their research.
Digital Research Communication

Assessment Type 1: Project
Indicative Time on Task 2: 40 hours
Due: 23:59 31/10/2021
Weighting: 45%

Students will use digital platforms to communicate research.

On successful completion you will be able to:

• Recognise the environment of research transparency and research ethics.
• Apply a high level of oral, written and technological communication skills, with specialisation for the specific needs of a discipline, including the ability to explain a technical subject to a non-technical audience.
• Investigate at an advanced level the theories, principles and concepts within a discipline area.
• Identify existing digital tools and approaches and apply them to their research.

1 If you need help with your assignment, please contact:
• the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
• the Learning Skills Unit for academic skills support.

2 Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

Access to a computer, laptop or similar device is essential to complete the tasks for this unit (including video editing and online presentation tasks).

Lectures in this unit are recorded and made available online prior to tutorials. Each week will also often feature additional short videos, readings and at-home tasks. Students should complete each week’s lecture, readings and tasks before attending the tutorial.

Please see the FOAR7003 iLearn site for a schedule of lectures, tutorials, readings and learning activities.

Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://staff.m
Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Grade Appeal Policy
- Complaint Management Procedure for Students and Members of the Public
- Special Consideration Policy (Note: The Special Consideration Policy is effective from 4 December 2017 and replaces the Disruption to Studies Policy.)

Students seeking more policy resources can visit the Student Policy Gateway (https://students.mq.edu.au/support/study/student-policy-gateway). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

If you would like to see all the policies relevant to Learning and Teaching visit Policy Central (https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policy-central).

**Student Code of Conduct**

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

**Results**

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

**Student Support**

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

**Learning Skills**

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- Getting help with your assignment
- Workshops
- StudyWise
• Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

• Subject and Research Guides
• Ask a Librarian

Student Enquiry Service
For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

Equity Support
Students with a disability are encouraged to contact the Disability Service who can provide appropriate help with any issues that arise during their studies.

IT Help
For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.

Changes from Previous Offering
This unit was completely redesigned in 2020, and the 2021 offering further develops and refines this work. Two new assessments this year encourage students to communicate their own research and ideas on different platforms.