PICT3020

Ethical Practice in Security Studies

Session 2, Fully online/virtual 2021

Department of Security Studies and Criminology

Contents

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Session 2 Learning and Teaching Update

The decision has been made to conduct study online for the remainder of Session 2 for all units WITHOUT mandatory on-campus learning activities. Exams for Session 2 will also be online where possible to do so.

This is due to the extension of the lockdown orders and to provide certainty around arrangements for the remainder of Session 2. We hope to return to campus beyond Session 2 as soon as it is safe and appropriate to do so.

Some classes/teaching activities cannot be moved online and must be taught on campus. You should already know if you are in one of these classes/teaching activities and your unit convenor will provide you with more information via iLearn. If you want to confirm, see the list of units with mandatory on-campus classes/teaching activities.

Visit the MQ COVID-19 information page for more detail.

General Information

Unit convenor and teaching staff
Convenor
Vincent Hurley
vincent.hurley@mq.edu.au
By Appointment

Tutor
Peter Siomos
peter.siomos@mq.edu.au
By Appointment

Credit points
10

Prerequisites
[Admission to the Bachelor of Security Studies AND 50cp at 2000 level or above] OR
[PICT1030 AND SOCI1030 AND LAWS2050 and 50cp at 2000 level including PICT2010 OR
PICT2020]

Corequisites

Co-badged status

Unit description

> As the Professional and Community Engagement (PACE) unit for the Department of Security Studies and Criminology, PICT3020 partners students with organisations drawn from government, industry, and civil society. Teams of students will work on projects designed both to contribute to the mission of their partner organisation and to give students the opportunity to apply the insights they have developed over the course of their program to a practical problem in their field. Mentors from the partner organisations will provide guidance to the student teams during the unit. Alongside their PACE project work, students will undertake some complementary career development exercises and consider what it means to think and act ethically in their chosen careers. To apply for PICT3020 in Session 2, students must meet specific prerequisites to enroll (see pre-requisite section below). Students are responsible for ensuring these requirements are met prior to course registration.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes

On successful completion of this unit, you will be able to:

> **ULO1:** Examine the major ethical, moral, and legal paradigms of thought within the field of Security Studies and Criminology.
>
> **ULO2:** Discuss and critically evaluate challenging questions of security and criminology policy and practice.
>
> **ULO3:** Apply ethical and professional standards expected of those working in the security sector, including during the course of their PACE activity.
>
> **ULO4:** Understand and apply the theory of teamwork and project management during the course of their PACE activity.
>
> **ULO5:** Through reflective practice, consider and apply career development and job application strategies.

General Assessment Information

Late Assessment Penalty

Unless a Special Consideration request has been submitted and approved, (a) a penalty for lateness will apply – 10 marks out of 100 credit will be deducted per day for assignments submitted after the due date – and (b) no assignment will be accepted seven days (incl. weekends) after the original submission deadline.

Assessment Tasks

Name	Weighting	Hurdle	Due
Constructive Enagement Quiz	20%	No	End of Week 4; End of Week 7
PACE Project Work	60%	No	Week 6 (Plan, Reflection & peer review); Week 11 (Final)
Mock Job Application	20%	No	Week 13

Constructive Enagement Quiz

Assessment Type [1]: Quiz/Test
Indicative Time on Task [2]: 10 hours
Due: **End of Week 4; End of Week 7**
Weighting: **20%**

Two online quizzes administered to assess knowledge and understanding of assigned unit materials, including lectures, readings, and other resources.

On successful completion you will be able to:
- Examine the major ethical, moral, and legal paradigms of thought within the field of Security Studies and Criminology.
- Discuss and critically evaluate challenging questions of security and criminology policy and practice.
- Apply ethical and professional standards expected of those working in the security sector, including during the course of their PACE activity.
- Understand and apply the theory of teamwork and project management during the course of their PACE activity.

PACE Project Work

Assessment Type [1]: Project
Indicative Time on Task [2]: 40 hours
Due: **Week 6 (Plan, Reflection & peer review); Week 11 (Final)**
Weighting: **60%**

Students working in small teams assigned to work on projects set by partner organisations from public, private, or not-for-profit sector. Teams work mostly independently, supervised by mentors from sponsoring partner organizations who provide guidance and direction in collaborative environment.

On successful completion you will be able to:
- Discuss and critically evaluate challenging questions of security and criminology policy and practice.
- Apply ethical and professional standards expected of those working in the security sector, including during the course of their PACE activity.
- Understand and apply the theory of teamwork and project management during the course of their PACE activity.

Mock Job Application

Assessment Type [1]: Participatory task
Indicative Time on Task [2]: 10 hours
Due: **Week 13**
Weighting: **20%**

Students will prepare and present mock job applications designed to prepare them for applying and interviewing for jobs in the security profession.

On successful completion you will be able to:
- Through reflective practice, consider and apply career development and job application strategies.

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[1] If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this

      type of assessment

- the Writing Centre for academic skills support.

[2] Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

UNIT REQUIREMENTS AND EXPECTATIONS

- You should spend an average of 12 hours per week on this unit. This includes listening to lectures prior to seminar or tutorial, reading weekly required materials as detailed in iLearn, participating in Ilearn discussion forums and preparing assessments.
- Internal students are expected to attend all seminar or tutorial sessions, and external students are expected to make significant contributions to on-line activities.
- In most cases students are required to attempt and submit all major assessment tasks in order to pass the unit.

REQUIRED READINGS

- The citations for all the required readings for this unit are available to enrolled students through the unit iLearn site, and at Macquarie University's library site. Electronic copies of required readings may be accessed through the library or will be made available by other means.

TECHNOLOGY USED AND REQUIRED

- Computer and internet access are essential for this unit. Basic computer skills and skills in word processing are also a requirement.
- This unit has an online presence. Login is via: https://ilearn.mq.edu.au/
- Students are required to have regular access to a computer and the internet. Mobile devices alone are not sufficient.
- Information about IT used at Macquarie University is available at http://students.mq.edu.au/it_services/

SUBMITTING ASSESSMENT TASKS

- All text-based assessment tasks are to be submitted, marked and returned electronically. This will only happen through the unit iLearn site.

- Assessment tasks must be submitted as a MS word document by the due date.

- Most assessment tasks will be subject to a 'TurnitIn' review as an automatic part of the submission process.

- The granting of extensions is subject to the university's Special Consideration Policy. Extensions will not be granted by unit conveners or tutors, but must be lodged through Special Consideration: https://students.mq.edu.au/study/my-study-program/special-consideration

LATE SUBMISSION OF ASSESSMENT TASKS

Unless a Disruption to Studies request has been submitted and approved, (a) a penalty for lateness will apply - 10 marks of credit will be deducted per day for assignments submitted after the due date – and (b) no assignment will be accepted seven days (incl. weekends) after the original submission deadline.

WORD LIMITS FOR ASSESSMENT TASKS

- Stated word limits include footnotes and footnoted references, but not bibliography, or title page.

- Word limits can generally deviate by 10% either over or under the stated figure.

- If the number of words exceeds the limit by more than 10%, then penalties will apply. These penalties are 5% of the awarded mark for every 100 words over the word limit. If a paper is 300 words over, for instance, it will lose 3 x 5% = 15% of the total mark awarded for the assignment. This percentage is taken off the total mark, i.e. if a paper was graded at a credit (65%) and was 300 words over, it would be reduced by 15 marks to a pass (50%).

- The application of this penalty is at the discretion of the course convener.

REASSESSMENT OF ASSIGNMENTS DURING THE SEMESTER

- Macquarie University operates a Grade Appeal Policy in cases where students feel their work was graded inappropriately: http://www.mq.edu.au/policy/docs/gradeappeal/policy.html

- In accordance with the Grade Appeal Policy, individual works are not subject to regrading.

STAFF AVAILABILITY

- Department staff will endeavour to answer student enquiries in a timely manner. However, emails or iLearn messages will not usually be answered over the weekend or public holiday period.
- Students are encouraged to read the Unit Guide and look at instructions posted on the iLearn site before sending email requests to staff.

Unit Schedule

Week 1: **Unit Overview and PACE Orientation** (Introduction and Overview)

Week 2: **Ethics of Security Overview**

Week 3: **Analytical & Research Techniques for Teams** (Team Engagement and Dynamics)

Week 4: **The Ethics and Morality of Intelligence in the Security Field**

Week 5: **Corporate Ethics**

Week 6: **Professionalism, Decision Making and Leadership**

Week 7: **Career Management and Personal Branding**

Week 11: **Project Briefings**

Week 13: **Interview and Job Application Strategies** (Workshop)

Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Grade Appeal Policy
- Complaint Management Procedure for Students and Members of the Public
- Special Consideration Policy

Students seeking more policy resources can visit Student Policies (https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit Policy Central (https://policies.mq.edu.au) and use the search tool.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- Getting help with your assignment
- Workshops
- StudyWise
- Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

Student Services and Support

Students with a disability are encouraged to contact the Disability Service who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy.

The policy applies to all who connect to the MQ network including students.