MQBS3010
Agility and Excellence in Business
Session 1, Special circumstances 2021
Macquarie Business School Faculty level units

Contents

General Information ................................................. 2
Learning Outcomes .................................................. 4
General Assessment Information ................................. 5
Assessment Tasks ...................................................... 5
Delivery and Resources ............................................. 7
Unit Schedule .......................................................... 8
Policies and Procedures ............................................. 9
Changes since First Published .................................... 10

Disclaimer
Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

Notice
As part of Phase 3 of our return to campus plan, most units will now run tutorials, seminars and other small group activities on campus, and most will keep an online version available to those students unable to return or those who choose to continue their studies online.

To check the availability of face-to-face activities for your unit, please go to timetable viewer. To check detailed information on unit assessments visit your unit’s iLearn space or consult your unit convenor.
General Information
Unit convenor and teaching staff
Unit Convenor & Lecturer
Prashan Karunaratne
prashan.karunaratne@mq.edu.au
Contact via "Contact the Unit Convenor" link on iLearn
4ER 243
Seminar time and please see iLearn

Lecturer
Dinuja Perera
dinuja.perera@mq.edu.au
Seminar time and please see iLearn

Lecturer
Han Li
han.li@mq.edu.au
Seminar time and please see iLearn

Lecturer
Ian Dunbar
ian.dunbar@mq.edu.au
Seminar time and please see iLearn

Lecturer
Joseph McIvor
joseph.mcivor@mq.edu.au
Seminar time and please see iLearn

Lecturer
Rui Xue
rui.xue@mq.edu.au
Seminar time and please see iLearn

Lecturer
Sunny Shin
sunny.shin@mq.edu.au
Seminar time and please see iLearn

Lecturer
Veronica Norman
veronica.norman@mq.edu.au
Seminar time and please see iLearn
Important Academic Dates
Information about important academic dates including deadlines for withdrawing from units are available at [https://students.mq.edu.au/important-dates](https://students.mq.edu.au/important-dates)

Learning Outcomes
On successful completion of this unit, you will be able to:

**ULO1**: Integrate discipline specific knowledge and skills and apply subject knowledge critically, analytically with appreciation of cross disciplinary requirements.

**ULO2**: Identify and analyse issues from a variety of ethical and sustainability positions as applied to the business context.

**ULO3**: Reflect on outcomes of working in multi-functional teams to apply teamwork knowledge and skills for effective collaboration to achieve business solutions in a range of contexts.
General Assessment Information

All group based tasks will be weighted at 50% for the individual contribution and 50% for the group contribution.

Assessment Tasks

<table>
<thead>
<tr>
<th>Name</th>
<th>Weighting</th>
<th>Hurdle</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capstone Project Presentation</td>
<td>20%</td>
<td>No</td>
<td>Week 13</td>
</tr>
<tr>
<td>Reflective Essay</td>
<td>20%</td>
<td>No</td>
<td>7th March, 23:59</td>
</tr>
<tr>
<td>Capstone Project Report</td>
<td>40%</td>
<td>No</td>
<td>Week 13</td>
</tr>
<tr>
<td>Agility Exercise</td>
<td>20%</td>
<td>No</td>
<td>Week 8</td>
</tr>
</tbody>
</table>

Capstone Project Presentation

Assessment Type ¹: Presentation
Indicative Time on Task ²: 10 hours
Due: Week 13
Weighting: 20%

Collaboratively present a bespoke program / product / process for a chosen institution to excel in achieving (at least) one of the United Nations Sustainable Development Goals (UN SDGs).

On successful completion you will be able to:

- Integrate discipline specific knowledge and skills and apply subject knowledge critically, analytically with appreciation of cross disciplinary requirements.
- Identify and analyse issues from a variety of ethical and sustainability positions as applied to the business context.
- Reflect on outcomes of working in multi-functional teams to apply teamwork knowledge and skills for effective collaboration to achieve business solutions in a range of contexts.

Reflective Essay

Assessment Type ¹: Essay
Indicative Time on Task ²: 20 hours
Due: 7th March, 23:59
Weighting: 20%
2,000 word reflective essay

On successful completion you will be able to:
- Integrate discipline specific knowledge and skills and apply subject knowledge critically, analytically with appreciation of cross disciplinary requirements.

**Capstone Project Report**

Assessment Type 1: Report
Indicative Time on Task 2: 50 hours
Due: Week 13
Weighting: 40%

Collaboratively prepare a report for a bespoke program / product / process for a chosen institution to excel in achieving (at least) one of the United Nations Sustainable Development Goals (UN SDGs).

On successful completion you will be able to:
- Integrate discipline specific knowledge and skills and apply subject knowledge critically, analytically with appreciation of cross disciplinary requirements.
- Identify and analyse issues from a variety of ethical and sustainability positions as applied to the business context.
- Reflect on outcomes of working in multi-functional teams to apply teamwork knowledge and skills for effective collaboration to achieve business solutions in a range of contexts.

**Agility Exercise**

Assessment Type 1: Case study/analysis
Indicative Time on Task 2: 10 hours
Due: Week 8
Weighting: 20%

Collaboratively analyse the impact of a commercial shock on the ongoing capstone project by utilising an ethical framework.

On successful completion you will be able to:
Identify and analyse issues from a variety of ethical and sustainability positions as applied to the business context.

Reflect on outcomes of working in multi-functional teams to apply teamwork knowledge and skills for effective collaboration to achieve business solutions in a range of contexts.

1 If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the Learning Skills Unit for academic skills support.

2 Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

**Delivery and Resources**

**Learning and Teaching Activities**

For the fully online streams - all learning and teaching activities will be conducted online via iLearn.

For the partial online streams - a blend of online and F2F will occur.

**Registering in a seminar in your timetable is your commitment to attend every week:**

You will need to commit to your timetable for the rest of the session. 80% of your grade will depend on work done during seminars in teams.

You will be placed in teams, where scaffolded team tasks will be worked through during each week’s seminar. These scaffolded tasks ultimately work towards your Capstone Project which is a highly-weighted assessment component.

In other words, non-attendance at seminars will jeopardise both your individual component and the group component of the Capstone Project.

**Recommended Texts and/or Materials**

Resources uploaded on iLearn.

**Technology Used and Required**

Students will need to use online tools for collaboration with their team members.
Unit Web Page

The web page for this unit can be found at: iliLearn http://ilearn.mq.edu.au

Teaching and Learning Strategy

The unit is designed as a capstone unit. A capstone unit is designed to bring all your knowledge together to solve a problem.

There is no new content in the unit - rather a presentation of frameworks to consolidate all your content learnt in your degree so far.

This is a final year unit of study which integrates the material and skills presented across the degree.

Students will be placed in mixed-major teams to solve real-world problems.

These real-world problems will revolve around the UN Sustainable Development Goals.

Student will address how commerce and business can play their part in achieving these goals.

Students will construct an artefact that integrates all their learning, as well as demonstrate an empathy & appreciation for other disciplines.

Students will write a reflective report about how their own major is an integral part of the puzzle in the diverse world of commerce.

Students will demonstrate agility by dealing with shocks that occur to the economy and responding to these effectively.

Students will demonstrate excellence by presenting their projects online, ready to be showcased to the job market

Unit Schedule

<table>
<thead>
<tr>
<th>Week</th>
<th>Activities &amp; Resources revolving around…</th>
<th>Assessment</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Introduction</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Reflection</td>
<td>Reflective Essay</td>
<td>20</td>
</tr>
<tr>
<td>3</td>
<td>Introduction to Teams</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Theory of Teams</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Collaborative Problem Solving</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Communication Skills</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Session Break</td>
<td>Interim Pitch</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Session Break</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Conflict Management</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Grade Appeal Policy
- Complaint Management Procedure for Students and Members of the Public
- Special Consideration Policy

Students seeking more policy resources can visit Student Policies (https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit Policy Central (https://policies.mq.edu.au) and use the search tool.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au
Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- Getting help with your assignment
- Workshops
- StudyWise
- Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

Student Enquiry Service

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

Equity Support

Students with a disability are encouraged to contact the Disability Service who can provide appropriate help with any issues that arise during their studies.

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.

Changes since First Published

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/02/2021</td>
<td>Lecturing staff - names added.</td>
</tr>
</tbody>
</table>