



AHIS3000

Capstone in Ancient History and Archaeology

Session 2, Fully online/virtual 2021

Department of History and Archaeology

Contents

<u>General Information</u>	3
<u>Learning Outcomes</u>	3
<u>General Assessment Information</u>	4
<u>Assessment Tasks</u>	8
<u>Delivery and Resources</u>	10
<u>Unit Schedule</u>	11
<u>Policies and Procedures</u>	12

Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

Session 2 Learning and Teaching Update

The decision has been made to conduct study online for the remainder of Session 2 for all units WITHOUT mandatory on-campus learning activities. Exams for Session 2 will also be online where possible to do so.

This is due to the extension of the lockdown orders and to provide certainty around arrangements for the remainder of Session 2. We hope to return to campus beyond Session 2 as soon as it is safe and appropriate to do so.

Some classes/teaching activities cannot be moved online and must be taught on campus. You should already know if you are in one of these classes/teaching activities and your unit convenor will provide you with more information via iLearn. If you want to confirm, see the list of [units with mandatory on-campus classes/teaching activities](#).

Visit the [MQ COVID-19 information page](#) for more detail.

General Information

Unit convenor and teaching staff

Peter Keegan

peter.keegan@mq.edu.au

Credit points

10

Prerequisites

Admission to BAnchHist or to BArch and 130cp at 1000 level or above

Corequisites

Co-badged status

Unit description

Students will undertake extended research on a topic arising from an AHIS unit which they have previously completed, and produce a research project which will be presented orally at a unit mini-conference and as a written paper (2500-3000 words). In preparation for the larger research project students will submit an annotated bibliography and research plan together with a review of a book relevant to the project. Students must contact the unit convenor by the first week of the session to obtain approval for their topic.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: acquire knowledge of historical developments and historiography relevant to chosen topic

ULO2: demonstrate skill in evaluating ancient source material and modern interpretations of that source material at an advanced level

ULO3: formulate arguments and express ideas at an advanced level

ULO4: develop sophisticated research skills and an ability to manage an extended research and writing project

ULO5: reflect upon the process of research and on scholarly debates

General Assessment Information

1. Bibliography and Research Plan

Due: By 11.59pm Friday Week 4 (20th August 2021)

Weighting: 30%

Students are to submit an annotated bibliography of modern works on their chosen area of research together with a research plan (of no more than 300 words) outlining the proposed research project. The annotations and research plan should not be more than 1500–2000 words overall.

For the annotated bibliography students should provide a few sentences describing and/or analyzing the contents of each bibliographical item. It is recommended that students aim to find ca. 10–15 bibliographical items. (Please note that the citation of the bibliographical item itself isn't included in the word count.)

****The choice of items for your bibliography and the nature of your research plan should be discussed with your supervisor.**

Markers will stop reading assignments which are more than 10% over the specified word length. Students who submit assignments which are under 10% of the prescribed word length may be asked to resubmit.

This assessment must be submitted via Turnitin on the iLearn website **by 11.59pm on Friday of Week 4 (20th August 2021).**

2. Short Book Review

Due: By 11.59pm Friday Week 8 (1st October 2021)

Weighting: 20%

Students are to submit a short (750–1000 words) review of a book or major article (30+ pages) which is central to their chosen field of study.

****The choice of book or article should be discussed with your supervisor.**

The book review should start with the full bibliographical details of the work under review.

It should also (i) identify two or three of the most central points in the book (or major article) chosen; and

(ii) discuss how far the author has derived them from the ancient sources.

Students might address the following (where relevant and/or appropriate):

What is the purpose of the work?

What is the topical and chronological range of the work?

What are the common themes or unifying elements?

What is the emphasis of the work?

Is this consistent throughout the work?

What is the author's perspective or point of view?

Is the author impartial, objective or prejudiced?

Does the author seem to have an 'axe to grind'?

Does the author achieve any stated purpose to your critical satisfaction?

Have questions raised been satisfactorily answered?

What is the nature of the material used?

How well does the author handle the ancient evidence or other modern scholarship?

Is the work well written?

Is the work well presented?

How accurate is the information given?

Are maps, illustrations or charts used?

How successful do you think the work is in terms of the arguments raised?

What could have been done differently, and why?

Does the work have any flaws? If so, what are they?

Is the work methodologically sophisticated?

Examples of scholarly reviews (of varying quality) may be found in the *Bryn Mawr Classical Review*: <<http://bmcr.brynmawr.edu/>> and on the iLearn website under Week 8 Readings.

Please note that if you use other scholarly reviews to inform your review you need to fully acknowledge these in your footnotes.

Markers will stop reading assignments which are more than 10% over the specified word length. Students who submit assignments which are under 10% of the prescribed word length may be asked to resubmit. **Please note that footnotes and bibliography are not included in the word count.** Guidelines on the referencing for written papers will be found on the iLearn site.

The review must be submitted via Turnitin on the iLearn website **by 11.59pm on Friday of Week 8 (1st October 2021).**

3. Oral Presentation

Due: Tues. & Wed. of Week 13 (2nd and 3rd of November 2021)

Weighting: 10%

A 15 minute presentation of the results of your research will occur at the unit mini-conference on

the mornings of **Tuesday and Wednesday of Week 13 (2nd and 3rd of November 2021)** and accounts for 10% of your final grade.

****Presenting at the mini-conference on the afternoons of 2nd and 3rd of November 2021 is compulsory.** Sessions will run between 9am and 1.00pm on both days.

Student papers will normally be 15 minutes in length. 5 minutes will be allocated for questions from peers and staff in attendance. All students are expected to participate in this regard.

There will be facilities for PowerPoint presentations if students wish to use them. Students may also wish to produce an accompanying handout.

The presentation will be assessed in terms of its content and delivery and the way in which paper-givers field questions. Students should endeavour to present their work clearly and in a way which is accessible to non-specialists in the area. It is also important to adhere closely to the allocated time. (Any problems of this nature may be averted by reading your paper aloud and timing it beforehand.)

****It is the responsibility of students to make sure that they invite supervisors to attend their paper and advise them of the relevant time and location.**

4. Written Research paper

Due: By 11.59pm Friday Week 13 (5th November 2021)

Weighting: 40%

Students are to submit an essay on a chosen research topic between 2,500–3,000 words in length. **They are expected to meet regularly with supervisors** to discuss progress on the research paper **THROUGHOUT THE SESSION.**

****It is essential for students to have met at least twice with their supervisor and obtained feedback on their developing research project by the end of Week 4.**

Guidelines on the referencing for written papers will be found on the iLearn site. Markers will stop reading assignments which are more than 10% over the specified word length. Students who submit assignments which are under 10% of the prescribed word length may be asked to resubmit. **Please note that footnotes and bibliography are not included in the word count in this unit.**

The research paper must be submitted as a pdf via Turnitin on the iLearn website **by 11.59pm on Friday of Week 13 (5th November).**

ASSIGNMENT SUBMISSION AND RETURN

All written work will be assessed by your supervisor and must be submitted as a pdf via Turnitin through the AHIS3000 iLearn site. All assignment files should be saved with your full name in the label of the file. They should include the following at the start: Student name; Student number; Assessment Task Title or Question.

Every effort will be made to return assignments in a timely fashion.

N.B. (NOTA BENE), i.e. NOTE WELL: You should always keep a copy of completed assignment tasks in case of loss.

ASSIGNMENT LENGTH

Markers will stop reading assignments which are more than 10% over the specified word length. Students who submit assignments which are under 10% of the prescribed word length may be asked to resubmit. Please note that footnotes and bibliography are not included in the word count in this unit.

GRADING

The grade a student receives will signify their overall performance in meeting the learning outcomes of the unit. Grades will not be awarded by reference to the achievement of other students nor allocated to fit a predetermined distribution. In determining a grade, due weight will be given to the learning outcomes and level of the unit. Markers in the unit will use the following grades:

HD = High Distinction 85–100

D = Distinction 75–84

Cr = Credit 65–74

P = Pass 50–64

F = Fail 0–49

Criteria and standards for required for the Assessment Tasks will be found on the iLearn site. Marking rubrics will be used and sample papers provided in this unit.

EXTENSIONS AND PENALTIES FOR LATE SUBMISSION OF ASSESSMENT TASKS

Extensions for assignments can only be granted for serious and unavoidable disruptions that arise after a study period has commenced and may only be sought with the support of documentary evidence. If you anticipate any difficulty in meeting due dates for assignments then it is important that you contact the unit convenor as early as possible and before the deadline.

Unless a Special Consideration request has been submitted and approved, (a) a penalty for lateness will apply – 10 marks out of 100 credit will be deducted per day for assignments submitted after the due date – and (b) no assignment will be accepted seven days (incl. weekends) after the original submission deadline.

SPECIAL CONSIDERATION

The granting of extensions is subject to the University's Special Consideration Policy. A student

who has experienced unexpected, unavoidable, and serious circumstances affecting their assessable work may lodge an application for Special Consideration.

Applications will only be accepted in the following circumstances:

- where academic work has been hampered to a substantial degree by illness or other cause; and
- the circumstances are serious and unavoidable and beyond the student's control; and
- the application for Special Consideration is lodged no later than five (5) working days after the assessment task due date or examination date.

<https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policies/special-consideration>

IMPORTANT NOTE ON FINAL MARKS

Please note with respect to the marks you receive for work during the session: that the marks given are indicative only; final marks will be determined after moderation. See further the note on Results in the Policies and Procedures section below.

Assessment Tasks

Name	Weighting	Hurdle	Due
Annotated Bibliography	30%	No	23:59 20/08/2021
Book Review	20%	No	23:59 01/10/2021
Oral Presentation	10%	No	02-03/11/2021
Research paper	40%	No	23:59 05/11/2021

Annotated Bibliography

Assessment Type ¹: Annotated bibliography

Indicative Time on Task ²: 30 hours

Due: **23:59 20/08/2021**

Weighting: **30%**

Students are to submit an annotated bibliography of modern works on their chosen area of research together with a research plan (of no more than 300 words) outlining the proposed research project. The annotations and research plan should not be more than 1500–2000 words overall.

On successful completion you will be able to:

- acquire knowledge of historical developments and historiography relevant to chosen

topic

- demonstrate skill in evaluating ancient source material and modern interpretations of that source material at an advanced level
- formulate arguments and express ideas at an advanced level
- develop sophisticated research skills and an ability to manage an extended research and writing project
- reflect upon the process of research and on scholarly debates

Book Review

Assessment Type ¹: Essay

Indicative Time on Task ²: 20 hours

Due: **23:59 01/10/2021**

Weighting: **20%**

Students are to submit a short (750–1000 words) review of a book or major article (30+ pages) which is central to their chosen field of study.

On successful completion you will be able to:

- acquire knowledge of historical developments and historiography relevant to chosen topic
- demonstrate skill in evaluating ancient source material and modern interpretations of that source material at an advanced level
- formulate arguments and express ideas at an advanced level
- reflect upon the process of research and on scholarly debates

Oral Presentation

Assessment Type ¹: Presentation

Indicative Time on Task ²: 20 hours

Due: **02-03/11/2021**

Weighting: **10%**

Timed oral presentation on the results of your research

On successful completion you will be able to:

- demonstrate skill in evaluating ancient source material and modern interpretations of that source material at an advanced level
- formulate arguments and express ideas at an advanced level
- develop sophisticated research skills and an ability to manage an extended research and writing project

- reflect upon the process of research and on scholarly debates

Research paper

Assessment Type ¹: Essay

Indicative Time on Task ²: 40 hours

Due: **23:59 05/11/2021**

Weighting: **40%**

2500-3000-word long research paper

On successful completion you will be able to:

- acquire knowledge of historical developments and historiography relevant to chosen topic
- demonstrate skill in evaluating ancient source material and modern interpretations of that source material at an advanced level
- formulate arguments and express ideas at an advanced level
- develop sophisticated research skills and an ability to manage an extended research and writing project
- reflect upon the process of research and on scholarly debates

¹ If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the [Writing Centre](#) for academic skills support.

² Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

FINDING A SUPERVISOR

Students will undertake research on a topic arising from an Ancient History unit which they have previously undertaken. Usually, supervisors will be the course convenor of the unit chosen. For your convenience, a list of academic staff and their research interests can be found at:

<https://www.mq.edu.au/faculty-of-arts/departments-and-schools/department-of-history-and-archaeology/our-people>

****Students are advised strongly to make contact with the relevant member of staff as soon as the unit guide is published** and to set up a meeting as soon as possible to gain a staff member's approval to act in a supervisory capacity and to discuss a potential topic. (Staff contact information can be found at the url given immediately above.) The general rule is that staff

members should not supervise more than three AHIS3000 students at a time. Students must contact one of the unit convenors by the end of the first week of the session to register their topic and the name of their supervisor.

CLASSES

There will be four group meetings in this unit. There will be two short meetings: **one in Week 1** and **another in Week 7**.

The first group meeting will be organizational and introductory (no preparation is required) and the second is intended to give students the opportunity to meet and discuss any issues which might have arisen in the course of their research. Attendance at the first meeting is essential but optional at the mid-session meeting in Week 7. Students will be reminded of the dates and times of these meetings via an Announcement on the unit's iLearn site.

Presenting at the mini-conference held on the mornings of the Tuesday and Wednesday of Week 13 (2nd and 3rd of November 2021) is COMPULSORY. Students should consult with their supervisors about their research on a regular basis.

****It is also compulsory for students to have met at least twice with their supervisor and obtained feedback on their developing research project by the end of Week 4.**

REQUIRED READING AND TEXTS

Students should consult with their supervisors regarding required and recommended reading.

TECHNOLOGY USED AND REQUIRED

The unit has an iLearn page which can be accessed at: <http://ilearn.mq.edu.au/>. PC and internet access are therefore required. Basic computer skills (e.g., internet browsing) and skills in word processing are also a requirement. Please consult teaching staff for any further, more specific, requirements.

EXAMINATIONS

Please note that there are no formal examinations in this unit.

SATISFACTORY COMPLETION OF UNIT

A student is expected to attempt all forms of assessment and is required to achieve an overall mark of 50% or above to complete the unit satisfactorily.

IMPORTANT NOTE ON FINAL MARKS

Please note with respect to the marks you receive for work during the session: that the marks given are indicative only; final marks will be determined after moderation. See further the note on Results in the Policies and Procedures section below.

Unit Schedule

There will be four group meetings in this unit. There will be two short meetings: **one in Week 1** and **another in Week 7**.

The first group meeting will be organizational and introductory (no preparation is required) and

the second is intended to give students the opportunity to meet and discuss any issues which might have arisen in the course of their research. Attendance at the first meeting is essential but optional at the mid-session meeting in Week 7. Students will be reminded of the dates and times of these meetings via an Announcement on the unit's iLearn site.

Presenting at the mini-conference held on the mornings of the Tuesday and Wednesday of Week 13 (2nd and 3rd of November) is COMPULSORY. Students should consult with their supervisors about their research on a regular basis.

****It is also compulsory for students to have met at least twice with their supervisor and obtained feedback on their developing research project by the end of Week 4.**

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central \(https://policies.mq.edu.au\)](https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Grade Appeal Policy](#)
- [Complaint Management Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#)

Students seeking more policy resources can visit [Student Policies \(https://students.mq.edu.au/support/study/policies\)](https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit [Policy Central \(https://policies.mq.edu.au\)](https://policies.mq.edu.au) and use the [search tool](#).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/admin/other-resources/student-conduct>

Results

Results published on platform other than [eStudent](#), (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- [Getting help with your assignment](#)
- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module](#)

The Library provides online and face to face support to help you find and use relevant information resources.

- [Subject and Research Guides](#)
- [Ask a Librarian](#)

Student Services and Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.