



LAWS8099

Professional and Community Engagement

Session 1, Special circumstances, Other 2021

Macquarie Law School

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Notice

As part of [Phase 3 of our return to campus plan](#), most units will now run tutorials, seminars and other small group activities on campus, and most will keep an online version available to those students unable to return or those who choose to continue their studies online.

To check the availability of face-to-face activities for your unit, please go to [timetable viewer](#). To check detailed information on unit assessments visit your unit's iLearn space or consult your unit convenor.

General Information

Unit convenor and teaching staff

Director of PACE and Convenor

Dr Doron Goldbarsht

doron.goldbarsht@mq.edu.au

Contact via Email

W3A room 514

Wednesday 13:00-15:00 (please make an appointment).

Credit points

10

Prerequisites

120cp in LAW or LAWS units at 6000 level or above and permission by special approval

Corequisites

Co-badged status

Unit description

This unit provides JD students with an opportunity to apply their legal knowledge and skills in practical placements within partnerships between Macquarie University and the legal profession and community. Students will develop vital employability skills and have opportunities to participate in a variety of workplace experiences including law firms, legal centres, community-based legal organisations and services, government agencies and not-for-profit organisations. In these placements, students will be able to engage with the real world application of legal skills and principles developed in earlier units of study either through internships, clerkships and voluntary or paid legally related employment. In line with the university's Professional and Community Engagement (PACE) initiatives, the unit aims to provide students with a broad social perspective, critical thinking skills and the technical competence that employers value. Students will be advised of clinic, workplace or project opportunities on a regular basis and will be invited to apply for these opportunities online before they are required to apply for special approval to enrol in the unit.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Describe and analyse the personal and professional demands that arise in professional legal practice and community legal engagement. .

ULO2: Reflect on your professional skills and knowledge and develop and implement plans for continuous learning

ULO3: Identify, manage and reflect on ethical issues that arise in the legal environment

ULO4: Apply the specialised cognitive, interpersonal and communication skills necessary in legal workplaces including the ability to take direction and work in a team to address or resolve legal problems.

General Assessment Information

The assessment regime under "Assessment Tasks" is only for students who participate in a project or clinic organised by the Law School.

Below, under "Assessment Tasks for Individual Placement" and on the Laws5051 iLearn page, you will find the assessment regime for students completing an Individual Placement.

Assessment Tasks for Individual Placement:

Assessment Name	Weight	Submission method	Due Date	Hurdle
Skills checklist and goal setting	5%	Turnitin	14th March @ 11.59pm	No
Evaluation and Reflection	25%	Turnitin	6th June @11.59pm	No
Engagement in unit and workplace tasks	30%	Discussion Forum	weekly online	No
Research Report	40%	Turnitin	9th May @ 11.59pm	No

Word limits stated in the assessment criteria will be strictly applied and any content beyond the word limit will not be marked.

This unit will apply the Australian Guide to Legal Citation version 4 ('AGLC4') for citation purposes.

Unless a Special Consideration request has been submitted and approved, (a) a penalty for lateness will apply – two (2) marks out of 100 will be deducted per day for assignments submitted after the due date – and (b) no assignment will be accepted more than seven (7) days (incl. weekends) after the original submission deadline. No late submissions will be accepted for timed assessments – e.g. quizzes, online tests.

All written assessments in the unit are to be submitted electronically. Plagiarism detection

software is used in this unit.

Assessment Tasks

Name	Weighting	Hurdle	Due
<u>Clinic, project and workplace tasks</u>	30%	No	Ongoing
<u>Reflection and contribution report</u>	30%	No	12.3.2021
<u>Clinic, project or workplace report</u>	40%	No	28.5.2021

Clinic, project and workplace tasks

Assessment Type ¹: Participatory task

Indicative Time on Task ²: 80 hours

Due: **Ongoing**

Weighting: **30%**

Students are required to attend and participate online or in person in all meetings with their clinic, workplace or project supervisors and to prepare work in response to their supervisor's instructions

On successful completion you will be able to:

- Describe and analyse the personal and professional demands that arise in professional legal practice and community legal engagement. .
- Reflect on your professional skills and knowledge and develop and implement plans for continuous learning
- Identify, manage and reflect on ethical issues that arise in the legal environment
- Apply the specialised cognitive, interpersonal and communication skills necessary in legal workplaces including the ability to take direction and work in a team to address or resolve legal problems.

Reflection and contribution report

Assessment Type ¹: Reflective Writing

Indicative Time on Task ²: 30 hours

Due: **12.3.2021**

Weighting: **30%**

Students will be required to set goals for their clinic, workplace or project placement and to

reflect on how well they have achieved those goals over the course of the unit.

On successful completion you will be able to:

- Describe and analyse the personal and professional demands that arise in professional legal practice and community legal engagement. .

Clinic, project or workplace report

Assessment Type ¹: Report

Indicative Time on Task ²: 40 hours

Due: **28.5.2021**

Weighting: **40%**

Students will be required to write a report that either represents a reflection upon their clinic placement or project or which responds to the initial brief in a project. The requirements for reports will be outlined in detail on iLearn and will be clinic, placement or project specific

On successful completion you will be able to:

- Describe and analyse the personal and professional demands that arise in professional legal practice and community legal engagement. .
- Apply the specialised cognitive, interpersonal and communication skills necessary in legal workplaces including the ability to take direction and work in a team to address or resolve legal problems.

¹ If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the [Writing Centre](#) for academic skills support.

² Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

This unit, apart from the placement component, is delivered in one of two streams: A clinic stream or a project stream.

The clinic stream begins with a comprehensive orientation program, including training in

reflective practice and a session on dealing with vicarious trauma when appropriate to the clinic context. Essential orientation information is assessed through an online quiz. Further skills-based modules are available for students to complete in their own time on ilearn. Students will work under the close supervision of solicitor-teachers on real-world social justice cases, undertaking a range of activities including legal research and writing, client interviewing, and legal and non-legal advocacy. Students work face-to-face with their solicitor-teacher in the clinic on campus.

In the project stream, students are introduced to the PACE program and course structure in Week 1 before meeting their PACE partner. Students are given additional support in relation to teamwork theory and practice to help ensure a successful team work experience. PACE partners provide a written project brief that outlines the PACE activity. These are legal projects that will contribute to the work of the partner organisation. The projects are developed in consultation with the convenor to ensure that the projects are challenging but achievable within one session. PACE partners also brief the students on the work of the partner organisation and the projects. Students in the project stream will meet regularly as required by the project and partner, allowing teaching staff to monitor students' progress and to support students and teams as the need arises.

Students require access to a computer and a secure and reliable internet provider.

Unit Schedule

This unit is based on the practical application of theoretical and conceptual professional legal responsibility obligations that are owed in the practice of the legal profession.

In this unit, you are taking up a practical placement and putting the knowledge and skills you have acquired in law school to practical use. This will involve a chance to be reflective with your experience and understand and reflect on your practical work placement.

You will also be asked to apply your analytical and research skills to investigate and advise on practical situations concerning the application of legal professional ethical obligations to specific situations. Finally, you will be asked to understand and look to how the legal profession is developing and changing over time.

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central \(https://policies.mq.edu.au\)](https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Grade Appeal Policy](#)
- [Complaint Management Procedure for Students and Members of the Public](#)

- [Special Consideration Policy](#)

Students seeking more policy resources can visit [Student Policies \(https://students.mq.edu.au/support/study/policies\)](https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit [Policy Central \(https://policies.mq.edu.au\)](https://policies.mq.edu.au) and use the [search tool](#).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/admin/other-resources/student-conduct>

Results

Results published on platform other than [eStudent](#), (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- [Getting help with your assignment](#)
- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module](#)

The Library provides online and face to face support to help you find and use relevant information resources.

- [Subject and Research Guides](#)
- [Ask a Librarian](#)

Student Services and Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

Changes since First Published

Date	Description
09/02/2021	Assessment regime wording (projects and individual placements).