



# LAWS5051

## PACE - Individual Placements

Session 2, Special circumstances 2021

*Macquarie Law School*

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#### Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

#### Notice

As part of [Phase 3 of our return to campus plan](#), most units will now run tutorials, seminars and other small group activities on campus, and most will keep an online version available to those students unable to return or those who choose to continue their studies online.

To check the availability of face-to-face activities for your unit, please go to [timetable viewer](#). To check detailed information on unit assessments visit your unit's iLearn space or consult your unit convenor.

## General Information

Unit convenor and teaching staff Paul Maluga <a href="mailto:paul.maluga@mq.edu.au">paul.maluga@mq.edu.au</a>
Credit points 10
Prerequisites 160cp in LAW or LAWS units and permission by special approval
Corequisites
Co-badged status
Unit description This unit provides the opportunity for students to engage with the legal profession and community through participation in a variety of workplace experiences including, but not limited to, law firms, legal centres, community-based legal organisations and services, government agencies and not-for-profit organisations. The experience may be via clerkship, volunteer work, or internship, and may be undertaken on a weekly or block basis. Students source their own placement, and nominate it for approval by the convenor. Applications for the unit are advertised by the convenor via email.

## Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

## Learning Outcomes

On successful completion of this unit, you will be able to:

- ULO1:** Analyse issues that arise in professional practice and community engagement. In particular the personal and professional demands on, and expectations of, lawyers and advocates in practice.
- ULO2:** Reflect on your professional skills and knowledge and develop and implement plans for continuous learning
- ULO3:** Identify, manage and reflect on ethical issues that arise in the legal environment
- ULO4:** Critique current practices and regulation of the legal profession.
- ULO5:** Demonstrate advanced practical skills necessary in legal practice.

**ULO6:** Apply the specialised cognitive, interpersonal and communication skills necessary in legal practice.

## General Assessment Information

Unless a Special Consideration request has been submitted and approved, (a) a penalty for lateness will apply – 10 marks out of 100 credit will be deducted per day for assignments submitted after the due date – and (b) no assignment will be accepted seven days (incl. weekends) after the original submission deadline

## Assessment Tasks

Name	Weighting	Hurdle	Due
<u>Independent Research Report</u>	40%	No	Week 9 - 10 Oct, 11:59 pm
<u>Skills Checklist and Goal Setting Exercise</u>	30%	No	Week 3 - 15 Aug, 11:59 pm and Week 13 - 7 Nov, 11:59 pm
<u>Engagement in unit and workplace tasks</u>	30%	No	Weekly Online Engagement

## Independent Research Report

Assessment Type <sup>1</sup>: Report

Indicative Time on Task <sup>2</sup>: 30 hours

Due: **Week 9 - 10 Oct, 11:59 pm**

Weighting: **40%**

Students are required to prepare a final report that outlines the nature of the professional challenges in the legal workplace and the regulatory response to those challenges

On successful completion you will be able to:

- Analyse issues that arise in professional practice and community engagement. In particular the personal and professional demands on, and expectations of, lawyers and advocates in practice.
- Identify, manage and reflect on ethical issues that arise in the legal environment
- Critique current practices and regulation of the legal profession.
- Apply the specialised cognitive, interpersonal and communication skills necessary in legal practice.

## Skills Checklist and Goal Setting Exercise

Assessment Type <sup>1</sup>: Reflective Writing

Indicative Time on Task <sup>2</sup>: 20 hours

Due: **Week 3 - 15 Aug, 11:59 pm and Week 13 - 7 Nov, 11:59 pm**

Weighting: **30%**

Students will be required to set goals for their placement and to reflect on how well they have achieved those goals over the course of their placement.

On successful completion you will be able to:

- Reflect on your professional skills and knowledge and develop and implement plans for continuous learning
- Identify, manage and reflect on ethical issues that arise in the legal environment
- Demonstrate advanced practical skills necessary in legal practice.
- Apply the specialised cognitive, interpersonal and communication skills necessary in legal practice.

## Engagement in unit and workplace tasks

Assessment Type <sup>1</sup>: Participatory task

Indicative Time on Task <sup>2</sup>: 8 hours

Due: **Weekly Online Engagement**

Weighting: **30%**

Students will participate in online discussion, quizzes and problem solving tasks related to legal practice and regulation

On successful completion you will be able to:

- Analyse issues that arise in professional practice and community engagement. In particular the personal and professional demands on, and expectations of, lawyers and advocates in practice.
- Identify, manage and reflect on ethical issues that arise in the legal environment
- Critique current practices and regulation of the legal profession.
- Demonstrate advanced practical skills necessary in legal practice.
- Apply the specialised cognitive, interpersonal and communication skills necessary in

legal practice.

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<sup>1</sup> If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the [Writing Centre](#) for academic skills support.

<sup>2</sup> Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

## Delivery and Resources

All unit readings are available via Leganto.

## Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central](https://policies.mq.edu.au) (<https://policies.mq.edu.au>). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Grade Appeal Policy](#)
- [Complaint Management Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#)

Students seeking more policy resources can visit [Student Policies](https://students.mq.edu.au/support/study/policies) (<https://students.mq.edu.au/support/study/policies>). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit [Policy Central](https://policies.mq.edu.au) (<https://policies.mq.edu.au>) and use the [search tool](#).

## Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/admin/other-resources/student-conduct>

## Results

Results published on platform other than [eStudent](#), (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be

made available in [eStudent](#). For more information visit [ask.mq.edu.au](http://ask.mq.edu.au) or if you are a Global MBA student contact [globalmba.support@mq.edu.au](mailto:globalmba.support@mq.edu.au)

## Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

## Learning Skills

Learning Skills ([mq.edu.au/learningskills](http://mq.edu.au/learningskills)) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- [Getting help with your assignment](#)
- [Workshops](#)
- [StudyWise](#)
- [Academic Integrity Module](#)

The Library provides online and face to face support to help you find and use relevant information resources.

- [Subject and Research Guides](#)
- [Ask a Librarian](#)

## Student Services and Support

Students with a disability are encouraged to contact the [Disability Service](#) who can provide appropriate help with any issues that arise during their studies.

## Student Enquiries

For all student enquiries, visit Student Connect at [ask.mq.edu.au](http://ask.mq.edu.au)

If you are a Global MBA student contact [globalmba.support@mq.edu.au](mailto:globalmba.support@mq.edu.au)

## IT Help

For help with University computer systems and technology, visit [http://www.mq.edu.au/about\\_us/offices\\_and\\_units/information\\_technology/help/](http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/).

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.