LAWS5078

PACE Clinics and Projects

Session 1, Special circumstances 2021

Macquarie Law School

Contents

Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

Notice

As part of Phase 3 of our return to campus plan, most units will now run tutorials, seminars and other small group activities on campus, and most will keep an online version available to those students unable to return or those who choose to continue their studies online.

To check the availability of face-to-face activities for your unit, please go to timetable viewer. To check detailed information on unit assessments visit your unit's iLearn space or consult your unit convenor.

General Information

Unit convenor and teaching staff
Director of PACE and Convenor
Dr Doron Goldbarsht
doron.goldbarsht@mq.edu.au
W3A room 514
Wednesday 13:00-15:00 (please make an appointment).

Director of Social Justice Clinic
Dr Daniel Ghezelbash

Supervisor
Dr Andrew Burke

Supervisor
Rebekah Stevens

Supervisor
Judith Preston

Supervisor
George Newhouse

Supervisor
Mitchel Skipsey

Supervisor
Christina Athanasopoulos

Credit points
10

Prerequisites
160cp in LAW or LAWS units and permission by special approval

Corequisites

Co-badged status

Unit description

This unit provides the opportunity for students to participate in a variety of workplace experiences including (but not limited to), the Macquarie University Social Justice Clinic, and projects with law firms, legal centres, community-based legal organisations and services, government agencies and not-for-profit organisations. The aim is to provide real world experience and the opportunity to collaborate with other students as a team. Workplace experiences may be undertaken on a weekly or block basis. Placements are allocated through an application process.

Applications to undertake this unit will be advertised to students online. Entry to the unit is only by special permission and is dependent on the number of applications and the available projects.

FOE code
090900 Law

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Demonstrate competency in practical legal skills, such as conducting legal research, providing legal policy advice, preparing file notes and court documents, drafting legal correspondence and other forms of legal and non-legal writing.

ULO2: Reflect on your professional skills and knowledge and develop and implement plans for continuous learning

ULO3: Identify, manage and reflect on ethical issues that arise in the legal environment

ULO4: Recognise and reflect on your own strengths and limitations in relation to your interpersonal skills and your ability to work effectively in a team.

General Assessment Information

Reflective Writing	Goal setting and reflective writing	Students will be required to set goals for their clinic or project placement and to reflect on how well they have achieved those goals over the course of the unit.	
Participatory task	Clinic and project workplace tasks	Students will work on a variety of clinic and project tasks according to the needs of partner organisations and clinic and project supervisors. Students will be expected to attend all meetings with their clinic and project partners	

Report	Final project or clinic report	Students will be required to write a report that either represents a reflection upon their clinic placement or project or which responds to the initial brief in a project. The requirements for reports will be outlined in detail on iLearn and will be clinic or project specific.

Assessment Tasks

Name	Weighting	Hurdle	Due
Goal setting and reflective writing	30%	No	12.3.2021
Clinic and project workplace tasks	30%	No	Ongoing
Final project or clinic report	40%	No	28.5.2021

Goal setting and reflective writing

Assessment Type [1]: Reflective Writing
Indicative Time on Task [2]: 30 hours
Due: **12.3.2021**
Weighting: **30%**

Students will be required to set goals for their clinic or project placement and to reflect on how well they have achieved those goals over the course of the unit.

On successful completion you will be able to:

- Reflect on your professional skills and knowledge and develop and implement plans for continuous learning
- Identify, manage and reflect on ethical issues that arise in the legal environment
- Recognise and reflect on your own strengths and limitations in relation to your interpersonal skills and your ability to work effectively in a team.

Clinic and project workplace tasks

Assessment Type [1]: Participatory task
Indicative Time on Task [2]: 80 hours
Due: **Ongoing**
Weighting: **30%**

Students will work on a variety of clinic and project tasks according to the needs of partner organisations and clinic and project supervisors. Students will be expected to attend all meetings with their clinic and project partners

On successful completion you will be able to:

- Demonstrate competency in practical legal skills, such as conducting legal research, providing legal policy advice, preparing file notes and court documents, drafting legal correspondence and other forms of legal and non-legal writing.
- Reflect on your professional skills and knowledge and develop and implement plans for continuous learning
- Identify, manage and reflect on ethical issues that arise in the legal environment
- Recognise and reflect on your own strengths and limitations in relation to your interpersonal skills and your ability to work effectively in a team.

Final project or clinic report

Assessment Type [1]: Report
Indicative Time on Task [2]: 40 hours
Due: **28.5.2021**
Weighting: **40%**

Students will be required to write a report that either represents a reflection upon their clinic placement or project or which responds to the initial brief in a project. The requirements for reports will be outlined in detail on iLearn and will be clinic or project specific.

On successful completion you will be able to:

- Demonstrate competency in practical legal skills, such as conducting legal research, providing legal policy advice, preparing file notes and court documents, drafting legal correspondence and other forms of legal and non-legal writing.
- Reflect on your professional skills and knowledge and develop and implement plans for continuous learning
- Identify, manage and reflect on ethical issues that arise in the legal environment
- Recognise and reflect on your own strengths and limitations in relation to your interpersonal skills and your ability to work effectively in a team.

---

[1] If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment

- the Writing Centre for academic skills support.

[2] Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

Students will undertake the unit in one of two streams: A clinic stream or a project stream.

The clinic stream begins with a comprehensive orientation program, including training in reflective practice and a session on dealing with vicarious trauma when appropriate to the clinic context. Essential orientation information is assessed through an online quiz. Further skills-based modules are available for students to complete in their own time on ilearn. Students will work under the close supervision of solicitor-teachers on real-world social justice cases, undertaking a range of activities including legal research and writing, client interviewing, and legal and non-legal advocacy. Students work face-to-face with their solicitor-teacher in the clinic on campus.

In the project stream, students are introduced to the PACE program and course structure in Week 1 before meeting their PACE partner. Students are given additional support in relation to teamwork theory and practice to help ensure a successful team work experience. PACE partners provide a written project brief that outlines the PACE activity. These are legal projects that will contribute to the work of the partner organisation. The projects are developed in consultation with the convenor to ensure that the projects are challenging but achievable within one session. PACE partners also brief the students on the work of the partner organisation and the projects. Students in the project stream will meet regularly as required by the project and partner, allowing teaching staff to monitor students' progress and to support students and teams as the need arises.

Students require access to a computer and a secure and reliable internet provider.

Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Grade Appeal Policy
- Complaint Management Procedure for Students and Members of the Public
- Special Consideration Policy

Students seeking more policy resources can visit Student Policies (https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about

throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit Policy Central (https://policies.mq.edu.au) and use the search tool.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- Getting help with your assignment
- Workshops
- StudyWise
- Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

Student Services and Support

Students with a disability are encouraged to contact the Disability Service who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.