MGMT8040

Business Project Management

Session 2, Special circumstances 2021

Department of Management

Contents

Disclaimer

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Session 2 Learning and Teaching Update

The decision has been made to conduct study online for the remainder of Session 2 for all units WITHOUT mandatory on-campus learning activities. Exams for Session 2 will also be online where possible to do so.

This is due to the extension of the lockdown orders and to provide certainty around arrangements for the remainder of Session 2. We hope to return to campus beyond Session 2 as soon as it is safe and appropriate to do so.

Some classes/teaching activities cannot be moved online and must be taught on campus. You should already know if you are in one of these classes/teaching activities and your unit convenor will provide you with more information via iLearn. If you want to confirm, see the list of units with mandatory on-campus classes/teaching activities.

Visit the MQ COVID-19 information page for more detail.

General Information

Unit convenor and teaching staff
Unit Convenor
Stephen Burke
stephen.burke@mq.edu.au

Credit points
10

Prerequisites
(BUS651 or MGMT6051 or ECON649 or ECON6049 or MGNT608 or MGMT6008 or MKTG696 or MKTG6096) or (admission to MInfoSysMgmt or MEngMgt)

Corequisites

Co-badged status

Unit description
This unit is designed to develop the knowledge and skills required for effective problem solving and critical analysis in business project management. Students will gain an understanding of the nature and scope of leadership and technical capabilities needed for effective project management. The unit includes an analysis of: the definition, scoping and assessment of project feasibility; project planning and procurement; building a project team; delivery-time, cost and quality; project resource management; managing project risks; and project communications and marketing. These issues are critically examined through a combination of formal learning, group and individual project work, and interactive class-based activities.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Critically evaluate the effectiveness of project management techniques and how these are used in project teams for business problem solving.

ULO2: Analyse the effectiveness of progress monitoring techniques used to effectively manage project delivery.

ULO3: Demonstrate the application of business research skills to contemporary

business issues and themes both as an individual and as a member of a team.

General Assessment Information

Late Assessment Policy:

Late assessment submissions must be submitted through the appropriate submission link in iLea rn. No extensions will be granted unless an application for Special Consideration is made and approved. There will be a **deduction of 10%** of the total available marks made from the total awarded mark for each **24-hour period** or part thereof that the submission is late. Late submissions will not be accepted after solutions have been discussed and/or made available.

Note: applications for Special Consideration Policy must be made within 5 (five) business days of the due date and time.

Assessment Tasks

Name	Weighting	Hurdle	Due
Class Test	20%	No	Week 7
Individual Essay	35%	No	Week 9
Group Business Project Analysis	45%	No	Week 12

Class Test

Assessment Type [1]: Quiz/Test
Indicative Time on Task [2]: 10 hours
Due: **Week 7**
Weighting: **20%**

This assessment has two components worth 20% in total. The first is a 30 question individual quiz administered in a three-hour window and worth 15%. The second is a mini-case study worth 5%.

On successful completion you will be able to:

- Critically evaluate the effectiveness of project management techniques and how these are used in project teams for business problem solving.
- Analyse the effectiveness of progress monitoring techniques used to effectively manage project delivery.

Individual Essay

Assessment Type [1]: Essay
Indicative Time on Task [2]: 15 hours
Due: **Week 9**
Weighting: **35%**

This assessment is worth 35% in total. It is a 1,500 word (excluding references) individual essay.

On successful completion you will be able to:

- Critically evaluate the effectiveness of project management techniques and how these are used in project teams for business problem solving.
- Demonstrate the application of business research skills to contemporary business issues and themes both as an individual and as a member of a team.

Group Business Project Analysis

Assessment Type [1]: Project
Indicative Time on Task [2]: 25 hours
Due: **Week 12**
Weighting: **45%**

This assessment has two components worth 45% in total. One component is a 3,000 word group report worth 30%. The other component is a 12 minute group presentation worth 15%.

On successful completion you will be able to:

- Critically evaluate the effectiveness of project management techniques and how these are used in project teams for business problem solving.
- Analyse the effectiveness of progress monitoring techniques used to effectively manage project delivery.
- Demonstrate the application of business research skills to contemporary business issues and themes both as an individual and as a member of a team.

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[1] If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this

type of assessment

- the Writing Centre for academic skills support.

[2] Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

Required Text	Larson E W and Gray C F, *Project Management - The Managerial Process,* McGraw Hill, 8th edition (2020).
Unit Web Page	The web page for this unit can be found at: https://ilearn.mq.edu.au/
Technology Used and Required	Students are required to have access to a personal computer, a stable internet connection and familiarise themselves with iLearn (https://ilearn.mq.edu.au/). iLearn will be used to post lecture slides, assessment details, student grades and as a means of communication between staff members and students. "Zoom" will be used for all classes, meetings and presentations etc.
Delivery Format and Other Details	The timetable for classes can be found on the University web site at: http://www.timetables.mq.edu.au/
Recommended Readings	Recommended readings are provided via the links on the iLearn Unit page
Inherent Requirements	None

Unit Schedule

Please see iLearn.

Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Grade Appeal Policy
- Complaint Management Procedure for Students and Members of the Public
- Special Consideration Policy

Students seeking more policy resources can visit Student Policies (https://students.mq.edu.au/su

pport/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit Policy Central (https://policies.mq.edu.au) and use the search tool.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

Learning Skills

Learning Skills (mq.edu.au/learningskills) provides academic writing resources and study strategies to help you improve your marks and take control of your study.

- Getting help with your assignment
- Workshops
- StudyWise
- Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

Student Services and Support

Students with a disability are encouraged to contact the Disability Service who can provide appropriate help with any issues that arise during their studies.

Student Enquiries

For all student enquiries, visit Student Connect at ask.mq.edu.au

If you are a Global MBA student contact globalmba.support@mq.edu.au

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/ offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.