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General Information

Unit convenor and teaching staff
Culum Brown
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Erin Cheng
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Credit points
10

Prerequisites
130cp (including 40cp in BIOL units)

Corequisites

Co-badged status

Unit description
This PACE unit provides an opportunity for students to engage with the community through a variety of activities. Examples might include group activities with a regional or local focus on public-sector agencies, professional bodies, companies, industry partners and not-for-profit organisations. The unit promotes learning through participation with community partners as well as the development of Course Learning Outcomes and professional skills. Students will be encouraged to apply theory learnt through their degree to real-world situations. Student learning will be facilitated through orientation and induction activities, scaffolding for skill, and knowledge development and debriefing; supported throughout by rigorous academic assessment.

All students planning to enrol in BIOL3640 are required to subscribe to the BIOL3640 pre-session preparation site. In the lead up to the start of the session, information on how to express interest in available projects sourced by the Unit Convenor and PACE will be made available on the pre-session preparation site [https://ilearn.mq.edu.au/course/view.php?id=37365].

Important Academic Dates
Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes
On successful completion of this unit, you will be able to:
ULO1: Critically reflect on the core knowledge and skills you have developed throughout your university course.

ULO2: Effectively communicate your professional capabilities to potential colleagues and employers.

ULO3: Apply your core knowledge and skills to real-life tasks.

ULO4: Articulate and demonstrate how engaging with others can contribute to the well-being of people, communities, and the planet.

ULO5: Identify how to integrate your discipline-specific knowledge and transferable skills to embark on your chosen career path.

General Assessment Information

General Faculty Policy on assessment submission deadlines and late submissions:

Online quizzes, in-class activities, or scheduled tests and exam must be undertaken at the time indicated in the unit guide. Should these activities be missed due to illness or misadventure, students may apply for Special Consideration.

All other assessments must be submitted by 5:00 pm on their due date. Should these assessments be missed due to illness or misadventure, students should apply for Special Consideration.

Assessments not submitted by the due date will receive a mark of zero unless late submissions are specifically allowed as indicated in the unit guide or on iLearn.

If late submissions are permitted as indicated in the unit guide or on iLearn a consistent penalty will be applied for late submissions as follows:

A 12-hour grace period will be given after which the following deductions will be applied to the awarded assessment mark: 12 to 24 hours late = 10% deduction; for each day thereafter, an additional 10% per day or part thereof will be applied until five days beyond the due date. After this time, a mark of zero (0) will be given. For example, an assessment worth 20% is due 5 pm on 1 January. Student A submits the assessment at 1 pm, 3 January. The assessment received a mark of 15/20. A 20% deduction is then applied to the mark of 15, resulting in the loss of three (3) marks. Student A is then awarded a final mark of 12/20.

Off-shore students

Off-shore students must email the convenor as soon as possible to discuss study options.

COVID Information and on-campus classes

On-campus teaching continues to be scheduled for Session 1, 2022. Masks are compulsory for all classes in indoor spaces and social distancing will be implemented wherever possible. Students will also be required to sanitise surfaces before and after use.
Assessment Tasks

<table>
<thead>
<tr>
<th>Name</th>
<th>Weighting</th>
<th>Hurdle</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Short essay</td>
<td>30%</td>
<td>No</td>
<td>29/04/2022</td>
</tr>
<tr>
<td>Host Supervisor Evaluation</td>
<td>25%</td>
<td>No</td>
<td>27/05/2022</td>
</tr>
<tr>
<td>iLearn Post</td>
<td>15%</td>
<td>No</td>
<td>20/05/2022</td>
</tr>
<tr>
<td>PACE Activity Report</td>
<td>30%</td>
<td>No</td>
<td>03/06/2022</td>
</tr>
</tbody>
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Short essay
Assessment Type: Essay
Indicative Time on Task: 10 hours
Due: 29/04/2022
Weighting: 30%

This assessment requires you to demonstrate your understanding of key theoretical content covered in the BIOL3640 workshops and online modules, then relate this content to yourself, your PACE activities, and your courses of study.

On successful completion you will be able to:

- Critically reflect on the core knowledge and skills you have developed throughout your university course.
- Apply your core knowledge and skills to real-life tasks.
- Articulate and demonstrate how engaging with others can contribute to the well-being of people, communities, and the planet.

Host Supervisor Evaluation
Assessment Type: Performance
Indicative Time on Task: 9 hours
Due: 27/05/2022
Weighting: 25%
Supervisors will provide a report on student performance, progress, abilities acquired and attendance throughout placement, however the unit convenor will grade performance.

On successful completion you will be able to:

- Critically reflect on the core knowledge and skills you have developed throughout your university course.
- Effectively communicate your professional capabilities to potential colleagues and employers.
- Apply your core knowledge and skills to real-life tasks.
- Articulate and demonstrate how engaging with others can contribute to the well-being of people, communities, and the planet.

**iLearn Post**

Assessment Type: Participatory task

Indicative Time on Task: 3 hours

Due: 20/05/2022

Weighting: 15%

This assignment comprises an iLearn Post focusing on your learning journey.

On successful completion you will be able to:

- Critically reflect on the core knowledge and skills you have developed throughout your university course.
- Articulate and demonstrate how engaging with others can contribute to the well-being of people, communities, and the planet.
- Identify how to integrate your discipline-specific knowledge and transferable skills to embark on your chosen career path.

**PACE Activity Report**

Assessment Type: Reflective Writing

Indicative Time on Task: 10 hours

Due: 03/06/2022

Weighting: 30%
This final assessment synthesises all of the learning objectives and outcomes in this unit. You will need to critically reflect on what you have learned in the unit, and the experience gained through your PACE activity. Then effectively communicate your capabilities and how your perception of them has changed over the course of the unit.

On successful completion you will be able to:

- Critically reflect on the core knowledge and skills you have developed throughout your university course.
- Effectively communicate your professional capabilities to potential colleagues and employers.
- Apply your core knowledge and skills to real-life tasks.
- Articulate and demonstrate how engaging with others can contribute to the well-being of people, communities, and the planet.
- Identify how to integrate your discipline-specific knowledge and transferable skills to embark on your chosen career path.

1 If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the Writing Centre for academic skills support.

2 Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

**Policies and Procedures**

Macquarie University policies and procedures are accessible from Policy Central (https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Assessment Procedure
- Complaints Resolution Procedure for Students and Members of the Public
- Special Consideration Policy
Students seeking more policy resources can visit Student Policies (https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit Policy Central (https://policies.mq.edu.au) and use the search tool.

**Student Code of Conduct**

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

**Results**

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

**Academic Integrity**

At Macquarie, we believe academic integrity – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free online writing and maths support, academic skills development and wellbeing consultations.

**Student Support**

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

**The Writing Centre**

The Writing Centre provides resources to develop your English language proficiency, academic writing, and communication skills.

- **Workshops**
- Chat with a WriteWISE peer writing leader
- Access StudyWISE
- Upload an assignment to Studiosity
- Complete the Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- **Subject and Research Guides**
- Ask a Librarian
Student Services and Support

Macquarie University offers a range of Student Support Services including:

- IT Support
- Accessibility and disability support with study
- Mental health support
- Safety support to respond to bullying, harassment, sexual harassment and sexual assault
- Social support including information about finances, tenancy and legal issues

Student Enquiries

Got a question? Ask us via AskMQ, or contact Service Connect.

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.