LAWS5051

PACE: Individual Placements

Session 3, In person-placement, North Ryde 2022

Macquarie Law School

Contents

General Information

Unit convenor and teaching staff Paul Maluga paul.maluga@mq.edu.au
Credit points 10
Prerequisites 160cp in LAW or LAWS units and permission by special approval
Corequisites
Co-badged status
Unit description This unit provides the opportunity for students to engage with the legal profession and community through participation in a variety of workplace experiences including, but not limited to, law firms, legal centres, community-based legal organisations and services, government agencies and not-for-profit organisations. The experience may be via clerkship, volunteer work, or internship, and may be undertaken on a weekly or block basis. Students source their own placement, and nominate it for approval by the convenor. Applications for the unit are advertised by the convenor via email.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Analyse issues that arise in professional practice and community engagement. In particular the personal and professional demands on, and expectations of, lawyers and advocates in practice.

ULO2: Reflect on your professional skills and knowledge and develop and implement plans for continuous learning

ULO3: Identify, manage and reflect on ethical issues that arise in the legal environment

ULO4: Critique current practices and regulation of the legal profession.

ULO5: Demonstrate advanced practical skills necessary in legal practice.

ULO6: Apply the specialised cognitive, interpersonal and communication skills necessary in legal practice.

Assessment Tasks

Name	Weighting	Hurdle	Due
Independent Research Report	40%	No	From 26 December 2022 to 29 January 2023
Engagement in unit and workplace tasks	30%	No	From 19 December 2022 to 8 January 2023
Skills Checklist and Goal Setting Exercise	30%	No	18 December 2022 and 29 January 2023

Independent Research Report

Assessment Type [1]: Report
Indicative Time on Task [2]: 30 hours
Due: **From 26 December 2022 to 29 January 2023**
Weighting: **40%**

Students are required to prepare a final report that outlines the nature of the professional challenges in the legal workplace and the regulatory response to those challenges

On successful completion you will be able to:
- Analyse issues that arise in professional practice and community engagement. In particular the personal and professional demands on, and expectations of, lawyers and advocates in practice.
- Identify, manage and reflect on ethical issues that arise in the legal environment
- Critique current practices and regulation of the legal profession.
- Apply the specialised cognitive, interpersonal and communication skills necessary in legal practice.

Engagement in unit and workplace tasks

Assessment Type [1]: Participatory task
Indicative Time on Task [2]: 8 hours
Due: **From 19 December 2022 to 8 January 2023**
Weighting: **30%**

Students will participate in online discussion, quizzes and problem solving tasks related to legal practice and regulation

On successful completion you will be able to:
- Analyse issues that arise in professional practice and community engagement. In particular the personal and professional demands on, and expectations of, lawyers and advocates in practice.
- Identify, manage and reflect on ethical issues that arise in the legal environment
- Critique current practices and regulation of the legal profession.
- Demonstrate advanced practical skills necessary in legal practice.
- Apply the specialised cognitive, interpersonal and communication skills necessary in legal practice.

Skills Checklist and Goal Setting Exercise

Assessment Type [1]: Reflective Writing
Indicative Time on Task [2]: 20 hours
Due: **18 December 2022 and 29 January 2023**
Weighting: **30%**

Students will be required to set goals for their placement and to reflect on how well they have achieved those goals over the course of their placement.

On successful completion you will be able to:
- Reflect on your professional skills and knowledge and develop and implement plans for continuous learning
- Identify, manage and reflect on ethical issues that arise in the legal environment
- Demonstrate advanced practical skills necessary in legal practice.
- Apply the specialised cognitive, interpersonal and communication skills necessary in legal practice.

[1] If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment

- the Writing Centre for academic skills support.

2 Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

Late Assessment Submission Penalty

Unless a Special Consideration request has been submitted and approved, **a 5% penalty (of the total possible mark) will be applied each day a written assessment is not submitted**, up until the 7th day (including weekends). After the 7th day, a mark of '0' (zero) will be awarded even if the assessment is submitted. Submission time for all written assessments is set at 11.55pm. A 1-hour grace period is provided to students who experience a technical issue.

This late penalty will apply to non-timed sensitive assessment (incl essays, reports, posters, portfolios, journals, recordings etc). **Late submission of time sensitive tasks** (such as tests/ exams, performance assessments/presentations, scheduled practical assessments/labs etc) **will only be addressed by the unit convenor in a Special Consideration application. Special Consideration outcome may result in a new question or topic.**

Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Assessment Procedure
- Complaints Resolution Procedure for Students and Members of the Public
- Special Consideration Policy

Students seeking more policy resources can visit Student Policies (https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit Policy Central (https://policies.mq.edu.au) and use the search tool.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity

At Macquarie, we believe academic integrity – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free online writing and maths support, academic skills development and wellbeing consultations.

Student Support

Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

The Writing Centre

The Writing Centre provides resources to develop your English language proficiency, academic writing, and communication skills.

- Workshops
- Chat with a WriteWISE peer writing leader
- Access StudyWISE
- Upload an assignment to Studiosity
- Complete the Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

Student Services and Support

Macquarie University offers a range of Student Support Services including:

- IT Support
- Accessibility and disability support with study
- Mental health support
- Safety support to respond to bullying, harassment, sexual harassment and sexual assault

- Social support including information about finances, tenancy and legal issues

Student Enquiries

Got a question? Ask us via AskMQ, or contact Service Connect.

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/ offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the Acceptable Use of IT Resources Policy. The policy applies to all who connect to the MQ network including students.

Changes from Previous Offering

The Report assessment will be assessed orally by way of a viva voce conducted on Zoom with the marking team, rather than in written research report style. Students are required to submit a one-page summary or key points and sources by no later than 8 January 2023, and nominate a time out of specific times available to conduct the oral presentation of the report.