



HLTH3050

PACE: Health Placement

Session 1, In person-scheduled-intensive, North Ryde 2022

Medicine, Health and Human Sciences Faculty level units

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Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

General Information

Unit convenor and teaching staff

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Credit points

10

Prerequisites

(120cp at 1000 level or above including HLTH2000 or HLTH200) or (130cp and admission to BHumanSc or BPsychBHumanSc or BPsych(Hons)BHumanSc) or (30cp in EDUC or ECHE units at 3000 level) or (130cp including 80cp of PSYU units and admission to BSc) and permission by special approval.

Corequisites

Co-badged status

Unit description

This unit provides an off-campus, work-integrated learning experience in a health-related context. Placements may be undertaken in a range of areas (such as health policy, planning, promotion, research, service development, advocacy, and education) and across a range of sectors (such as government, non-profit, community-based, industry, and professional organisations). Students may complete an organisational project during their placement, such as researching and writing a report on a specific issue, or are involved in the delivery of service provision. As far as possible, placements are arranged in accordance with each student's background, skills, experience, professional and academic interests, and career aspirations.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Plan, negotiate and produce a project management plan.

ULO2: Gather, organise, analyse and synthesise the background information.

ULO3: Distinguish and apply appropriate communication modes, verbal and written for key stakeholders.

ULO4: Judge and implement appropriate personal contribution to workplace teamwork.

ULO5: Generate and monitor self management plan in relation to e.g. time management, problem solving, communication with supervisor.

ULO6: Critique, review and reflect on the process of the placement, the health or community issue and the student learning experience.

ULO7: Review career and study wishes and options.

General Assessment Information

Project Management Plan and Post Placement Report are to be submitted via Turnitin, Placement Presentation is to be delivered during workshop 3, Supervisor Reports and Log of Hours will be completed by placement supervisors.

All final grades are determined by a grading committee, in accordance with the Macquarie University [Assessment Policy](#), and are not the sole responsibility of the Unit Convenor. Students will be awarded a final grade, which corresponds to the grade descriptors specified in the [Assessment Procedure](#) (clause 128).

To pass this unit, students must demonstrate sufficient evidence of achievement of the learning outcomes, meet any ungraded requirements including professionalism, and achieve a final mark of 50 or better.

Further details for each assessment task will be available on iLearn.

Extensions for Assessment tasks

Applications for assessment task extensions must be submitted via www.ask.mq.edu.au. For further details please refer to the Disruption to Studies Policy available at <https://staff.mq.edu.au/work/strategy-planning-and-governance/university-policies-and-procedures/policies/disruption-to-studies>.

Late Submission of Work

All assignments which are officially received after the due date, and where no extension has been granted by the course convenor or tutor, will incur a deduction of 5% for the first day including the actual day on which the work is received, and 5% for each subsequent day. Weekends and public holidays are included. Late penalty is capped at 50%. For example:

Due date	Received	Days late	Deduction	Raw mark	Final mark
Friday 14th	Saturday 15th	1	5%	75%	70%
Friday 14th	Monday 17th	3	15%	75%	60%

Friday 14th	Tuesday 25th	11	50% (capped)	75%	25%
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Assessment Tasks

Name	Weighting	Hurdle	Due
<u>Project Management Plan</u>	40%	Yes	21/03/2022
<u>Placement Assessment</u>	15%	Yes	06/05/2022
<u>Post-placement Report</u>	45%	Yes	30/05/2022

Project Management Plan

Assessment Type ¹: Plan

Indicative Time on Task ²: 15 hours

Due: **21/03/2022**

Weighting: **40%**

This is a hurdle assessment task (see [assessment policy](#) for more information on hurdle assessment tasks)

Development of a Project Management Plan for the Placement Project

On successful completion you will be able to:

- Plan, negotiate and produce a project management plan.
- Gather, organise, analyse and synthesise the background information.
- Distinguish and apply appropriate communication modes, verbal and written for key stakeholders.
- Judge and implement appropriate personal contribution to workplace teamwork.

Placement Assessment

Assessment Type ¹: Case study/analysis

Indicative Time on Task ²: 10 hours

Due: **06/05/2022**

Weighting: **15%**

This is a hurdle assessment task (see [assessment policy](#) for more information on hurdle assessment tasks)

The placement assessment includes placement supervisor report, completion of hours and a formal placement presentation.

On successful completion you will be able to:

- Gather, organise, analyse and synthesise the background information.

- Distinguish and apply appropriate communication modes, verbal and written for key stakeholders.
- Judge and implement appropriate personal contribution to workplace teamwork.
- Generate and monitor self management plan in relation to e.g. time management, problem solving, communication with supervisor.
- Critique, review and reflect on the process of the placement, the health or community issue and the student learning experience.

Post-placement Report

Assessment Type ¹: Report

Indicative Time on Task ²: 15 hours

Due: **30/05/2022**

Weighting: **45%**

This is a hurdle assessment task (see [assessment policy](#) for more information on hurdle assessment tasks)

Written individual report based upon placement project.

On successful completion you will be able to:

- Critique, review and reflect on the process of the placement, the health or community issue and the student learning experience.
- Review career and study wishes and options.

¹ If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the [Writing Centre](#) for academic skills support.

² Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

Completion of 70 hours of placement during semester 1 2022 and attendance to three full day workshops:

WORKSHOP 1: Thursday 3 & Friday 4 March

WORKSHOP 2: Thursday 7 & Friday 8 April

WORKSHOP 3: Thursday 5 & Friday 6 May

All readings and resources will be available from the unit's iLearn page

Unit Organisation

This is a ten credit point unit run over a 13 week session. Further information is available via the HSY8104 online Learning Management System (LMS) iLearn <http://ilearn.mq.edu>.

Readings

The readings for each week will be listed in iLearn using the Leganto system. Leganto is the reading list management system, which you can access through your iLearn unit. More information on Leganto is available here: <http://libguides.mq.edu.au/leganto>

Readings marked as 'required' are essential for completion in the marked week. Some readings may be included that are marked as 'recommended' or 'secondary sources', these are additional materials that may be of interest to you. Please use these at your discretion.

Technology and equipment

Off-campus

To study optimally when off campus you will need to have access to a reliable internet connection to retrieve unit information and at times to join interactive session (eg zoom) or submit assessment tasks via iLearn.

On-campus

Teaching rooms are equipped with state of art audio-visual and ICT equipment including internet connection, high quality video cameras and multiple LCD screens.

Please note that this unit has been altered to accommodate our delivery provisions in compliance with current COVID-19 requirements (Special Circumstance delivery). Learning activities (such as tutorials and other small group learning activities) will be offered on-campus while keeping an online version available for those students who choose to continue their studies online (selected via eStudent).

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central \(https://policies.mq.edu.au\)](https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)

- [Fitness to Practice Procedure](#)
- [Assessment Procedure](#)
- [Complaints Resolution Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#)

Students seeking more policy resources can visit [Student Policies \(https://students.mq.edu.au/support/study/policies\)](https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit [Policy Central \(https://policies.mq.edu.au\)](https://policies.mq.edu.au) and use the [search tool](#).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/admin/other-resources/student-conduct>

Results

Results published on platform other than [eStudent](#), (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity

At Macquarie, we believe [academic integrity](#) – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free [online writing and maths support](#), [academic skills development](#) and [wellbeing consultations](#).

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

The Writing Centre

[The Writing Centre](#) provides resources to develop your English language proficiency, academic writing, and communication skills.

- [Workshops](#)
- [Chat with a WriteWISE peer writing leader](#)
- [Access StudyWISE](#)
- [Upload an assignment to Studiosity](#)
- [Complete the Academic Integrity Module](#)

The Library provides online and face to face support to help you find and use relevant information resources.

- [Subject and Research Guides](#)
- [Ask a Librarian](#)

Student Services and Support

Macquarie University offers a range of [Student Support Services](#) including:

- [IT Support](#)
- [Accessibility and disability support](#) with study
- Mental health [support](#)
- [Safety support](#) to respond to bullying, harassment, sexual harassment and sexual assault
- [Social support including information about finances, tenancy and legal issues](#)

Student Enquiries

Got a question? Ask us via [AskMQ](#), or contact [Service Connect](#).

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

Changes since First Published

Date	Description
07/02/2022	Update of the Macquarie University Assessment Policy in the General Assessment Information section.
19/01/2022	Addition of General Assessment Information and Delivery and Resources sections