



ENGL3007

Publishing poetry and short stories

Session 2, In person-scheduled-weekday, North Ryde 2022

Department of Media, Communications, Creative Arts, Language and Literature

Contents

<u>General Information</u>	2
<u>Learning Outcomes</u>	2
<u>General Assessment Information</u>	3
<u>Assessment Tasks</u>	3
<u>Delivery and Resources</u>	5
<u>Policies and Procedures</u>	5

Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

General Information

Unit convenor and teaching staff

Convener

Michelle Hamadache

michelle.hamadache@mq.edu.au

Contact via michelle.hamadache@mq.edu.au

Room B219, 25B Wally's Walk

By Appointment

Credit points

10

Prerequisites

20cp at 2000 level including ENGL2033 or ENGL233

Corequisites

Co-badged status

Unit description

This unit focuses on developing skills in the production and publication of poetry and short stories. Students explore and analyse creative writing journals that publish poetry and short stories before conceptualising and creating their own work to submit for publication in Macquarie University's online creative writing journal, The Quarry. Students learn about the publication process, including structural editing, copyediting, proofreading, approaching publishers, the acquisitions and rights process for authors, and producing an online journal.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: Acquire and apply knowledge of the different publication venues for poetry and short stories.

ULO2: Acquire and apply industry competence to contemporary Australian literary journals, their functioning and role in Australian literary culture and industry.

ULO3: Apply skills in relation to craft and technique to the writing of poetry and/or short stories.

ULO4: Critique and evaluate their own and other students' creative writing processes.

ULO5: Demonstrate basic publishing skills including editing, proofreading, and formatting for online publication.

General Assessment Information

Late Assessment Submission Penalty

Unless a Special Consideration request has been submitted and approved, a **5% penalty (of the total possible mark) will be applied each day a written assessment is not submitted, up until the 7th day (including weekends)**. After the 7th day, a mark of '0' (zero) will be awarded even if the assessment is submitted. Submission time for all written assessments is set at 11.55pm. A 1-hour grace period is provided to students who experience a technical issue.

This late penalty will apply to non-timed sensitive assessment (incl essays, reports, posters, portfolios, journals, recordings etc). **Late submission of time sensitive tasks (such as tests/exams, performance assessments/presentations, scheduled practical assessments/labs etc) will only be addressed by the unit convenor in a Special consideration application. Special Consideration outcome may result in a new question or topic.**

Assessment Tasks

Name	Weighting	Hurdle	Due
Creative Work	30%	No	23:55 on 04/09/2022 (Week 6)
Workshopping and editing creative work	20%	No	23:55 on 26/09/2022 (Monday, Week 8)
Revision and production of final proof	20%	No	23:55 on 09/09/2022
Participatory task	30%	No	Ongoing, Weeks 1-12

Creative Work

Assessment Type ¹: Creative work

Indicative Time on Task ²: 30 hours

Due: **23:55 on 04/09/2022 (Week 6)**

Weighting: **30%**

A short story, or a long poem or a series of linked poems produced for editing and publishing.

On successful completion you will be able to:

- Acquire and apply knowledge of the different publication venues for poetry and short stories.
- Acquire and apply industry competence to contemporary Australian literary journals, their functioning and role in Australian literary culture and industry.
- Apply skills in relation to craft and technique to the writing of poetry and/or short stories.
- Demonstrate basic publishing skills including editing, proofreading, and formatting for online publication.

Workshopping and editing creative work

Assessment Type ¹: Practice-based task

Indicative Time on Task ²: 20 hours

Due: **23:55 on 26/09/2022 (Monday, Week 8)**

Weighting: **20%**

Guided workshopping and editing other people's creative work.

On successful completion you will be able to:

- Acquire and apply knowledge of the different publication venues for poetry and short stories.
- Acquire and apply industry competence to contemporary Australian literary journals, their functioning and role in Australian literary culture and industry.
- Critique and evaluate their own and other students' creative writing processes.
- Demonstrate basic publishing skills including editing, proofreading, and formatting for online publication.

Revision and production of final proof

Assessment Type ¹: Creative work

Indicative Time on Task ²: 20 hours

Due: **23:55 on 09/09/2022**

Weighting: **20%**

Students engage with editorial comments to revise their creative work and provide a proofread, correctly formatted final proof for submission and possible publication in Macquarie University's online creative writing journal *The Quarry*.

On successful completion you will be able to:

- Apply skills in relation to craft and technique to the writing of poetry and/or short stories.
- Demonstrate basic publishing skills including editing, proofreading, and formatting for online publication.

Participatory task

Assessment Type ¹: Participatory task

Indicative Time on Task ²: 30 hours

Due: **Ongoing, Weeks 1-12**

Weighting: **30%**

Preparation for class or online forum discussions, including researching creative writing journals, completing any set readings and writing exercises.

On successful completion you will be able to:

- Acquire and apply knowledge of the different publication venues for poetry and short stories.
- Acquire and apply industry competence to contemporary Australian literary journals, their functioning and role in Australian literary culture and industry.
- Apply skills in relation to craft and technique to the writing of poetry and/or short stories.

¹ If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the [Writing Centre](#) for academic skills support.

² Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

Lectures and tutorials (on campus, zoom, and online forums) **begin in Week 1.**

Lectures must be attended or listened to via ECHO360 before class each week.

Readings are available via Leganto and are accessed via the home page of the iLearn site.

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central](#) (<https://policie>

[s.mq.edu.au](https://www.mq.edu.au)). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Assessment Procedure](#)
- [Complaints Resolution Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#)

Students seeking more policy resources can visit [Student Policies \(https://students.mq.edu.au/support/study/policies\)](https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit [Policy Central \(https://policies.mq.edu.au\)](https://policies.mq.edu.au) and use the [search tool](#).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/admin/other-resources/student-conduct>

Results

Results published on platform other than [eStudent](#), (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity

At Macquarie, we believe [academic integrity](#) – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free [online writing and maths support](#), [academic skills development](#) and [wellbeing consultations](#).

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

The Writing Centre

[The Writing Centre](#) provides resources to develop your English language proficiency, academic writing, and communication skills.

- [Workshops](#)
- [Chat with a WriteWISE peer writing leader](#)
- [Access StudyWISE](#)
- [Upload an assignment to Studiosity](#)
- [Complete the Academic Integrity Module](#)

The Library provides online and face to face support to help you find and use relevant information resources.

- [Subject and Research Guides](#)
- [Ask a Librarian](#)

Student Services and Support

Macquarie University offers a range of [Student Support Services](#) including:

- [IT Support](#)
- [Accessibility and disability support](#) with study
- Mental health [support](#)
- [Safety support](#) to respond to bullying, harassment, sexual harassment and sexual assault
- [Social support including information about finances, tenancy and legal issues](#)

Student Enquiries

Got a question? Ask us via [AskMQ](#), or contact [Service Connect](#).

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.