AHIS3000
Capstone in Ancient History and Archaeology
Session 2, In person-scheduled-weekday, North Ryde 2022

Department of History and Archaeology

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General Information

Unit convenor and teaching staff
Peter Keegan
peter.keegan@mq.edu.au

Credit points
10

Prerequisites
Admission to BAncHist or BArch or BArts and 130cp at 1000 level or above or (40cp from AHIS2130 or AHIS2210 or AHIS2211 or AHIS2225 or AHIS2250 or AHIS2251 or AHIS2301 or AHIS2302)

Corequisites

Co-badged status

Unit description
Students will undertake extended research on a topic arising from an AHIS unit which they have previously completed, and produce a research project which will be presented orally and as a written paper. In preparation for the larger research project students will submit an annotated bibliography and research plan together with a review of a book relevant to the project. Students must contact the unit convenor by the first week of the session to obtain approval for their topic.

Important Academic Dates
Information about important academic dates including deadlines for withdrawing from units are available at https://www.mq.edu.au/study/calendar-of-dates

Learning Outcomes
On successful completion of this unit, you will be able to:

ULO1: acquire knowledge of historical developments and historiography relevant to chosen topic
ULO2: evaluate ancient source material and modern interpretations of that source material at an advanced level
ULO3: formulate arguments and express ideas at an advanced level
ULO4: manage an extended research and writing project
ULO5: reflect upon the process of research and on scholarly debates
General Assessment Information

Late Assessment Submission Penalty

Unless a Special Consideration request has been submitted and approved, a 5% penalty (of the total possible mark) will be applied each day a written assessment is not submitted, up until the 7th day (including weekends). After the 7th day, a mark of ‘0’ (zero) will be awarded even if the assessment is submitted. Submission time for all written assessments is set at 11.55pm. A 1-hour grace period is provided to students who experience a technical issue.

This late penalty will apply to non-timed sensitive assessment (incl essays, reports, posters, portfolios, journals, recordings etc). Late submission of time sensitive tasks (such as tests/exams, performance assessments/presentations, scheduled practical assessments/labs etc) will only be addressed by the unit convenor in a Special consideration application. Special Consideration outcome may result in a new question or topic.

Assessment Tasks

<table>
<thead>
<tr>
<th>Name</th>
<th>Weighting</th>
<th>Hurdle</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annotated Bibliography</td>
<td>30%</td>
<td>No</td>
<td>23:55, 19-08-22</td>
</tr>
<tr>
<td>Book Review</td>
<td>10%</td>
<td>No</td>
<td>23:55, 30-09-22</td>
</tr>
<tr>
<td>Vodcast</td>
<td>20%</td>
<td>No</td>
<td>23:55, 28-10-22 + Week 13 synopsis/Q&amp;A</td>
</tr>
<tr>
<td>Research paper</td>
<td>40%</td>
<td>No</td>
<td>23:55, 4-11-22</td>
</tr>
</tbody>
</table>

Annotated Bibliography

Assessment Type ¹: Annotated bibliography
Indicative Time on Task ²: 40 hours
Due: 23:55, 19-08-22
Weighting: 30%

You will create an annotated bibliography of modern works on the subject of your research together with a plan outlining your proposed project. A marking rubric, task outline, and word limit will be provided on the unit homepage. Submission: Turnitin Assignment.

On successful completion you will be able to:

- acquire knowledge of historical developments and historiography relevant to chosen topic
- evaluate ancient source material and modern interpretations of that source material at an
advanced level
  • formulate arguments and express ideas at an advanced level
  • manage an extended research and writing project
  • reflect upon the process of research and on scholarly debates

Book Review
Assessment Type 1: Qualitative analysis task
Indicative Time on Task 2: 20 hours
Due: 23:55, 30-09-22
Weighting: 10%

You will create a brief review of a book or major article (30+ pages) which is central to your research project. A marking rubric, task outline, and word limit will be provided on the unit homepage. Submission: Turnitin Assignment.

On successful completion you will be able to:
  • acquire knowledge of historical developments and historiography relevant to chosen topic
  • evaluate ancient source material and modern interpretations of that source material at an advanced level
  • formulate arguments and express ideas at an advanced level
  • reflect upon the process of research and on scholarly debates

Vodcast
Assessment Type 1: Media presentation
Indicative Time on Task 2: 20 hours
Due: 23:55, 28-10-22 + Week 13 synopsis/Q&A
Weighting: 20%

This task asks you to create a visual and oral presentation on the results of your research. A marking rubric, task outline, and time/word limit will be provided on the unit homepage. Submission: Adobe Creative Cloud. (You will receive instruction in creating your vodcast during Week 11 of the teaching session.)

On successful completion you will be able to:
  • evaluate ancient source material and modern interpretations of that source material at an
advanced level
• formulate arguments and express ideas at an advanced level
• manage an extended research and writing project
• reflect upon the process of research and on scholarly debates

Research paper
Assessment Type 1: Essay
Indicative Time on Task 2: 46 hours
Due: 23:55, 4-11-22
Weighting: 40%

You will present disciplinary knowledge in support of a thesis or proposition relating to your chosen research focus using structured written communication. A marking rubric, task outline, and word limit will be provided on the unit homepage. Submission: Turnitin Assignment.

On successful completion you will be able to:
• acquire knowledge of historical developments and historiography relevant to chosen topic
• evaluate ancient source material and modern interpretations of that source material at an advanced level
• formulate arguments and express ideas at an advanced level
• manage an extended research and writing project
• reflect upon the process of research and on scholarly debates

1 If you need help with your assignment, please contact:
• the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
• the Writing Centre for academic skills support.

2 Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources
FINDING A SUPERVISOR

Students will undertake research on a topic arising from an Ancient History unit which they have previously undertaken. Usually (but not always), supervisors will be the convenor or co-
convenor of the unit chosen. For your convenience, a list of academic staff and their research interests can be found at:


**Students are advised strongly to make contact with the relevant member of staff as soon as the unit guide is published (11 July 2022) and to set up a meeting as soon as possible to gain a staff member’s approval to act in a supervisory capacity and to discuss a potential topic. NB Names of staff who are unavailable to act as supervisors will be provided on the AHIS/AHIX3000 iLearn site. The unit homepage will go live on 18 July 2022.**

The general rule is that staff members should not supervise more than four AHIS/AHIX3000 students at a time. Students must contact one of the unit convenors by the end of the first week of the session to register their topic and the name of their supervisor. Detailed instructions will be provided on the unit homepage.

CLASSES

There will be THREE cohort meetings in this unit: Week 1, Week 3, and Week 7. These meetings will be delivered in 21WW 2300 (the Active Learning Space located on Level 1 of Macquarie Theatre). **NB External/OUA students can EITHER attend at the scheduled time OR audit the recording of the livestreamed seminar.**

1. **5:00-7:00pm, Tuesday 26 July 2022.** This meeting will **consider** how the Capstone will help you to consolidate your learning from previous units of study in Ancient History and Archaeology, rather than learning new content; **reflect** on the knowledge, skills and capabilities you have acquired and how to demonstrate these in your transition from final year to workplace or further study; **stimulate** thinking about realistic and feasible topics for your Research Paper; and **explain** how you will develop and capture both your learning process during the unit (campus and online discussion) and your final learning products (bibliography and research plan; book review; presentation; research paper).

2. **5:00-7:00pm, Tuesday 9 August 2022.** This meeting will **consider** how your Weeks 1-3 Capstone activities have helped you to consolidate your learning from previous units of study in Ancient History and Archaeology; **reflect** on the knowledge, skills and capabilities you have acquired in your degree and how you will demonstrate these in your Week 4 **Assessment 1;** **prepare** for your first meeting with your Research Supervisor; and **review** how you have developed and captured your learning process in the online **Research Forum** and your future learning products (book review; presentation; research paper).

3. **5:00-7:00pm, Tuesday 6 September 2022.** This meeting will **consider** how your Weeks 4-7 Capstone activities have helped you to consolidate your learning from previous units of study in Ancient History and Archaeology; **reflect** on the knowledge, skills and
capabilities you have acquired in your degree and how you will demonstrate these in your Week 8 Assessment 2; prepare for your second meeting with your Research Supervisor; and review how you have developed and captured your learning process in the online Research Forum and your future learning products (vodcast/Q&A; research paper).

There will also be TWO final meetings in Week 13: one meeting for the INTERNAL cohort; and one meeting for the EXTERNAL/OUA cohort. **NB Attendance at the relevant meeting is mandatory.**

1. 5:00-7:00pm, Tuesday 1 November 2022: INTERNAL students only.
2. 7:00-9:00pm, Wednesday 2 November 2022: EXTERNAL/OUA students only.

Students will attend the relevant meeting on Tuesday (campus) or Wednesday (online) in Week 13. You will present a 1-2min synopsis of your Vodcast, contribute to a 2-3min Q&A session relating to your presentation, and hear about the research undertaken by fellow students.

Students will be reminded of the dates and times of these meetings via an Announcement on the unit's iLearn site.

**ADDITIONAL NOTE ABOUT SUPERVISION**

Students should consult with their supervisors about their research on a regular basis. It is also compulsory for students to have met at least twice with their supervisor and obtained feedback on their developing research project by the end of Week 4.

**REQUIRED READING AND TEXTS**

Students should consult with their supervisors regarding required and recommended reading.

**TECHNOLOGY USED AND REQUIRED**

The unit has an iLearn page which can be accessed at: http://ilearn.mq.edu.au/. PC and internet access are therefore required. Basic computer skills (e.g., internet browsing) and skills in word processing are also a requirement. Please consult teaching staff for any further, more specific, requirements.

**EXAMINATIONS**

Please note that there are no formal examinations in this unit.

**SATISFACTORY COMPLETION OF UNIT**

A student is expected to attempt all forms of assessment and is required to achieve an overall mark of 50% or above to complete the unit satisfactorily.

**Unit Schedule**

Week 1: The 13 Steps & Choosing a Research Topic/Supervisor

Week 2: Literature Review
Week 3: Research Plan
Week 4: Annotated Bibliography and Research Plan (Assessment 1)
Week 5: Information Search and Book Selection for Review
Week 6: Outline Ideas and Reading
Week 7: Outline and Book Review Draft
Week 8: Book Review (Assessment 2)
Week 9: Organizing Notes
Week 10: First Draft
Week 11: Second Draft and Presentation Preparation
Week 12: Final Draft and Vodcast (Assessment 3.1)
Week 13: Synopsis/Q&A (Assessment 3.2) and Research Paper (Assessment 4)

Policies and Procedures

Macquarie University policies and procedures are accessible from Policy Central (https://policies.mq.edu.au). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- Academic Appeals Policy
- Academic Integrity Policy
- Academic Progression Policy
- Assessment Policy
- Fitness to Practice Procedure
- Assessment Procedure
- Complaints Resolution Procedure for Students and Members of the Public
- Special Consideration Policy

Students seeking more policy resources can visit Student Policies (https://students.mq.edu.au/support/study/policies). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit Policy Central (https://policies.mq.edu.au) and use the search tool.

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: https://students.mq.edu.au/admin/other-resources/student-conduct

Results

Results published on platform other than eStudent, (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the
University. Once approved, final results will be sent to your student email address and will be made available in eStudent. For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity
At Macquarie, we believe academic integrity – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free online writing and maths support, academic skills development and wellbeing consultations.

Student Support
Macquarie University provides a range of support services for students. For details, visit http://students.mq.edu.au/support/

The Writing Centre
The Writing Centre provides resources to develop your English language proficiency, academic writing, and communication skills.

- Workshops
- Chat with a WriteWISE peer writing leader
- Access StudyWISE
- Upload an assignment to Studiosity
- Complete the Academic Integrity Module

The Library provides online and face to face support to help you find and use relevant information resources.

- Subject and Research Guides
- Ask a Librarian

Student Services and Support
Macquarie University offers a range of Student Support Services including:

- IT Support
- Accessibility and disability support with study
- Mental health support
- Safety support to respond to bullying, harassment, sexual harassment and sexual assault
- Social support including information about finances, tenancy and legal issues

Student Enquiries
Got a question? Ask us via AskMQ, or contact Service Connect.
IT Help

For help with University computer systems and technology, visit [http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/](http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/).

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/). The policy applies to all who connect to the MQ network including students.

### Changes from Previous Offering

Instead of a live 5-7min audiovisual presentation of your research topic, you will

1. create a recording of your presentation (Vodcast) = Assessment 3.1.
2. present a 1-2min synopsis of your research topic & contribute to a Q&A session relating to your topic = Assessment 3.2.