



AHIX3000

Capstone in Ancient History and Archaeology

Session 2, Online-flexible 2022

Department of History and Archaeology

Contents

<u>General Information</u>	2
<u>Learning Outcomes</u>	2
<u>General Assessment Information</u>	3
<u>Assessment Tasks</u>	3
<u>Delivery and Resources</u>	6
<u>Unit Schedule</u>	8
<u>Policies and Procedures</u>	8
<u>Changes from Previous Offering</u>	10

Disclaimer

Macquarie University has taken all reasonable measures to ensure the information in this publication is accurate and up-to-date. However, the information may change or become out-dated as a result of change in University policies, procedures or rules. The University reserves the right to make changes to any information in this publication without notice. Users of this publication are advised to check the website version of this publication [or the relevant faculty or department] before acting on any information in this publication.

General Information

Unit convenor and teaching staff

Peter Keegan

peter.keegan@mq.edu.au

Credit points

10

Prerequisites

Corequisites

Co-badged status

Unit description

Students will undertake extended research on a topic arising from an AHIS unit which they have previously completed, and produce a research project which will be presented orally and as a written paper (2500 words). In preparation for the larger research project students will submit an annotated bibliography and research plan together with a review of a book relevant to the project. Students must contact the unit convenor by the first week of the session to obtain approval for their topic.

Important Academic Dates

Information about important academic dates including deadlines for withdrawing from units are available at <https://www.mq.edu.au/study/calendar-of-dates>

Learning Outcomes

On successful completion of this unit, you will be able to:

ULO1: acquire knowledge of historical developments and historiography relevant to chosen topic

ULO2: demonstrate skill in evaluating ancient source material and modern interpretations of that source material at an advanced level

ULO3: formulate arguments and express ideas at an advanced level

ULO4: develop sophisticated research skills and an ability to manage an extended research and writing project

ULO5: reflect upon the process of research and on scholarly debates

General Assessment Information

Late Assessment Submission Penalty

Unless a Special Consideration request has been submitted and approved, a 5% penalty (of the total possible mark) will be applied each day a written assessment is not submitted, up until the 7th day (including weekends). After the 7th day, a mark of '0' (zero) will be awarded even if the assessment is submitted. Submission time for all written assessments is set at 11.55pm. A 1-hour grace period is provided to students who experience a technical issue.

*This late penalty will apply to non-timed sensitive assessment (incl essays, reports, posters, portfolios, journals, recordings etc). **Late submission of time sensitive tasks** (such as tests/exams, performance assessments/presentations, scheduled practical assessments/labs etc) **will only be addressed by the unit convenor in a Special consideration application. Special Consideration outcome may result in a new question or topic.***

Assessment Tasks

Name	Weighting	Hurdle	Due
<u>Annotated Bibliography</u>	30%	No	23:55, 19-08-22
<u>Book Review</u>	20%	No	23:55, 30-09-22
<u>Vodcast</u>	10%	No	23:55, 28-10-22 + Week 13 synopsis/Q&A
<u>Research paper</u>	40%	No	23:55, 4-11-22

Annotated Bibliography

Assessment Type ¹: Annotated bibliography

Indicative Time on Task ²: 30 hours

Due: **23:55, 19-08-22**

Weighting: **30%**

You will create an annotated bibliography of modern works on the subject of your research together with a plan outlining the proposed project. A marking rubric, task outline, and word limit will be provided on the unit homepage. Submission: Turnitin Assignment.

On successful completion you will be able to:

- acquire knowledge of historical developments and historiography relevant to chosen topic
- demonstrate skill in evaluating ancient source material and modern interpretations of that

source material at an advanced level

- formulate arguments and express ideas at an advanced level
- develop sophisticated research skills and an ability to manage an extended research and writing project
- reflect upon the process of research and on scholarly debates

Book Review

Assessment Type **1**: Qualitative analysis task

Indicative Time on Task **2**: 20 hours

Due: **23:55, 30-09-22**

Weighting: **20%**

You will create a brief review of a book or major article (30+ pages) which is central to your research project. A marking rubric, task outline, and word limit will be provided on the unit homepage. Submission: Turnitin Assignment.

On successful completion you will be able to:

- acquire knowledge of historical developments and historiography relevant to chosen topic
- demonstrate skill in evaluating ancient source material and modern interpretations of that source material at an advanced level
- formulate arguments and express ideas at an advanced level
- reflect upon the process of research and on scholarly debates

Vodcast

Assessment Type **1**: Media presentation

Indicative Time on Task **2**: 20 hours

Due: **23:55, 28-10-22 + Week 13 synopsis/Q&A**

Weighting: **10%**

This task asks you to create a visual and oral presentation on the results of your research. A marking rubric, task outline, and time/word limit will be provided on the unit homepage. Submission: Adobe Creative Cloud. (You will receive instruction in how to create your vodcast during Week 11 of the teaching session.)

On successful completion you will be able to:

- demonstrate skill in evaluating ancient source material and modern interpretations of that source material at an advanced level
- formulate arguments and express ideas at an advanced level
- develop sophisticated research skills and an ability to manage an extended research and writing project
- reflect upon the process of research and on scholarly debates

Research paper

Assessment Type ¹: Essay

Indicative Time on Task ²: 40 hours

Due: **23:55, 4-11-22**

Weighting: **40%**

You will present disciplinary knowledge in relation to a thesis or proposition relating to your chosen research focus using structured written communication. A marking rubric, task outline, and word limit will be provided on the unit homepage. Submission: Turnitin Assignment.

On successful completion you will be able to:

- acquire knowledge of historical developments and historiography relevant to chosen topic
- demonstrate skill in evaluating ancient source material and modern interpretations of that source material at an advanced level
- formulate arguments and express ideas at an advanced level
- develop sophisticated research skills and an ability to manage an extended research and writing project
- reflect upon the process of research and on scholarly debates

¹ If you need help with your assignment, please contact:

- the academic teaching staff in your unit for guidance in understanding or completing this type of assessment
- the [Writing Centre](#) for academic skills support.

² Indicative time-on-task is an estimate of the time required for completion of the assessment task and is subject to individual variation

Delivery and Resources

FINDING A SUPERVISOR

Students will undertake research on a topic arising from an Ancient History unit which they have previously undertaken. Usually (but not always), supervisors will be the convenor or co-convenor of the unit chosen. For your convenience, a list of academic staff and their research interests can be found at:

<https://www.mq.edu.au/faculty-of-arts/departments-and-schools/department-of-history-and-archaeology/our-people>.

****Students are advised strongly to make contact with the relevant member of staff as soon as the unit guide is published (11 July 2022) and to set up a meeting as soon as possible to gain a staff member's approval to act in a supervisory capacity and to discuss a potential topic. NB Names of staff who are unavailable to act as supervisors will be provided on the AHIS/AHIX3000 iLearn site. The unit homepage will go live on 18 July 2022.**

The general rule is that staff members should not supervise more than four AHIS/AHIX3000 students at a time. Students must contact one of the unit convenors by the end of the first week of the session to register their topic and the name of their supervisor. Detailed instructions will be provided on the unit homepage.

CLASSES

There will be THREE cohort meetings in this unit: Week 1, Week 3, and Week 7. These meetings will be delivered in 21WW 2300 (the Active Learning Space located on Level 1 of Macquarie Theatre). **NB External/OUA students can EITHER attend at the scheduled time OR audit the recording of the livestreamed seminar.**

1. **5:00-7:00pm, Tuesday 26 July 2022.** This meeting will **consider** how the Capstone will help you to consolidate your learning from previous units of study in Ancient History and Archaeology, rather than learning new content; **reflect** on the knowledge, skills and capabilities you have acquired and how to demonstrate these in your transition from final year to workplace or further study; **stimulate** thinking about realistic and feasible topics for your Research Paper; and **explain** how you will develop and capture both your learning process during the unit (campus and online discussion) and your final learning products (bibliography and research plan; book review; presentation; research paper)
2. **5:00-7:00pm, Tuesday 9 August 2022.** This meeting will **consider** how your Weeks 1-3 Capstone activities have helped you to consolidate your learning from previous units of study in Ancient History and Archaeology; **reflect** on the knowledge, skills and capabilities you have acquired in your degree and how you will demonstrate these in your Week 4 *Assessment 1*; **prepare** for your first meeting with your Research Supervisor; and **review** how you have developed and captured your learning process in

the online *Research Forum* and your future learning products (book review; presentation; research paper).

3. **5:00-7:00pm, Tuesday 6 September 2022.** This meeting will **consider** how your Weeks 4-7 Capstone activities have helped you to consolidate your learning from previous units of study in Ancient History and Archaeology; **reflect** on the knowledge, skills and capabilities you have acquired in your degree and how you will demonstrate these in your Week 8 *Assessment 2*; **prepare** for your second meeting with your *Research Supervisor*; and **review** how you have developed and captured your learning process in the online *Research Forum* and your future learning products (vodcast/Q&A; research paper).

There will also be TWO final meetings in Week 13: one meeting for the INTERNAL cohort; and one meeting for the EXTERNAL/OUA cohort. **NB Attendance at the relevant meeting is mandatory.**

1. **5:00-7:00pm, Tuesday 1 November 2022: INTERNAL students only.**
2. **7:00-9:00pm, Wednesday 2 November 2022: EXTERNAL/OUA students only.**

Students will attend the relevant meeting on Tuesday (campus) or Wednesday (online) in Week 13. You will present a 1-2min synopsis of your Vodcast, contribute to a 2-3min Q&A session relating to your presentation, and hear about the research undertaken by fellow students.

Students will be reminded of the dates and times of these meetings via an Announcement on the unit's iLearn site.

ADDITIONAL NOTE ABOUT SUPERVISION

Students should consult with their supervisors about their research on a regular basis. It is also compulsory for students to have met **at least twice** with their supervisor and obtained feedback on their developing research project by the end of Week 4.

REQUIRED READING AND TEXTS

Students should consult with their supervisors regarding required and recommended reading.

TECHNOLOGY USED AND REQUIRED

The unit has an iLearn page which can be accessed at: <http://ilearn.mq.edu.au/>. PC and internet access are therefore required. Basic computer skills (e.g., internet browsing) and skills in word processing are also a requirement. Please consult teaching staff for any further, more specific, requirements.

EXAMINATIONS

Please note that there are **no formal examinations** in this unit.

SATISFACTORY COMPLETION OF UNIT

A student is expected to attempt **all forms of assessment** and is required to achieve an

overall mark of 50% or above to complete the unit satisfactorily.

Unit Schedule

Week 1: The 13 Steps & Choosing a Research Topic/Supervisor

Week 2: Literature Review

Week 3: Research Plan

Week 4: Annotated Bibliography and Research Plan (*Assessment 1*)

Week 5: Information Search and Book Selection for Review

Week 6: Outline Ideas and Reading

Week 7: Outline and Book Review Draft

Week 8: Book Review (*Assessment 2*)

Week 9: Organizing Notes

Week 10: First Draft

Week 11: Second Draft and Presentation Preparation

Week 12: Final Draft and Vodcast (*Assessment 3.1*)

Week 13: Synopsis/Q&A (*Assessment 3.2*) and Research Paper (*Assessment 4*)

Policies and Procedures

Macquarie University policies and procedures are accessible from [Policy Central](https://policies.smq.edu.au) (<https://policies.smq.edu.au>). Students should be aware of the following policies in particular with regard to Learning and Teaching:

- [Academic Appeals Policy](#)
- [Academic Integrity Policy](#)
- [Academic Progression Policy](#)
- [Assessment Policy](#)
- [Fitness to Practice Procedure](#)
- [Assessment Procedure](#)
- [Complaints Resolution Procedure for Students and Members of the Public](#)
- [Special Consideration Policy](#)

Students seeking more policy resources can visit [Student Policies](https://students.smq.edu.au/support/study/policies) (<https://students.smq.edu.au/support/study/policies>). It is your one-stop-shop for the key policies you need to know about throughout your undergraduate student journey.

To find other policies relating to Teaching and Learning, visit [Policy Central](https://policies.smq.edu.au) (<https://policies.smq.edu.au>) and use the [search tool](#).

Student Code of Conduct

Macquarie University students have a responsibility to be familiar with the Student Code of Conduct: <https://students.mq.edu.au/admin/other-resources/student-conduct>

Results

Results published on platform other than [eStudent](#), (eg. iLearn, Coursera etc.) or released directly by your Unit Convenor, are not confirmed as they are subject to final approval by the University. Once approved, final results will be sent to your student email address and will be made available in [eStudent](#). For more information visit ask.mq.edu.au or if you are a Global MBA student contact globalmba.support@mq.edu.au

Academic Integrity

At Macquarie, we believe [academic integrity](#) – honesty, respect, trust, responsibility, fairness and courage – is at the core of learning, teaching and research. We recognise that meeting the expectations required to complete your assessments can be challenging. So, we offer you a range of resources and services to help you reach your potential, including free [online writing and maths support](#), [academic skills development](#) and [wellbeing consultations](#).

Student Support

Macquarie University provides a range of support services for students. For details, visit <http://students.mq.edu.au/support/>

The Writing Centre

[The Writing Centre](#) provides resources to develop your English language proficiency, academic writing, and communication skills.

- [Workshops](#)
- [Chat with a WriteWISE peer writing leader](#)
- [Access StudyWISE](#)
- [Upload an assignment to Studiosity](#)
- [Complete the Academic Integrity Module](#)

The Library provides online and face to face support to help you find and use relevant information resources.

- [Subject and Research Guides](#)
- [Ask a Librarian](#)

Student Services and Support

Macquarie University offers a range of [Student Support Services](#) including:

- [IT Support](#)
- [Accessibility and disability support](#) with study

- Mental health [support](#)
- [Safety support](#) to respond to bullying, harassment, sexual harassment and sexual assault
- [Social support including information about finances, tenancy and legal issues](#)

Student Enquiries

Got a question? Ask us via [AskMQ](#), or contact [Service Connect](#).

IT Help

For help with University computer systems and technology, visit http://www.mq.edu.au/about_us/offices_and_units/information_technology/help/.

When using the University's IT, you must adhere to the [Acceptable Use of IT Resources Policy](#). The policy applies to all who connect to the MQ network including students.

Changes from Previous Offering

Instead of a live 5-7min audiovisual presentation of your research topic, you will

1. create a recording of your presentation (Vodcast) = Assessment 3.1.
2. present a 1-2min synopsis of your research topic & contribute to a Q&A session relating to your topic = Assessment 3.2.